

**Springfield Township Board of Education  
 Jobstown, NJ 08041  
 Tuesday March 26, 2019  
 Minutes – Regular Meeting –85**

|                      |             |                 |
|----------------------|-------------|-----------------|
| <b>CALL TO ORDER</b> | <b>TIME</b> | <b>7:02P.M.</b> |
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 2 A **Regular Meeting** of the Springfield Township Board of Education will be held on **Tuesday, March 26,**  
 3 **2019 at 7:00 p.m.** in the Springfield Elementary School **Cafeteria/Media Center.**  
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| <b>PUBLIC NOTICE</b> |
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 6 “The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have  
 7 advance notice of and attend the meetings of public bodies at which any business affecting their interest  
 8 is discussed or acted upon.” Pursuant to the provisions of this act, the Springfield Township Board of  
 9 Education has caused notice of this meeting to be publicized by having the date, time and place thereof  
 10 sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and  
 11 posted in the Springfield Township Board of Education Office and Springfield Township Municipal  
 12 Building.  
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| <b>PLEDGE OF ALLEGIANCE</b> |
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 15 The President lead the Board and the assemblage in the Pledge of Allegiance.  
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| <b>ROLL CALL OF BOARD MEMBERS AND STAFF</b> |
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|   | Board of Education Member     | Present | Late    | Absent |   |
|---|-------------------------------|---------|---------|--------|---|
| 1 | Joseph Bucs                   | X       |         |        | 1 |
| 2 | Andrew Eaton, Vice President  | X       |         |        | 2 |
| 3 | Wade Hale                     | X       |         |        | 3 |
| 4 | Gregory Madia                 | X       |         |        | 4 |
| 5 | Michael Ramalho               |         | 7:05 PM |        | 5 |
| 6 | Gary Walker                   |         |         | X      | 6 |
| 7 | Jason Angello                 | X       |         |        | 7 |
| 8 |                               |         |         |        | 8 |
| 9 | Kristen Lippincott, President | X       |         |        | 9 |

18  
 19 **Others present:**  
 20  
 21 [X] Craig Vaughn, Chief School Administrator  
 22 [X ] Arlene Biesiada, School Business Administrator / Board Secretary  
 23 [ ] Joe Knewasser, Interim Educational Facilities Manager  
 24 [ ] Kim Hannigan, Interim Supervisor of Curriculum  
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**Springfield Township Board of Education  
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**SCHOOL AND COMMUNITY PRESENTATIONS**

26  
27 Mr. David Gorsky of Holman and Frania reviewed the results of the 2017-18 school audit.

**COMMITTEE UPDATES**

28  
29 Mr. Angello reported on the Communications Committee meeting of March 17 where they discussed  
30 objectives, plans and milestone for this year.  
31 Mr. Bucs reported on the Finance Committee meeting of March 6, which report is made a part of these  
32 minutes.

**PUBLIC COMMENT #1 – SHALL NOT EXCEED THIRTY (30) MINUTES**

33  
34 *Before a matter is placed on the agenda, Administration has thoroughly reviewed it. Board Members*  
35 *preview the agenda items five days prior to the meeting and discuss questionable items with the*  
36 *Superintendent.*  
37 *The Springfield Township BOE welcomes public comment during our public meetings. Public comments*  
38 *will only be permitted during the public comment periods at the beginning and end of each Board*  
39 *meeting. Each public comment period shall be limited to thirty minutes unless extended by a majority vote*  
40 *of the Board members present. Statements are limited to two, three minute time periods for a total of six*  
41 *minutes on any one topic.*  
42 *Public comment is not a question and answer session. Notwithstanding, members of the Administration*  
43 *and/or Board members may, with approval, choose to answer questions raised during public comment*  
44 *periods. If a response is requested, please provide your contact information on the sign-in sheet or*  
45 *contact the Administration separately.*

46  
47 Nicole Kaser asked who decides which teachers are cut for the next school year? Mr. Vaughn replied  
48 that he does.  
49 Adrienne Russo asked who made the decision to let banked cap expire?  
50 Christine Gonzalez asked if the Board was addressing the Long Range Facility Plan?  
51 Sandy Secouler hopes that when the fact finding report comes in, the Board will look at it.  
52 Jennifer Smith asked if the whole Board is included in the decision on the Budget adoption.  
53 Nick Russo discussed the Foundation and the disclosure of what they could fund with their donations.  
54 Nicole Kaser asked about the school calendar and busing.  
55 Brian Kowalchek asked about the consolidation of grade levels. Mr. Vaughn would like to see small class  
56 sizes in Grades K and 1<sup>st</sup>.

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**CORRESPONDENCE**

59 Mr. Vaughn reported on the two letters of resignation, the Instructional Assistant and the Payroll/Accounts  
60 Payable.

**SUPERINTENDENT UPDATE & IMPORTANT DATES**

**Springfield Township Board of Education  
 Jobstown, NJ 08041  
 Tuesday March 26, 2019  
 Minutes – Regular Meeting –85**

62  
 63 Mr. Vaughn reported that parents have been it today to have lunch with their child. Tomorrow is family  
 64 math night. Thursday is “becoming ladies night out”. Friday is academic awards and April 15 and 16 are  
 65 Kindergarten screening.

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| <b>APPROVAL OF MINUTES</b> |
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 68 \*\*\*\*\* *CERTIFICATION OF THE BOARD SECRETARY* \*\*\*\*\*  
 69

70 **IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township  
 71 Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday March 26,**  
 72 **2019** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New  
 73 Jersey.

74  
 75 **Work Session Meeting – Wednesday, February 13, 2019**  
 76 **Executive Sessioin Meeting – Wednesday, February 13, 2019**  
 77 **Regular Meeting – Tuesday, February 19, 2019**

|   | Board of Education Member     | Mtn | Snd | Yea | Nay | Abn | Abs | Nvt* |   |
|---|-------------------------------|-----|-----|-----|-----|-----|-----|------|---|
| 1 | Joseph Bucs                   |     |     | X   |     |     |     |      | 1 |
| 2 | Andrew Eaton, Vice President  | X   |     | X   |     |     |     |      | 2 |
| 3 | Wade Hale                     |     |     | X   |     |     |     |      | 3 |
| 4 | Gregory Madia                 |     | X   | X   |     |     |     |      | 4 |
| 5 | Michael Ramalho               |     |     | X   |     |     |     |      | 5 |
| 6 | Gary Walker                   |     |     |     |     |     | X   |      | 6 |
| 7 | Jason Angello                 |     |     | X   |     |     |     |      | 7 |
| 8 |                               |     |     |     |     |     |     |      | 8 |
| 9 | Kristen Lippincott, President |     |     | X   |     |     |     |      | 9 |

78 Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting  
 79 *Not Voting due to Conflict. Quorum = 5*

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| <b>SUPERINTENDENT’S REPORT (ENROLLMENT &amp; HIB REPORT)</b> |
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 83 **A. ACCEPTING ENROLLMENT STATISTICS**  
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 85 TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

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 87 **RESOLUTION #18/19-RM-85-102**

**Springfield Township Board of Education  
 Jobstown, NJ 08041  
 Tuesday March 26, 2019  
 Minutes – Regular Meeting –85**

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**RESOLUTION ACCEPTING ENROLLMENT STATISTICS  
 AS PART OF THE REPORT OF THE SUPERINTENDENT OF SCHOOLS AS OF DECEMBER 2018**

**WHEREAS,** the Board of Education recognizes the importance of maintaining accurate registers for all students enrolled in the Springfield Township School District; and

**WHEREAS,** the Board of Education also relies on accurate enrollment counts for such reports as the Application for State School Aid Report, the annual Budget Statements, the annual December 1<sup>st</sup> Special Education Report, Fall Enrollment Report and the Average Daily Attendance Report; and

**WHEREAS,** the Superintendent of Schools has received and compiled school registers from each of the schools in the School District which have been cross-checked with active home room rosters and Child Study Team class listings with the resulting summary table being generated:

| Expense Account #     | Grade Level/Program | Count<br>June 30, 2018 | Count<br><b><u>February 28,</u></b><br><b><u>2019</u></b> | Difference |
|-----------------------|---------------------|------------------------|---|------------|
| 1-105-100-101-101-105 | Pre-School Regular  | 20                     | 18  | -2         |
| 1-110-100-101-101-110 | Kindergarten        | 23                     | 38  | +15        |
| 1-120-100-101-101-401 | First Grade         | 24                     | 23  | + 1        |
| 1-120-100-101-101-402 | Second Grade        | 25                     | 27  | +2         |
| 1-120-100-101-101-403 | Third Grade         | 26                     | 24  | -2         |
| 1-120-100-101-101-404 | Fourth Grade        | 29                     | 28  | -1         |
| 1-120-100-101-101-405 | Fifth Grade         | 26                     | 32  | +6         |
| 1-130-100-101-101-406 | Sixth Grade         | 32                     | 26  | -6         |
| 1-212-100-101-101-100 | Multiple Disabled   | 7                      | 4   | -3         |

**Springfield Township Board of Education  
 Jobstown, NJ 08041  
 Tuesday March 26, 2019  
 Minutes – Regular Meeting –85**

|                       |                           |            |            |           |
|-----------------------|---------------------------|------------|------------|-----------|
| 1-215-100-101-101-100 | Pre-School Disabled PT    | 6          | 6          | 0         |
| 1-000-100-56X-60X-XXX | Out-of-District Placement | 2          | 2          | 0         |
|                       | <b>TOTAL</b>              | <b>220</b> | <b>228</b> | <b>+8</b> |

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| Month          | Enrollment | Monthly Change |
|----------------|------------|----------------|
| June 2018      | 220        |                |
| July 2018      | 219        | -1             |
| August 2018    | 228        | +9             |
| September 2018 | 227        | -1             |
| October 2018   | 227        | 0              |
| November 2018  | 229        | +2             |
| December 2018  | 229        | 0              |
| January 2019   | 229        | 0              |
| February 2019  | 228        | -1             |
| March 2019     |            |                |
| April 2019     |            |                |

**Springfield Township Board of Education  
Jobstown, NJ 08041  
Tuesday March 26, 2019  
Minutes – Regular Meeting –85**

|           |  |  |
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| May 2019  |  |  |
| June 2019 |  |  |
| July 2019 |  |  |

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*Now, THEREFORE, BE IT RESOLVED* by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above enrollment report is hereby accepted upon the certification of the Superintendent of Schools.

