

|                      |             |                  |
|----------------------|-------------|------------------|
| <b>CALL TO ORDER</b> | <b>TIME</b> | <b>7:00 P.M.</b> |
|----------------------|-------------|------------------|

A **Regular Meeting** of the Springfield Township Board of Education will be held on **Tuesday, June 19, 2018** at **7:00 p.m.** in the Springfield Elementary School **Media Center**.

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|----------------------|
| <b>PUBLIC NOTICE</b> |
|----------------------|

“The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.” Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

|                             |
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| <b>PLEDGE OF ALLEGIANCE</b> |
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The President will lead the Board and the assemblage in the Pledge of Allegiance.

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| <b>ROLL CALL OF BOARD MEMBERS AND STAFF</b> |
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|   | Board of Education Member          | Present | Late    | Absent |   |
|---|------------------------------------|---------|---------|--------|---|
| 1 | Joseph Bucs                        | X       |         |        | 1 |
| 2 | Kristen Lippincott, Vice President | X       |         |        | 2 |
| 3 | Andrew Eaton                       | X       |         |        | 3 |
| 4 | Gregory Madia                      | X       |         |        | 4 |
| 5 | Michael Ramalho                    |         |         | X      | 5 |
| 6 | Gary Walker                        | X       |         |        | 6 |
| 7 | Jennifer Webb                      |         | 7:09 PM |        | 7 |
| 8 | Eric Eaton                         | X       |         |        | 8 |
| 9 | Wade Hale, President               | X       |         |        | 9 |

**Others present:**

- [X] Craig Vaughn, Chief School Administrator
- [X] Casey DeJoseph, School Business Administrator / Board Secretary
- [ ] Joe Knewasser, Interim Educational Facilities Manager
- [ ] Kim Hannigan, Interim Supervisor of Curriculum

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|---|
| <b>SCHOOL AND COMMUNITY PRESENTATIONS</b> |
|---|

SPELLING BEE WINNERS PRESENTATION:  
 Grades 2-3 Winner: Abbygail Fennessy  
 Grades 4-6 Winner: Tyler Schnoor

|  |
|--|
| <b>MOTION (BUCS / 2<sup>ND</sup> – A. EATON) TO TAKE SHORT RECESS) 7:07 PM</b> |
|--|

**RETURN FROM SHORT RECESS 7:09 PM**

**COMMITTEE UPDATES**

FINANCE & BUDGET COMMITTEE – Mr. Bucs provided a brief update. He stated the Finance & Budget Committee had a virtual meeting and discussed PreK tuition rates and policy, which was sent back to Strauss Esmay for updates and revisions. Mr. Bucs also mentioned the necessity for establishing an Emergency Reserve Account, which the BOE plans to vote on today.

NEGOTIATIONS – Mr. Andrew Eaton states that the Negotiations Committee heard back from the state and the Fact Finder has suggested a meeting date of July 25<sup>th</sup>.

**PUBLIC COMMENT #1 – SHALL NOT EXCEED THIRTY (30) MINUTES**

*Before a matter is placed on the agenda, Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent.*

*The Springfield Township BOE welcomes public comment during our public meetings. Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.*

*Statements are limited to two, three minute time periods for a total of six minutes on any one topic. Public Comment #1 is reserved for agenda specific comments or statements and shall not exceed thirty (30) minutes. Public Comment #2 is for general comments or statements.*

Rebecca Schweitzer, School Social Worker, commented that she felt it was her duty to address the negativity in the school related to negotiations. She read the school's mission statement:

*“The Springfield Township School District is committed to collaborating with the local, county and state Board of Education, staff, students, parents, and community in the goal of creating a caring and positive environment that encourages each student to develop his or her potential in academic, physical, social, emotional, cultural, and moral aspects.”* Ms. Schweitzer commented that she felt the mission statement is false and the Board is not collaborating, there is unprecedented hostility, and feels that the Board is blind to all the good that we have here at Springfield, educationally, socially, and emotionally. She offered a few recommendations to the Board:

1. Please do not say that we are ineffective. Review our current PARCC score which will support effective teaching.
2. Research the relationship with our Home & School Association, you will see that it has been a positive and respectful relationship.
3. Please research how many Springfield graduates have earned various scholarships as High School graduates, there are many each year and their educational foundation began here at Springfield.
4. I invite you to stand in the hallway with me each morning and you will see how happy the children are to attend this school.

I ask you to please negotiate in good faith.

Tracy Seitz, Kindergarten Teacher, spoke to the Board in hopes they will understand the essence of what makes Springfield so great. She asked what the Board of Education members felt was important to them in terms of value of the teachers that they employ here at Springfield. She mentioned that one particular Board Member on the Negotiations team sat across the table and told STEA members that our teachers don't deserve anything more because they are ineffective and overpaid. She listed a number of things

that these “ineffective” teachers do for your children, stating: We pour our heart and souls into your children and see them as an extension of us, not only do we teach them but we care about each and every one of them, we care about not only their education, but every aspect of their lives. We make sure their needs are met, physically, emotionally, and socially. Over the years we have reached out to families experiencing hardships or sicknesses and have helped assist with meals to ease their burden, we have helped provide children in need with Christmas gifts, and ensured that children have a lunch on days when lunch isn’t being served, who would have otherwise gone hungry. We provide for their emotional needs; recently there was a student that had no family attend their end of the year ceremony. This child was distraught, so the teacher and her friend ate lunch together, and the teacher bought the two students ice cream to make her feel important. We provide for their social needs; many times eating lunch with students who are not getting along to help heal wounds and improve their relationships. She stated that as a teacher here our day does not begin at 8:45, nor does it end at 3:30; report cards, phone calls, and text messages to parents sometimes take place as late as 10 o’clock at night. Sundays are spent polishing lesson plans. Prep and lunch periods are spent preparing for projects, math lessons, or science experiments. She expressed that these things can be accomplished all in a days work because that is the caliber of a Springfield teacher; they go above and beyond for every child because they care. She closed by saying that not only was the comment that Springfield teachers are ineffective insulting and hurtful, it’s simply not true; we are not ineffective teachers, we are beyond effective every single day. She stated that Springfield Township Elementary School is not a business, it is a loving, caring, and nurturing school where kids thrive every day because they have amazing teachers that care about them.

Ms. Andrea Batchler, 2<sup>nd</sup> Grade Teacher, stated that she is making over \$1200 less than in 2010 because now that they have to pay for medical coverage, it takes away from their base salary. She stated that most places you earn more year after year. She also stated that she knows it’s tough to negotiate, and it’s a shame for people who are retiring when you’re offering a low raise, the state only looks at the last three years salary.

**CORRESPONDENCE**

**SUPERINTENDENT UPDATE & IMPORTANT DATES**

Mr. Vaughn provided the following highlights:  
June 2<sup>nd</sup> was the June Frolic, which turned out to be a hot day and everyone in attendance had positive things to say about this years event. The local Girl Scout Troop donated a new pathway, which includes a rock painted by everyone in the school. Last Friday was Field Day & BBQ, which went well. Last night the local minor league boy’s baseball team won the championship, a few of our students are on the team. This Thursday is graduation at 6 pm. Lastly, this Friday we have three longtime employees retiring. Mr. Vaughn stated personally, losing Mrs. Webster will be a tough loss for him, her knowledge of Springfield history and experience is an invaluable asset to the district. Our loss is her grandchildren’s gain.

**APPROVAL OF MINUTES**

**WORK SESSION - Wednesday, May 9, 2018**  
**REGULAR MEETING - Tuesday, May 15, 2018**

**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, June 19, 2018** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

|   | Board of Education Member          | Mtn | Snd | Yea | Nay | Abn | Abs | Nvt* |   |
|---|------------------------------------|-----|-----|-----|-----|-----|-----|------|---|
| 1 | Joseph Bucs                        |     |     | X   |     |     |     |      | 1 |
| 2 | Kristen Lippincott, Vice President |     | X   | X   |     |     |     |      | 2 |
| 3 | Andrew Eaton                       |     |     | X   |     |     |     |      | 3 |
| 4 | Gregory Madia                      | X   |     | X   |     |     |     |      | 4 |
| 5 | Michael Ramalho                    |     |     |     |     |     | X   |      | 5 |
| 6 | Gary Walker                        |     |     | X   |     |     |     |      | 6 |
| 7 | Jennifer Webb                      |     |     | X   |     |     |     |      | 7 |
| 8 | Eric Eaton                         |     |     | X   |     |     |     |      | 8 |
| 9 | Wade Hale, President               |     |     | X   |     |     |     |      | 9 |

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting  
Not Voting due to Conflict. Quorum = 5

**SUPERINTENDENT'S REPORT (ENROLLMENT & HIB REPORT)**

**A. ACCEPTING ENROLLMENT STATISTICS**

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION #17/18-RM-170-294**

**RESOLUTION ACCEPTING ENROLLMENT STATISTICS  
AS PART OF THE REPORT OF THE SUPERINTENDENT OF SCHOOLS AS OF MAY 2018**

**WHEREAS,** the Board of Education recognizes the importance of maintaining accurate registers for all students enrolled in the Springfield Township School District; and

**WHEREAS,** the Board of Education also relies on accurate enrollment counts for such reports as the Application for State School Aid Report, the annual Budget Statements, the annual December 1<sup>st</sup> Special Education Report, Fall Enrollment Report and the Average Daily Attendance Report; and

**WHEREAS,** the Superintendent of Schools has received and compiled school registers from each of the schools in the School District which have been cross-checked with active home room rosters and Child Study Team class listings with the resulting summary table being generated:

| Expense Account #      | Grade Level/Program | Count<br>June 30, 2017 | Count<br><b>MAY 31, 2018</b> | Difference |
|------------------------|---------------------|------------------------|------------------------------|------------|
| 11-105-100-101-101-105 | Pre-School Regular  | 14                     | 20                           | +6         |
| 11-110-100-101-101-110 | Kindergarten        | 28                     | 23                           | -5         |
| 11-120-100-101-101-401 | First Grade         | 25                     | 24                           | -1         |
| 11-120-100-101-101-402 | Second Grade        | 28                     | 25                           | -3         |
| 11-120-100-101-101-403 | Third Grade         | 31                     | 26                           | -5         |
| 11-120-100-101-101-404 | Fourth Grade        | 25                     | 29                           | +4         |
| 11-120-100-101-101-405 | Fifth Grade         | 34                     | 26                           | -8         |
| 11-130-100-101-101-406 | Sixth Grade         | 45                     | 32                           | -13        |

|                        |                           |            |            |            |
|------------------------|---------------------------|------------|------------|------------|
| 11-212-100-101-101-100 | Multiple Disabled         | 4          | 7          | +3         |
| 11-215-100-101-101-100 | Pre-School Disabled PT    | 3          | 6          | +3         |
| 11-000-100-56X-60X-XXX | Out-of-District Placement | 2          | 2          | 0          |
|                        | <b>TOTAL</b>              | <b>239</b> | <b>220</b> | <b>-19</b> |

;and

| Month          | Enrollment | Monthly Change |
|----------------|------------|----------------|
| June 2017      | 239        |                |
| July 2017      | 215        | -24            |
| August 2017    | 218        | +3             |
| September 2017 | 218        | 0              |
| October 2017   | 218        | 0              |
| November 2017  | 218        | 0              |
| December 2017  | 217        | -1             |
| January 2018   | 219        | +2             |
| February 2018  | 221        | +2             |
| March 2018     | 220        | -1             |
| April 2018     | 221        | +1             |
| May 2018       | 220        | -1             |
| June 2018      |            |                |
| July 2018      |            |                |

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above enrollment report is hereby accepted upon the certification of the Superintendent of Schools.

**B. APPROVING MONTHLY HIB REPORT**

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION #17/18-170-295**

**RESOLUTION APPROVING THE MONTHLY HARASSMENT, INTIMIDATION & BULLYING REPORT FOR THE MONTH OF MAY 2018 PURSUANT TO BOARD OF EDUCATION POLICY 5512**

**WHEREAS,** the Springfield Township Board of Education believes that a safe and civil environment in school is necessary for students to learn and achieve high academic standards. Since students learn by example, school administrators, faculty, staff, and volunteers are required to demonstrate appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation or bullying. Harassment, intimidation or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe environment. Therefore, the school district will not tolerate acts of harassment, intimidation or bullying; and

**WHEREAS,** harassment, intimidation or bullying is defined as any gesture, any written, verbal or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic, that takes place on school grounds, at any school-sponsored function or on a school bus, or off school grounds, in

accordance with law, that substantially disrupts or interferes with the orderly operation of the school or the rights of other students, and that:

A reasonable person should know, under the circumstances, will have the effect of physically or emotionally harming a student or damaging the students property, or placing a student in reasonable fear of physical or emotional harm to his/her person or damage to his/her property; or has the effect of insulting or demeaning any student or group of students; or creates a hostile educational environment for the student by interfering with the students education or by severely or pervasively causing physical or emotional harm to the student; and

**WHEREAS,** the results of each investigation shall be reported to the board of education no later than the date of the next board meeting following the completion of the investigation, and include:

1. Any services provided;
2. Training established;
3. Discipline imposed; or
4. Other action taken or recommended by the chief school administrator; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools reports the results of the following harassment, intimidation or bullying incidents for the month of **MAY 2018**:

| School Location               | # of Cases Reported | # of Cases Confirmed |
|-------------------------------|---------------------|----------------------|
| Springfield Elementary School | 0                   | 0                    |

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\*\*\*\*\*                      *CERTIFICATION OF THE BOARD SECRETARY*                      \*\*\*\*\*

**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, June 19, 2018** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

|   | Board of Education Member          | Mtn | Snd | Yea | Nay | Abn | Abs | Nvt* |   |
|---|------------------------------------|-----|-----|-----|-----|-----|-----|------|---|
| 1 | Joseph Bucs                        | X   |     | X   |     |     |     |      | 1 |
| 2 | Kristen Lippincott, Vice President |     |     | X   |     |     |     |      | 2 |
| 3 | Andrew Eaton                       |     |     | X   |     |     |     |      | 3 |
| 4 | Gregory Madia                      |     | X   | X   |     |     |     |      | 4 |
| 5 | Michael Ramalho                    |     |     |     |     |     | X   |      | 5 |
| 6 | Gary Walker                        |     |     | X   |     |     |     |      | 6 |
| 7 | Jennifer Webb                      |     |     | X   |     |     |     |      | 7 |
| 8 | Eric Eaton                         |     |     | X   |     |     |     |      | 8 |
| 9 | Wade Hale, President               |     |     | X   |     |     |     |      | 9 |

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting  
 Not Voting due to Conflict. Quorum = 5

**CONTRACT ADMINISTRATION**

**A. APPROVING A TECHNICAL SERVICE AGREEMENT FOR STAFF MANAGEMENT SERVICES**

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION #17/18-RM-170-276**

**RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO  
THE BOARD TO EXECUTE A TECHNICAL SERVICE AGREEMENT  
FOR STAFF MANAGEMENT SERVICES  
WITH THE GENESIS EDUCATIONAL SERVICES, INC.  
FROM JULY 1, 2018 ENDING JUNE 30, 2019**

**WHEREAS,** N.J.S.A. 18A:18A-14.2 provides that any board of education may contact or lease provide electronic data processing services for the board of education of another school district, and may undertake with such other board of education the joint operation of electronic data processing of their several official records and other information relative to their official activities, services and responsibilities; and

**WHEREAS,** the Township of Springfield Board of Education, Burlington County, has developed a contractual relationship with **Genesis Educational Services, Inc., 300 Buckelew Avenue, Suite #201, Jamesburg, New Jersey**, pursuant to N.J.S.A. 18A:18A-14.2 and wishes to adopt said contract as a cost effective way to provide basic electronic data processing for the district.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract agreement, for the period of **July 1, 2018 to June 30, 2019**, with the **Genesis Educational Services, Inc.**

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**CERTIFICATION OF AVAILABILITY OF FUNDS**

| CATEGORY                     | DESCRIPTION              | AMOUNT      |
|------------------------------|--------------------------|-------------|
| Account Number               | 11-000-221-500-050-450-0 |             |
| Account Title                | CUR/INST GENESIS STF SRV |             |
| Certification Date           | May 4, 2018              |             |
| Beginning Balance            |                          | \$5,000.00  |
| Contract Encumbrance Account |                          | -\$5,000.00 |
| Ending Balance               |                          | \$0.00      |

Fiscal Notes:

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Casey DeJoseph  
Business Administrator/Board Secretary

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**B. APPROVING A TECHNICAL SERVICE AGREEMENT FOR STUDENT MANAGEMENT SERVICES**

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION #17/18-RM-170-277**

**RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO  
THE BOARD TO EXECUTE A TECHNICAL SERVICE AGREEMENT  
FOR STUDENT INFORMATION SERVICES  
WITH THE GENESIS EDUCATIONAL SERVICES, INC.  
FROM JULY 1, 2018 ENDING JUNE 30, 2019**

**WHEREAS,** N.J.S.A. 18A:18A-14.2 provides that any board of education may contact or lease provide electronic data processing services for the board of education of another school district, and may undertake with such other board of education the joint operation of electronic data processing of their several official records and other information relative to their official activities, services and responsibilities; and

**WHEREAS,** the Township of Springfield Board of Education, Burlington County, has developed a contractual relationship with **Genesis Educational Services, Inc., 300 Buckelew Avenue, Suite #201, Jamesburg, New Jersey**, pursuant to N.J.S.A. 18A:18A-14.2 and wishes to adopt said contract as a cost effective way to provide basic electronic data processing for the district.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract agreement, for the period of **July 1, 2018 to June 30, 2019**, with the **Genesis Educational Services, Inc.**

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**CERTIFICATION OF AVAILABILITY OF FUNDS**

| CATEGORY                     | DESCRIPTION              | AMOUNT      |
|------------------------------|--------------------------|-------------|
| Account Number               | 11-000-211-500-050-450-0 |             |
| Account Title                | ATTEND GENESIS STDNT SRV |             |
| Certification Date           | May 4, 2018              |             |
| Beginning Balance            |                          | \$7,065.00  |
| Contract Encumbrance Account |                          | -\$7,700.00 |
| Ending Balance               |                          | \$635.00    |

Fiscal Notes:

\_\_\_\_\_  
Casey DeJoseph  
Business Administrator/Board Secretary

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**C. APPROVING A SERVICES AGREEMENT FOR COMMODITY HAULING SERVICES**



TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION #17/18-RM-170-296**

**RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO  
THE BOARD TO EXECUTE A TECHNICAL SERVICE AGREEMENT  
FOR COMMODITY HAULING SERVICES WITH PAUL’S COMMODITY HAULING INC  
FROM JULY 1, 2018 ENDING JUNE 30, 2019**

**WHEREAS,** the School District requires the services of a freight forwarding company for the pick-up and delivery to the Springfield Elementary School of certain food commodities; and

**WHEREAS,** Paul’s Commodity Hauling, Inc., 938 Union Road, Mullica Hill NJ 08062 is duly qualified to perform said services.

