

**Springfield Township Board of Education
 Jobstown, NJ 08041
 Tuesday June 18, 2019
 Minutes – Regular Meeting –169**

CALL TO ORDER	TIME	7:00 P.M.
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 2 A **Regular Meeting** of the Springfield Township Board of Education was held on **Tuesday, June 18,**
 3 **2019** at **7:00 p.m.** in the Springfield Elementary School **Media Center**.
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PUBLIC NOTICE

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 6 “The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have
 7 advance notice of and attend the meetings of public bodies at which any business affecting their interest
 8 is discussed or acted upon.” Pursuant to the provisions of this act, the Springfield Township Board of
 9 Education has caused notice of this meeting to be publicized by having the date, time and place thereof
 10 sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and
 11 posted in the Springfield Township Board of Education Office and Springfield Township Municipal
 12 Building.
 13

PLEDGE OF ALLEGIANCE

14
 15 The Board Secretary lead the Board and the assemblage in the Pledge of Allegiance.
 16

ROLL CALL OF BOARD MEMBERS AND STAFF

	Board of Education Member	Present	Late	Absent	
1	Joseph Bucs	X			1
2	Andrew Eaton, Vice President	X			2
3	Wade Hale	X			3
4	Gregory Madia	X			4
5	Michael Ramalho	X			5
6	Gary Walker	X			6
7	Jason Angello	X			7
8	Ashleigh Murtaugh-Frey	X			8
9	Kristen Lippincott, President			X	9

18
 19 **Others present:**

- 20
 21 [X] Craig Vaughn, Chief School Administrator
 22 [X] Arlene Biesiada, School Business Administrator / Board Secretary
 23 [] Joe Knewasser, Interim Educational Facilities Manager
 24 [] Kim Hannigan, Interim Supervisor of Curriculum
 25
 26
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28 The Board Secretary asked for a nomination of a temporary Board President.
29 Mr. Angello nominated Gregory Madia, seconded by Mr. Bucs. Upon voice vote, all members present
30 voted in the affirmative.
31

SCHOOL & COMMUNITY PRESENTATIONS

32 Mr. Vaughn presented the Violence and Vandalism report for the period September 1, 2018 through
33 December 31, 2018. He stated that there were no incidents or allegations.
34

COMMITTEE UPDATES

35 Mr. Eaton reported on negotiations. The Fact Finding report is on the website. There will be a meeting
36 with the union on Wednesday, June 26th at 6:00 pm.
37

38 Mr. Bucs reported on the Finance Committee meeting of June 12th. There are resolutions on tonight's
39 agenda for Reserve deposits which will carry over into subsequent years. The Board discussed the
40 remaining \$27,000 which was withdrawn last year and is in the 2018/19 budget. The air conditioning
41 replacements will be paid from this money.
42

43 Mr. Bucs also is recommending first reading of the policies which is on tonight's agenda.
44

45 Mr. Madia reported on Facility and Maintenance. There is a list of projects, but nothing pressing.
46

PUBLIC COMMENT #1 – SHALL NOT EXCEED THIRTY (30) MINUTES

47
48 *Before a matter is placed on the agenda, Administration has thoroughly reviewed it. Board Members*
49 *preview the agenda items five days prior to the meeting and discuss questionable items with the*
50 *Superintendent.*
51 *The Springfield Township BOE welcomes public comment during our public meetings. Public comments*
52 *will only be permitted during the public comment periods at the beginning and end of each Board*
53 *meeting. Each public comment period shall be limited to thirty minutes unless extended by a majority vote*
54 *of the Board members present. Statements are limited to two, three minute time periods for a total of six*
55 *minutes on any one topic.*
56 *Public comment is not a question and answer session. Notwithstanding, members of the Administration*
57 *and/or Board members may, with approval, choose to answer questions raised during public comment*
58 *periods. If a response is requested, please provide your contact information on the sign-in sheet or*
59 *contact the Administration separately.*

60
61 Mike Genovece reported on the Foundation fund raiser. There are only 22 tickets left for the June 27th
62 event at Johnson Farm.
63

64 Nick Russo asked if the Board meets over the summer so that he can discuss school needs from the fund
65 raising.
66

CORRESPONDENCE

NONE

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SUPERINTENDENT UPDATE & IMPORTANT DATES
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67 Mr. Vaughn reported on the 6th grade graduation last evening. Also, this week, the Pre-School and
 68 Kindergarten classes held graduation. The 4th grade visited the wax museum. Kindergarten students
 69 harvested lettuce. Last Friday, Field Day took place but the grounds were soggy from the rain.
 70