**B. APPROVING THE MONTHLY HIB REPORT**

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**RESOLUTION #18/19-85-103**

**RESOLUTION APPROVING THE MONTHLY HARASSMENT, INTIMIDATION & BULLYING REPORT  
FOR THE MONTH OF FEBRUARY 2019  
PURSUANT TO BOARD OF EDUCATION POLICY 5512**

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**WHEREAS,** the Springfield Township Board of Education believes that a safe and civil environment in school is necessary for students to learn and achieve high academic standards. Since students learn by example, school administrators, faculty, staff, and volunteers are required to demonstrate appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation or bullying. Harassment, intimidation or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe environment. Therefore, the school district will not tolerate acts of harassment, intimidation or bullying;

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**WHEREAS,** harassment, intimidation or bullying is defined as any gesture, any written, verbal or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic, that takes place on school grounds, at any school-sponsored function or on a school bus, or off school grounds, in

**Springfield Township Board of Education  
 Jobstown, NJ 08041  
 Tuesday March 26, 2019  
 Minutes – Regular Meeting –85**

137 accordance with law, that substantially disrupts or interferes with the orderly operation of the school or the  
 138 rights of other students, and that:

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 140 A reasonable person should know, under the circumstances, will have the effect of physically or  
 141 emotionally harming a student or damaging the students property, or placing a student in reasonable fear  
 142 of physical or emotional harm to his/her person or damage to his/her property; or has the effect of  
 143 insulting or demeaning any student or group of students; or creates a hostile educational environment for  
 144 the student by interfering with the students education or by severely or pervasively causing physical or  
 145 emotional harm to the student; and

146  
 147 **WHEREAS,** the results of each investigation shall be reported to the board of education no later than  
 148 the date of the next board meeting following the completion of the investigation, and include:

- 149 1. Any services provided;
- 150 2. Training established;
- 151 3. Discipline imposed; or
- 152 4. Other action taken or recommended by the chief school administrator; and

153  
 154 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of  
 155 Burlington, State of New Jersey, that the Superintendent of Schools reports the results of the following  
 156 harassment, intimidation or bullying incidents for the month of **DECEMBER 2018**:

| School Location               | # of Cases Reported | # of Cases Confirmed |
|-------------------------------|---------------------|----------------------|
| Springfield Elementary School | 0                   | 0                    |

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 159  
 160 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington,  
 161 State of New Jersey, that the above enrollment report is hereby accepted upon the certification of the Superintendent  
 162 of Schools.

\*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*

\*\*\*\*\*                      *CERTIFICATION OF THE BOARD SECRETARY*                      \*\*\*\*\*

170  
 171 **IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township  
 172 Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, March 26,**  
 173 **2019** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New  
 174 Jersey.

**Springfield Township Board of Education  
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 Tuesday March 26, 2019  
 Minutes – Regular Meeting –85**

|   | Board of Education Member     | Mtn | Snd | Yea | Nay | Abn | Abs | Nvt* |   |
|---|-------------------------------|-----|-----|-----|-----|-----|-----|------|---|
| 1 | Joseph Bucs                   |     |     | X   |     |     |     |      | 1 |
| 2 | Andrew Eaton, Vice President  |     |     | X   |     |     |     |      | 2 |
| 3 | Wade Hale                     |     |     | X   |     |     |     |      | 3 |
| 4 | Gregory Madia                 | X   |     | X   |     |     |     |      | 4 |
| 5 | Michael Ramalho               |     |     | X   |     |     |     |      | 5 |
| 6 | Gary Walker                   |     |     |     |     |     | X   |      | 6 |
| 7 | Jason Angello                 |     | X   | X   |     |     |     |      | 7 |
| 8 |                               |     |     |     |     |     |     |      | 8 |
| 9 | Kristen Lippincott, President |     |     | X   |     |     |     |      | 9 |

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting  
 Not Voting due to Conflict. Quorum = 5

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| <b>CONTRACT ADMINISTRATION</b> |
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Township of Springfield Board of Education

## RESOLUTION # 18/19-85-104

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### RESOLUTION APPROVING FIXED RATE INSURED PRESCRIPTION DRUG MANAGEMENT SERVICES EFFECTIVE JANUARY, 2019

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**WHEREAS**, the Springfield Township Board of Education has undertaken to provide certain of its active employees and their dependents and COBRA eligible members with prescription drug benefits, through its participation in the Public Employer Benefit Trust at full cost and;

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**WHEREAS**, Springfield Township Board of Education having determined the scope and extent of its prescription drug benefits and the participant-contribution level, desires that its benefits be administered on a uniform basis for all its cardholders and dependents according to the Group's plan specifications and;

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**WHEREAS**, Benecard is engaged in the business of providing administrative services in connection with prescription drug benefits for various groups, according to each group's plan specifications, and;

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**WHEREAS**, Springfield Township Board of Education desires that Benecard provide such administrative services for the Group's prescription drug benefits as part of an arrangement whereby the Group becomes a member of the Benecard Association and a certificate holder of an excess loss insurance policy issued by Insurance Carrier and made available to members of the Association and;



**Springfield Township Board of Education  
 Jobstown, NJ 08041  
 Tuesday March 26, 2019  
 Minutes – Regular Meeting –85**

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**WHEREAS**, The following program charges shall remain the same for the period January 1, 2019 through December 31, 2019:

|               |                     |                      |               |
|---------------|---------------------|----------------------|---------------|
| <b>Single</b> | <b>Parent/Child</b> | <b>Member/Spouse</b> | <b>Family</b> |
| \$212.40      | 395.07              | \$424.79             | 607.47        |

\*\*\*\*\* **CERTIFICATION OF THE BOARD SECRETARY** \*\*\*\*\*

**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the Regular Meeting held on Tuesday, January 15, 2019 in the Media Center at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

|   | Board of Education Member | Mtn | Snd | Yea | Nay | Abn | Abs | Nvt<br>* |   |
|---|---------------------------|-----|-----|-----|-----|-----|-----|----------|---|
| 1 | Joseph Bucs               |     |     | X   |     |     |     |          | 1 |
| 2 | Wade Hale                 |     |     | X   |     |     |     |          | 2 |
| 3 | Andrew Eaton              |     |     | X   |     |     |     |          | 3 |
| 4 | Gregory Madia             |     | X   | X   |     |     |     |          | 4 |
| 5 | Michael Ramalho           | X   |     | X   |     |     |     |          | 5 |
| 6 | Gary Walker               |     |     |     |     |     | X   |          | 6 |
| 7 | Jason Angello             |     |     | X   |     |     |     |          | 7 |
| 8 |                           |     |     |     |     |     |     |          | 8 |

**Springfield Township Board of Education  
 Jobstown, NJ 08041  
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 Minutes – Regular Meeting –85**

|   |                               |  |  |   |  |  |  |  |   |
|---|-------------------------------|--|--|---|--|--|--|--|---|
| 9 | Kristen Lippincott, President |  |  | X |  |  |  |  | 9 |
|---|-------------------------------|--|--|---|--|--|--|--|---|

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting  
 Not Voting due to Conflict. Quorum = 5

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION #18/19-RM-85-105**

**RESOLUTION APPROVING THE ANTICIPATED REVENUE REPORT  
 OF THE BUSINESS ADMINISTRATOR/SECRETARY TO THE BOARD  
 FOR THE MONTH OF February 2019 PURSUANT TO N.J.A.C. 6:23-2.11(c)2**

**WHEREAS**, the New Jersey Administrative Code, Title 6, Chapter 20, requires that the board secretary report monthly to the board of education changes in anticipated revenue amounts and sources; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached revenue statement reports change in anticipated revenue is hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.11(c)2.

\*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*

**MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD  
 REPORT ON CHANGES IN ANTICIPATED REVENUE**

Pursuant to N.J.S.A. 6:20-2.11(c)2, I report the following **February 28, 2019** changes in anticipated revenue amounts and sources as noted on the submitted revenue report.