**WHEREAS,** the following are the detailed specifications of the commodity hauling services:

1. Cost is \$3.00 per case
2. Minimum per charge school trip of \$105.00 when there are less than thirty (35) cases.
3. Fuel surcharges will not apply unless diesel prices fluctuate to \$4.25 per gallon.

|                               |                         |
|-------------------------------|-------------------------|
| Diesel prices \$4.25 - \$4.99 | Delivery Surcharge 4-5  |
| Diesel prices \$5.00 - \$5.99 | Delivery Surcharge 6-8  |
| Diesel prices above \$6.00    | Delivery Surcharge 9-10 |

4. In instance of more than one delivery after the primary school, there is a split charge of \$20.00 per school with 15 cases or more. *Please Note: splits are available for less cases at a \$20.00 split charge per school.*
5. No charge for Paul's Commodity Hauling stacking commodities on available cleared locations.
6. All deliveries shall be made between the hours of 8:30 AM and 4:00 PM, Monday through Friday.
7. Modifications to permanent delivery dates are mandatory by the state to be on the institution's letter head in writing, and have a signature of approval by the school's Business Administrator and mailed to the state prior to delivery date change.
8. Please forward cafeteria school manager's updates via email-\*necessary for bad weather conditions.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract agreement, for the period of **July 1, 2018 to June 30, 2019**, with the **Paul’s Commodity Hauling, Inc., Mullica Hill NJ.**

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**D. APPROVING A PROFESSIONAL SERVICES CONTRACT FOR BEHAVIORIAL CONSULTATION SERVICES**

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

# RESOLUTION #17/18-RM-170-297

**RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO EXECUTE A PROFESSIONAL SERVICES CONTRACT FOR BEHAVIORAL SERVICES RETROACTIVELY FOR THE 2017-2018 SCHOOL YEAR AND FOR THE 2018-2019 SCHOOL YEAR**

**WHEREAS,** N.J.S.A. 18A:18A-5 a.(1) provides for exceptions to the requirements for advertising of certain school contracts and professional services; and

**WHEREAS,** N.J.S.A. 18A:18A-2 (h.) defines "professional services" to mean services rendered or performed by a person authorized by law to practice as regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training. Professional services also means services rendered in the performance of work that is original and creative in character in a recognized field of artistic endeavor; and

**WHEREAS,** the Township of Springfield Board of Education recognizes the need for the professional services of **behavioral and educational consultation**; and

**WHEREAS,** **BRETT DINOVI & ASSOCIATES, LLC, Post Office Box #8223, 1771 Springdale Road, Cherry Hill, NJ 08002,** is duly qualified by experience and qualifications to perform the professional services stipulated in this Resolution; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract for professional services with **BRETT DINOVI & ASSOCIATES, LLC, Cherry Hill, NJ,** in an amount not-to-exceed **one thousand seven hundred and fifty dollars (\$1,750)**; and

**BE IT FURTHER RESOLVED,** that pursuant to N.J.S.A. 18A:18A.5a(1) the Business Administrator/Secretary to the Board shall publish a legal notice of the award of this professional services contract and ensure that the awarding Resolution is available for public inspection at the Office of the Business Administrator/Secretary to the Board during normal business hours.

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### CERTIFICATION OF AVAILABILITY OF FUNDS

| CATEGORY                     | DESCRIPTION              | AMOUNT  |
|------------------------------|--------------------------|---------|
| Account Number               | 11-000-219-390-050-352-0 |         |
| Account Title                | CST BEHAVE CONSULT SRV   |         |
| Certification Date           | June 7, 2018             |         |
| Beginning Balance            |                          | 1750.00 |
| Contract Encumbrance Account |                          | 0.00    |
| Ending Balance               |                          | 1750.00 |

Fiscal Notes:

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Casey DeJoseph  
Business Administrator/Board Secretary

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**E. APPROVING A SERVICES CONTRACT WITH YMCA FOR USE OF SCHOOL DISTRICT FACILITIES**

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION #17/18-RM-170-298**

**RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD  
TO EXECUTE A SERVICES CONTRACT WITH THE YMCA OF  
BURLINGTON COUNTY FOR THE USE OF SCHOOL DISTRICT FACILITIES**

**WHEREAS**, the School District wishes to continue the contractual relationship with the YMCA of Burlington County wherein the School District grants authorization to use school district facilities to conduct an extended day program.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute an agreement for before/after school care services with the **YMCA of Burlington County, 59 Centerton Road, Mount Laurel NJ** , for the **2018-2019** school year; and

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**F. APPROVING A PROFESSIONAL SERVICES CONTRACT FOR IN-SCHOOL INSTRUCTIONAL ASSISTANT SERVICES**

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION #17/18-RM-170-299**

**RESOLUTION APPROVING PROFESSIONAL SERVICES CONTRACT  
FOR IN-SCHOOL INSTRUCTIONAL ASSISTANT SERVICES  
FOR THE 2018-2019 SCHOOL YEAR FOR SPRINGFIELD TOWNSHIP SCHOOL DISTRICT**

**WHEREAS**, N.J.S.A. 18A:18A-4.1 provides for the use of competitive contracting in lieu of public bidding; and

**WHEREAS**, certain students of the Township of Springfield School District have individualized education programs which requires the Township of Springfield Board of Education to purchase educational services pursuant to applicable New Jersey statutes and rules and regulations of the New Jersey State Board of Education; and

**WHEREAS**, the Township of Springfield Board of Education recognizes the need for the professional services of instructional assistant as per Child Study Team recommendations for special education students; and

**WHEREAS**, **Mission One Educational Staffing Services, LLC, 800 North Kings Highway, Suite 410, Cherry Hill, NJ 08034**, is duly qualified, by experience and qualifications, to perform the professional services as required of a staffing service.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to

execute a contract for professional services with **Mission One Educational Staffing Services, LLC** starting **July 1, 2018 through June 30, 2019**.

| CHARGE/<br>PER FULL DAY | DAYS/<br>PER YEAR | ANNUAL<br>CHARGE |
|-------------------------|-------------------|------------------|
| \$140                   | 176               | \$24,640         |

**BE IT FINALLY RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the President and Business Administrator/Secretary to the Board are hereby authorized to execute a contract for instructional assistant services with **Mission One Educational Staffing Services, LLC**, for the **2018-2019** school year.

\*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*

**G. APPROVING A TECHNICAL SERVICE AGREEMENT FOR BUDGETARY ACCOUNTING & PAYROLL SYSTEMS**

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION #17/18-RM-170-339**

**RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD  
TO EXECUTE TECHNICAL SERVICES AGREEMENT  
FOR BUDGETARY ACCOUNTING & PAYROLL SYSTEMS  
WITH THE ASBURY PARK BOARD OF EDUCATION  
FOR THE 2018-2019 SCHOOL YEAR**

**WHEREAS,** N.J.S.A. 18A:18A-14.2 provides that any board of education may contract or lease provide electronic data processing services for the board of education of another school district, and may undertake with such other board of education the joint operation of electronic data processing of their several official records and other information relative to their official activities, services and responsibilities; and

**WHEREAS,** the Township of Springfield Board of Education, Burlington County, has developed and maintained a contractual relationship with the Asbury Park ITC, Asbury Park, New Jersey, pursuant to N.J.S.A. 18A:18A-14.2 and wishes to renew said contracts as a cost effective way to provide basic electronic data processing for the School District.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute the below contract agreements, for the period of **July 1, 2018 to June 30, 2019**, with Asbury Park ITC, Asbury Park, New Jersey for the following services in the amounts indicated:

| SERVICE  | AMOUNT  |
|--|---------|
| Annual License Fee – Budgetary Accounting System (BAS) | 3750.00 |

| SERVICE   | AMOUNT         |
|---|----------------|
| Annual License Fee – Payroll/Personnel System (PPS) | 3750.00        |
| <b>TOTAL CONTRACTED SERVICES</b>                    | <b>7500.00</b> |

\*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*

**CERTIFICATION OF AVAILABILITY OF FUNDS**

| CATEGORY                     | DESCRIPTION              | AMOUNT   |
|------------------------------|--------------------------|----------|
| Account Number               | 11-000-251-340-000-432-0 |          |
| Account Title                | BUS OFF FINANCE SRV      |          |
| Certification Date           | June 11, 2018            |          |
| Beginning Balance            |                          | 3750.00  |
| Contract Encumbrance Account |                          | -3750.00 |
| Ending Balance               |                          | 0.00     |

Fiscal Notes:

| CATEGORY                     | DESCRIPTION              | AMOUNT   |
|------------------------------|--------------------------|----------|
| Account Number               | 11-000-251-340-000-433-0 |          |
| Account Title                | BUS OFF PAYROLL SRV      |          |
| Certification Date           | June 11, 2018            |          |
| Beginning Balance            |                          | 3750.00  |
| Contract Encumbrance Account |                          | -3750.00 |
| Ending Balance               |                          | 0.00     |

Fiscal Notes:

\_\_\_\_\_  
Casey DeJoseph  
Business Administrator/Board Secretary

\*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*

**H. APPROVING A LEASE PURCHASE AGREEMENT FOR A BUS**

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION #17/18-RM-170-343**

**RESOLUTION AUTHORIZING THE TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION  
TO ENTER INTO A LEASE PURCHASE AGREEMENT FOR A BUS  
WITH THE COOPERATIVE PRICING SYSTEM THROUGH THE  
HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION**

**WHEREAS**, the Hunterdon County Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

**WHEREAS**, on March 29, 2018 the governing body of the Township of Springfield Board of Education, County of Burlington, State of New Jersey entered into a Cooperative Pricing System for the provision and performance of goods and services; and

**WHEREAS**, the Township of Springfield Board of Education, County of Burlington, State of New Jersey is in need of a twenty-four passenger bus due to aging equipment; and

**NOW, THEREFORE BE IT RESOLVED** the Township of Springfield Board of Education, County of Burlington, State of New Jersey enters into the agreement with KS StateBank via the Hunterdon County Educational Services Commission Co-Op #34HUNCCP, Award Designation HCESC Bid # 18/19 TELP Small Ticket Tax Exempt Lease Purchase Program.

\*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*

Mr. Bucs asked if there were any further updates on items A & B. Mr. Vaughn responded yes and no; presenting the contracts as is, however, amending language and renewal for next year are a possibility.

**MOTION TO SET ASIDE A & B**

\*\*\*\*\*                      *CERTIFICATION OF THE BOARD SECRETARY*                      \*\*\*\*\*

**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, June 19, 2018** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

|   | Board of Education Member          | Mtn | Snd | Yea | Nay | Abn | Abs | Nvt* |   |
|---|------------------------------------|-----|-----|-----|-----|-----|-----|------|---|
| 1 | Joseph Bucs                        | X   |     | X   |     |     |     |      | 1 |
| 2 | Kristen Lippincott, Vice President |     |     | X   |     |     |     |      | 2 |
| 3 | Andrew Eaton                       |     |     | X   |     |     |     |      | 3 |
| 4 | Gregory Madia                      |     | X   | X   |     |     |     |      | 4 |
| 5 | Michael Ramalho                    |     |     |     |     |     | X   |      | 5 |
| 6 | Gary Walker                        |     |     | X   |     |     |     |      | 6 |
| 7 | Jennifer Webb                      |     |     | X   |     |     |     |      | 7 |
| 8 | Eric Eaton                         |     |     | X   |     |     |     |      | 8 |
| 9 | Wade Hale, President               |     |     | X   |     |     |     |      | 9 |

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting  
 Not Voting due to Conflict. Quorum = 5

Mr. Madia asked for clarification as to why Mr. Bucs would like to separate items A & B.

**MOTION TO APPROVE C - H**

\*\*\*\*\*                      *CERTIFICATION OF THE BOARD SECRETARY*                      \*\*\*\*\*

**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, June 19, 2018** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

|   | Board of Education Member          | Mtn | Snd | Yea | Nay | Abn | Abs | Nvt* |   |
|---|------------------------------------|-----|-----|-----|-----|-----|-----|------|---|
| 1 | Joseph Bucs                        |     |     | X   |     |     |     |      | 1 |
| 2 | Kristen Lippincott, Vice President |     |     | X   |     |     |     |      | 2 |
| 3 | Andrew Eaton                       |     |     | X   |     |     |     |      | 3 |
| 4 | Gregory Madia                      | X   |     | X   |     |     |     |      | 4 |
| 5 | Michael Ramalho                    |     |     |     |     |     | X   |      | 5 |
| 6 | Gary Walker                        |     |     | X   |     |     |     |      | 6 |
| 7 | Jennifer Webb                      |     | X   | X   |     |     |     |      | 7 |
| 8 | Eric Eaton                         |     |     | X   |     |     |     |      | 8 |
| 9 | Wade Hale, President               |     |     | X   |     |     |     |      | 9 |

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting  
 Not Voting due to Conflict. Quorum = 5

|                                    |
|------------------------------------|
| <b>MOTION TO APPROVE A &amp; B</b> |
|------------------------------------|

\*\*\*\*\* *CERTIFICATION OF THE BOARD SECRETARY* \*\*\*\*\*

**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, June 19, 2018** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

|   | Board of Education Member          | Mtn | Snd | Yea | Nay | Abn | Abs | Nvt* |   |
|---|------------------------------------|-----|-----|-----|-----|-----|-----|------|---|
| 1 | Joseph Bucs                        |     | X   |     |     | X   |     |      | 1 |
| 2 | Kristen Lippincott, Vice President |     |     | X   |     |     |     |      | 2 |
| 3 | Andrew Eaton                       |     |     | X   |     |     |     |      | 3 |
| 4 | Gregory Madia                      | X   |     | X   |     |     |     |      | 4 |
| 5 | Michael Ramalho                    |     |     |     |     |     | X   |      | 5 |
| 6 | Gary Walker                        |     |     | X   |     |     |     |      | 6 |
| 7 | Jennifer Webb                      |     |     | X   |     |     |     |      | 7 |
| 8 | Eric Eaton                         |     |     | X   |     |     |     |      | 8 |
| 9 | Wade Hale, President               |     |     | X   |     |     |     |      | 9 |

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting  
 Not Voting due to Conflict. Quorum = 5

|                             |
|-----------------------------|
| <b>FINANCE &amp; BUDGET</b> |
|-----------------------------|

**A. APPROVING THE ANTICIPATED REVENUE REPORT**

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION #17/18-RM-170-300**

**RESOLUTION APPROVING THE ANTICIPATED REVENUE REPORT  
OF THE BUSINESS ADMINISTRATOR/SECRETARY TO THE BOARD  
FOR THE MONTH OF MAY 2018 PURSUANT TO N.J.A.C. 6:23-2.11(c)2**

**WHEREAS**, the New Jersey Administrative Code, Title 6, Chapter 20, requires that the board secretary report monthly to the board of education changes in anticipated revenue amounts and sources; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached revenue statement reports change in anticipated revenue is hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.11(c)2.

\*\*\*\*\*

**MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD  
REPORT ON CHANGES IN ANTICIPATED REVENUE**

Pursuant to N.J.S.A. 6:20-2.11(c)2, I report the following MAY 31, 2018 changes in anticipated revenue amounts and sources as noted on the submitted revenue report.

