Springfield Township Board of Education
Jobstown, New Jersey 08041
Tuesday, August 16, 2011

Work Session: 6:30 p.m. -- NJDBA representative met with the Board to summarize and review the most recent BOE Self-Evaluation and CSA Evaluation.

Call to Order: A Regular Meeting of the Springfield Township Board of Education was called to order by Mr. Specca on Tuesday, August 16, 2011, at 7:15 p.m. in the library.

Roll Call of Members:
- James Specca, President -- present
- David Reinisch, Vice President -- present
- John Ainsworth -- present
- Lisa Giovanelli -- present
- Wil Klentzeris -- present

Others present:
- Mr. Joseph Miller

Public Notice:
As per the Open Public Meetings Act, NJSA 10:4-6, notice of this regular meeting of the Springfield Township Board of Education to be held on Tuesday, August 16, 2011, at 7:15 p.m., in the library, in Jobstown, New Jersey, including the list of bills to be paid and any other business that may come before the Board of Education.

Sent to:
- Burlington County Times
- Board of Education Members
- Springfield Township Clerk

Posted:
- Springfield Township School
- Board of Education Office
- Springfield Twp Municipal Building, Jobstown, NJ

Pledge of Allegiance:
The President led the Board and the assemblage in the Pledge of Allegiance.

Minutes:
Request approval for the Minutes of the Tuesday, July 19, 2011 Regular Meeting.

Motion: Payne
Second: Ainsworth
Approval: 7-1 (Steel-Abstained)
PUBLIC COMMENT
The public shall be reminded that they should attempt to resolve the problems and/or complaints through initial contact with the appropriate staff. Such matters should only be brought to the Board of Education after all avenues within the administrative chain of command have been exhausted. In addition, items regarding personnel should follow the chain of command and any comments could hold the resident and the Board of Education liable.

Public Comment #1: None

At times, it may appear to members of our audience that the Board of Education takes action with very little, if any, comment and, in many cases, a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter and is satisfied that it is ready to be presented to the Board of Education. The matter may have been previously referred to a Board committee for further consideration. When all are satisfied that it is ready for Board action, the agenda is delivered to Board members five days prior to their meeting. Board members preview the agenda items and discuss questionable items with the Superintendent or Business Administrator so that when they attend the meeting, there is usually no further need to question the issue. Only then is it voted upon as an action item at a public meeting.

SBA/BS’S REPORT
PAYMENT OF BILLS:
Payroll:
Spr. Twp. BOE, Payroll Account-07/29/11=$20,329.95 ($1,262.65 FICA/$295.30 MEDI)
Spr. Twp. BOE, Payroll Account-08/15/11=$18,838.13 ($1,170.16 FICA/$273.67 MEDI)

Bills & Claims
2010-2011:
Bills & Claims –$900.00; $354.56; $2,200.00; $33,113.18
Employee Benefits - $94,656.68
Motion to approve payment of bills: Klentzeris Second: Ainsworth
Approval: 8-0

Financial Reports:
Request Board approval of Board Secretary and Treasurer’s Report – June 2011.
Motion: Klentzeris Second: Ainsworth
Approval: 8-0

Request Board approval of monthly transfer reports for June 2011. Documents provided to the Board by the Board Office showing budget line item reports for the period ending June 30, 2011 for certification.
Motion: Klentzeris Second: Ainsworth
Approval: 8-0
SUPERINTENDENT’S REPORT

ENROLLMENT (as of August 11, 2011)

<table>
<thead>
<tr>
<th>Grade</th>
<th>10/11</th>
<th>11/12</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kindergarten</td>
<td>28</td>
<td>35</td>
</tr>
<tr>
<td>Mrs. Carter</td>
<td>4</td>
<td>3</td>
</tr>
<tr>
<td>First Grade</td>
<td>29</td>
<td>30</td>
</tr>
<tr>
<td>Second Grade</td>
<td>41</td>
<td>30</td>
</tr>
<tr>
<td>Third Grade</td>
<td>43</td>
<td>41</td>
</tr>
<tr>
<td>Fourth Grade</td>
<td>51</td>
<td>44</td>
</tr>
<tr>
<td>Fifth Grade</td>
<td>53</td>
<td>51</td>
</tr>
<tr>
<td>Sixth Grade</td>
<td>42</td>
<td>51</td>
</tr>
<tr>
<td>Out of District Placement</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>293</strong></td>
<td><strong>287</strong></td>
</tr>
</tbody>
</table>

Presentations-Superintendent

Informational Items: The Executive County Superintendent has issued final approval of the Board’s contract with Edward Kent as interim Business Administrator for 2011-2012.

The NJDOE has approved Springfield’s Special Education Plan for the 2011-2012 school year.

This year’s NJSBA Workshop and Exhibition is scheduled to take place at the Atlantic City Convention Center from Monday, October 24th through Wednesday, October 26th. Individual registration is $150 and the group fee is $750. Any interest?