\_\_\_\_\_  
 Arlene Biesiada  
 Business Administrator/Board Secretary

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**Springfield Township Board of Education  
Jobstown, NJ 08041  
Tuesday March 26, 2019  
Minutes – Regular Meeting –85**

**RESOLUTION #18/19-RM-85-106**

**RESOLUTION CERTIFYING THAT ANY REMITTANCE TO PURCHASE ORDERS  
GREATER THAN THE APPROVED PURCHASE ORDER AMOUNT SHALL BE DETAILED  
THROUGH THE APPROVAL OF THE MONTHLY CREDIT/DISBURSEMENT REPORT  
PURSUANT TO N.J.A.C. 6A:23A-6.10  
AND THAT THE BELOW REPORT IS FOR THE MONTH OF February 2019**

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267 **WHEREAS,** N.J.A.C.6A:23A-6.10 provides that “a school district and county vocational school board  
268 shall adopt a policy establishing the approval process for any remittance of payment for invoice amounts  
269 greater than the approved purchase order; and  
270

271 **WHEREAS,** the policy shall require the Business Administrator/Secretary to the Board to identify and  
272 investigate, if necessary, the reason for any increase to a purchase order. If it is found that such an  
273 increased is warranted, the Business Administrator/Secretary to the Board shall either approve a revision  
274 to the original purchase order with the reason noted, approve the issuance of a supplemental purchase  
275 order for the difference, or cancel the original purchase order and issue a new purchase order. If it is  
276 found that such an increase is not warranted, the purchase order shall be canceled and the goods  
277 returned. In no instance shall an adjustment be made to a purchase order that changes the purpose or  
278 vendor of the original purchase order or a bid award price; and  
279

280 **WHEREAS,** the Business Administrator/Secretary to the Board shall review, on a monthly basis,  
281 edits/change reports, in particular the Credit/Disbursement Report, listing all payments made in excess of  
282 the originally approved purchase order amount to ensure that all payments are properly made are  
283 properly authorized prior to the commitment of any bill list disbursements; and  
284

285 **WHEREAS,** a Credit-Disbursement Report has been developed by the School District’s accounting  
286 software vendor, Asbury Park Computer Center, and said report is attached herein which details any  
287 changes in purchase order amounts; and  
288

289 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of  
290 Burlington, State of New Jersey, that attached **February 2019** Credit-Disbursement Report detailing the  
291 changes is hereby approved and that any and all adjustments against Board of Education obligations  
292 therein enumerated for equipment, material and supplies, furnished and delivered and for work done and  
293 performed and certified as correct by the Secretary of the Board of Education, and when funds are  
294 available; and  
295

296 **BE IT FURTHER RESOLVED** that the following summary details any and all adjustments to purchase  
297 orders disbursed during the month:  
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299

| Account # | PO # | Vendor # | Liquidated | Paid | Excess | % |
|-----------|------|----------|------------|------|--------|---|
|-----------|------|----------|------------|------|--------|---|

**Springfield Township Board of Education  
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|      |  |  |  |  |  |  |
|------|--|--|--|--|--|--|
| none |  |  |  |  |  |  |
|------|--|--|--|--|--|--|

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Reason For Excess:

302 ; and

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304 ***BE IT FINALLY RESOLVED*** that a copy of the above Report shall be placed in the permanent minutes of  
305 the Board of Education.  
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308 TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION  
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## RESOLUTION #18/19-RM-85-107

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312 RESOLUTION CERTIFYING THAT NO ADVERTISED APPROPRIATION  
313 EXCEEDS THE TEN PERCENT (10%) TRANSFER LIMIT  
314 FOR THE MONTH OF February 2019  
315 ESTABLISHED PURSUANT TO PUBLIC LAW 2004, C. 73  
316 AND RECOGNIZING THE SUBMISSION TO THE EXECUTIVE COUNTY BUSINESS OFFICIAL  
317 A REQUEST FOR APPROVAL OF THE TRANSFER THAT EXCEED TEN PERCENT  
318

319 ***WHEREAS***, Public Law 2004, C. 73 requires New Jersey Department of Education Commissioner  
320 approval of transfers in any general fund account greater than ten percent (10%) on a cumulative basis;  
321 and  
322

323 ***WHEREAS***, a report has been developed by the School District’s accounting software vendor, Asbury  
324 Park Computer Center and said report is attached herein; and  
325

326 ***NOW, THEREFORE, BE IT RESOLVED*** by the Township of Springfield Board of Education, County of  
327 Burlington, State of New Jersey, that attached February 2019 monthly transfer report detailing the  
328 percentage change in transfers is hereby approved; and  
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330 ***BE IT FINALLY RESOLVED*** that a copy of the report shall be placed in the permanent minutes of the  
331 Board of Education.  
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**Springfield Township Board of Education  
 Jobstown, NJ 08041  
 Tuesday March 26, 2019  
 Minutes – Regular Meeting –85**

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION  
 TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION#18/19-RM-85-108**

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**RESOLUTION CERTIFYING THE EWEG REIMBURSEMENT REQUESTS  
 FOR THE MONTH ENDING February 28,2019**

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**WHEREAS,** when the district is a sub-grantee of grants awarded by the Federal government to the State of New Jersey the district shall submit reimbursement requests using the Electronic Web-Enabled Grant (EWEG) System. Expenditures must be supported by documentation at the sub-grantee level. Documentation for salary expenditures will be according to the applicable federal circular. Expenditures must be for allowable costs. Expenditures must be related to the sub-grantee's cost objectives. Expenditures will be reviewed to determine that:

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- A. Adequate description of expenditures is provided;
- B. No new budget category is created; and
- C. Reimbursement does not exceed the allowable threshold for an amendment as a result of cumulative transfers among expenditure categories; and

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**WHEREAS,** Reimbursement requests will be certified by the board as being in accordance with approved grant applications as evidenced by the review of a monthly disbursement report. EWEG reimbursement requests will meet New Jersey Department of Education timelines and deadlines; and

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**WHEREAS,** the Business Administrator/Secretary to the Board has submits to the Board the following summary for the period ending DECEMBER 30, 2018 for review and certification; and

| YEAR  | ACCT | GRANT   | FUNC | OBJ | DESCRIPTION             | AMOUNT | TOTAL |
|-------|------|---------|------|-----|-------------------------|--------|-------|
| 18-19 | 231  | TITLE1A | 100  | 101 | SALARIES OF TEACHERS    | 2879   |       |
|       |      |         |      | 610 | GENERAL SUPPLIES        |        |       |
|       |      |         |      |     | <b>TOTAL 100 SERIES</b> |        |       |
|       |      |         |      |     |                         |        |       |
|       |      |         | 200  | 200 | PERSONAL SRV EMP BENEF  |        |       |

**Springfield Township Board of Education  
 Jobstown, NJ 08041  
 Tuesday March 26, 2019  
 Minutes – Regular Meeting –85**

|       |     |          |     |     |                             |  |  |
|-------|-----|----------|-----|-----|-----------------------------|--|--|
|       |     |          |     | 500 | OTHER PURCHASED SERVICES    |  |  |
|       |     |          |     |     | <b>TOTAL 200 SERIES</b>     |  |  |
|       |     |          |     |     |                             |  |  |
|       |     |          |     |     | <b>MONTHLY TOTAL</b>        |  |  |
|       |     |          |     |     |                             |  |  |
| 18-19 | 250 | IDEA BSC | 100 | 565 | TUIT COUNTY SPEC SERV       |  |  |
|       |     |          |     | 565 | TUIT COUNTY SPEC SERV (ESY) |  |  |
|       |     |          |     |     | <b>TOTAL 100 SERIES</b>     |  |  |
|       |     |          | 200 | 300 | PURCH PROF/TECH SVS         |  |  |
|       |     |          |     |     | <b>TOTAL 200 SERIES</b>     |  |  |
|       |     |          |     |     |                             |  |  |
|       |     |          |     |     | <b>MONTHLY TOTAL</b>        |  |  |
|       |     |          |     |     |                             |  |  |
| 18-19 | 251 | IDEA PSD | 100 | 565 | TUIT COUNTY SPEC SERV       |  |  |
|       |     |          |     |     | <b>TOTAL 100 SERIES</b>     |  |  |
|       |     |          |     |     |                             |  |  |
|       |     |          |     |     | <b>MONTHLY TOTAL</b>        |  |  |
|       |     |          |     |     |                             |  |  |
| 18-19 | 270 | TITLE 2A | 200 | 300 | PURCH ED/PROF/TECH SVS      |  |  |
|       |     |          |     |     | <b>TOTAL 200 SERIES</b>     |  |  |
|       |     |          |     |     |                             |  |  |

**Springfield Township Board of Education  
 Jobstown, NJ 08041  
 Tuesday March 26, 2019  
 Minutes – Regular Meeting –85**

|       |     |          |     |     |                           |             |  |
|-------|-----|----------|-----|-----|---------------------------|-------------|--|
|       |     |          |     |     | <b>MONTHLY TOTAL</b>      |             |  |
| 18-19 | 270 | TITLE 4A | 200 | 600 | PURCH ED/PROF/TECH SVS    |             |  |
|       |     |          |     |     | <b>TOTAL SERIES</b>       |             |  |
|       |     |          |     |     |                           |             |  |
|       |     |          |     |     | <b>MONTHLY TOTAL</b>      |             |  |
| 18-19 | 450 | REAP     | 200 | 300 | PURCH ED/PROF/TECH SVS    |             |  |
|       |     |          |     |     | <b>TOTAL 200 SERIES</b>   |             |  |
|       |     |          |     |     |                           |             |  |
| 18-19 | 450 | REAP     | 200 | 500 | OTHER PRCH SVS            |             |  |
|       |     |          |     |     | <b>TOTAL 500 SERIES</b>   |             |  |
|       |     |          |     |     |                           |             |  |
|       |     |          |     |     | <b>MONTHLY TOTAL</b>      |             |  |
|       |     |          |     |     |                           |             |  |
|       |     |          |     |     | <b>TOTAL - ALL GRANTS</b> | <b>2879</b> |  |

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**REIMBURSEMENT SUMMARY**

| GRANT PROGRAM | YEAR  | TOTAL FUNDS AVAILABLE | EXPENDITURES TO DATE | PRESENT ENCUMB. | REMAINING BALANCE |
|---------------|-------|-----------------------|----------------------|-----------------|-------------------|
| TITLE1A       | 18-19 | \$41,762              | \$17,648             | \$12,957        | \$11,157          |
|               |       |                       |                      |                 |                   |

**Springfield Township Board of Education  
 Jobstown, NJ 08041  
 Tuesday March 26, 2019  
 Minutes – Regular Meeting –85**

|          |       |           |           |          |          |
|----------|-------|-----------|-----------|----------|----------|
| IDEA PSD | 18-19 | \$5,054   | \$0       | \$0      | \$5,054  |
| TITLE 2A | 18-19 | \$7,593   | \$7590.50 | \$0      | \$2.50   |
| TITLE 4A | 18-19 | \$10,000  | \$3,960   | \$2,500  | \$3,540  |
| REAP     | 18-19 | \$30,846  | \$27,359  | \$2,,089 | \$1,396  |
| TOTAL    | 18-19 | \$163,665 | \$106,313 | \$32,807 | \$24,326 |

368 Fiscal Note:

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**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the EWEG submissions as above listed.