\_\_\_\_\_  
Casey DeJoseph  
Business Administrator/Board Secretary

\*\*\*\*\*



**B. CERTIFYING THAT ANY REMITTANCE TO PURCHASE ORDERS GREATER THAN THE APPROVED PURCHASE ORDER AMOUNT**

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION #17/18-RM-170-301**

**RESOLUTION CERTIFYING THAT ANY REMITTANCE TO PURCHASE ORDERS GREATER THAN THE APPROVED PURCHASE ORDER AMOUNT SHALL BE DETAILED THROUGH THE APPROVAL OF THE MONTHLY CREDIT/DISBURSEMENT REPORT PURSUANT TO N.J.A.C. 6A:23A-6.10 AND THAT THE BELOW REPORT IS FOR THE MONTH OF MAY 2018**

**WHEREAS,** N.J.A.C.6A:23A-6.10 provides that “a school district and county vocational school board shall adopt a policy establishing the approval process for any remittance of payment for invoice amounts greater than the approved purchase order; and

**WHEREAS,** the policy shall require the Business Administrator/Secretary to the Board to identify and investigate, if necessary, the reason for any increase to a purchase order. If it is found that such an increase is warranted, the Business Administrator/Secretary to the Board shall either approve a revision to the original purchase order with the reason noted, approve the issuance of a supplemental purchase order for the difference, or cancel the original purchase order and issue a new purchase order. If it is found that such an increase is not warranted, the purchase order shall be canceled and the goods returned. In no instance shall an adjustment be made to a purchase order that changes the purpose or vendor of the original purchase order or a bid award price; and

**WHEREAS,** the Business Administrator/Secretary to the Board shall review, on a monthly basis, edits/change reports, in particular the Credit/Disbursement Report, listing all payments made in excess of the originally approved purchase order amount to ensure that all payments are properly made are properly authorized prior to the commitment of any bill list disbursements; and

**WHEREAS,** a Credit-Disbursement Report has been developed by the School District’s accounting software vendor, Asbury Park Computer Center, and said report is attached herein which details any changes in purchase order amounts; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached **MAY 2018** Credit-Disbursement Report detailing the changes is hereby approved and that any and all adjustments against Board of Education obligations therein enumerated for equipment, material and supplies, furnished and delivered and for work done and performed and certified as correct by the Secretary of the Board of Education, and when funds are available; and

**BE IT FURTHER RESOLVED** that the following summary details any and all adjustments to purchase orders disbursed during the month:

| Account # | PO # | Vendor # | Liquidated | Paid | Excess | % |
|-----------|------|----------|------------|------|--------|---|
| None      |      |          |            |      |        |   |

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Jobstown, NJ 08041  
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**Reason For Excess:**

; and

**BE IT FINALLY RESOLVED** that a copy of the above Report shall be placed in the permanent minutes of the Board of Education.

\*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*

**C. CERTIFYING THAT NO ADVERTISED APPROPRIATION EXCEEDS THE TEN PERCENT (10%) TRANSFER LIMIT**

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION #17/18-RM-170-302**

**RESOLUTION CERTIFYING THAT NO ADVERTISED APPROPRIATION  
EXCEEDS THE TEN PERCENT (10%) TRANSFER LIMIT  
FOR THE MONTH OF MAY 2018**

**ESTABLISHED PURSUANT TO PUBLIC LAW 2004, C. 73  
AND RECOGNIZING THE SUBMISSION TO THE EXECUTIVE COUNTY BUSINESS OFFICIAL  
A REQUEST FOR APPROVAL OF THE TRANSFER THAT EXCEED TEN PERCENT**

**WHEREAS,** Public Law 2004, C. 73 requires New Jersey Department of Education Commissioner approval of transfers in any general fund account greater than ten percent (10%) on a cumulative basis; and

**WHEREAS,** a report has been developed by the School District's accounting software vendor, Asbury Park Computer Center and said report is attached herein; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached MAY 2018 monthly transfer report detailing the percentage change in transfers is hereby approved; and

**BE IT FINALLY RESOLVED** that a copy of the report shall be placed in the permanent minutes of the Board of Education.

\*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*

**D. CERTIFYING THE EWEG REIMBURSEMENT REQUESTS**

**Springfield Township Board of Education  
 Jobstown, NJ 08041  
 Tuesday June 19, 2018  
 Minutes – Regular Meeting – 170**

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION#17/18-RM-170-303**

**RESOLUTION CERTIFYING THE EWEG REIMBURSEMENT REQUESTS  
 FOR THE MONTH ENDING MAY 31, 2018**

**WHEREAS,** when the district is a sub-grantee of grants awarded by the Federal government to the State of New Jersey the district shall submit reimbursement requests using the Electronic Web-Enabled Grant (EWEG) System. Expenditures must be supported by documentation at the sub-grantee level. Documentation for salary expenditures will be according to the applicable federal circular. Expenditures must be for allowable costs. Expenditures must be related to the sub-grantee’s cost objectives. Expenditures will be reviewed to determine that:

- A. Adequate description of expenditures is provided;
- B. No new budget category is created; and
- C. Reimbursement does not exceed the allowable threshold for an amendment as a result of cumulative transfers among expenditure categories; and

**WHEREAS,** Reimbursement requests will be certified by the board as being in accordance with approved grant applications as evidenced by the review of a monthly disbursement report. EWEG reimbursement requests will meet New Jersey Department of Education time lines and deadlines; and

**WHEREAS,** the Business Administrator/Secretary to the Board has submits to the Board the following summary for the period ending **MAY 31, 2018** for review and certification; and

| YEAR  | ACCT | GRANT   | FUNC | OBJ | DESCRIPTION             | AMOUNT | TOTAL       |
|-------|------|---------|------|-----|-------------------------|--------|-------------|
| 17-18 | 231  | TITLE1A | 100  | 101 | SALARIES OF TEACHERS    |        | 2996        |
|       |      |         |      | 610 | GENERAL SUPPLIES        |        | 0           |
|       |      |         |      |     | <b>TOTAL 100 SERIES</b> |        | <b>2996</b> |
|       |      |         |      |     |                         |        |             |
|       |      |         | 200  | 200 | PERSONAL SRV EMP BENEF  |        | 0           |

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|       |     |          |     |     |                             |  |             |
|-------|-----|----------|-----|-----|-----------------------------|--|-------------|
|       |     |          |     | 500 | OTHER PURCHASED SERVICES    |  | 650         |
|       |     |          |     |     | <b>TOTAL 200 SERIES</b>     |  | <b>650</b>  |
|       |     |          |     |     |                             |  |             |
|       |     |          |     |     | <b>MONTHLY TOTAL</b>        |  | <b>3646</b> |
|       |     |          |     |     |                             |  |             |
| 17-18 | 250 | IDEA BSC | 100 | 565 | TUIT COUNTY SPEC SERV       |  | 0           |
|       |     |          |     | 565 | TUIT COUNTY SPEC SERV (ESY) |  | 0           |
|       |     |          |     |     | <b>TOTAL 100 SERIES</b>     |  | <b>0</b>    |
|       |     |          | 200 | 300 | PURCH PROF/TECH SVS         |  | 2240        |
|       |     |          |     |     | <b>TOTAL 200 SERIES</b>     |  | <b>0</b>    |
|       |     |          |     |     |                             |  |             |
|       |     |          |     |     | <b>MONTHLY TOTAL</b>        |  | <b>2240</b> |
|       |     |          |     |     |                             |  |             |
| 17-18 | 251 | IDEA PSD | 100 | 565 | TUIT COUNTY SPEC SERV       |  | 0           |
|       |     |          |     |     | <b>TOTAL 100 SERIES</b>     |  | <b>0</b>    |
|       |     |          |     |     |                             |  |             |
|       |     |          |     |     | <b>MONTHLY TOTAL</b>        |  | <b>0</b>    |
|       |     |          |     |     |                             |  |             |
| 17-18 | 270 | TITLE 2A | 200 | 300 | PURCH ED/PROF/TECH SVS      |  | 0           |
|       |     |          |     |     | <b>TOTAL 200 SERIES</b>     |  | <b>0</b>    |
|       |     |          |     |     |                             |  |             |
|       |     |          |     |     | <b>MONTHLY TOTAL</b>        |  | <b>0</b>    |

**Springfield Township Board of Education  
 Jobstown, NJ 08041  
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|       |     |             |     |     |                           |  |             |
|-------|-----|-------------|-----|-----|---------------------------|--|-------------|
| 17-18 | 270 | TITLE<br>4A | 200 | 600 | PURCH ED/PROF/TECH<br>SVS |  | 0           |
|       |     |             |     |     | <b>TOTAL SERIES</b>       |  | <b>0</b>    |
|       |     |             |     |     |                           |  |             |
|       |     |             |     |     | <b>MONTHLY TOTAL</b>      |  | <b>0</b>    |
|       |     |             |     |     |                           |  |             |
| 17-18 | 450 | REAP        | 200 | 300 | PURCH ED/PROF/TECH<br>SVS |  | 0           |
|       |     |             |     |     | <b>TOTAL 200 SERIES</b>   |  | <b>0</b>    |
|       |     |             |     |     |                           |  |             |
| 17-18 | 450 | REAP        | 200 | 500 | OTHER PRCH SVS            |  | 0           |
|       |     |             |     |     | <b>TOTAL 500 SERIES</b>   |  | <b>0</b>    |
|       |     |             |     |     |                           |  |             |
|       |     |             |     |     | <b>MONTHLY TOTAL</b>      |  | <b>0</b>    |
|       |     |             |     |     |                           |  |             |
|       |     |             |     |     | <b>TOTAL - ALL GRANTS</b> |  | <b>5886</b> |

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**REIMBURSEMENT SUMMARY**

| GRANT PROGRAM | YEAR  | TOTAL FUNDS<br>AVAILABLE | EXPENDITURES<br>TO DATE | PRESENT<br>ENCUMB | REMAIN<br>BALANCE |
|---------------|-------|--------------------------|-------------------------|-------------------|-------------------|
| TITLE1A       | 17-18 | 41776                    | 39943                   | 1573              | 261               |
| IDEA BSC      | 17-18 | 70140                    | 62750                   | 7390              | 0                 |
| IDEA PSD      | 17-18 | 5037                     | 3213                    | 0                 | 1824              |
| TITLE 2A      | 17-18 | 10119                    | 6599                    | 0                 | 3520              |

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|          |       |        |        |      |       |
|----------|-------|--------|--------|------|-------|
| TITLE 4A | 17-18 | 10000  | 10000  | 0    | 0     |
| REAP     | 17-18 | 27725  | 21011  | 196  | 6520  |
| TOTAL    |       | 164797 | 143516 | 9159 | 12125 |

74 Fiscal Note:

75  
 76 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of  
 77 Burlington, State of New Jersey, that Board certifies the EWEG submissions as above listed.  
 78

\*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*

81  
 82  
 83 **E. APPROVING THE MONTHLY CERTIFICATION OF GRANT EXPENDITURES**

84  
 85 TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

86  
 87 **RESOLUTION #17/18-RM-170-304**

88  
 89 **RESOLUTION APPROVING THE MONTHLY CERTIFICATION OF GRANT EXPENDITURES**  
 90 **AS OF MAY 31, 2018 FOR THE 2017-2018 PROGRAM YEAR**  
 91 **PURSUANT TO BOARD OF EDUCATION STANDARD OPERATING PROCEDURE 3-003**  
 92 **TO MONITOR THE % OF EXPENDITURE TO CONTROL CARRY-OVER WAIVER REQUESTS**  
 93 **UNDER GUIDANCE OF THE NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM**  
 94 **FISCAL MANAGEMENT - RESTRICTED REVENUES**

95  
 96 **WHEREAS,** Standard Operating Procedure 3-003 provides for the mechanism for Board of Education  
 97 monitoring of restricted revenue expenditure levels as the Board of Education must ensure that restricted  
 98 revenue accounts must be appropriated and fully expended in a timely manner and in accordance with  
 99 grant allocations/budgets; and

100  
 101 **WHEREAS,** the New Jersey Quality Single Accountability Continuum (NJQSAC) - District  
 102 Performance Review - D. Restricted Revenues - Sections 1.b. and 1.d provide the following guidance:

- 103  
 104 1.b. Grant funds are spent as budgeted. Amendments and budget modifications are  
 105 completed for changes that exceed the applicable threshold (entitlement grants - lesser  
 106 of 10% or \$50,000; discretionary grants - lesser of 10% or \$10,000;

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107           1.d.    At least 85 percent of the ESSA and IDEA grant funds are expended in one year. For  
 108                    Title I, a waiver to carry over more than 15% has not been requested within the last three  
 109                    years;

110 ; and

111  
 112 **WHEREAS,** the Business Administrator/Secretary to the Board reports the following:  
 113

| GRANT    | YEAR  | CURRENT APPROPR | TOTAL EXPENDED | TOTAL ENCUMBERED/CARRYOVER | UNEXPENDED DOLLAR BALANCE | UNEXPENDED PERCENT BALANCE |
|----------|-------|-----------------|----------------|----------------------------|---------------------------|----------------------------|
| TITLE 1A | 17-18 | 41776           | 39943          | 1572                       | 261                       | 0.01%                      |
| IDEA BSC | 17-18 | 70140           | 62750          | 7390                       | 0.00                      | 0%                         |
| IDEA PSD | 17-18 | 5037            | 3213           | 0                          | 1824                      | 37%                        |
| TITLE 2A | 17-18 | 10119           | 6599           | 0                          | 3521                      | 20%                        |
| TITLE 4A | 17-18 | 10000           | 10000          | 0                          | 0                         | 0%                         |
| REAP     | 17-18 | 27725           | 21011          | 196                        | 6520                      | 24%                        |

114  
 115 ; and

116  
 117 **WHEREAS,** the following Board of Education comments and/or discussion was had, if any, on the  
 118 matter of this Resolution:  
 119

120 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of  
 121 Burlington, State of New Jersey, that the above summary represents the monthly certification of grant  
 122 expenditures for the program year **2017-2018** Every Student Succeeds Act, IDEA Part B, REAP Grant;  
 123 and

124  
 125 **BE IT FURTHER RESOLVED** that a certified copy of this Resolution shall be forwarded to the  
 126 responsible staff and said staff shall provide the Board of Education with a detailed explanation for any  
 127 grants that will exceed the fifteen percent (15%) waiver amount at the end of the program year.  
 128

\*\*\*\*\*                   \*\*\*\*\*                   \*\*\*\*\*

**Springfield Township Board of Education  
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130 **F. PROVIDING FOR A SECRETARY TO THE BOARD'S MONTHLY CERTIFICATION OF**  
131 **BUDGETARY LINE ITEM STATUS**

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133  
134 TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION  
135

136 **RESOLUTION #17/18-RM-170-305**

137  
138 **RESOLUTION PROVIDING FOR A SECRETARY TO THE BOARD'S**  
139 **MONTHLY CERTIFICATION OF BUDGETARY LINE ITEM STATUS**  
140 **FOR THE MONTH OF MAY 2018**  
141 **PURSUANT TO N.J.A.C. 6:20-2.13(d) AND N.J.S.A. 18A:22.8.1**  
142

143 **WHEREAS,** the New Jersey Administrative Code, Title 6, Chapter 20, requires that certain monthly  
144 certifications be demonstrated as to the budgetary line item accounts; and  
145

146 **WHEREAS,** the certification of the Secretary to the Board must demonstrate that no budgetary line  
147 item account, which are understood by the rule to be the advertised section of the New Jersey  
148 Department of Education prescribed budget, has obligations and contractual orders which exceed annual  
149 appropriations for said line item accounts in accordance with the Monthly Line Item Budget Report; and  
150

151 **WHEREAS,** the following Board of Education comments and/or discussion was had, if any, on the  
152 matter of this Resolution:  
153

154 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of  
155 Burlington, State of New Jersey that the below certification are hereby acknowledged and accepted as  
156 compliance with N.J.A.C. 6:20-2.13(d) and N.J.S.A. 18A:22.8.1.  
157

158 \*\*\*\*\*

159  
160 **MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD**  
161 **BUDGETARY LINE ITEM STATUS**  
162

163 Pursuant to N.J.S.A. 6:20-2.13(d), I certify that as of **MAY 31, 2018** no budgetary line item account has  
164 obligations and payments, understood as contractual orders, which in total exceed the amount  
165 appropriated by the Township of Springfield Board of Education pursuant to N.J.S.A. 18A:22-8 and  
166 N.J.S.A. 18A:22-8.1.  
167

168 \*\*\*\*\*



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**G. RATIFYING THE TRANSFER OF FUNDS**

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION #17/18-RM-170-306**

**RESOLUTION RATIFYING THE TRANSFER OF FUNDS FOR MAY 2018  
PURSUANT TO N.J.S.A. 18A:22-8**

**WHEREAS,** N.J.S.A. 18A:22-8, designates the Superintendent of Schools to approve transfers among line items between meetings of the Board of Education; and

**WHEREAS,** it became necessary to transfer funds among certain line items between the monthly meetings of in the month of MAY 2018, recorded as adjustments according to the attached report, so as to provide for the thorough and efficient education of Springfield Township School District pupils; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached transfers are hereby ratified.