All Board of Education Members must submit to the newly-required criminal background check. A reimbursement voucher for recovering the fee is included in the Board packet.

Update report on referendum project.

BOE Discussion: Determine the use of the recently received additional state aid in the amount of $44,317.00. Possible options would be to spend it during the current school year via a revised budget or save it to use to offset the cost of the upcoming referendum project and minimize the tax impact.

Discuss method and timeline for a CSA search.

Important Dates
August 29, 2011 -- New Teacher Orientation
September 1 & 2, 2011 – Staff In-Service
September 6, 2011 – First Day of School
September 6, 2011 – Special Meeting of the Board of Education, 6:00 p.m.
September 20, 2011 -- Board of Education Meeting
September 22, 2011 – Back to School Night/6:30 p.m.

**CONTRACT**

1. **Approval – HIPPA Business Associate Agreement 2011**
   Resolved, that the Board of Education approve the HIPPA Business Associate Agreement for 2011 with Brown & Brown Benefit Advisors.
   
   Motion: Payne  
   Second: Giovanelli  
   Approval: 8-0

2. **Approval – BCSSD Tuition Rates – FY2011-2012**
   Resolved, that the Board of Education approve the Burlington County Special Services School District Tuition Rates for the FY2011-2012.
   
   Motion: Ainsworth  
   Second: Giovanelli  
   Approval: 8-0

3. **Approval – BCSSD Sending District and Extended School Year Program Tuition Contracts**
   Resolved, that the Board of Education approve the Burlington County Special Services Sending District Tuition Contract for the 2011-2012 school year and the Extended School Year Program Tuition Contract for the period July 1, 2011 through July 29, 2011.
   
   Motion: Giovanelli  
   Second: Payne  
   Approval: 8-0

4. **Approval – Paul’s Commodity Hauling Contract**
   Resolved, that the Board of Education approve the contract with Paul’s Commodity Hauling for the purpose of hauling state commodities from the Safeway Cold Storage Facility in Vineland, New Jersey to Springfield Township Board of Education for the 2011-2012 school year. Cost per case is $2.50; minimum charge per school trip of $75.00 when there are less than 34 cases.
   
   Motion: Klentzeris  
   Second: Giovanelli  
   Approval: 8-0

5. **Approval – Subfinder Agreement - Pemberton Township- 2011-2012**
   Resolved, that the Board of Education approve the Subfinder Agreement with the Pemberton Township School District for the 2011-2012 school year.
   
   Motion: Giovanelli  
   Second: Ainsworth  
   Approval: 8-0
Resolved, that the Board of Education approve the termination of the Board’s legal representation agreement with the Jaskinski Law Firm, effective August 16, 2011 and formally request that all legal and negotiations files be transferred over to our newly appointed law firm.

Motion to table: Klentzeris Second: Schmieder
Action: 4 – 4 (Motion to table failed)

Motion: Ainsworth Second: Giovanelli
Action: 4 – 4 (Motion failed)

7. Approval – Machado Law Group
Resolved, that the Board of Education approve the Machado Law Group as the Board’s legal counsel, effective August 16, 2011 through June 30, 2012.

Motion: Ainsworth Second: Klentzeris
Approval: 6-2 (Payne & Schmieder/No)

PERSONNEL
It is recommended that the Board of Education approve the revised CSA’s labor employment contract for the 2011-2012 school year, pending final approval by the Executive County Superintendent of Schools.

Motion: Giovanelli Second: Payne
Roll Call Vote: All Yes
Approval: 8-0

It is recommended that the Board of Education approve Ms. Sherry Preisig as a part-time classroom aide for the 2011-2012 school year for 4.5 hours per day, 182 days per year, Step 1, at $13.74 per hour. (Candidate has successfully completed all necessary paperwork and a criminal background check.)

Motion: Schmieder Second: Payne
Roll Call Vote: All Yes
Approval: 8-0

3. Approval – Payment for Accumulated/Unused Sick Days for Recent Retirees
It is recommended that the Board of Education approve the payment for accumulated/unused sick days for the following recent retirees:

<table>
<thead>
<tr>
<th>Retiree Name</th>
<th>Days</th>
<th>Rate</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nancy Holmes</td>
<td>284 days (200 cap)</td>
<td>$50 per day</td>
<td>$10,000.00</td>
</tr>
<tr>
<td>Georgia Linton</td>
<td>89.25 days @ $50 per day</td>
<td>$4,462.50</td>
<td></td>
</tr>
<tr>
<td>Roy Johnson</td>
<td>9.75 days @ $50 per day</td>
<td>$487.50</td>
<td></td>
</tr>
</tbody>
</table>
Springfield Township Board of Education  
Jobstown, New Jersey 08041  
Tuesday, August 16, 2011

<table>
<thead>
<tr>
<th>Name</th>
<th>Days @ $50 per day</th>
<th>Total Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ruth Osman</td>
<td>177 days @ $50 per day</td>
<td>$8,850.00</td>
</tr>
<tr>
<td>Kathy Patrizi</td>
<td>124.25 days @ $50 per day</td>
<td>$6,212.50</td>
</tr>
<tr>
<td>Susan Skinner</td>
<td>179.5 days @ $50 per day</td>
<td>$8,975.00</td>
</tr>
</tbody>
</table>

Motion: Giovanelli  
Second: Klentzeris  
Roll Call Vote: All Yes  
Approval: 8-0

   It is recommended that the Board of Education approve the appointment of Mrs. Eleni Vayas-Cuty as a substitute teacher for the 2011-2012 school year. (Candidate has successfully completed all certification paperwork and a criminal background check; fingerprints will be archived.)