**RESOLUTION #18/19-RM-85-109**

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**RESOLUTION APPROVING THE MONTHLY CERTIFICATION OF GRANT EXPENDITURES  
 AS OF February 28, 2019 FOR THE 2018-2019 PROGRAM YEAR  
 PURSUANT TO BOARD OF EDUCATION STANDARD OPERATING PROCEDURE 3-003  
 TO MONITOR THE % OF EXPENDITURE TO CONTROL CARRY-OVER WAIVER REQUESTS  
 UNDER GUIDANCE OF THE NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
 FISCAL MANAGEMENT - RESTRICTED REVENUES**

386 **WHEREAS**, Standard Operating Procedure 3-003 provides for the mechanism for Board of Education  
 387 monitoring of restricted revenue expenditure levels as the Board of Education must ensure that restricted  
 388 revenue accounts must be appropriated and fully expended in a timely manner and in accordance with  
 389 grant allocations/budgets; and

390  
 391 **WHEREAS**, the New Jersey Quality Single Accountability Continuum (NJQSAC) - District  
 392 Performance Review - D. Restricted Revenues - Sections 1.b. and 1.d provide the following guidance:



**Springfield Township Board of Education  
 Jobstown, NJ 08041  
 Tuesday March 26, 2019  
 Minutes – Regular Meeting –85**

393  
 394 1.b. Grant funds are spent as budgeted. Amendments and budget modifications are completed for  
 395 changes that exceed the applicable threshold (entitlement grants - lesser of 10% or \$50,000;  
 396 discretionary grants - lesser of 10% or \$10,000;  
 397 1.d. At least 85 percent of the ESSA and IDEA grant funds are expended in one year. For Title I, a  
 398 waiver to carry over more than 15% has not been requested within the last three years;  
 399 ; and

400  
 401 **WHEREAS,** the Business Administrator/Secretary to the Board reports the following:  
 402

| GRANT    | YEAR  | CURRENT APPROPR | TOTAL EXPENDED | TOTAL ENCUMBERED/CARRYOVER | UNEXPENDED DOLLAR BALANCE | UNEXPENDED PERCENT BALANCE |
|----------|-------|-----------------|----------------|----------------------------|---------------------------|----------------------------|
| TITLE 1A | 18-19 | \$41,762        | \$17,648.61    | \$12,957.41                | \$11,156                  | 26%                        |
|          |       |                 |                |                            |                           |                            |
| IDEA BSC | 18-19 | \$68,410        | \$49,973       | \$15,260                   | \$3,177                   | 4.6%                       |
|          |       |                 |                |                            |                           |                            |
| IDEA PSD | 18-19 | \$5,054         | \$0            | \$0                        | \$5,054                   | 100%                       |
|          |       |                 |                |                            |                           |                            |
| TITLE 2A | 18-19 | \$7,593         | \$7590.50      | \$0                        | \$2.50                    | .0003%                     |
|          |       |                 |                |                            |                           |                            |

**Springfield Township Board of Education  
 Jobstown, NJ 08041  
 Tuesday March 26, 2019  
 Minutes – Regular Meeting –85**

|              |           |          |          |         |         |        |
|--------------|-----------|----------|----------|---------|---------|--------|
| TITL<br>E 4A | 18-<br>19 | \$10,000 | \$3,960  | \$2,500 | \$3,540 | 35%    |
|              |           |          |          |         |         |        |
| REA<br>P     | 18-<br>19 | \$30,846 | \$27,359 | \$2,590 | \$1,396 | .045 % |
|              |           |          |          |         |         |        |
|              |           |          |          |         |         |        |

403  
 404 ; and

405  
 406 **WHEREAS,** the following Board of Education comments and/or discussion was had, if any, on the  
 407 matter of this Resolution:

408  
 409 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of  
 410 Burlington, State of New Jersey, that the above summary represents the monthly certification of grant  
 411 expenditures for the program year 2018-2019 Every Student Succeeds Act, IDEA Part B, REAP Grant;  
 412 and

413  
 414 **BE IT FURTHER RESOLVED** that a certified copy of this Resolution shall be forwarded to the  
 415 responsible staff and said staff shall provide the Board of Education with a detailed explanation for any  
 416 grants that will exceed the fifteen percent (15%) waiver amount at the end of the program year.

\*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION #18/19-RM-85-110**

**RESOLUTION PROVIDING FOR A SECRETARY TO THE BOARD'S**

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**Springfield Township Board of Education  
Jobstown, NJ 08041  
Tuesday March 26, 2019  
Minutes – Regular Meeting –85**

**MONTHLY CERTIFICATION OF BUDGETARY LINE ITEM STATUS  
FOR THE MONTH OF February, 2019  
PURSUANT TO N.J.A.C. 6:20-2.13(d) AND N.J.S.A. 18A:22.8.1**

430  
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433  
434 **WHEREAS,** the New Jersey Administrative Code, Title 6, Chapter 20, requires that certain monthly  
435 certifications be demonstrated as to the budgetary line item accounts; and

436  
437 **WHEREAS,** the certification of the Secretary to the Board must demonstrate that no budgetary line  
438 item account, which are understood by the rule to be the advertised section of the New Jersey  
439 Department of Education prescribed budget, has obligations and contractual orders which exceed annual  
440 appropriations for said line item accounts in accordance with the Monthly Line Item Budget Report; and

441  
442 **WHEREAS,** the following Board of Education comments and/or discussion was had, if any, on the  
443 matter of this Resolution:

444  
445 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of  
446 Burlington, State of New Jersey that the below certification are hereby acknowledged and accepted as  
447 compliance with N.J.A.C. 6:20-2.13(d) and N.J.S.A. 18A:22.8.1.

448  
449 \*\*\*\*\*

450  
451 **MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD**  
452 **BUDGETARY LINE ITEM STATUS**

453  
454 Pursuant to N.J.S.A. 6:20-2.13(d), I certify that as of February 28, 2019 no budgetary line item account  
455 has obligations and payments, understood as contractual orders, which in total exceed the amount  
456 appropriated by the Township of Springfield Board of Education pursuant to N.J.S.A. 18A:22-8 and  
457 N.J.S.A. 18A:22-8.1.

458  
459 \*\*\*\*\*

460 TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

461  
462 **RESOLUTION #18/19-RM-15-111**

463  
464 **RESOLUTION RATIFYING THE TRANSFER OF FUNDS FOR February, 2019**  
465 **PURSUANT TO N.J.S.A. 18A:22-8**

466  
467 **WHEREAS,** N.J.S.A. 18A:22-8, designates the Superintendent of Schools to approve transfers among  
468 line items between meetings of the Board of Education; and

**Springfield Township Board of Education  
 Jobstown, NJ 08041  
 Tuesday March 26, 2019  
 Minutes – Regular Meeting –85**

470 **WHEREAS,** it became necessary to transfer funds among certain line items between the monthly  
 471 meetings of in the month of **February,2019**, recorded as adjustments according to the attached report, so  
 472 as to provide for the thorough and efficient education of Springfield Township School District pupils; and  
 473

474 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of  
 475 Burlington, State of New Jersey, that the attached transfers are hereby ratified.

\*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION #18/19-RM-15-112**

**RESOLUTION AUTHORIZING THE PAYMENT OF BILLS  
 OF THE GENERAL ACCOUNTS AS CONTAINED  
 ON THE CHECK REGISTER FOR February 19, 2019  
 AND ALL BANK/WIRE TRANSFERS FOR THE MONTH OF February, 2019**

489 **WHEREAS,** the Business Administrator/Secretary to the Board has submitted a computer printout of  
 490 the checks registered for payment for the period of **JANUARY 16, 2019 to FEBRUARY 19, 2019** and  
 491

492 **WHEREAS,** this a summary table of check register that is provided in the addendum section of the  
 493 subject minutes:  
 494

| FUND | EXPENSE | DESCRIPTION          | # OF INVOICES | AMOUNT           |
|------|---------|----------------------|---------------|------------------|
| 10   |         | FICA REIMBURSEMENT – |               | 6,694.85         |
| 10   |         | FICA REIMBURSEMENT - |               | 6,694.85         |
| 10   |         | FICA REIMBURSEMENT – |               |                  |
|      |         | <b>TOTAL FUND 10</b> |               | <b>13,389.70</b> |

**Springfield Township Board of Education  
 Jobstown, NJ 08041  
 Tuesday March 26, 2019  
 Minutes – Regular Meeting –85**

|    |            |                          |  |                   |
|----|------------|--------------------------|--|-------------------|
|    |            |                          |  |                   |
| 11 | 11-000-XXX | UNDISTRIBUTED EXPEND     |  | 207704.96         |
|    | 11-150-XXX | REGULAR – HOME INS       |  |                   |
|    | 11-190-XXX | REGULAR PROGRAM UNISTR   |  | 4,415.64          |
|    | 11-213-XXX | RESOURCE ROOM            |  |                   |
|    | 11-215-XXX | PRESCH. DISAB. PART-TIME |  |                   |
|    | 11-230-XXX | BASIC SKILLS/REMEDIAL    |  |                   |
|    | 11-403-XXX | OTHER INSTR PROGRAMS     |  |                   |
|    | 11-999-XXX | POSTING ACCOUNTS         |  |                   |
|    | 11-401-XXX | SCHOOL SPON COCURR       |  |                   |
| 11 | 11-000-291 | HEALTH/RX PAYMENT        |  |                   |
|    |            | <b>TOTAL FUND 11</b>     |  | <b>212,120.60</b> |
|    |            |                          |  |                   |
| 12 | 12-000-400 | FACILITIES ACQUISTION    |  |                   |
|    |            | <b>TOTAL FUND 12</b>     |  |                   |
|    |            |                          |  |                   |