\*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*

**H. AUTHORIZING PAYMENT OF BILLS**

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION #17/18-RM-170-307**

**RESOLUTION AUTHORIZING THE PAYMENT OF BILLS  
OF THE GENERAL ACCOUNTS AS CONTAINED  
ON THE CHECK REGISTER FOR JUNE 19, 2018  
AND ALL BANK/WIRE TRANSFERS FOR THE MONTH OF MAY 2018**

**WHEREAS,** the Business Administrator/Secretary to the Board has submitted a computer printout of the checks registered for payment for the period of MAY 16, 2018 to JUNE 19, 2018; and

**WHEREAS,** this a summary table of check register that is provided in the addendum section of the subject minutes:

| FUND | EXPENSE | DESCRIPTION | # OF INVOICES | AMOUNT |
|------|---------|-------------|---------------|--------|
|------|---------|-------------|---------------|--------|

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|    |            |                              |           |                  |
|----|------------|------------------------------|-----------|------------------|
| 10 |            | FICA REIMBURSEMENT – 5/8/18  | 1         | 7064.85          |
| 10 |            | FICA REIMBURSEMENT –5/23/18  | 1         | 7064.85          |
| 10 |            | FICA REIMBURSEMENT – 5/31/18 | 1         | 7029.27          |
|    |            | <b>TOTAL FUND 10</b>         |           | <b>21158.97</b>  |
| 11 | 11-000-XXX | UNDISTRIBUTED EXPEND         | 40        | 67163.18         |
|    | 11-150-XXX | REGULAR – HOME INS           |           |                  |
|    | 11-190-XXX | REGULAR PROGRAM UNDISTR      | 23        | 7622.68          |
|    | 11-213-XXX | RESOURCE ROOM                |           |                  |
|    | 11-215-XXX | PRESCH. DISAB. PART-TIME     |           |                  |
|    | 11-230-XXX | BASIC SKILLS/REMEDIAL        |           |                  |
|    | 11-403-XXX | OTHER INSTR PROGRAMS         |           |                  |
|    | 11-999-XXX | POSTING ACCOUNTS             |           |                  |
|    | 11-401-XXX | SCHOOL SPON COCURR           |           |                  |
| 11 | 11-000-291 | HEALTH/RX PAYMENT            | 2         | 62920.09         |
|    |            | <b>TOTAL FUND 11</b>         | <b>65</b> | <b>137705.95</b> |
| 12 | 12-000-400 | FACILITIES ACQUISTION        |           |                  |
|    |            | <b>TOTAL FUND 12</b>         |           |                  |
| 20 | 20-231-XXX | TITLE 1A                     | 1         | 74.40            |
|    | 20-250-XXX | IDEA BASIC                   | 1         | 2100.00          |
|    | 20-251-XXX | IDEA PRE-SCHOOL              |           |                  |
|    | 20-270-XXX | TITLE 2A                     | 1         | 3520.80          |
|    | 20-280-XXX | TITLE 4A                     |           |                  |
|    | 20-450-XXX | REAP                         | 2         | 213.42           |
|    |            | <b>TOTAL FUND 20</b>         | <b>5</b>  | <b>5908.62</b>   |
| 40 | 40-701-510 | INTEREST ON BONDS            |           |                  |
|    |            | <b>TOTAL FUND 40</b>         |           |                  |
| 60 | 60-XXX-XXX | SUMMER CAMP                  | 1         | 125.00           |
|    |            | <b>TOTAL FUND 60</b>         | <b>1</b>  | <b>125.00</b>    |
| 62 | 62-910-310 | SCHOOL NUTRITION             | 10        | 20851.96         |
|    |            | <b>TOTAL FUND 62</b>         |           |                  |
| 81 | 81-190-100 | UNEMPLOYMENT TRUST           |           |                  |
|    |            | <b>TOTAL FUND 81</b>         |           |                  |
| 82 | 82-000-520 | FLEXIBLE SPENDING            | 1         | 16.00            |
|    |            | <b>TOTAL FUND 82</b>         | <b>1</b>  | <b>16.00</b>     |
| 90 | 90-000-100 | PAYROLL/AGENCY               |           |                  |
|    |            | <b>TOTAL FUND 90</b>         |           |                  |
| 95 | 95-40X-210 | STUDENT ACTIVITY             | 3         | 441.75           |
|    |            | <b>TOTAL FUND 95</b>         | <b>3</b>  | <b>441.75</b>    |

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**WHEREAS,** the Board of Education wishes to authorize payment of said bills and to ratify the prior payment of obligations through the issuance of **current fund hand checks** for the following:

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| DATE    | ACCT #     | PAYEE               | AMOUNT        |
|---------|------------|---------------------|---------------|
| 5/30/18 | 95-401-210 | JOHNSON FARM        | 616.00        |
| 6/6/18  | 11-000-230 | ERIC EATON          | 73.66         |
| 6/12/18 | 95-401-210 | ALTITUDE TRAMPOLINE | 97.53         |
|         |            |                     |               |
|         |            |                     |               |
|         |            |                     |               |
|         |            |                     |               |
|         |            | <b>TOTAL</b>        | <b>787.19</b> |

215 ; and

216

217 **WHEREAS,** the New Jersey Quality Single Accountability Continuum (hereinafter “NJQSAC”), District  
 218 Performance Review, B. Financial and Budgetary Control, Section j. requires that “Manual checks  
 219 represent less than one percent of the checks issued on an annual basis (interfund payments are  
 220 excluded from this requirement.). The following table monitors the issuance of manual checks as a  
 221 percentage of checks issued to ensure compliance with NJQSAC:  
 222

| MONTH        | BILL LIST \$ | MANUAL CK \$ | TOTAL CK \$ | MANUAL CK % |
|--------------|--------------|--------------|-------------|-------------|
| Jul 2017     | 146954.08    | 0.00         | 146954.08   | 0.00%       |
| Aug 2017     | 149875.76    | 0.00         | 149875.76   | 0.00%       |
| Sep 2017     | 93422.21     | 0.00         | 93422.21    | 0.00%       |
| Oct 2017     | 126857.04    | 0.00         | 126857.04   | 0.00%       |
| Nov 2017     | 103569.64    | 0.00         | 103569.64   | 0.00%       |
| Dec 2017     | 202321.15    | 0.00         | 202321.15   | 0.00%       |
| Jan 2018     | 162783.69    | 0.00         | 162783.69   | 0.00%       |
| Feb 2018     | 121175.70    | 0.00         | 121175.70   | 0.00%       |
| Mar 2018     | 122682.65    | 0.00         | 122682.65   | 0.00%       |
| Apr 2018     | 118825.55    | 0.00         | 118825.55   | 0.00%       |
| May 2018     | 165049.28    | 0.00         | 165049.28   | 0.00%       |
| Jun 2018     | 0.00         | 0.00         | 0.00        | 0.00%       |
| <b>TOTAL</b> | 1106959.27   | 0.0          | 1106959.27  | 0.00%       |

223 ; and

224

225 **WHEREAS,** the below bank transfer(s) are for payroll and agency accounts during the month of **MAY**  
 226 **2018** for the following:  
 227

| DATE    | FR ACCT # | TO ACCT # | PAYEE              | AMOUNT           |
|---------|-----------|-----------|--------------------|------------------|
| 5/9/18  | 0073      | 0074      | PAYROLL            | 79652.55         |
| 5/9/18  | 0073      | 0075      | AGENCY WITHHOLDING | 58920.88         |
|         |           |           | <b>TOTAL</b>       | <b>138573.43</b> |
|         |           |           |                    |                  |
| 5/22/18 | 0073      | 0074      | PAYROLL            | 120670.11        |

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|         |      |      |                    |                  |
|---------|------|------|--------------------|------------------|
| 5/22/18 | 0073 | 0075 | AGENCY WITHHOLDING | 76852.58         |
|         |      |      | <b>TOTAL</b>       | <b>197522.69</b> |

228 ; and

229

230 **WHEREAS,** the Board of Education wishes to authorize interfund bank transfers during the month of  
 231 **MAY 2018** for the following:

232

| DATE    | FR ACCT # | TO ACCT # | PAYEE                                   | AMOUNT          |
|---------|-----------|-----------|---|-----------------|
|         | 0075      | 0078      | Unemployment Trust                      |                 |
|         | 0075      | 0078      | Unemployment Trust                      |                 |
| 5/9/18  | 0075      | 2178      | Flexible Spending Account               | 189.38          |
| 5/22/18 | 0075      | 2178      | Flexible Spending Account               | 189.38          |
|         | 0075      | 0073      | Chapter 78 Catch Up                     |                 |
| 5/30/18 | 0075      | 0073      | Chapter 78                              | 14188.22        |
| 5/30/18 | 0075      | 0073      | Dental                                  | 41.22           |
|         | 0073      | 0075      | TPAF Shortage                           |                 |
|         | 2178      | 0073      | Due from FSA to Agency                  |                 |
|         | 0075      | 2178      | Flexible Spending Account               |                 |
| 5/30/18 | 2178      | 0073      | Flexible Spending Account – Service Fee | 16.00           |
|         |           |           | <b>TOTAL</b>                            | <b>14624.20</b> |

233 ; and

234

235 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of  
 236 Burlington, State of New Jersey, that payment of bills on **MAY 16, 2018 to JUNE 19, 2018** check register  
 237 are hereby authorized; and

238

239 **BE IT FURTHER RESOLVED** that the Board of Education ratifies to prior issuance of the above listed  
 240 hand check(s) and transfer(s).

241

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244

245 **I. PROVIDING FOR THE BOARD OF EDUCATION'S MONTHLY CERTIFICATION ON**  
 246 **BUDGETARY MAJOR ACCOUNT/FUND STATUS**

247

248

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION #17/18-RM-170-308**

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254

**RESOLUTION PROVIDING FOR THE BOARD OF EDUCATION'S  
 MONTHLY CERTIFICATION ON BUDGETARY MAJOR ACCOUNT/FUND STATUS  
 [BOARD SECRETARY'S REPORT]  
 FOR THE MONTH OF MAY 2018 PURSUANT TO N.J.A.C. 6A:23-2:11.c)**

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255  
 256 **WHEREAS,** the New Jersey Administrative Code, Title 6, Chapter 23, requires that certain monthly  
 257 certifications be demonstrated as to the budgetary line item accounts; and  
 258

259 **WHEREAS,** the Board of Education must certify that, to the best of its knowledge, no major account or  
 260 fund has been over expended and that sufficient funds are available to meet the Springfield Township  
 261 School District's financial obligations for the remainder to the **2017-2018** Fiscal Year; and  
 262

263 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of  
 264 Burlington, State of New Jersey that a certification are hereby given, after review of the Line Item Status  
 265 Report, and upon consultation with the appropriate District officials, to the best of its knowledge no major  
 266 account or fund has been over expended in violation of New Jersey statutes and code.  
 267

\*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*

268  
 269  
 270 **J. APPROVING THE PAYMENT OF STUDENT COUNCIL SSTIPENDS FOR THE 2017-18 SCHOOL**  
 271 **YEAR**  
 272  
 273

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION #17/18-RM-170-309**

**RESOLUTION APPROVING THE PAYMENT  
 OF STUDENT COUNCIL STIPENDS FOR THE 2017-18 SCHOOL YEAR**

276  
 277  
 278  
 279  
 280  
 281 **WHEREAS,** the Agreement between the Township of Springfield Board of Education and the  
 282 Springfield Township Education Association, provides for the recognition and compensation of extra-  
 283 curricular positions which shall be appointed for each school year; and  
 284

285 **WHEREAS,** the Superintendent of Schools has submitted the below recommendations and requests  
 286 Board of Education approval of the following appointments and compensation levels with all payments  
 287 made from the approved line item account series:  
 288

| POSITION                | LAST     | FIRST | COMPENSATION |
|-------------------------|----------|-------|--------------|
| Student Council Advisor | Secouler | Sandi | \$266.67     |
| Student Council Advisor | Sepessy  | Patty | \$266.67     |
| Student Council Advisor | Kolev    | Wendy | \$266.67     |
|                         |          |       |              |
|                         |          |       |              |

289

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290 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of  
 291 Burlington, State of New Jersey, that the above appointments are hereby approved for the **2017-2018**  
 292 school year.

\*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*

**CERTIFICATION OF AVAILABILITY OF FUNDS**

| CATEGORY                     | DESCRIPTION                | AMOUNT  |
|------------------------------|----------------------------|---------|
| Account Number               | 11-401-100-100-050-117-0   |         |
| Account Title                | CO-CUR STDNT CNL STIPEND 2 |         |
| Certification Date           | June 7, 2018               |         |
| Beginning Balance            |                            | 800.00  |
| Contract Encumbrance Account |                            | -800.01 |
| Revised Balance              |                            | -0.01   |
| Ending Balance               |                            | -0.01   |

Fiscal Notes:

\_\_\_\_\_  
 Casey DeJoseph  
 Business Administrator

\*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*

**K. APPROVING THE DEPOSIT OF FUNDS**

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION #17/18-RM-170-310**

**RESOLUTION AUTHORIZING THE DEPOSIT OF FUNDS  
 INTO THE MAINTENANCE RESERVE ACCOUNT  
 PURSUANT TO N.J.A.C. 6A:23A-14-2**

**WHEREAS**, N.J.A.C. 6A:23A-14.2 (a), Maintenance Reserve, “that a district board of education shall establish, by resolution, a maintenance reserve account to be used to implement required maintenance for school district’s facilities. The district is prohibited from using such funds for routine or capital maintenance”; and

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323 **WHEREAS,** N.J.A.C. 6A:23A-14.3 (b) states that “A district board of education or board of school  
324 estimate, as appropriate, may supplement a maintenance reserve account through transfer, by resolution,  
325 of any unanticipated revenue and/or unexpended line-item appropriation amounts anticipated at year end,  
326 for withdrawal in subsequent school years. The transfer resolution shall be adopted by the district board  
327 of education or board of school estimate no earlier than June 1 and no later than June 30 of the  
328 respective school year.”  
329

330 **WHEREAS,** the Board of Education wishes to approve a deposit of up to **one hundred thousand**  
331 **dollars (\$100,000)** to the Maintenance Reserve Account effective **July 1, 2018.**  
332

333 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of  
334 Burlington, State of New Jersey, that the Business Administrator shall deposit up to **one hundred**  
335 **thousand dollars (\$100,000)** amount to the Maintenance Reserve account.  
336

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341 **L. APPROVING THE DISTRIBUTION OF NET RETURNED SURPLUS FUNDS HELD IN TRUST BY**  
342 **THE BCIPJIF**  
343

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION #17/18-RM-170-340**

**FOR THE 2018-2019 SCHOOL YEAR  
RESOLUTION DIRECTING THE DISTRIBUTION  
OF THE SPRINGFIELD TOWNSHIP BOARD OF EDUCATION  
NET RETURNED SURPLUS FUNDS HELD IN TRUST BY THE  
BURLINGTON COUNTY INSURANCE POOL JOINT INSURANCE FUND**

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353  
354 **WHEREAS,** the Springfield Township Board of Education, hereinafter referred to as BOARD, participated  
355 as a member district of the Burlington County Insurance Pool, Inc. (also known as the Burlington County  
356 Insurance Pool and Burlington County Insurance Pool Joint Insurance Fund), hereinafter referred to as  
357 FUND, for one or more of the FUND fiscal year beginning July 1, 2011, 2012, and/or 2014; and  
358

359 **WHEREAS,** the FUND is a statutory filed school district joint insurance fund as defined in N.J.S.A.  
360 18A:18B1-10 et seq.; and  
361

362 **WHEREAS,** the BOARD joined the FUND knowing that membership carries with it joint and several  
363 liability with all other member districts for each year of the BOARD’s membership; and  
364

**Springfield Township Board of Education**  
**Jobstown, NJ 08041**  
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365 **WHEREAS**, the BOARD understands that the FUND’s Board of Trustees are the only persons authorized  
366 in law to make decisions as to when and how much of any available statutory surplus will be released by  
367 the FUND; and  
368

369 **WHEREAS**, the BOARD understands that the FUND’s Board of Trustees are the only persons authorized  
370 in law to make decisions as to when and how much of any projected deficit will be declared as an  
371 additional assessment due to the FUND; and  
372

373 **WHEREAS**, the BOARD understands that Available Statutory Surplus is defined to be the amount of  
374 money in excess of the projected value of claims by line of coverage, plus an actuarially determined value  
375 for Incurred-But-Not-Reported claims, subject to the surplus reserve calculations as defined in N.J.A.C.  
376 11:15-4.6 et seq and subject to review and approval by the Department of Banking and Insurance, State  
377 of New Jersey, prior to release  
378 by the Board of Trustees of the FUND; and  
379