Motion: Klentzeris  
Second: Giovanelli  
Roll Call Vote: All Yes  
Approval: 8-0

   It is recommended that the Board of Education approve the appointment of Ms. Nicole Schaible as a substitute nurse for the 2011-2012 school year. (Candidate has successfully completed all certification paperwork and a criminal background check; fingerprints will be archived.)

Motion: Klentzeris  
Second: Giovanelli  
Roll Call Vote: All Yes  
Approval: 8-0

FIELD TRIPS

1. Approval – Field Trip 2011-2012 School Year
   It is recommended that the Board of Education approve the following field trip for the 2011-2012 school year:
   May, 2012 – Grade 6 – Washington, D.C., 6:00 a.m. to 10:00 p.m.;
   Mr. Luyber, Ms. Weikel, Mrs. Sepessy

Motion: Payne  
Second: Giovanelli  
Approval: 8-0

USE OF FACILITY

1. Approval - Use of Facility
   It is recommended that the Board of Education approve use of the facility as listed below:

   Home and School “Meet, Greet, Treat” – September 2, 2011; 1:30 to 3:45 p.m.; Cafeteria: Person-in-Charge: Christine Stout Baum
Home and School “Social” – September 13, 2011; 6:00 to 9:00 p.m.; Cafeteria; Person-in-Charge: Christine Stout Baum

Home and School “Back to School Night” – September 22, 2011; 6:00 to 9:00 p.m.; Cafeteria; Person-in-Charge: Christine Stout Baum

Home and School Meetings: October 11th; November 8, 2011; January 10th; February 7th; March 13th; May 8th, June 12, 2012; 6:00 to 9:00 p.m.; Library; Person-in-Charge: Christine Stout Baum

Home and School Events: 6:00 to 9:00 p.m.; Stage/Cafeteria; October 28, 2011 – Harvest Dance; January 20, 2012 – Bingo Night - February 24, 2012 – Movie Night; March 16, 2012 – Spring Dance; June 1, 2012 – Sixth Grade Graduation Dance; Person-in-Charge: Christine Stout Baum

Home and School “Mayfair”; Saturday, May 12, 2012; 8:00 a.m. to 5:00 p.m.; Gymnasium/Stage/Kitchen; Person-in-Charge: Christine Stout Baum

Motion: Giovannelli  Second: Payne
Approval: 8-0

OTHER
1. Travel Approval
   Schedule #1 – list of staff travel with costs relating to workshop fees, lodging, meals and mileage reimbursement.
   Upon the recommendation of the Superintendent, the Board pre-approves any staff travel represented on current lists.
   Motion: Payne  Second: Ainsworth
   Approval: 8-0

   Schedule #2 – list of staff travel with cost of mileage reimbursement only-copies in packet.
   Upon the recommendation of the Superintendent, the Board pre-approves any staff travel represented on current lists.
   Motion: Payne  Second: Giovannelli
   Approval: 8-0

2. Approval – Bus Routes for the 2011-2012 School Year
   It is recommended that the Board of Education approve the bus routes for the 2011-2012 school year.
   Motion: Giovannelli  Second: Payne
   Approval: 8-0
3. Approval – Authorization for Special Meeting
   It is recommended that the Board of Education authorize a special meeting of the Board of Education on Tuesday, September 6, 2011 at 6:00 p.m. At this meeting, the Board will interview the architectural finalists and award a contract to the successful candidate.
   Motion: Payne Second: Ainsworth
   Approval: 8-0

OLD BUSINESS:
   J. Ainsworth: questioned symbol key on 2011-2012 school calendar.
   D. Schmieder: thanked Home and School for new cafeteria tables.

NEW BUSINESS:
   None

Public Comment #2:
   Al Payne: questioned architect selection procedure.
   Sherry Preisig: thanked the Board for hiring her.

Motion to Enter Executive Session: Time: 8:44 p.m.
   Purpose: Negotiations Update
   Motion: Klentzeris Second: Ainsworth
   Approval: 8-0

Motion to return to Regular Session: Time: 8:47 p.m.
   Motion: Klentzeris Second: Payne
   Approval: 8-0

Motion to Adjourn: Time: 8:47 p.m.
   Motion: Klentzeris Second: Ainsworth
   Approval: 8-0

Respectfully submitted,

Joseph Miller
Superintendent/Assistant Board Secretary