**Springfield Township Board of Education  
 Jobstown, NJ 08041  
 Tuesday March 26, 2019  
 Minutes – Regular Meeting –85**

|    |            |                      |  |                |
|----|------------|----------------------|--|----------------|
| 20 | 20-231-XXX | TITLE 1A             |  |                |
|    | 20-250-XXX | IDEA BASIC           |  | 1790.00        |
|    | 20-251-XXX | IDEA PRE-SCHOOL      |  |                |
|    | 20-270-XXX | TITLE 2A             |  |                |
|    | 20-280-XXX | TITLE 4A             |  | 253.00         |
|    | 20-293-XXX | BCIP JIF             |  |                |
|    | 20-450-XXX | REAP                 |  |                |
|    |            | <b>TOTAL FUND 20</b> |  | <b>2043.00</b> |
|    |            |                      |  |                |
| 40 | 40-701-510 | INTEREST ON BONDS    |  |                |
|    |            | <b>TOTAL FUND 40</b> |  |                |
| 60 | 60-XXX-XXX | SUMMER CAMP          |  |                |
|    |            | <b>TOTAL FUND 60</b> |  |                |
| 62 | 62-910-310 | SCHOOL NUTRITION     |  | 7149.90        |
|    |            | <b>TOTAL FUND 62</b> |  | <b>7149.90</b> |
| 81 | 81-190-100 | UNEMPLOYMENT TRUST   |  |                |

**Springfield Township Board of Education  
 Jobstown, NJ 08041  
 Tuesday March 26, 2019  
 Minutes – Regular Meeting –85**

|    |            |                      |  |       |
|----|------------|----------------------|--|-------|
|    |            | <b>TOTAL FUND 81</b> |  |       |
| 82 | 82-000-520 | FLEXIBLE SPENDING    |  | 16.00 |
|    |            | <b>TOTAL FUND 82</b> |  | 16.00 |
| 90 | 90-000-100 | PAYROLL/AGENCY       |  |       |
|    |            | <b>TOTAL FUND 90</b> |  |       |
| 95 | 95-40X-210 | STUDENT ACTIVITY     |  |       |
|    |            | <b>TOTAL FUND 95</b> |  |       |

495  
 496 **WHEREAS,** the Board of Education wishes to authorize payment of said bills and to ratify the prior  
 497 payment of obligations through the issuance of **current fund hand checks** for the following:  
 498

| DATE | ACCT # | PAYEE        | AMOUNT |
|------|--------|--------------|--------|
|      |        |              |        |
|      |        |              |        |
|      |        |              |        |
|      |        |              |        |
|      |        |              |        |
|      |        | <b>TOTAL</b> |        |

499 ; and  
 500  
 501 **WHEREAS,** the New Jersey Quality Single Accountability Continuum (hereinafter "NJQSAC"), District  
 502 Performance Review, B. Financial and Budgetary Control, Section j. requires that "Manual checks  
 503 represent less than one percent of the checks issued on an annual basis (interfund payments are  
 504 excluded from this requirement.). The following table monitors the issuance of manual checks as a  
 505 percentage of checks issued to ensure compliance with NJQSAC:

**Springfield Township Board of Education  
 Jobstown, NJ 08041  
 Tuesday March 26, 2019  
 Minutes – Regular Meeting –85**

506

| MONTH        | BILL LIST \$ | MANUAL CK \$ | TOTAL CK \$  | MANUAL CK % |
|--------------|--------------|--------------|--------------|-------------|
| Jul 2018     | 340808.63    | 0.00         | 340808.63    | 0.00%       |
| Aug 2018     | 165630.10    | 0.00         | 165630.10    | 0.00%       |
| Sep 2018     | 115392.02    | 0.00         | 115392.02    | 0.00%       |
| Oct 2018     | 124285.37    | 0.00         | 124285.37    | 0.00%       |
| Nov 2018     | 178,860.15   | 0.00         | 178,860.15   | 0.00%       |
| Dec 2018     | 101,633.09   | 0.00         | 101633.09    | 0.00%       |
| Jan 2019     | 162,156.51   | 0.00         | 162,156.51   | 0.00%       |
| Feb 2019     | 221,329.50   | 0.00         | 221,329.50   | 0.00%       |
| Mar 2019     |              | 0.00         |              | 0.00%       |
| Apr 2019     |              | 0.00         |              | 0.00%       |
| May 2019     |              | 0.00         |              | 0.00%       |
| Jun 2019     |              | 0.00         |              | 0.00%       |
| <b>TOTAL</b> | 1,247,938.80 | 0.00         | 1,247,938.80 | 0.00%       |

507 ; and

508

509 **WHEREAS,** the below bank transfer(s) are for payroll and agency accounts during the month of  
 510 **DECEMBER 2018** for the following:



**Springfield Township Board of Education  
 Jobstown, NJ 08041  
 Tuesday March 26, 2019  
 Minutes – Regular Meeting –85**

511

| DATE       | FR ACCT # | TO ACCT # | PAYEE              | AMOUNT            |
|------------|-----------|-----------|--------------------|-------------------|
| 12/10/2018 | 0073      | 0074      | PAYROLL            | 76,786.89         |
| 12/10/2018 | 0073      | 0075      | AGENCY WITHHOLDING | 57,420.47         |
|            |           |           | <b>TOTAL</b>       | <b>134,207.36</b> |
|            |           |           |                    |                   |
| 12/18/2018 | 0073      | 0074      | PAYROLL            | 76,942.83         |
| 12/18/2018 | 0073      | 0075      | AGENCY WITHHOLDING | 57,252.95         |
|            |           |           | <b>TOTAL</b>       | <b>134,195.78</b> |
|            |           |           |                    |                   |

512 ; and

513

514 **WHEREAS,** the Board of Education wishes to authorize interfund bank transfers during the month of  
 515 **DECEMBER 2018** for the following:

516

| DATE | FR ACCT # | TO ACCT # | PAYEE                     | AMOUNT |
|------|-----------|-----------|---------------------------|--------|
|      | 0075      | 0078      | Unemployment Trust        |        |
|      | 0075      | 0078      | Unemployment Trust        |        |
|      | 0075      | 2178      | Flexible Spending Account |        |

**Springfield Township Board of Education  
 Jobstown, NJ 08041  
 Tuesday March 26, 2019  
 Minutes – Regular Meeting –85**

|                          |      |      |   |                 |
|--------------------------|------|------|---|-----------------|
|                          | 0075 | 2178 | Flexible Spending Account               |                 |
| 12/20/2018               | 0075 | 0073 | Chapter 78                              | 15075.10        |
|                          | 0075 | 0073 | Chapter 78                              | 0               |
|                          | 0075 | 0073 | Dental                                  | 0               |
| 12/11/2018<br>12/19/2018 | 0073 | 0075 | Back DCRP                               | 62.69           |
|                          | 0075 | 0073 | Agency Correction                       |                 |
|                          | 0075 | 2178 | Flexible Spending Account               |                 |
|                          | 2178 | 0073 | Flexible Spending Account – Service Fee | 0               |
|                          |      |      | <b>TOTAL</b>                            | <b>15137.79</b> |
|                          |      |      |   |                 |

517 ; and

518  
 519 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of  
 520 Burlington, State of New Jersey, that payment of bills on February 20, 2019 through March 26, 2019  
 521 check register are hereby authorized; and

522  
 523 **BE IT FURTHER RESOLVED** that the Board of Education ratifies to prior issuance of the above listed  
 524 hand check(s) and transfer(s).

\*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*

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**RESOLUTION #18/19-RM-15-113**

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**RESOLUTION PROVIDING FOR THE BOARD OF EDUCATION'S**

**Springfield Township Board of Education  
Jobstown, NJ 08041  
Tuesday March 26, 2019  
Minutes – Regular Meeting –85**

**MONTHLY CERTIFICATION ON BUDGETARY MAJOR ACCOUNT/FUND STATUS  
[BOARD SECRETARY’S REPORT]  
FOR THE MONTH OF February 2019 PURSUANT TO N.J.A.C. 6A:23-2:11.c)**

**WHEREAS,** the New Jersey Administrative Code, Title 6, Chapter 23, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

**WHEREAS,** the Board of Education must certify that, to the best of its knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the Springfield Township School District’s financial obligations for the remainder to the 2018-2019 Fiscal Year; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that a certification are hereby given, after review of the Line Item Status Report, and upon consultation with the appropriate District officials, to the best of its knowledge no major account or fund has been over expended in violation of New Jersey statutes and code.

\*\*\*\*\*

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION #18/19-RM-15-114**

**RESOLUTION APPROVAL OF THE REPORT OF THE  
TREASURER OF SCHOOL MONIES FOR January, 2019  
PURSUANT TO N.J.S.A. 18A:17-36**

**WHEREAS,** N.J.S.A. 18:4-14 mandates that all public school districts utilize an accounting system that is consistent with generally accepted accounting principles; and

**WHEREAS,** the Report of the Treasurer of School Monies serves as a mechanism that allows the treasurer to meet the requirements mandated by N.J.S.A. 18A:17-36 as it provides for an independent accounting of all cash transactions for a given period of time; and

**WHEREAS,** Amy Lerner, Springfield Township Treasurer of School Monies, has submitted the attached report which has been distributed, reviewed and accepted by the Board of Education; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the January 2019 Report of the Treasurer of School Monies is hereby accepted and approved.