380 **WHEREAS**, the BOARD understands that it remains jointly and severally liable into perpetuity despite the  
381 earlier release of Available Statutory Surplus due to the possibility that a FUND year wherein a return of  
382 Statutory Surplus has been duly authorized could later be presented with a claim for which it could be  
383 responsible causing a demand for an additional assessment from each participating member district of  
384 that FUND year; and  
385

386 **WHEREAS**, the BOARD understands that it remains jointly and severally liable into perpetuity despite the  
387 earlier collection of an additional assessment due to the possibility that a FUND year wherein an  
388 additional assessment has been duly authorized could later be presented with a need for additional  
389 assessments from each participating member district of that FUND year; and  
390

391 **WHEREAS**, the BOARD recognizes its Share of Available Statutory Surplus authorized to be released by  
392 the FUND is as shown below:  
393

Dollar amounts of Surplus by FUND Fiscal Year  
Released by the FUND’s Board of Trustees – Valued as of June 30, 2017 Financial Position

| <b>Fund Fiscal Year</b>   | <b>Total FUND Release</b> | <b>BOARD’s Share</b> |
|---|---------------------------|----------------------|
| July 1, 2011 to June 30, 2012                                     | \$400,000                 | \$1,299              |
| July 1, 2012 to June 30, 2013                                     | \$400,000                 | \$1,194              |
| July 1, 2014 to June 30, 2015                                     | \$200,000                 | \$586                |
| <b>Subtotal Current Distribution</b>                              | <b>\$1,000,000</b>        | <b>\$3,079</b>       |
| Aggregate Excess Loss Contingency Fund<br>(Optional Distribution) | \$4,617,687               | \$6,396              |
| <b>Total Distribution Available</b>                               | <b>\$5,617,687</b>        | <b>\$9,475</b>       |

398 ; and  
399



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400 **WHEREAS**, the BOARD understands that its options for directing the distribution of its net share of  
401 released Statutory Surplus to be as follows:  
402

- 403 1. Direct the FUND to forward a check for the BOARD's full share to the BOARD,  
404 2. Direct the FUND to apply the BOARD's share to the BOARD's 2015-2016 premium in the next  
405 FUND fiscal year (N.J.A.C. 11:15-4.21(e)) (**current FUND members only**),  
406 3. Direct the FUND to apply the BOARD's share to the FUND's Aggregate Excess Loss  
407 Contingency Fund, which provides both current member districts and former member districts  
408 with an available individual contingency balance for use in satisfying any possible need for a  
409 supplemental assessment for any year they were a member and an annual capacity to use all or  
410 a portion of a member district's available balance in offsetting future premiums, or  
411 4. Direct the FUND to apportion the BOARD's share as a stated dollar amount among options 1,  
412 2, & 3 above such that the sum total of allocated dollars equals the amount of the Total  
413 Distribution available to the BOARD as noted above.  
414

415 **NOW THEREFORE**, the BOARD directs the FUND to distribute the BOARD's share of its Net Distribution  
416 as follows (**check the one box that applies**):  
417

- 418  Forward a check in the full amount to the BOARD.  
419  Apply the full amount to the BOARD's next 2015-2016 premium (**current FUND members**  
420 **only**),  
421  Apply the full amount to the BOARD's share of the FUND's Aggregate Excess Loss  
422 Contingency Fund.  
423  Distribute the full amount among options 1, 2 & 3 as follows:  
424  
425

426 Option 1 - \$ \_\_\_\_\_, Option 2 - \$ \_\_\_\_\_, Option 3 - \$ 9,475 .  
427

428 **M. AUTHORIZING THE ESTABLISHMENT OF AND DEPOSIT INTO AN EMERGENCY RESERVE**  
429 **ACCOUNT**  
430

431 TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION  
432

433 **RESOLUTION #17/18-RM-170-341**  
434

435 **RESOLUTION AUTHORIZING THE ESTABLISHMENT OF AND**  
436 **DEPOSIT OF FUNDS INTO AN EMERGENCY RESERVE ACCOUNT**  
437 **PURSUANT TO N.J.S.A. 18A:7F-41**  
438

439 **WHEREAS**, N.J.S.A. 18A:7F-41 (a), Emergency Reserve, "a board of education or board of school  
440 estimate may establish a current expense emergency reserve account by board resolution. A board of

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441 education may appropriate funds to establish or supplement the reserve account in the district's annual  
 442 budget or through a transfer by board resolution at year end; and  
 443

444 **WHEREAS**, N.J.A.C. 6A:23A-14.4 (a) states that “a year end transfer into a board adopted  
 445 emergency reserve account may be made no earlier than June 1 and no later than June 30 of the  
 446 respective school year. A budgeted transfer into a board adopted emergency reserve account may be  
 447 made at any time in the respective year. Any interest earned from the monies on hand in the emergency  
 448 reserve account shall become part of the reserve fund balance. A separate bank account is not required  
 449 to be maintained, but if a separate bank account is not used, interest earnings, if applicable, must be  
 450 allocated to the emergency reserve account.”  
 451

452 **WHEREAS**, the Board of Education wishes to approve a deposit not to exceed **one hundred**  
 453 **thousand dollars (\$100,000)** to the Emergency Reserve Account effective **July 1, 2018**.  
 454

455 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of  
 456 Burlington, State of New Jersey, that the Business Administrator shall deposit up to **one hundred**  
 457 **thousand dollars (\$100,000)** amount to the Emergency Reserve account.  
 458

459  
 460 \*\*\*\*\* \*\*\*\*\* \*\*\*\*\*  
 461 Mr. Andrew Eaton thanked Mrs. DeJoseph for the quick turnaround on getting this information together.  
 462 Mr. Bucs stated that part of this Emergency Reserve Account could help us put funds away in the event  
 463 we need to send a student out of district.  
 464

\*\*\*\*\* **CERTIFICATION OF THE BOARD SECRETARY** \*\*\*\*\*

465  
 466 **IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township  
 467 Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, June 19,**  
 468 **2018** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New  
 469 Jersey.  
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|   | Board of Education Member          | Mtn | Snd | Yea | Nay | Abn | Abs | Nvt* |   |
|---|------------------------------------|-----|-----|-----|-----|-----|-----|------|---|
| 1 | Joseph Bucs                        |     |     | X   |     |     |     |      | 1 |
| 2 | Kristen Lippincott, Vice President |     | X   | X   |     |     |     |      | 2 |
| 3 | Andrew Eaton                       |     |     | X   |     |     |     |      | 3 |
| 4 | Gregory Madia                      | X   |     | X   |     |     |     |      | 4 |
| 5 | Michael Ramalho                    |     |     |     |     |     | X   |      | 5 |
| 6 | Gary Walker                        |     |     | X   |     |     |     |      | 6 |
| 7 | Jennifer Webb                      |     |     | X   |     |     |     |      | 7 |
| 8 | Eric Eaton                         |     |     | X   |     |     |     |      | 8 |
| 9 | Wade Hale, President               |     |     | X   |     |     |     |      | 9 |

**Springfield Township Board of Education  
 Jobstown, NJ 08041  
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473 Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting  
 474 Not Voting due to Conflict. Quorum = 5  
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| <b>PERSONNEL &amp; NEGOTIATIONS</b> |
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 482 **A. APPROVING THE TRANSFER OF CERTAIN PERSONNEL FOR THE 2018-2019 SCHOOL**  
 483 **YEAR**  
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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION #17/18-RM-170-311**

**RESOLUTION APPROVING VOLUNTARY TRANSFERS OF CERTAIN PERSONNEL  
 OF THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT UNDER PROVISIONS OF  
 THE AGREEMENT BETWEEN THE SPRINGFIELD TOWNSHIP BOARD OF EDUCATION  
 AND THE SPRINGFIELD TOWNSHIP EDUCATION ASSOCIATION  
 FOR THE SCHOOL YEAR 2018-2019**

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 495 **WHEREAS,** position control is a process to measure the current status of positions for personal  
 496 services within the School District in order to analyze their fiscal impact on the whole budget year. The  
 497 impact of a position is determined by actual expenditures from the beginning of a fiscal year plus amounts  
 498 set aside to cover appointments to the position for the remainder of the fiscal year.; and  
 499

500 **WHEREAS,** Article G. - TRANSFERRAL NOTIFICATION stipulates that the Superintendent shall notify  
 501 individual teachers being transferred in grade level and/or classroom assignment for the following year on  
 502 or before May 15th, if the budget passes. If the budget does not pass, said notification shall be made no  
 503 later than one (1) week before the end of the school year. The Superintendent shall have the discretion to  
 504 change the assignment after said notification in the event of teacher resignations, open positions or other  
 505 reasonable cause.  
 506

507 **WHEREAS,** the Superintendent of Schools has recommended the following transfer(s) of certain  
 508 certified staff members:  
 509

| EMPLOYEE         | TRANSFER FROM PCN | TRANSFER FR ASSIGNMENT                      | TRANSFER TO PCN | TRANSFER TO ASSIGNMENT                       |
|------------------|-------------------|---|-----------------|--|
| Bobbi-Jo Bifulco | V-MDT001          | Special Education,<br>Multiple Disabled 4-6 | V-RCT003        | Special Education, Grades<br>4-6 Replacement |

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|                 |          |   |                      |  |
|-----------------|----------|---|----------------------|--|
| Patricia Carter | V-MDT002 | Special Education,<br>Multiple Disabled K-3 | V-RCT006             | Special Education, Grades<br>1-3 Replacement     |
| Wendy Kolev     | V-ET5002 | Grade Six                                   | V-ET5001             | Grade Five                                       |
| Erica McIntyre  | V-RCT003 | Special Ed Grades 4-5<br>Replacement        | V-MDT001             | Special Education, Multiple<br>Disabled 1-4      |
| Dawn Shook      | V-RCT001 | Special Ed Grade 5 In-<br>Class Resource    | V-RCT001<br>V-ET2001 | Grade 2/Special Ed, Grade<br>5 In-Class Resource |
| Samantha Nims   | V-RCT005 | Special Ed Grade 4 In-<br>Class Resource    | V-RCT005             | Special Ed Grade 5 In-<br>Class Resource         |

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511 ; and

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514 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of  
515 Burlington, State of New Jersey, that the above transfer(s) is/are hereby approved with the transfer date  
516 effective **September 1, 2018**; and

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519 **BE IT FURTHER RESOLVED** that the compensation for the subject employees is not changed by the  
520 transfer and the following adjustments to line item accounts are authorized to be processed:

| Account #              | Account Description | Transfer To  | Transfer From | Net Transfer |
|------------------------|---------------------|--------------|---------------|--------------|
| 11-120-100-101-101-402 | GR 1 - 5            | \$67,795.00  | \$0.00        | \$67,795.00  |
| 11-130-100-101-101-406 | GR 6                | \$0.00       | -\$67,795.00  | \$67,795.00  |
| 11-212-100-101-101-100 | MD TCH SAL          | \$61,972.00  | -\$136,265.00 | \$74,293.00  |
| 11-213-100-101-101-100 | RC TCH SAL          | \$136,265.00 | -\$61,972.00  | \$74,293.00  |

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**B. APPROVING THE APPOINTMENT OF SCHOOL DISTRICT STAFF FOR SUMMER  
 CURRICULUM AND CST CASE MANAGEMENT**

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION #17/18-RM-170-312**

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**Springfield Township Board of Education  
 Jobstown, NJ 08041  
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**RESOLUTION APPROVING THE APPOINTMENT OF STAFF  
 TO CONDUCT SUMMER CURRICULUM DEVELOPMENT  
 AND CHILD STUDY TEAM CASE MANAGEMENT  
 AND APPROVING A TRANSFER OF FUNDS**

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**WHEREAS**, the Board of Education wishes to approve the appointment of staff to conduct summer curriculum development; and

**WHEREAS**, the Superintendent of Schools makes the following recommendation for said appointments at the compensation rate and dedicated hours for summer curriculum development as so listed:

2018-2019 CURRICULUM WRITING BUDGET

| <u>Grade</u> | <u>Course</u> | <u>Teacher</u> |  | <u>Number of Hours</u> | <u>Hourly Rate</u> | <u>Amount to be Paid</u> |
|--------------|---------------|----------------|--|------------------------|--------------------|--------------------------|
| 5            | Language Arts | Wendy Kolev    |  | 10                     | \$40.00            | \$400.00                 |
| 2            | Language Arts | Chelsie Weaver |  | 5                      | \$40.00            | \$200.00                 |
| K-6          | Art           | Bryan Warner   |  | 20                     | \$40.00            | \$800.00                 |
| K-6          | Creatorspace  | Theresa Roats  |  | 10                     | \$40.00            | \$400.00                 |
|              |               |                |  |                        | <b>TOTAL</b>       | <b>\$1800.00</b>         |

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; and

**WHEREAS**, the Superintendent of Schools makes the following recommendation for an appointment at the compensation rate and dedicated hours for as so listed:

| <u>Staff</u>       | <u>Maximum Number of Hours</u> | <u>Hourly Rate</u> | <u>Amount to be Paid</u> | <u>Purpose</u>                   |
|--------------------|--------------------------------|--------------------|--------------------------|----------------------------------|
| Rebecca Schweitzer | 40                             | \$40.00            | \$1,600.00               | Child Study Team Case Management |

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**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the appointments for the summer curriculum development and Child Study Team Case Management, submitted upon the recommendation of the Superintendent of Schools, are hereby approved.

**Springfield Township Board of Education  
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**CERTIFICATION OF AVAILABILITY OF FUNDS**

| CATEGORY                     | DESCRIPTION              | AMOUNT   |
|------------------------------|--------------------------|----------|
| Account Number               | 11-000-221-110-050-221-0 |          |
| Account Title                | CUR/INST CURR PAY        |          |
| Certification Date           | June 6, 2018             |          |
| Beginning Balance            |                          | 2800.00  |
| Contract Encumbrance Account |                          | -1800.00 |
| Revised Balance              |                          | 1000.00  |
| Account Number               | 11-000-219-110-050-219-0 |          |
| Account Title                | CST SMR PAY              |          |
| Certification Date           | June 6, 2018             |          |
| Beginning Balance            | 1220.00                  |          |
| Contract Encumbrance Account | -1600.00                 |          |
| Revised Balance              | -380.00                  |          |
| Transfer Fr Opening Balance  |                          | 1000.00  |
| Transfer Fr/To Amount        | 380.00                   | -380.00  |
| Transfer Fr Ending Balance   |                          |          |
| Ending Balance               | 0.00                     | 280.00   |

566 Fiscal Notes:

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571 **C. APPROVING THE APPOINTMENT OF A SCHOOL DISTRICT STAFF FO THE SUMMER**  
 572 **CAMP PROGRAM AND AUTHORIZING PAYMENT OF STIPENDS**

573 TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION  
 574

**RESOLUTION #17/18-RM-170-313**

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 577 **RESOLUTION APPROVING THE APPOINTMENT OF SCHOOL DISTRICT STAFF**  
 578 **TO THE SUMMER CAMP PROGRAMS AND AUTHORIZING PAYMENT OF STIPENDS**  
 579

580 **WHEREAS,** the Board of Education has collected payments for a summer camp program for district  
 581 students currently in grades K – 6; and

**Springfield Township Board of Education  
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 583 **WHEREAS,** the Superintendent of Schools has posted for the positions and makes the following  
 584 recommendations for appointment:  
 585

| <u>Name</u>      | <u>Hours</u> | <u>Rate of Pay</u> | <u>Total Compensation</u> |
|------------------|--------------|--------------------|---------------------------|
| Chelsie Weaver   | 26           | \$40.00            | \$1,040.00                |
| Cathryn Browning | 16.25        | \$40.00            | \$650.00                  |
| Patricia Sepessy | 22.75        | \$40.00            | \$910.00                  |
| Heather Pence    | 22.75        | \$40.00            | \$910.00                  |
| Theresa Roats    | 22.75        | \$40.00            | \$910.00                  |
| Cathy Weir       | 19.5         | \$40.00            | \$780.00                  |
| JoAnn Ricciani   | 42.5         | \$40.00            | \$1,700.00                |
| Kristin Pollack  | 30           | \$20.00            | \$600.00                  |
| <b>TOTAL</b>     |              |                    | <b>\$7,500.00</b>         |

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 589 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of  
 590 Burlington, State of New Jersey that the above appointments are hereby approved.

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594 **D. AMENDING AND APPROVING THE APPOINTMENT OF STAFF TO CONDUCT THE 2018-**  
 595 **2019 PRESCHOOL, KINDERGARTEN, AND NEW STUDENT ORIENTATION**

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 597 TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION #17/18-RM-170-314**

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 600 **RESOLUTION AMENDING THE APPROVED APPOINTMENTS OF STAFF**  
 601 **TO CONDUCT THE 2018-2019 PRESCHOOL, KINDERGARTEN, AND NEW STUDENT ORIENTATION**  
 602 **AND ACCOMPANYING TRANSFER OF FUNDS**  
 603

604 **WHEREAS,** the Board of Education wishes to approve the appointment of staff to cover the FY2017-  
 605 2018 preschool, kindergarten, and new student orientation; and

606  
 607 **WHEREAS,** the Superintendent of Schools makes the following recommendation for said appointments  
 608 at the compensation rate and dedicated hours so listed:

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609

| Staff Member                 | Rate of Pay | Hours | Total Compensation |
|------------------------------|-------------|-------|--------------------|
| Jillian Bencivengo-Teacher   | \$40.00     | 2     | \$80.00            |
| Barbara Pine-Teacher         | \$40.00     | 2     | \$80.00            |
| Tracy Seitz-Teacher          | \$40.00     | 2     | \$80.00            |
| Patricia Carter              | \$40.00     | 2     | \$80.00            |
| JoAnn Riccianni-School Nurse | \$40.00     | 2     | \$80.00            |
| Denise Buffa - Aide          | \$20.00     | 2     | \$40.00            |
| Rochelle Guevara - Aide      | \$20.00     | 2     | \$40.00            |
| Heather Schwarzwaldner -Aide | \$20.00     | 2     | \$40.00            |
| <b>TOTAL</b>                 |             |       | <b>\$520.00</b>    |

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614 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of  
615 Burlington, State of New Jersey, that the appointments for the preschool, kindergarten, and new student  
616 orientation positions, submitted upon the recommendation of the Superintendent of Schools, are hereby  
617 approved.

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**CERTIFICATION OF AVAILABILITY OF FUNDS**

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| CATEGORY                     | DESCRIPTION              | AMOUNT  |
|------------------------------|--------------------------|---------|
| Account Number               | 11-110-100-101-050-110-0 |         |
| Account Title                | K ORIENT PAY             |         |
| Certification Date           | June 7, 2018             |         |
| Beginning Balance            |                          | 450.00  |
| Contract Encumbrance Account |                          | -520.00 |
| Revised Balance              |                          | -70.00  |
| Transfer Fr Account Number   | 11-110-100-101-050-104-0 |         |
| Transfer Fr Account Title    | K TCH SUB PAY            |         |
| Transfer Fr Opening Balance  |                          | 850.00  |



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|                            |        |       |
|----------------------------|--------|-------|
| Transfer Fr/To Amount      | -70.00 | 70.00 |
| Transfer Fr Ending Balance | 780.00 |       |
| Ending Balance             |        | 0.00  |

Fiscal Notes:

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**E. APPROVING A PRACTICUM PLACEMENT FOR THE 2018-2019 SCHOOL YEAR**

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION #17/18-RM-170-315**

**RESOLUTION AUTHORIZING THE SUPERINTENDENT OF SCHOOLS TO APPROVE A  
 PRACTICUM PLACEMENT PURSUANT TO POLICY #4122  
 FOR THE 2018-2019 SCHOOL YEAR**

**WHEREAS,** the Township of Springfield Board of Education Policy #4122 indicates that the board of education recognizes its responsibility to provide opportunities for teachers in training; and

**WHEREAS,** the following field observation/practicum placement candidate is recommended by the Superintendent:

| <b>Name / School</b>                  | <b>Cooperating Teacher</b> | <b>Effective Dates</b> |
|---------------------------------------|----------------------------|------------------------|
| Victoria Estronza<br>Rowan University | Joann Ricciani             | 9/7/2018 – 6/20/2019   |

**NOW, THEREFORE BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent is hereby authorized to approve the above captioned clinical practice opportunity placement during the dates as listed.

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**F. APPROVING THE SCHOOL DISTRICT GOALS FOR THE 2018-2019 SCHOOL YEAR**

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION



Springfield Township Board of Education  
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698 **G. APPROVING THE APPOINTMENT OF A CONFIDENTIAL ADMINISTRATIVE ASSISTANT**  
 699 **TO THE PRINCIPAL**  
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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

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**RESOLUTION #17/18-RM-170-337**

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**RESOLUTION APPROVING THE APPOINTMENT  
 OF A CONFIDENTIAL ADMINISTRATIVE ASSISTANT TO THE PRINCIPAL  
 FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT  
 FOR THE 2018-2019 SCHOOL YEAR**

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**WHEREAS,** a vacancy was created in the position of pursuant to the retirement of the incumbent; and

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**WHEREAS,** the following recommendation is being made by the Superintendent of Schools:

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|                                   |               |
|-----------------------------------|---------------|
| <b>NAME:</b>                      | Sompong Clark |
| <b>STEP ON SCALE:</b>             | N/A           |
| <b>ADDITIONAL COMPENSATION</b>    | N/A           |
| <b>ANNUAL COMPENSATION LEVEL:</b> | \$35,000      |
| <b>POSITION CONTROL NUMBER:</b>   | FF-CAP001     |
| <b>FULL TIME EQUIVALENT:</b>      | 1.00          |
| <b>EFFECTIVE DATE:</b>            | July 1, 2018  |

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|                                       |                     |
|---------------------------------------|---------------------|
| Jersey 1 <sup>st</sup> Classification | New Jersey Resident |
| Health Care Coverage                  | Full Coverage       |

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|                                   |      |
|-----------------------------------|------|
| Pension System Enrollment         | PERS |
| Annual Sick Leave Allocation      | 10.0 |
| Annual Personal Leave Allocation  | 3.0  |
| Annual Vacation Leave Allocation  | 10.0 |
| Annual Emergency Leave Allocation | 1.0  |

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**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above appointment is hereby approved as above indicated.

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**CERTIFICATION OF PAYROLL ACCOUNT**

| -1-<br>DATE<br>START | -2-<br>ANNUAL<br>PAY | -3- | -4-<br>PERIOD<br>RATE<br>[B2/C2] | -5-<br>PAY<br>PERIODS | -6-<br>PERIOD<br>TOTAL<br>[D2XE2] | -7-<br>PAY<br>DAYS | -8-<br>PER DIEM<br>RATE | -9-<br>PER DIEM<br>TOTAL<br>[G2XH2] | -10-<br>ANNUAL<br>PRO-RATED<br>TOTAL<br>[F2+I2] |
|----------------------|----------------------|-----|----------------------------------|-----------------------|-----------------------------------|--------------------|-------------------------|-------------------------------------|---|
|                      |                      |     |                                  |                       |                                   |                    |                         |                                     |   |

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**CERTIFICATION OF AVAILABILITY OF FUNDS – 2017-2018**

| CATEGORY                     | DESCRIPTION              | AMOUNT    |
|------------------------------|--------------------------|-----------|
| Account Number               | 11-000-211-105-050-101-0 |           |
| Account Title                | ATTEND OFF SEC SAL       |           |
| Certification Date           | 6/15/18                  |           |
| Beginning Balance            |                          | 32135.00  |
| Contract Encumbrance Account |                          | -32135.00 |
| Ending Balance               |                          | 0.00      |
| Account Number               | 11-000-221-105-050-101-0 |           |
| Account Title                | CURR/INST SEC SAL        |           |
| Certification Date           | 6/15/18                  |           |
| Beginning Balance            |                          | 7000.00   |
| Contract Encumbrance Account |                          | -2865.00  |
| Ending Balance               |                          | 4135.00   |

733 Notes:  
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**Springfield Township Board of Education  
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Casey DeJoseph  
Business Administrator/Board Secretary

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**H. APPROVING A STUDENT TEACHING PLACEMENT FOR THE 2018-2019 SCHOOL YEAR**

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION #17/18-RM-170-338**

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**RESOLUTION AUTHORIZING THE SUPERINTENDENT OF SCHOOLS TO APPROVE A STUDENT  
TEACHING PLACEMENT PURSUANT TO POLICY #4122  
FOR THE 2018-2019 SCHOOL YEAR**

753 **WHEREAS,** the Township of Springfield Board of Education Policy #4122 indicates that the board of  
754 education recognizes its responsibility to provide opportunities for teachers in training; and  
755

756 **WHEREAS,** the following field observation placement candidate is recommended by the  
757 Superintendent:  
758

| <b>Name / School</b>   | <b>Cooperating Teacher</b> | <b>Effective Dates</b>                |
|------------------------|----------------------------|---------------------------------------|
| Rachel Lawrence / TCNJ | Barbara Pine               | September 4, 2018 – December 14, 2018 |

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**NOW, THEREFORE BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent is hereby authorized to approve the above captioned clinical practice opportunity placement during the dates as listed.

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**I. APPROVING A NURSING PRACTICUM PLACEMENT FOR THE 2018-2019 SCHOOL YEAR**

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**Springfield Township Board of Education  
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771 TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

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**RESOLUTION #17/18-RM-170-344**

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**RESOLUTION AUTHORIZING THE SUPERINTENDENT OF SCHOOLS TO APPROVE A  
 PRACTICUM PLACEMENT PURSUANT TO POLICY #4122  
 FOR THE 2018-2019 SCHOOL YEAR**

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**WHEREAS,** the Township of Springfield Board of Education Policy #4122 indicates that the board of education recognizes its responsibility to provide opportunities for teachers in training; and

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**WHEREAS,** the following field observation/practicum placement candidate is recommended by the Superintendent:

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| Name / School                               | Cooperating Teacher | Effective Dates       |
|---|---------------------|-----------------------|
| Tara Kowalczyk<br>The College of New Jersey | Joann Ricciani      | 9/7/2018 – 12/30/2018 |

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**NOW, THEREFORE BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent is hereby authorized to approve the above captioned clinical practice opportunity placement during the dates as listed.

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**J. APPROVING SUBSTITUTE POSITIONS FOR THE 2017-2018 SCHOOL YEAR**

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794 TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

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**RESOLUTION #17/18-RM-170-345**

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**RESOLUTION APPROVING THE SUPERINTENDENT OF SCHOOLS'  
 RECOMMENDATION FOR THE SUBSTITUTE POSITIONS  
 FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT**

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**WHEREAS,** the Superintendent of Schools is vested with the authority to recommend the hiring of certain personnel within the School District and that substitute teachers, aides, secretaries, nurses, special education aides are such personnel

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|                 |              |                    |                   |
|-----------------|--------------|--------------------|-------------------|
| <b>Teachers</b> | <b>Aides</b> | <b>Secretaries</b> | <b>Custodians</b> |
|-----------------|--------------|--------------------|-------------------|

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|  |  |  |                  |
|--|--|--|------------------|
|  |  |  | Matt Jones       |
|  |  |  | Chelsea Swangler |
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 809 **WHEREAS,** the Superintendent of Schools has reviewed the qualifications of the individuals listed  
 810 below and recommends approval to the Board of Education; and

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 812 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of  
 813 Burlington, State of New Jersey, that the above substitute positions are hereby approved.

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| <b>MOTION TO SET ASIDE “G”</b> |
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 820 \*\*\*\*\*                      *CERTIFICATION OF THE BOARD SECRETARY*                      \*\*\*\*\*  
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822 **IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township  
 823 Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, June 19,**  
 824 **2018** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New  
 825 Jersey.  
 826

|   | Board of Education Member          | Mtn | Snd | Yea | Nay | Abn | Abs | Nvt* |   |
|---|------------------------------------|-----|-----|-----|-----|-----|-----|------|---|
| 1 | Joseph Bucs                        |     |     | X   |     |     |     |      | 1 |
| 2 | Kristen Lippincott, Vice President |     |     | X   |     |     |     |      | 2 |
| 3 | Andrew Eaton                       |     |     | X   |     |     |     |      | 3 |
| 4 | Gregory Madia                      |     | X   | X   |     |     |     |      | 4 |
| 5 | Michael Ramalho                    |     |     |     |     |     | X   |      | 5 |

**Springfield Township Board of Education  
 Jobstown, NJ 08041  
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|   |                      |   |  |   |  |  |  |  |   |
|---|----------------------|---|--|---|--|--|--|--|---|
| 6 | Gary Walker          |   |  | X |  |  |  |  | 6 |
| 7 | Jennifer Webb        | X |  | X |  |  |  |  | 7 |
| 8 | Eric Eaton           |   |  | X |  |  |  |  | 8 |
| 9 | Wade Hale, President |   |  | X |  |  |  |  | 9 |

827 Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting  
 828 Not Voting due to Conflict. Quorum = 5  
 829

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| <b>MOTION TO APPROVE “G”</b> |
|------------------------------|

\*\*\*\*\*                      *CERTIFICATION OF THE BOARD SECRETARY*                      \*\*\*\*\*

832 **IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township  
 833 Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, June 19,**  
 834 **2018** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New  
 835 Jersey.  
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|   | Board of Education Member          | Mtn | Snd | Yea | Nay | Abn | Abs | Nvt* |   |
|---|------------------------------------|-----|-----|-----|-----|-----|-----|------|---|
| 1 | Joseph Bucs                        |     |     | X   |     |     |     |      | 1 |
| 2 | Kristen Lippincott, Vice President |     | X   | X   |     |     |     |      | 2 |
| 3 | Andrew Eaton                       |     |     | X   |     |     |     |      | 3 |
| 4 | Gregory Madia                      | X   |     | X   |     |     |     |      | 4 |
| 5 | Michael Ramalho                    |     |     |     |     |     | X   |      | 5 |
| 6 | Gary Walker                        |     |     | X   |     |     |     |      | 6 |
| 7 | Jennifer Webb                      |     |     |     |     |     |     | X    | 7 |
| 8 | Eric Eaton                         |     |     | X   |     |     |     |      | 8 |
| 9 | Wade Hale, President               |     |     | X   |     |     |     |      | 9 |

841 Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting  
 842 Not Voting due to Conflict. Quorum = 5  
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| <b>MOTION TO APPROVE “A – F” &amp; “H – J”</b> |
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\*\*\*\*\*                      *CERTIFICATION OF THE BOARD SECRETARY*                      \*\*\*\*\*

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**Springfield Township Board of Education  
 Jobstown, NJ 08041  
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849 **IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township  
 850 Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, June 19,**  
 851 **2018** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New  
 852 Jersey.  
 853

|   | Board of Education Member          | Mtn | Snd | Yea | Nay | Abn | Abs | Nvt* |   |
|---|------------------------------------|-----|-----|-----|-----|-----|-----|------|---|
| 1 | Joseph Bucs                        |     |     | X   |     |     |     |      | 1 |
| 2 | Kristen Lippincott, Vice President |     | X   | X   |     |     |     |      | 2 |
| 3 | Andrew Eaton                       |     |     | X   |     |     |     |      | 3 |
| 4 | Gregory Madia                      | X   |     | X   |     |     |     |      | 4 |
| 5 | Michael Ramalho                    |     |     |     |     |     | X   |      | 5 |
| 6 | Gary Walker                        |     |     | X   |     |     |     |      | 6 |
| 7 | Jennifer Webb                      |     |     | X   |     |     |     |      | 7 |
| 8 | Eric Eaton                         |     |     | X   |     |     |     |      | 8 |
| 9 | Wade Hale, President               |     |     | X   |     |     |     |      | 9 |

854 Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting  
 855 Not Voting due to Conflict. Quorum = 5  
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| <b>SPECIAL PERSONNEL SERVICES</b> |
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 860 **A. DESIGNATING BOE'S AUTHORIZED REPRESENTATIVE**  
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862 TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION  
 863

864 **RESOLUTION #17/18-RM-170-319**

865  
 866 **RESOLUTION APPROVING THE ANNUAL APPOINTMENT OF THE**  
 867 **SECRETARY TO THE BOARD AND DESIGNATING SAID APPOINTMENT**  
 868 **AS THE BOARD OF EDUCATION'S AUTHORIZED REPRESENTATIVE**  
 869 **PURSUANT TO N.J.S.A. 18A:17-5**  
 870

871 **WHEREAS,** N.J.S.A. provides that a Board of Education shall appoint a board secretary for a term to  
 872 expire not later than June 30 of the calendar year next succeeding that in which the board of education  
 873 shall have been organized, but she shall continue to serve after the expiration of her term until her  
 874 successor is appointed and qualified; and  
 875

**Springfield Township Board of Education**  
**Jobstown, NJ 08041**  
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876 **WHEREAS, Casey M. DeJoseph, Cinnaminson, NJ 08077,** serves as the incumbent Secretary to  
877 the Board and that the Board of Education wishes to appoint said individual in accordance with N.J.S.A.  
878 18A:17-5; and

879  
880 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of  
881 Burlington, State of New Jersey, that **Casey M. DeJoseph** shall be appointed as Secretary to the Board  
882 for the **2018-2019** school year and to designate her as the authorized representative of the Board of  
883 Education thus investing the duties and responsibilities provided by statute to said position; and

884  
885 **BE IT FURTHER RESOLVED** that no additional compensation shall be granted above that provided to  
886 the subject employee by her appointment as the certified School Business Administrator.