\*\*\*\*\*

**Springfield Township Board of Education  
Jobstown, NJ 08041  
Tuesday March 26, 2019  
Minutes – Regular Meeting –85**

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

577

**RESOLUTION #18/19-RM-85-115**

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**RESOLUTION CERTIFYING THAT THE BOARD OF EDUCATION  
HAS RECEIVED THE REPORT OF AUDIT FOR THE FISCAL YEAR ENDING JUNE 30, 2018  
IN ACCORDANCE WITH N.J.S.A. 18A:23-1**

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*WHEREAS*, N.J.S.A. 18A:23-5 requires that the Board of Education receive the annual audit at a regularly scheduled public meeting and that it should cause the recommendations of the audit to be read and to be discussed and that the discussion by duly noted on the meetings; and

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*WHEREAS*, the "Report of Audit For The Fiscal Year Ending June 30, 2018" of the Township of Springfield School District has been filed with the Office of the Business Administrator by the Springfield Township Public School Accountant, John J. Maley, Jr., Certified Public Accountant, Bordentown, New Jersey as per the requirements of N.J.S.A. 18A:23-3; and

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*WHEREAS*, N.J.S.A. 18A:23-4 further requires that the Secretary to the Board of Education shall have prepared a summary of the audit recommendations and that a copy of said summary shall be available for distribution at the public meeting.

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*NOW, THEREFORE, BE IT RESOLVED* by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the "Report Of Audit For The Year Ending June 30, 2018" has been received and discussed at the Regular on Tuesday, March 26, 2019 in accordance with N.J.S.A. 18A-23-1 et seq.

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

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**RESOLUTION #18/19-RM 85-116**

**Springfield Township Board of Education  
 Jobstown, NJ 08041  
 Tuesday March 26, 2019  
 Minutes – Regular Meeting –85**

**Resolution approving the annual audit for the year ending June 30, 2018  
 in accordance with N.J.S.A. 18-A:23-1. Without corrective action**

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**WHEREAS**, N.J.S.A. 18A:23-5 requires that the Board of Education receive the annual audit at a regularly scheduled public meeting and that it should cause the recommendations of the audit to be read and to be discussed by duly noted on the meetings; and

**WHEREAS, Resolution #18/19-RM 85-116** certifies, the “Report of Audit For the Fiscal Year **Ending June 30, 2018**” of the Township of Springfield School District had been filed with the Office of the Business Administrator by the Springfield Township Public School Accountant, David McNally, Certified Public Accountant, HOLMAN FRENIA ALLISON P.C. 6 East Park Street, Post Office Box 614, Bordentown, NJ 08505 as per the requirements of N.J.S.A. 18A:23-3; and

**WHEREAS**, N.J.S.A. 18A-23-4 further requires that the Secretary to the Board of Education shall have prepared a summary of thje audit recommendations and that a copy of said summary shall be available for distribution at the public meeting and that said action was taken during the Regular meeting of March 26, 2019; and

**WHEREAS**, N.J.S.A. 18A:23-3 states, in part, that the Commissioner annually shall publish a summary of such recommendations as made for each school district and the steps which have been taken in each district for their implementation and the following is the corrective action plan for the Township opf Springfield School District.

**CORRECTIVE ACTION PLAN - NO RECOMMENDATIONS**

\*\*\*\*\* *CERTIFICATION OF THE BOARD SECRETARY* \*\*\*\*\*

**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, March 26, 2019** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

|   | Board of Education Member    | Mtn | Snd | Yea | Nay | Abn | Abs | Nvt* |   |
|---|------------------------------|-----|-----|-----|-----|-----|-----|------|---|
| 1 | Joseph Bucs                  |     |     | X   |     |     |     |      | 1 |
| 2 | Andrew Eaton, Vice President |     |     | X   |     |     |     |      | 2 |
| 3 | Wade Hale                    |     |     | X   |     |     |     |      | 3 |
| 4 | Gregory Madia                | X   |     | X   |     |     |     |      | 4 |
| 5 | Michael Ramalho              |     | X   | X   |     |     |     |      | 5 |
| 6 | Gary Walker                  |     |     |     |     |     | X   |      | 6 |
| 7 | Jason Angello                |     |     | X   |     |     |     |      | 7 |
| 8 |                              |     |     |     |     |     |     |      | 8 |

**Springfield Township Board of Education**  
**Jobstown, NJ 08041**  
**Tuesday March 26, 2019**  
**Minutes – Regular Meeting –85**

|   |                               |  |  |   |  |  |  |  |   |
|---|-------------------------------|--|--|---|--|--|--|--|---|
| 9 | Kristen Lippincott, President |  |  | X |  |  |  |  | 9 |
|---|-------------------------------|--|--|---|--|--|--|--|---|

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting  
 Not Voting due to Conflict. Quorum = 5

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION #18/19-RM-85-117**

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**RESOLUTION APPROVING THE SUPERINTENDENT OF SCHOOLS'  
 RECOMMENDATION FOR THE SUBSTITUTE POSITIONS  
 FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT**

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**WHEREAS**, the Superintendent of Schools is vested with the authority to recommend the hiring of certain personnel within the School District and that substitute teachers, aides, secretaries, nurses, special education aides are such personnel

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| Teachers        | Aides           | Secretaries | Custodians | Bus Drivers |
|-----------------|-----------------|-------------|------------|-------------|
| Amanda McIntyre | Amanda McIntyre |             |            |             |
| April Morales   |                 |             |            |             |
|                 |                 |             |            |             |

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; and

**WHEREAS**, the Superintendent of Schools has reviewed the qualifications of the individuals listed below and recommends approval to the Board of Education; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above substitute positions are hereby approved.

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**#18/19-RM-85-118**

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**RESOLUTION ACCEPTING THE RESIGNATION NOTICE  
 OF THE CONFIDENTIAL ADMINISTRATIVE ASSISTANT TO THE BUSINESS ADMINISTRATOR -  
 ACCOUNTS PAYABLE & PAYROLL CLERK**

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**Springfield Township Board of Education  
Jobstown, NJ 08041  
Tuesday March 26, 2019  
Minutes – Regular Meeting –85**

**PCR #: FF-CAB0001  
FOR THE SPRINGFIELD TOWNSHIP SCHOOL**

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669 **WHEREAS**, the Superintendent of Schools received official resignation notice from Julia Stewart,  
670 Confidential Administrative Assistant to the Business Administrator - Accounts Payable & Payroll Clerk,  
671 Springfield Township School; and

672 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of  
673 Burlington, State of New Jersey, that the above notification of resignation is hereby accepted effective  
674 May 9, 2019; and;

675 **BE IT FURTHER RESOLVED** that the posting of the vacancy is hereby authorized as per the following  
676 number:

| VACANCY/NEW POSITION   | CERTIFICATION REQUIREMENT | POSTING NUMBER    |
|--|---------------------------|-------------------|
| Confidential Administrative Assistant to the Business Administrator - Accounts Payable & Payroll Clerk | NA                        | #18/19-FF-CAB0001 |

677  
678 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of  
679 Burlington, State of New Jersey, that the above notification of resignation is hereby accepted effective  
680 May 9, 2019; and;

681 **IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township  
682 Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, March 26,**  
683 **2019** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New  
684 Jersey.

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687 Jersey.  
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|   | Board of Education Member    | Mtn | Snd | Yea | Nay | Abn | Abs | Nvt* |   |
|---|------------------------------|-----|-----|-----|-----|-----|-----|------|---|
| 1 | Joseph Bucs                  |     |     | X   |     |     |     |      | 1 |
| 2 | Andrew Eaton, Vice President |     |     | X   |     |     |     |      | 2 |
| 3 | Wade Hale                    |     |     | X   |     |     |     |      | 3 |
| 4 | Gregory Madia                | X   |     | X   |     |     |     |      | 4 |
| 5 | Michael Ramalho              |     | X   | X   |     |     |     |      | 5 |
| 6 | Gary Walker                  |     |     |     |     |     | X   |      | 6 |
| 7 | Jason Angello                |     |     | X   |     |     |     |      | 7 |

**Springfield Township Board of Education  
 Jobstown, NJ 08041  
 Tuesday March 26, 2019  
 Minutes – Regular Meeting –85**

|   |                               |  |  |   |  |  |  |  |   |
|---|-------------------------------|--|--|---|--|--|--|--|---|
| 8 |                               |  |  |   |  |  |  |  | 8 |
| 9 | Kristen Lippincott, President |  |  | X |  |  |  |  | 9 |

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting  
 Not Voting due to Conflict. Quorum = 5

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Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting  
 Not Voting due to Conflict. Quorum = 5

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION #18/19-RM-85-119**

**RESOLUTION APPROVING TRAVEL AND RELATED EXPENSE REIMBURSEMENT  
 & RETROACTIVELY APPROVING TRAVEL & RELATED EXPENSES  
 FOR SPRINGFIELD TOWNSHIP SCHOOL DISTRICT EMPLOYEES  
 PURSUANT TO P.L. 2007, C.53 AND BOARD OF EDUCATION POLICY #6471**

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**WHEREAS,** Public Law 2007, c.53 provides for the regulation of travel expenditures which are those costs paid by the school district using local, State, or federal funds, whether directly by the school district or by employee reimbursement, for travel by school district employees and district board of education members, to the following four types of travel events:

[1] training and seminars which means all regularly scheduled, formal residential and non-residential training functions, conducted at a hotel, motel, convention center, residential facility, or at any educational institution or facility;

[2] conventions and conferences which means general programs, sponsored by professional associations on a regular basis. Which address subjects of particular interest to a school district or are convened to conduct association business. The primary purpose of employee attendance at conferences and conventions is the development of new skills and knowledge or the reinforcement of those skills and knowledge in a particular field related to school district operations. These are distinct from formal staff training and seminars, although some training may take place at such events;

[3] regular school district business which means all regular official business travel, including attendance at meetings, conferences and any other gathering which are not covered by the definitions included in other section of P.L. 2007, c.53;



**Springfield Township Board of Education  
 Jobstown, NJ 08041  
 Tuesday March 26, 2019  
 Minutes – Regular Meeting –85**

726 [4] retreats which means meetings with school district employees and school board members, held  
 727 away from the normal work environment at which organizational goals and objectives are discussed. If  
 728 available, school district facilities shall be utilized for this type of event.