887  
888 \*\*\*\*\*                    \*\*\*\*\*                    \*\*\*\*\*  
889

890 **B. DESIGNATING BOE'S PUBLIC AGENCY COMPLIANCE OFFICER**

891  
892 TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION #17/18-RM-170-320**

**RESOLUTION DESIGNATING THE BUSINESS ADMINISTRATOR/BOARD SECRETARY  
AS THE PUBLIC AGENCY COMPLIANCE OFFICER  
FOR THE TOWNSHIP OF SPRINGFIELD SCHOOL DISTRICT**

893  
894  
895 **WHEREAS,** N.J.A.C. 17:27-3.5 and subsection 6(f) of Public Law 1975, c.127 requires that each  
896 public agency of the State of New Jersey annually designate an existing officer or employee as its Public  
897 Agency Compliance Officer; and

898  
899 **WHEREAS,** "public agency" means any State, county, municipality or other political subdivision of  
900 New Jersey, or any agency of or authority created by any of the foregoing; and

901  
902  
903 **WHEREAS,** the following Board of Education comments and/or discussion was had, if any, on the  
904 matter of this Resolution:

905  
906  
907  
908  
909 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of  
910 Burlington, State of New Jersey, that **Casey M. DeJoseph** is hereby designated as the Public Agency  
911 Compliance Officer for the Township of Springfield School District for the period of time from **July 1, 2018**  
912 **to June 30, 2019;** and

913





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993 **BE IT FURTHER RESOLVED** that **Casey M. DeJoseph**, District Purchasing Agent, is hereby authorized  
994 to award contracts on behalf of the Springfield Township Board of Education that are less than fifteen  
995 percent (15%) of the bid threshold without soliciting competitive quotations; and  
996

997 **BE IT FURTHER RESOLVED** that **Casey M. DeJoseph**, District Purchasing Agent, is hereby authorized  
998 to seek competitive quotations, when applicable and practicable, when contracts in the aggregate exceed  
999 fifteen percent (15%) of the bid threshold but less than the bid threshold; and  
1000

1001 **BE IT FINALLY RESOLVED** that no additional compensation shall be granted above that provided to the  
1002 subject employee by her appointment as the certified School Business Administrator.  
1003

1004 \*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*

1005 **E. APPOINTING TREASURER OF SCHOOL MONIES**

1006 TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION  
1007

**RESOLUTION #17/18-RM-170-323**

1008  
1009  
1010 **RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO**  
1011 **EXECUTE A PROFESSIONAL SERVICES CONTRACT**  
1012 **FOR THE SERVICES OF A TREASURER OF SCHOOL MONIES**  
1013

1014 **WHEREAS**, N.J.S.A. 18A:18A-5 a.(1) provides for exceptions to the requirements for advertising of  
1015 certain school contracts and professional services; and  
1016

1017 **WHEREAS**, N.J.S.A. 18A:18A-2 (h.) defines "professional services" to mean services rendered or  
1018 performed by a person authorized by law to practice as regulated by law and the performance of which  
1019 services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal  
1020 course of specialized instruction and study as distinguished from general academic instruction or  
1021 apprenticeship and training. Professional services also means services rendered in the performance of  
1022 work that is original and creative in character in a recognized field of artistic endeavor; and  
1023

1024 **WHEREAS**, the Township of Springfield Board of Education recognizes the need for the professional  
1025 services of a treasurer of school monies; and  
1026

1027 **WHEREAS**, **Amy Lerner** is duly qualified by experience and qualifications to perform the professional  
1028 services stipulated in this Resolution; and  
1029

1030 **WHEREAS**, the following Board of Education comments and/or discussion was had, if any, on the  
1031 matter of this Resolution:

**Springfield Township Board of Education  
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1032  
1033 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of  
1034 Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to  
1035 execute a contract for professional services with **Amy Lerner** in an amount not-to-exceed **five thousand**  
1036 **five hundred eighty dollars (\$5,580) for the period of time from July 1, 2018 to June 30, 2019**, and  
1037  
1038 **BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 18A:18A.5a(1) the Business  
1039 Administrator/Secretary to the Board shall publish a legal notice of the award of this professional services  
1040 contract and ensure that the awarding Resolution is available for public inspection at the Office of the  
1041 Business Administrator/Secretary to the Board during normal business hours.

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1044 \*\*\*\*\* \*\*\*\*\* \*\*\*\*\*  
1045

1046 **F. APPOINTING INDOOR AIR QUALITY DESIGNEE**

1047 TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

1048  
1049 **RESOLUTION #17/18-RM-170-324**

1050  
1051 **RESOLUTION APPROVING INDOOR AIR QUALITY DESIGNEE**  
1052 **FOR THE TOWNSHIP OF SPRINGFIELD SCHOOL DISTRICT**  
1053 **PURSUANT TO N.J.A.C. 12:100-13**

1054  
1055 **WHEREAS**, pursuant to N.J.A.C. 12:100-13 an employer shall identify a designated person who is  
1056 given the responsibility to assure compliance with N.J.A.C. 12:100-13 and assure that the designated  
1057 person is familiar with the requirements of this subchapter and that the designated person shall assure  
1058 that Code requirements are implemented and documented; and

1059  
1060 **WHEREAS**, the Superintendent of Schools makes the recommendation that the Indoor Air Quality  
1061 Designee for the 2018-2019 school year shall be the **Interim Educational Facilities Manager**; and

1062  
1063 **WHEREAS**, the following Board of Education comments and/or discussion was had, if any, on the  
1064 matter of this Resolution:

1065  
1066 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of  
1067 Burlington, State of New Jersey, accepts the recommendation of the Superintendent of Schools that **Joe**  
1068 **Knewasser, Interim Educational Facilities Manager**, be appointed as the **Indoor Air Quality**  
1069 **Designee** for the Township of Springfield School District for the period of time from **July 1, 2018 to June**  
1070 **30, 2019**; and  
1071

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1072 **BE IT FURTHER RESOLVED** that there shall be no additional compensation granted to the incumbent in  
1073 his/her capacity as **Interim Educational Facilities Manager** for the designation as **Indoor Air Quality**  
1074 **Designee**.  
1075

1076 \*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*

1077 **G. APPOINTING INTEGRATED PEST MANAGEMENT COORDINATOR**

1078 TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION  
1079

**RESOLUTION #17/18-RM-170-325**

1080  
1081  
1082 **RESOLUTION APPOINTING AN INTEGRATED PEST MANAGEMENT COORDINATOR**  
1083 **FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT**  
1084 **PURSUANT TO THE NEW JERSEY SCHOOL INTEGRATED PEST MANAGEMENT ACT OF 2002**  
1085

1086 **WHEREAS**, the New Jersey School Integrated Pest Management Act of 2002 requires the  
1087 superintendent of the school district, for each school in the district, the board of trustees of a charter  
1088 school, and the principal or lead administrator of a private school, as appropriate, to implement Integrated  
1089 Pest Management (IPM) procedures to control pests and minimize exposure of children, faculty, and staff  
1090 to pesticides; and  
1091

1092 **WHEREAS**, the Board of Education wishes designate an integrated pest management coordinator  
1093 who shall be responsible for the implementation of the school integrated pest management policy; and  
1094

1095 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of  
1096 Burlington, State of New Jersey, that **Joe Knewasser, Interim Educational Facilities Manager**, is  
1097 hereby appointed as **Integrated Pest Management Coordinator** for the **2018-2019** school year; and  
1098

1099 **BE IT FURTHER RESOLVED** that the Integrated Pest Management Coordinator shall be responsible for  
1100 ensuring the School District's compliance with the New Jersey School Integrated Pest Management Act  
1101 of 2002; and  
1102

1103 **BE IT FINALLY RESOLVED** that there shall be no additional compensation granted to the incumbent in  
1104 his capacity as **Interim Educational Facilities Manager** for the designation as the **Integrated Pest**  
1105 **Management Coordinator**.  
1106

1107 \*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*

1108 **H. APPROVING AHERA COORDINATOR DESIGNEE**

**Springfield Township Board of Education  
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1109 TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION  
1110

**RESOLUTION #17/18-RM-170-326**

1111  
1112  
1113 **RESOLUTION APPROVING AHERA COORDINATOR DESIGNEE**  
1114 **FOR THE TOWNSHIP OF SPRINGFIELD SCHOOL DISTRICT**  
1115 **PURSUANT TO 40 CFR PART 763 SUBPART E**  
1116

1117 **WHEREAS,** pursuant to the Code of Federal Regulations (CFR) 40 Part 763.84 Subpart E, each local  
1118 education agency shall ensure that the certain activities and requirements for recordkeeping, training,  
1119 notifications and warnings are completed as specified in the asbestos management plan and that the  
1120 agency shall designate a person, who shall receive adequate training to perform duties to ensure that  
1121 requirements under this section are properly implemented; and  
1122

1123 **WHEREAS,** the Superintendent of Schools makes the recommendation that the AHERA Coordinator  
1124 Designee for the 2018-2019 school year shall be the **Interim Educational Facilities Manager**; and  
1125

1126 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of  
1127 Burlington, State of New Jersey, accepts the recommendation of the Superintendent of Schools that **Joe**  
1128 **Knewasser, Interim Educational Facilities Manager**, be appointed as the **AHERA Coordinator**  
1129 **Designee** for the Township of Springfield School District for the period of time from **July 1, 2018 to June**  
1130 **30, 2019**; and  
1131

1132 **BE IT FURTHER RESOLVED** that there shall be no additional compensation granted to the incumbent in  
1133 his capacity as **Interim Educational Facilities Manager** for the designation as **AHERA Coordinator**  
1134 **Designee**.  
1135

1136 \*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*

1137 **I. APPOINTING HOMELESS LIASION**

1138 TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION  
1139

**RESOLUTION #17/18-RM-170-327**

1140  
1141  
1142 **RESOLUTION APPROVING THE RECOMMENDATION**  
1143 **OF THE SUPERINTENDENT OF SCHOOLS**  
1144 **FOR THE APPOINTMENT OF THE DISTRICT HOMELESS LIAISON**  
1145 **FOR THE TOWNSHIP OF SPRINGFIELD SCHOOL DISTRICT**



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**PURSUANT TO N.J.A.C. 6:3-8-5**

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**WHEREAS**, N.J.A.C. 6:3-8.5 provides that a district homeless liaison shall be appointed who shall have the responsibility for all homeless children who reside temporarily in the school district as well as those who were residents of the district when they became homeless; and

**WHEREAS**, the Superintendent of Schools makes the recommendation that the **District Homeless Liaison** for the 2018-2019 school year shall be **Rebecca Schweitzer**; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, accepts the recommendation of the Superintendent of Schools that **Rebecca Schweitzer** be appointed as the **District Homeless Liaison** for the Township of Springfield School District for the period of time from **July 1, 2018 to June 30, 2019**; and

**NOW, THEREFORE, BE IT RESOLVED** that there shall be no additional compensation granted to the incumbent in her capacity as **Social Worker** for the designation as the **District Homeless Liaison**.

\*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*

**J. APPOINTING ATTENDANCE OFFICER**

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION #17/18-RM-170-328**

**RESOLUTION APPROVING THE APPOINTMENT OF AN ATTENDANCE OFFICER  
OF THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT  
PURSUANT TO N.J.S.A. 18A:38-32**

**WHEREAS**, N.J.S.A. 18A:38-32 provides that the board of education of each school district shall appoint a suitable number of qualified persons to be designated as attendance officers and shall affix their compensation; and

**WHEREAS**, Township of Springfield Board of Education, County of Burlington, State of New Jersey recommends **Craig Vaughn** for appointment to the position of **Attendance Officer**.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that a contract shall be issued for the **Attendance Officer** for the **period of time from July 1, 2018 to June 30, 2019**.



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**RESOLUTION #17/18-RM-170-330**

**RESOLUTION DESIGNATING AN AFFIRMATIVE ACTION OFFICER – INSTRUCTIONAL PROGRAMS  
SPRINGFIELD TOWNSHIP SCHOOL DISTRICT PURSUANT TO N.J.A.C. 6:4-1.1 ET SEQ.  
AND BOARD OF EDUCATION POLICY 1550  
FOR THE 2018-2019 SCHOOL YEAR**

**WHEREAS**, N.J.A.C. 6:4-1.3 requires that each local school district designate a member of its professional staff as the affirmative action officer to coordinate and implement the district's efforts to comply. The progress of the district in complying shall be reported by the superintendent to the board of education as it shall require; and

**WHEREAS**, the Superintendent of Schools recommends the approval of the designation of the below individual as the School District's **Affirmative Action Officer – Instructional Programs** for the **2018-2019** school year.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the **Principal** is hereby designated as the **Affirmative Action Officer – Instructional Programs**; and

**BE IT FURTHER RESOLVED** that there shall be no additional compensation granted to the incumbent in his capacity as **Principal** for the designation as **Affirmative Action Officer – Instructional Programs**.

\*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*

M. **DESIGNATING AFFIRMATIVE ACTION OFFICER – EMPLOYMENT AND CONTRACTS**

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION #17/18-RM-170-331**

**RESOLUTION DESIGNATING AN AFFIRMATIVE ACTION OFFICER  
– EMPLOYMENT AND CONTRACT PRACTICES  
SPRINGFIELD TOWNSHIP SCHOOL DISTRICT PURSUANT TO N.J.A.C. 6:4-1.1 ET SEQ.  
AND BOARD OF EDUCATION POLICY 1550  
FOR THE 2018-2019 SCHOOL YEAR**

**WHEREAS**, N.J.A.C. 6:4-1.3 requires that each local school district designate a member of its professional staff as the affirmative action officer to coordinate and implement the district's efforts to comply. The progress of the district in complying shall be reported by the superintendent to the board of education as it shall require; and

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1262  
1263 **WHEREAS,** Policy 1550 details the responsibilities required for the administration of the Affirmative  
1264 Action Program as it is particular to Employment and Contract Practices.  
1265

1266 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of  
1267 Burlington, State of New Jersey, that **Craig Vaughn**, Chief School Administrator, is hereby designated as  
1268 the **Affirmative Action Officer - Employment and Contract Practices**; and  
1269

1270 **BE IT FURTHER RESOLVED** that there shall be no additional compensation granted to the incumbent in  
1271 his capacity as **Chief School Administrator** for the designation as **Affirmative Action Officer –**  
1272 **Employment and Contract Practices** for the **2018-2019** school year.  
1273

1274 \*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*

1275 **N. APPOINTING DISTRICT AND SCHOOL TEST COORDINATOR**

1276 TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION  
1277

**RESOLUTION #17/18-RM-170-332**

1278  
1279  
1280 **RESOLUTION DESIGNATING THE APPOINTMENT OF A DISTRICT TEST COORDINATOR AND THE**  
1281 **SCHOOL COORDINATOR FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT**  
1282 **FOR THE 2018-2019 SCHOOL YEAR**  
1283

1284 **WHEREAS,** the Board of Education understands that state mandated testing protocol requires the  
1285 designation of a district-wide test coordinator and individual school coordinator; and  
1286

1287 **WHEREAS,** the general requirements for each position are below delineated and it is understood that  
1288 additional duties may be required for specific tests:  
1289

**DISTRICT TEST COORDINATOR**

- 1290  
1291  
1292 1. Serves as the district contact person for all testing  
1293 2. Maintains test security and notification for any missing materials  
1294 3. Organizes and conducts school coordinator training sessions  
1295 4. Receives and distributes all test materials to school coordinators  
1296 5. Serves as a resource to the school coordinators throughout testing periods  
1297 6. Monitors test administration to verify that prescribed procedures are used  
1298 7. Directs collection of test materials from schools  
1299 8. Arranges for required signatures and return of testing materials including security forms  
1300

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**SCHOOL COORDINATOR**

1. Conducts all necessary scheduling and training within the school]
2. Serves as school contact person for all test administration plans and procedures
3. Maintains test security and notification of materials lost and shortages
4. Attends school coordinator training
5. Selects examiners and proctors
6. Schedules and conducts training sessions for examiners
7. Advises proctors of their duties and responsibilities
8. Makes advance announcements concerning testing
9. Schedules and test locations and sessions
10. Receives and inventories all test materials from district test coordinator
11. Establishes and maintains test security procedures
12. Distributes test materials to examiners
13. Prepares roster of students to be tested
14. Supervises preparation of answer folders
15. Supervises testing and ensures proper test administration procedures
16. Receives test materials from examiners
17. Verifies that answer folder was completed for each student tested
18. Reviews answer folder to verify accuracy of student information
19. Completes test forms and make-up test administration
20. Returns all test materials to district test coordinator

; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that **Craig Vaughn** has been appointed as the District/School Test Coordinator for the **2018-2019** school year.