729 ; and

730 **WHEREAS,** a board of education implemented Policy #6471 which regulates travel expenditures for  
 731 School District employees and school board members that are in accordance with P.L. 2007, c.53;

732 **WHEREAS,** each district board of education shall maintain separate accounting for school district  
 733 travel expenditures as necessary, to ensure compliance with the school district's maximum travel  
 734 expenditure amount. This may include, but need not be limited to, a separate offline accounting of such  
 735 expenditures or expanding the school district's accounting system. The tracking system shall be  
 736 sufficient to demonstrate compliance with P.L. 2007, c.53 and Board of Education Policy #6471, and shall  
 737 provide auditable information;

738 **WHEREAS,** the below listing has been submitted for approval by the Board of Education:

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| Employee Name       | Rebecca Schweitzer                    | Rebecca Schweitzer    | Cathryn Browning      |
|---------------------|---------------------------------------|-----------------------|-----------------------|
| District Assignment | Social Worker                         | Social Worker         | LDTTC                 |
| Travel Date(s)      | March 28, 2019                        | February 26, 2019     | February 26, 2019     |
| Travel Destination  | Westampton                            | Marlton               | Marlton               |
| Travel Type         | Car                                   | Car                   | Car                   |
| Sponsoring Entity   | BCPDI                                 | Springfield BOE       | Springfield BOE       |
| Event Description   | Teaching Executive Functioning Skills | Placement Observation | Placement Observation |

**Springfield Township Board of Education  
 Jobstown, NJ 08041  
 Tuesday March 26, 2019  
 Minutes – Regular Meeting –85**

| Funding Source                  | CST<br>Workshop Registration | CST<br>Workshop Registration | CST<br>Workshop Registration |  |
|---------------------------------|------------------------------|------------------------------|------------------------------|--|
| Account Series                  | 11-000-219-500-050-208-0     | 11-000-219-500-050-208-0     | 11-000-219-500-050-208-0     |  |
|                                 |                              |                              |                              |  |
| Registration Fee                | NC                           | NC                           | NC                           |  |
| Meal Allowance                  | 0                            | 0                            | 0                            |  |
| Mileage Estimate                | 4.83                         | 12.46                        | 12.46                        |  |
| Tolls & Other<br>Transportation | 0                            | 0                            | 0                            |  |
| Hotel/Motel Rate                | 0                            | 0                            | 0                            |  |
| Miscellaneous Exp<br>(Parking)  | 0                            | 0                            | 0                            |  |
| <b>TOTAL</b>                    | <b>\$4.83</b>                | <b>\$12.46</b>               | <b>\$12.46</b>               |  |

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741 **WHEREAS,** the following Board of Education comments and/or discussion was had, if any, on the  
 742 matter of this Resolution:

743 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of  
 744 Burlington, State of New Jersey, that the above delineated travel expenses are hereby approved.

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|   | Board of Education Member | Mtn | Snd | Yea | Nay | Abn | Abs | Nvt* |   |
|---|---------------------------|-----|-----|-----|-----|-----|-----|------|---|
| 1 | Joseph Bucs               |     |     | X   |     |     |     |      | 1 |

**Springfield Township Board of Education  
Jobstown, NJ 08041  
Tuesday March 26, 2019  
Minutes – Regular Meeting –85**

|   |                               |   |   |   |  |  |   |  |   |
|---|-------------------------------|---|---|---|--|--|---|--|---|
| 2 | Andrew Eaton, Vice President  |   |   | X |  |  |   |  | 2 |
| 3 | Wade Hale                     |   |   | X |  |  |   |  | 3 |
| 4 | Gregory Madia                 | X |   | X |  |  |   |  | 4 |
| 5 | Michael Ramalho               |   | X | X |  |  |   |  | 5 |
| 6 | Gary Walker                   |   |   |   |  |  | X |  | 6 |
| 7 | Jason Angello                 |   |   | X |  |  |   |  | 7 |
| 8 |                               |   |   |   |  |  |   |  | 8 |
| 9 | Kristen Lippincott, President |   |   | X |  |  |   |  | 9 |

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting  
Not Voting due to Conflict. Quorum = 5

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION #18/19-RM-85-120**

**RESOLUTION AUTHORIZING THE AFFIRMATIVE ACTION TEAM TO CONDUCT A NEEDS ASSESSMENT AND DEVELOP A COMPREHENSIVE EQUITY PLAN FOR 2019-2022**

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**WHEREAS**, in accordance with N.J.A.C. 6A:7, Managing for Equality and Equity in Education, all school districts and charter schools are required to develop a three-year Comprehensive Equity Plan. (CEP), and;

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**WHEREAS**, the purpose of the CEP is to identify and, if necessary, correct policies, programs, practices, and conditions that may be inequitable, and;

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**WHEREAS**, the school district or charter school must have an Affirmative Action Team (AAT) led by the Affirmative Action Officer (AAO) to conduct a Needs Assessment and, if necessary, create a plan to address areas identified for improvement in the Needs Assessment, and;

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**WHEREAS**, the completed Needs Assessment has to be submitted to the County Office as part of the documentation that accompanies the CEP.

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**NOW, THEREFORE, BE IT RESOLVED**, by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the Affirmative Action is hereby authorized to conduct a needs assessment and develop a three-year comprehensive equity plan for the year 2019 through 2022.

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|   | Board of Education Member    | Mtn | Snd | Yea | Nay | Abn | Abs | Nvt* |   |
|---|------------------------------|-----|-----|-----|-----|-----|-----|------|---|
| 1 | Joseph Bucs                  |     | X   | X   |     |     |     |      | 1 |
| 2 | Andrew Eaton, Vice President |     |     | X   |     |     |     |      | 2 |
| 3 | Wade Hale                    |     |     | X   |     |     |     |      | 3 |

**Springfield Township Board of Education  
Jobstown, NJ 08041  
Tuesday March 26, 2019  
Minutes – Regular Meeting –85**

|   |                               |   |  |   |  |  |   |  |   |
|---|-------------------------------|---|--|---|--|--|---|--|---|
| 4 | Gregory Madia                 | X |  | X |  |  |   |  | 4 |
| 5 | Michael Ramalho               |   |  | X |  |  |   |  | 5 |
| 6 | Gary Walker                   |   |  |   |  |  | X |  | 6 |
| 7 | Jason Angello                 |   |  | X |  |  |   |  | 7 |
| 8 |                               |   |  |   |  |  |   |  | 8 |
| 9 | Kristen Lippincott, President |   |  | X |  |  |   |  | 9 |

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting  
Not Voting due to Conflict. Quorum = 5

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION #18/19-RM-85-121**

**RESOLUTION CERTIFYING THAT MONTHLY FIRE AND SCHOOL SECURITY DRILLS  
HAVE BEEN CONDUCTED IN ACCORDANCE WITH N.J.S.A. 18A:41-1**

**WHEREAS,** N.J.S.A. 18A:41-1 requires that school administrators shall organize and conduct at least one fire drill and one school security drill each month within the schools hours, including any summer months during which the school is open for instructional programs; and

**WHEREAS,** all teachers of all schools, whether occupying buildings of one or more stories, shall keep all doors and exits of their respective rooms and buildings unlocked during the school hours, except during an emergency lockdown or an emergency lockdown drill; and

**WHEREAS,** during the academic year, schools are required to hold a minimum of two of each of the following security drills: Active Shooter; Evacuation (non-fire); Bomb Threat; and Lockdown; and

**WHEREAS,** districts are required to annually submit the “Security Drill Statement of Assurance: provided by the Department of Education to their county office of education by June 30 of each year; and

**WHEREAS,** the “Security Drill Record Form” provided by the Department of Education shall be completed by all schools and retained at the district level. The following information is required:

1. Date and time;
  2. Type (specify what was drilled);
  3. Duration;
  4. Weather conditions;
  5. Participants (i.e. students, staff, faculty, law enforcement, fire);
  6. Brief description of what occurred and procedures followed.
- ; and

**WHEREAS,** the following is a summary table of the fire and school security drills recently conducted in the School District during the month of January 2019:

**Springfield Township Board of Education  
 Jobstown, NJ 08041  
 Tuesday March 26, 2019  
 Minutes – Regular Meeting –85**

|                           |                         |                           |
|---------------------------|-------------------------|---------------------------|
| <b>Date / Time</b>        | Friday 2/ 22/19 2:39 PM | Wednesday 2/27/19 9:08 AM |
| <b>Type of Drill</b>      | Fire Drill              | Shelter in Place          |
| <b>Duration of Drill</b>  | 2:32                    | 6:45                      |
| <b>Weather Conditions</b> | Sunny 40's              | Sunny 30's                |
| <b>Participants</b>       | Staff/Students          | Staff/Students            |
| <b>Drill Supervisor</b>   | C. Vaughn               | C. Vaughn                 |

796 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of  
 797 Burlington, State of New Jersey, that it hereby certifies that the above monthly fire and school security  
 798 drills have been conducted in accordance with N.J.S.A. 18A:41-1.

799 TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

800 **RESOLUTION #18/19-RM-85-122**

801 **RESOLUTION APPROVING CERTAIN APPLICATIONS**  
 802 **FOR USE OF FACILITIES OF THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT**

804 **WHEREAS,** the Board of Education makes available to the general public the use of certain school  
 805 facilities under administrative controls and rules and regulations; and

806 **WHEREAS,** the below listed entities have filed a "Facilities Use Application" and the necessary  
 807 documentation has been submitted and reviewed by the Business Administrator/ Secretary to the Board  
 808 and she recommends approval:

| ORGANIZATION/GROUP        | DATE                  | TIME           | ACTIVITY                       | AREA      |
|---------------------------|-----------------------|----------------|--------------------------------|-----------|
| Home & School Association | 4/2/19<br>&<br>5/7/19 | 5:30 - 8:30 PM | June Frolic Committee Meetings | Cafeteria |

**Springfield Township Board of Education  
 Jobstown, NJ 08041  
 Tuesday March 26, 2019  
 Minutes – Regular Meeting –85**

|                           |        |            |                        |           |
|---------------------------|--------|------------|------------------------|-----------|
| Home & School Association | 5/3/19 | 6:00- 9:30 | Paint Night Fundraiser | Cafeteria |
|---------------------------|--------|------------|------------------------|-----------|

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810 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of  
 811 Burlington, State of New Jersey that the attached list of "Facilities Use Applications" is hereby approved.

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|   | Board of Education Member     | Mtn | Snd | Yea | Nay | Abn | Abs | Nvt* |   |
|---|-------------------------------|-----|-----|-----|-----|-----|-----|------|---|
| 1 | Joseph Bucs                   |     |     | X   |     |     |     |      | 1 |
| 2 | Andrew Eaton, Vice President  |     |     | X   |     |     |     |      | 2 |
| 3 | Wade Hale                     |     |     | X   |     |     |     |      | 3 |
| 4 | Gregory Madia                 |     | X   | X   |     |     |     |      | 4 |
| 5 | Michael Ramalho               | X   |     | X   |     |     |     |      | 5 |
| 6 | Gary Walker                   |     |     |     |     |     | X   |      | 6 |
| 7 | Jason Angello                 |     |     | X   |     |     |     |      | 7 |
| 8 |                               |     |     |     |     |     |     |      | 8 |
| 9 | Kristen Lippincott, President |     |     | X   |     |     |     |      | 9 |

813 Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting  
 814 *Not Voting due to Conflict. Quorum = 5*

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816 **BOARD FORUM**

817 **UNFINISHED BUSINESS**

818 Mr. Madia asked about residency checks. Mr. Bucs responded that the process is budgeted in  
 819 the 2019-20 school budget.

820

821 **NEW BUSINESS**

822 Mr. Bucs asked if the HIB report has a cumulative total. Mr. Vaughn replied that the report is  
 823 done in December and June.

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**Springfield Township Board of Education  
Jobstown, NJ 08041  
Tuesday March 26, 2019  
Minutes – Regular Meeting –85**

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|---|
| <b>PUBLIC COMMENT #2 – SHALL NOT EXCEED THIRTY (30) MINUTES</b> |
|---|

825  
826 Mrs. Rebecca Schweitzer asked what the criteria is for a new board member.  
827 Heather Militch asked if the Sustainability Committee will be open to the community. Mr. Eaton  
828 replied that he will have a presentation whereby a smaller liaison committee will be formed.  
829 Wendy Kolev asked about staff on the committee. Mr. Bucs replied that with the ethics law, the  
830 Board is not allowed to interact with staff.  
831 Catheryn Browning stated that she went to Northern Burlington committee meetings and she  
832 would like to see the citation that excludes them from participating.  
833 Adrienne Russo asked if there is a timeline on the Sustainability Committee?  
834 Nick Russo would like to leave a list for e-mail addresses for the Foundation.  
835 Mike Jennings asked if there was a link to the Sustainability Committee on the website?  
836

|   |              |                  |
|---|--------------|------------------|
| <b>MOTION TO ENTER CLOSED EXECUTIVE SESSION</b> | <b>TIME:</b> | <b>8:20 P.M.</b> |
|---|--------------|------------------|

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION #18/19 RM-85-123**

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**RESOLUTION AUTHORIZING THE SPRINGFIELD TOWNSHIP BOARD OF EDUCATION  
TO MEET IN CLOSED EXECUTIVE SESSION  
PURSUANT TO THE NEW JERSEY OPEN PUBLIC MEETINGS ACT  
PUBLIC LAW 1975, c.231**

**WHEREAS**, N.J.S.A. 10:4-6 et seq provides that a public body may hold a closed session under certain statutory exceptions to the New Jersey Open Public Meetings Act with a general description of the exceptions being as follows:

1. items forbidden by specific legal action
2. right to receive federal funds
3. invasion of individual privacy
4. collective bargaining negotiations
5. purchase/lease/acquisition of real property
6. items where immediate disclosure would impair public safety

**Springfield Township Board of Education  
 Jobstown, NJ 08041  
 Tuesday March 26, 2019  
 Minutes – Regular Meeting –85**

- 864 7. investigation of violations of law  
 865 8. attorney-client privilege  
 866 9. terms and conditions of employment/personnel matters  
 867 10. penalty or loss of license to an individual  
 868 11. Other  
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871 **WHEREAS**, the President of the Board of Education has determined that such a circumstance exists  
 872 which warrants a closed executive session under item #6 as above indicated and that the conducting of a  
 873 closed executive session was duly authorized by the adoption of this Resolution. The subject to be  
 874 discussed is as follows:  
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**Other-Interviews for Board Of Education Vacancy in Accordance with Policy 0143**

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 878 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of  
 879 Burlington, State of New Jersey, pursuant to N.J.S.A. 10:4-6 et seq, that it meet in executive session  
 880 closed to the public for the discussion of a matter which falls under a statutory exception to the New  
 881 Jersey Open Public Meetings Act and that said closed session will be held on Tuesday, March 26, 2019.  
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883 **BE IT FURTHER RESOLVED** the closed executive session discussions will pertain to the above  
 884 mentioned items and that the minutes of the closed executive session will be disclosed after the Board of  
 885 Education takes formal action or after the reason for the discussions in closed session no longer exists.  
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\*\*\*\*\*                      **CERTIFICATION OF THE BOARD SECRETARY**                      \*\*\*\*\*

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 893 **IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township  
 894 Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, March 26,**  
 895 **2019** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New  
 896 Jersey.  
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|   | Board of Education Member    | Mtn | Sn<br>d | Yea | Nay | Abn | A<br>bs | Nvt* |   |
|---|------------------------------|-----|---------|-----|-----|-----|---------|------|---|
| 1 | Joseph Bucs                  | X   |         | X   |     |     |         |      | 1 |
| 2 | Andrew Eaton, Vice President |     |         | X   |     |     |         |      | 2 |
| 3 | Wade Hale                    |     | X       | X   |     |     |         |      | 3 |
| 4 | Gregory Madia                |     |         | X   |     |     |         |      | 4 |
| 5 | Michael Ramalho              |     |         | X   |     |     |         |      | 5 |
| 6 | Gary Walker                  |     |         |     |     |     | X       |      | 6 |



**Springfield Township Board of Education  
Jobstown, NJ 08041  
Tuesday March 26, 2019  
Minutes – Regular Meeting –85**

|   |                               |  |  |   |  |  |  |  |   |
|---|-------------------------------|--|--|---|--|--|--|--|---|
| 7 | Jason Angello                 |  |  | X |  |  |  |  | 7 |
| 8 |                               |  |  |   |  |  |  |  |   |
| 9 | Kristen Lippincott, President |  |  | X |  |  |  |  |   |

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Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting  
Not Voting due to Conflict. Quorum = 5

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The meeting resumed at 10:18 pm with Mrs. Lippincott thanking the Board candidates for their time and interest in serving on the Board of Education. Mr. Madia made the motion to appoint Ashleigh Murtaugh-Frey to the Board vacancy seconded by Mr. Eaton. Mr. Hale moved to close.

|   | Board of Education Member     | Mtn | Snd | Yea | Nay | Abn | Abs | Nvt* |   |
|---|-------------------------------|-----|-----|-----|-----|-----|-----|------|---|
| 1 | Joseph Bucs                   |     |     | X   |     |     |     |      | 1 |
| 2 | Andrew Eaton, Vice President  |     | X   | X   |     |     |     |      | 2 |
| 3 | Wade Hale                     |     |     | X   |     |     |     |      | 3 |
| 4 | Gregory Madia                 | X   |     | X   |     |     |     |      | 4 |
| 5 | Michael Ramalho               |     |     | X   |     |     |     |      | 5 |
| 6 | Gary Walker                   |     |     |     |     |     | X   |      | 6 |
| 7 | Jason Angello                 |     |     | X   |     |     |     |      | 7 |
| 8 |                               |     |     |     |     |     |     |      |   |
| 9 | Kristen Lippincott, President |     |     | X   |     |     |     |      |   |

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Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting  
Not Voting due to Conflict. Quorum = 5

|                          |             |                   |
|--------------------------|-------------|-------------------|
| <b>MOTION TO ADJOURN</b> | <b>TIME</b> | <b>10:22 P.M.</b> |
|--------------------------|-------------|-------------------|

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\*\*\*\*\*                      *CERTIFICATION OF THE BOARD SECRETARY*                      \*\*\*\*\*

**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, January 15, 2019** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

**Springfield Township Board of Education  
 Jobstown, NJ 08041  
 Tuesday March 26, 2019  
 Minutes – Regular Meeting –85**

|   | Board of Education Member     | Mtn | Snd | Yea | Nay | Abn | Abs | Nvt* |   |
|---|-------------------------------|-----|-----|-----|-----|-----|-----|------|---|
| 1 | Joseph Bucs                   |     |     | X   |     |     |     |      | 1 |
| 2 | Andrew Eaton, Vice President  |     | X   | X   |     |     |     |      | 2 |
| 3 | Wade Hale                     |     |     | X   |     |     |     |      | 3 |
| 4 | Gregory Madia                 | X   |     | X   |     |     |     |      | 4 |
| 5 | Michael Ramalho               |     |     | X   |     |     |     |      | 5 |
| 6 | Gary Walker                   |     |     |     |     |     | X   |      | 6 |
| 7 | Jason Angello                 |     |     | X   |     |     |     |      | 7 |
| 8 |                               |     |     |     |     |     |     |      | 8 |
| 9 | Kristen Lippincott, President |     |     | X   |     |     |     |      | 9 |

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting  
 Not Voting due to Conflict. Quorum = 5

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Respectfully submitted,

SPRINGFIELD TOWNSHIP  
 BOARD OF EDUCATION

\_\_\_\_\_  
 Arlene Biesiada  
 Secretary to the Board

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