\*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*

**O. DESIGNATING CHEMICAL HYGEINE OFFICER**

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION #17/18-RM-170-333**

**RESOLUTION APPROVING THE CHEMICAL HYGIENE OFFICER DESIGNEES  
FOR THE TOWNSHIP OF SPRINGFIELD SCHOOL DISTRICT  
PURSUANT TO 29 CFR PART 1910.1450**

**WHEREAS,** pursuant to Code of Federal Regulations (CFR) 29 Part 1910.1450, an employer shall develop and implement a written program which sets forth procedures, equipment, personal protective



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1382 **Knewasser, Interim Educational Facilities Manager** be appointed as the **Right to Know Designee** for  
1383 the Township of Springfield School District for the period of time from **July 1, 2018 to June 30, 2019.**  
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\*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*

\*\*\*\*\*                      *CERTIFICATION OF THE BOARD SECRETARY*                      \*\*\*\*\*

1391  
1392 **IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township  
1393 Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, June 19,**  
1394 **2018** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New  
1395 Jersey.  
1396

|   | Board of Education Member          | Mtn | Snd | Yea | Nay | Abn | Abs | Nvt* |   |
|---|------------------------------------|-----|-----|-----|-----|-----|-----|------|---|
| 1 | Joseph Bucs                        | X   |     | X   |     |     |     |      | 1 |
| 2 | Kristen Lippincott, Vice President |     |     | X   |     |     |     |      | 2 |
| 3 | Andrew Eaton                       |     |     | X   |     |     |     |      | 3 |
| 4 | Gregory Madia                      |     | X   | X   |     |     |     |      | 4 |
| 5 | Michael Ramalho                    |     |     |     |     |     | X   |      | 5 |
| 6 | Gary Walker                        |     |     | X   |     |     |     |      | 6 |
| 7 | Jennifer Webb                      |     |     | X   |     |     |     |      | 7 |
| 8 | Eric Eaton                         |     |     | X   |     |     |     |      | 8 |
| 9 | Wade Hale, President               |     |     | X   |     |     |     |      | 9 |

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting  
Not Voting due to Conflict. Quorum = 5

|                                    |
|------------------------------------|
| <b>CURRICULUM &amp; TECHNOLOGY</b> |
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None.

|                                  |
|----------------------------------|
| <b>POLICIES &amp; PROCEDURES</b> |
|----------------------------------|

**A. APPROVE POLICIES & PROCEDURES UPON FIRST READING & INTRODUCTION**

**Springfield Township Board of Education  
 Jobstown, NJ 08041  
 Tuesday June 19, 2018  
 Minutes – Regular Meeting – 170**

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

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**RESOLUTION #17/18-RM-170-316**

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**RESOLUTION APPROVING BOARD OF EDUCATION  
 2017/2018 POLICY, BYLAWS AND REGULATION REVISIONS  
UPON FIRST READING AND INTRODUCTION**

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**WHEREAS,** the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration.

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**WHEREAS,** the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be adopted on second reading by a majority vote of the members of the Board of Education present and voting or may be further revised until consensus is reached; and

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**WHEREAS,** the following is the first reading for revisions to the, which include:

| File Code         | Name  |
|-------------------|---|
| Policy & Reg 1550 | Equal Employment/Anti-Discrimination Practices (M) (Revised)                                    |
| Policy & Reg 5350 | Student Suicide Prevention (M) (Revised)  |
| Policy 5533       | Student Smoking (M) (Revised)   |
| Policy & Reg 5561 | Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised) |
| Policy 8462       | Reporting Potentially Missing or Abused Children (M) (Revised)                                  |
| Bylaw 0174        | Legal Services  |
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**NOW, THEREFORE, BE IT RESOLVED** that the policies and/or amendments included in the said policies and regulation listed above, are hereby approved upon first reading and introduction; and

\*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*



**Springfield Township Board of Education  
 Jobstown, NJ 08041  
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1436 Mrs. Webb stated that the Policy Committee went through these at length at the Work Session, and she  
 1437 did not see a requirement that we need to provide training on dangerous control substances.  
 1438

\*\*\*\*\* *CERTIFICATION OF THE BOARD SECRETARY* \*\*\*\*\*

1441 **IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township  
 1442 Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, June 19,**  
 1443 **2018** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New  
 1444 Jersey.  
 1445

|   | Board of Education Member          | Mtn | Snd | Yea | Nay | Abn | Abs | Nvt* |   |
|---|------------------------------------|-----|-----|-----|-----|-----|-----|------|---|
| 1 | Joseph Bucs                        |     |     | X   |     |     |     |      | 1 |
| 2 | Kristen Lippincott, Vice President |     |     | X   |     |     |     |      | 2 |
| 3 | Andrew Eaton                       |     |     | X   |     |     |     |      | 3 |
| 4 | Gregory Madia                      | X   |     | X   |     |     |     |      | 4 |
| 5 | Michael Ramalho                    |     |     |     |     |     | X   |      | 5 |
| 6 | Gary Walker                        |     |     | X   |     |     |     |      | 6 |
| 7 | Jennifer Webb                      |     |     | X   |     |     |     |      | 7 |
| 8 | Eric Eaton                         |     | X   | X   |     |     |     |      | 8 |
| 9 | Wade Hale, President               |     |     | X   |     |     |     |      | 9 |

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting  
 Not Voting due to Conflict. Quorum = 5

**FACILITIES, SECURITY & TRANSPORTATION**

**A. APPROVE MONTHLY FIRE & SECURITY DRILLS**

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION #17/18-RM-170-317**

**RESOLUTION CERTIFYING THAT MONTHLY FIRE AND SCHOOL SECURITY DRILLS  
 HAVE BEEN CONDUCTED IN ACCORDANCE WITH N.J.S.A. 18A:41-1**

**WHEREAS,** N.J.S.A. 18A:41-1 requires that school administrators shall organize and conduct at least one fire drill and one school security drill each month within the schools hours, including any summer months during which the school is open for instructional programs; and

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Jobstown, NJ 08041  
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1465 **WHEREAS,** all teachers of all schools, whether occupying buildings of one or more stories, shall keep  
1466 all doors and exits of their respective rooms and buildings unlocked during the school hours, except  
1467 during an emergency lockdown or an emergency lockdown drill; and  
1468

1469 **WHEREAS,** during the academic year, schools are required to hold a minimum of two of each of the  
1470 following security drills: Active Shooter; Evacuation (non-fire); Bomb Threat; and Lockdown; and  
1471

1472 **WHEREAS,** districts are required to annually submit the “Security Drill Statement of Assurance:  
1473 provided by the Department of Education to their county office of education by June 30 of each year; and  
1474

1475 **WHEREAS,** the “Security Drill Record Form” provided by the Department of Education shall be  
1476 completed by all schools and retained at the district level. The following information is required:  
1477

- 1478 1. Date and time;
- 1479 2. Type (specify what was drilled);
- 1480 3. Duration;
- 1481 4. Weather conditions;
- 1482 5. Participants (i.e. students, staff, faculty, law enforcement, fire);
- 1483 6. Brief description of what occurred and procedures followed.

1484 ; and  
1485

1486 **WHEREAS,** the following is a summary table of the fire and school security drills recently conducted in  
1487 the School District:  
1488

May 2018

| Date / Time        | 5/14/18 2:26 pm      | 5/23/2018 1:58 pm    | 5/31/2018            |
|--------------------|----------------------|----------------------|----------------------|
| Type of Drill      | Lockdown             | Off-Site Evacuation  | Fire Drill           |
| Duration of Drill  | 6 minutes 45 seconds | 5 minutes 38 seconds | 2 minutes 21 seconds |
| Weather Conditions | Cloudy 60’s          | Cloudy 70’s          | Cloudy 70’s          |
| Participants       | Students/Staff       | Students/Staff       | Students/Staff       |
| Drill Supervisor   | C. Vaughn            | C. Vaughn            | C. Vaughn            |

1489  
1490 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of  
1491 Burlington, State of New Jersey, that it hereby certifies that the above monthly fire and school security  
1492 drills have been conducted in accordance with N.J.S.A. 18A:41-1.  
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\*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*

**B. APPROVING APPLICATIONS FOR USE OF FACILITIES**

**Springfield Township Board of Education  
Jobstown, NJ 08041  
Tuesday June 19, 2018  
Minutes – Regular Meeting – 170**

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION #17/18-RM-170-318**

**RESOLUTION RETROACTIVELY APPROVING CERTAIN APPLICATIONS  
FOR USE OF FACILITIES OF THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT**

**WHEREAS,** the Board of Education makes available to the general public the use of certain school facilities under administrative controls and rules and regulations; and

**WHEREAS,** the below listed entities have filed a "Facilities Use Application" and the necessary documentation has been submitted and reviewed by the Chief School Administrator and he recommends approval:

| ORGANIZATION/GROUP | DATE          | TIME           | ACTIVITY                          | AREA               |
|--------------------|---------------|----------------|-----------------------------------|--------------------|
| Home & School      | June 19, 2018 | 3:20 – 5:00 pm | 6 <sup>th</sup> Grade end of Year | Gym/Athletic Field |

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**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the attached list of "Facilities Use Applications" is hereby approved.

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**C. APPROVING ESY BUS ROUTES**

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION #17/18-RM-170-336**

**RESOLUTION APPROVING THE BUS ROUTES  
PURSUANT TO BOARD OF EDUCATION POLICY #8600  
FOR THE 2018 EXTENDED SCHOOL YEAR PROGRAM**

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**Springfield Township Board of Education  
 Jobstown, NJ 08041  
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1534 **WHEREAS,** Springfield Township Board of Education Policy #8600 provides that the Board of  
 1535 Education approve all bus routes so as to provide safe, economical, and reasonably expeditious  
 1536 transportation for all eligible pupils; and

1537  
 1538 **WHEREAS,** The **2018 ESY Program Bus Schedule** submitted below for Board of Education review  
 1539 and consideration; and

**Springfield Township School District - 2018 ESY Bus Schedule**

| <b>Address</b>                    | <b>Pick Up Time</b> |
|-----------------------------------|---------------------|
| 65 Highland Road                  | 6:27 AM             |
| 230 Route 68                      | 6:30 AM             |
| 201 Georgetown Wrightstown Road   | 6:35 AM             |
| 923 Jacksonville Mount Holly Road | 6:55 AM             |
| 1775 Burlington Jacksonville Road | 6:56 AM             |
| 1729 Burlington Jacksonville Road | 6:57 AM             |
| 1322 Neck Road                    | 7:05 AM             |
| 7 Moran Drive                     | 7:19 AM             |
| 2046 Jobstown Jacksonville Road   | 7:26 AM             |
| 17 Pine Glen Drive                | 7:31 AM             |
| 2336 Monmouth Road                | 7:33 AM             |
| 495 Arney's Mount Birmingham Road | 7:39 AM             |
| 440 Arneys Mount Road             | 7:46 AM             |
| 109 Paddock Road                  | 7:54 AM             |
| 91 Folwell Station Road           | 7:57 AM             |
| 2112 Jacksonville Jobstown Road   | 7:58 AM             |

1543  
 1544 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield, County of Burlington, State of  
 1545 New Jersey, that the submitted **2018 ESY Program Bus Schedule** is hereby approved.

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\*\*\*\*\*                      **CERTIFICATION OF THE BOARD SECRETARY**                      \*\*\*\*\*

1550  
 1551  
 1552 **IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township  
 1553 Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, June 19,**  
 1554 **2018** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New  
 1555 Jersey.

1556

**Springfield Township Board of Education  
Jobstown, NJ 08041  
Tuesday June 19, 2018  
Minutes – Regular Meeting – 170**

|   | Board of Education Member          | Mtn | Snd | Yea | Nay | Abn | Abs | Nvt* |   |
|---|------------------------------------|-----|-----|-----|-----|-----|-----|------|---|
| 1 | Joseph Bucs                        | X   |     | X   |     |     |     |      | 1 |
| 2 | Kristen Lippincott, Vice President |     |     | X   |     |     |     |      | 2 |
| 3 | Andrew Eaton                       |     |     | X   |     |     |     |      | 3 |
| 4 | Gregory Madia                      |     | X   | X   |     |     |     |      | 4 |
| 5 | Michael Ramalho                    |     |     |     |     |     | X   |      | 5 |
| 6 | Gary Walker                        |     |     | X   |     |     |     |      | 6 |
| 7 | Jennifer Webb                      |     |     | X   |     |     |     |      | 7 |
| 8 | Eric Eaton                         |     |     | X   |     |     |     |      | 8 |
| 9 | Wade Hale, President               |     |     | X   |     |     |     |      | 9 |

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting  
Not Voting due to Conflict. Quorum = 5

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|                                    |
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| <b>UNFINISHED BUSINESS MATTERS</b> |
|------------------------------------|

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Roof Update – No change, and no other updates at this time. This item will remain on the agenda until it has been resolved.

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|-----------------------------|
| <b>NEW BUSINESS MATTERS</b> |
|-----------------------------|

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None.

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| <b>PUBLIC COMMENT #2– SHALL NOT EXCEED THIRTY (30) MINUTES</b> |
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Tom Pantano – Asked what the projected surplus would be for the current year. Mrs. DeJoseph responded. Mr. Pantano also responded to comments made by the teachers, and stated that negotiations are always difficult, he does believe the teachers are special, but the school should be run like a business. The standard is a thorough and efficient education, and the Board has a fiduciary responsibility, and he doesn't know a business in the world where the current budget is based on prior year numbers. He cautioned to be careful what you convey to the public, and of taxpayer's money. He stated in the past there has been a complete lack of fiscal responsibility. Regarding negotiations he hasn't heard the specifics but asked the teachers what they believed to be unfair.

**Springfield Township Board of Education  
 Jobstown, NJ 08041  
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1583  
 1584 Mr. Paul Batchler stated that he worked for Blumberg, and the starting salary for teachers is low, newer  
 1585 teachers coming in won't see the bump in salary that teachers have received in the past. He stated that they  
 1586 are locked into their pay no matter what they do, even if they are doing a really good job, they look forward to  
 1587 those small incremental raises, but many are making less now than eight years ago. He stated that teaches  
 1588 have had to make a lot of concessions, they deal with kids with a lot of issues, whose parents don't care.  
 1589  
 1590 Mr. Pantano stated that the teachers need to hold their union accountable; your union doesn't think you're  
 1591 special because they want to take your money and give it to Chesterfield.  
 1592  
 1593 Mrs. Erica McIntyre – stated that everyone should check out the garden and take a look at what the students  
 1594 have done this year.  
 1595  
 1596 Mr. Andrew Eaton – stated that these discussions remind him of previous administration, there is a lot of  
 1597 emotion. He doesn't recall anyone saying that anyone is insignificant. With the fair funding formula they are  
 1598 taking over \$800k over the next four years. He's willing to take some slings and arrows, but asked for  
 1599 suggestions on how we can keep everyone employed and cut 26% from the budget. He stated that cutting the  
 1600 budget is an oversimplification of what we do, and he's insulted that people think the only reason he's on the  
 1601 Board is to save money on his taxes.  
 1602  
 1603 Mrs. Kelly Linton stated that regarding the healthcare the Board told them that they were locked into rates  
 1604 until December 2018, but went in another direction, which is not negotiating in good faith.  
 1605  
 1606 Mrs. Rebecca Schweitzer stated that next year we are focusing on new character traits: Self-Control,  
 1607 Courage, Kindness, Respect, and Love. We expect our students to exhibit and abide by these traits so isn't it  
 1608 just common sense that we as adults do the same with each other?  
 1609  
 1610 Mr. Bucs provided a document regarding potential legislation which stated that for 2019 we are slotted to lose  
 1611 \$41k; 2020 -\$66k; 2021 -\$83k; 2022 -\$116k; 2023 -\$149k; 2024 -\$174k; 2025 -\$199k; for a total of \$831k  
 1612 lost. These are significant cuts. State Aid rates have been held at 2008 levels. The board has to take action,  
 1613 what are your suggestions? Where can we find this money?  
 1614  
 1615 Mr. Paul Batchler – Asked what other schools are doing? He stated they are in the same boat we are. There  
 1616 are hundreds of schools in NJ. We don't have an excess number of teachers. What are other small schools  
 1617 doing? Are teachers leaving? The teachers are asking for a small crumb, something in good faith that says  
 1618 "we appreciate you."  
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 1621

|                          |             |                   |
|--------------------------|-------------|-------------------|
| <b>MOTION TO ADJOURN</b> | <b>TIME</b> | <b>8: 13 P.M.</b> |
|--------------------------|-------------|-------------------|

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\*\*\*\*\* *CERTIFICATION OF THE BOARD SECRETARY* \*\*\*\*\*

**Springfield Township Board of Education  
 Jobstown, NJ 08041  
 Tuesday June 19, 2018  
 Minutes – Regular Meeting – 170**

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**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, June 19, 2018** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

|   | Board of Education Member          | Mtn | Snd | Yea | Nay | Abn | Abs | Nvt* |   |
|---|------------------------------------|-----|-----|-----|-----|-----|-----|------|---|
| 1 | Joseph Bucs                        |     | X   | X   |     |     |     |      | 1 |
| 2 | Kristen Lippincott, Vice President |     |     | X   |     |     |     |      | 2 |
| 3 | Andrew Eaton                       |     |     | X   |     |     |     |      | 3 |
| 4 | Gregory Madia                      | X   |     | X   |     |     |     |      | 4 |
| 5 | Michael Ramalho                    |     |     |     |     |     | X   |      | 5 |
| 6 | Gary Walker                        |     |     | X   |     |     |     |      | 6 |
| 7 | Jennifer Webb                      |     |     | X   |     |     |     |      | 7 |
| 8 | Eric Eaton                         |     |     | X   |     |     |     |      | 8 |
| 9 | Wade Hale, President               |     |     | X   |     |     |     |      | 9 |

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting  
 Not Voting due to Conflict. Quorum = 5

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Respectfully submitted,

SPRINGFIELD TOWNSHIP  
 BOARD OF EDUCATION

\_\_\_\_\_  
 Casey DeJoseph  
 Secretary to the Board

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{SEAL}