APPROVAL OF MINUTES

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 72
 73
 74 **IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township
 75 Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday June 18,**
 76 **2019** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New
 77 Jersey.
 78

79
 80 **Work Session Meeting – Wednesday, May 8, 2019**
 81 **Regular Meeting – Tuesday, May 21, 2019**
 82 **Executive Session – Tuesday, May 21, 2019**
 83
 84

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Andrew Eaton, Vice President		X	X					2
3	Wade Hale	X		X					3
4	Gregory Madia			X					4
5	Michael Ramalho			X					5
6	Gary Walker			X					6
7	Jason Angello			X					7
8	Ashleigh Muutaugh-Frey			X					8
9	Kristen Lippincott, President						X		9

85 Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
 86 *Not Voting due to Conflict. Quorum = 5*
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SUPERINTENDENT’S REPORT (ENROLLMENT & HIB REPORT)
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 90 **A. ACCEPTING ENROLLMENT STATISTICS**
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 92 TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION
 93

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RESOLUTION #18/19-RM-169-102

**RESOLUTION ACCEPTING ENROLLMENT STATISTICS
 AS PART OF THE REPORT OF THE SUPERINTENDENT OF SCHOOLS AS OF May 2019**

WHEREAS, the Board of Education recognizes the importance of maintaining accurate registers for all students enrolled in the Springfield Township School District; and

WHEREAS, the Board of Education also relies on accurate enrollment counts for such reports as the Application for State School Aid Report, the annual Budget Statements, the annual December 1st Special Education Report, Fall Enrollment Report and the Average Daily Attendance Report; and

WHEREAS, the Superintendent of Schools has received and compiled school registers from each of the schools in the School District which have been cross-checked with active home room rosters and Child Study Team class listings with the resulting summary table being generated:

Expense Account #	Grade Level/Program	Count June 30, 2018	Count <u>May 31, 2019</u>	Difference
1-105-100-101-101-105	Pre-School Regular	20	19	-1
1-110-100-101-101-110	Kindergarten	23	38	+15
1-120-100-101-101-401	First Grade	24	23	+ 1
1-120-100-101-101-402	Second Grade	25	27	+2
1-120-100-101-101-403	Third Grade	26	24	-2
1-120-100-101-101-404	Fourth Grade	29	28	-1
1-120-100-101-101-405	Fifth Grade	26	32	+6
1-130-100-101-101-406	Sixth Grade	32	26	-6
1-212-100-101-101-100	Multiple Disabled	7	4	-3

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1-215-100-101-101-100	Pre-School Disabled PT	6	7	+1
1-000-100-56X-60X-XXX	Out-of-District Placement	2	2	0
	TOTAL	220	229	+10

110

Month	Enrollment	Monthly Change
June 2018	220	
July 2018	219	-1
August 2018	228	+9
September 2018	227	-1
October 2018	227	0
November 2018	229	+2
December 2018	229	0
January 2019	229	0
February 2019	228	-1
March 2019	229	+1
April 2019	229	0
May 2019	230	+1

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June 2019		
July 2019		

111 ;and

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116 **Now, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington,
 117 State of New Jersey, that the above enrollment report is hereby accepted upon the certification of the Superintendent
 118 of Schools.

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126 **B. APPROVING THE MONTHLY HIB REPORT**

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RESOLUTION #18/19-169-103

**RESOLUTION APPROVING THE MONTHLY HARASSMENT, INTIMIDATION & BULLYING REPORT
 FOR THE MONTH OF May 2019
 PURSUANT TO BOARD OF EDUCATION POLICY 5512**

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133 **WHEREAS,** the Springfield Township Board of Education believes that a safe and civil environment in
 134 school is necessary for students to learn and achieve high academic standards. Since students learn by
 135 example, school administrators, faculty, staff, and volunteers are required to demonstrate appropriate
 136 behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation or
 137 bullying. Harassment, intimidation or bullying, like other disruptive or violent behaviors, is conduct that
 138 disrupts both a student's ability to learn and a school's ability to educate its students in a safe
 139 environment. Therefore, the school district will not tolerate acts of harassment, intimidation or bullying;

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141 **WHEREAS,** harassment, intimidation or bullying is defined as any gesture, any written, verbal or
 142 physical act, or any electronic communication, whether it be a single incident or a series of incidents, that
 143 is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race,
 144 color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a
 145 mental, physical or sensory disability, or by any other distinguishing characteristic, that takes place on
 146 school grounds, at any school-sponsored function or on a school bus, or off school grounds, in
 147 accordance with law, that substantially disrupts or interferes with the orderly operation of the school or the
 148 rights of other students, and that:

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150 A reasonable person should know, under the circumstances, will have the effect of physically or
 151 emotionally harming a student or damaging the students property, or placing a student in reasonable fear
 152 of physical or emotional harm to his/her person or damage to his/her property; or has the effect of
 153 insulting or demeaning any student or group of students; or creates a hostile educational environment for
 154 the student by interfering with the students education or by severely or pervasively causing physical or
 155 emotional harm to the student; and

156
 157 **WHEREAS,** the results of each investigation shall be reported to the board of education no later than
 158 the date of the next board meeting following the completion of the investigation, and include:

- 159 1. Any services provided;
 160 2. Training established;
 161 3. Discipline imposed; or
 162 4. Other action taken or recommended by the chief school administrator; and

163
 164 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of
 165 Burlington, State of New Jersey, that the Superintendent of Schools reports the results of the following
 166 harassment, intimidation or bullying incidents for the month of **March 2019**.
 167

School Location	# of Cases Reported	# of Cases Confirmed
Springfield Elementary School	0	0

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 169
 170 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington,
 171 State of New Jersey, that the above enrollment report is hereby accepted upon the certification of the Superintendent
 172 of Schools.

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***** *CERTIFICATION OF THE BOARD SECRETARY* *****

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 181 **IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township
 182 Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, June 18,**
 183 **2019** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New
 184 Jersey.
 185

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Andrew Eaton, Vice President		X	X					2
3	Wade Hale	X		X					3

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4	Gregory Madia			X					4
5	Michael Ramalho			X					5
6	Gary Walker			X					6
7	Jason Angello			X					7
8	Ashleigh Murtaugh-Frey			X					8
9	Kristen Lippincott, President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
 Not Voting due to Conflict. Quorum = 5

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CONTRACT ADMINISTRATION

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Township of Springfield Board of Education

RESOLUTION #18/19-RM-169-104

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**RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO
 EXECUTE A PROFESSIONAL SERVICES CONTRACT
 FOR THE SERVICES OF A BOARD AUDITOR
 TO CERTIFY COMPLIANCE WITH REQUIREMENTS FOR INCOME TAX
 PURSUANT TO N.J.A.C. 6A: 23A-4.2**

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WHEREAS, N.J.S.A. 18A:18A-5 a.(1) provides for exceptions to the requirements for advertising of certain school contracts and professional services; and

WHEREAS, N.J.S.A. 18A:18A-2 (h.) defines "professional services" to mean services rendered or performed by a person authorized by law to practice as regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training. Professional services also means services rendered in the performance of work that is original and creative in character in a recognized field of artistic endeavor; and

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222 **WHEREAS,** the Township of Springfield Board of Education recognizes the need for the professional
 223 services of a board auditor to comply with provisions of N.J.A.C. 6A:23A-4.2; and

224
 225 **WHEREAS,** Holman, Frenia, Allison P.C., 618 Stokes Road, Medford, New Jersey 08055, is duly
 226 qualified by experience and qualifications to perform the professional services stipulated in this
 227 Resolution; and

228
 229 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of
 230 Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to
 231 execute a contract for professional audit and filing services with the Holman, Frenia, Allison P.C.,
 232 Medford, New Jersey, in an amount not-to-exceed eighteen thousand dollars and five hundred (\$18,500)
 233 for the 2019-2020 school year; and

234
 235 **BE IT FURTHER RESOLVED,** that pursuant to N.J.S.A. 18A:18A.5a(1) the Business
 236 Administrator/Secretary to the Board shall publish a legal notice of the award of this professional services
 237 contract and ensure that the awarding Resolution is available for public inspection at the Office of the
 238 Business Administrator/Secretary to the Board during normal business hours.

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CERTIFICATION OF AVAILABILITY OF FUNDS

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-000-230-332-000-402-0	
Account Title	ACCOUNTANT AUDIT SRV	
Certification Date	JUNE 18,2019	
Beginning Balance		\$18,500.00
Contract Encumbrance Account		(18,500.00)
Ending Balance		\$0.00

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276 **WHEREAS,** this agreement is effective the 1st day of September, 2019, between the Board of
277 Education of the Riverton School District, a body corporate of the State of New Jersey, having its principal
278 offices located at 600 Fifth Street, Riverton, Burlington County, State of New Jersey, (hereinafter referred
279 to as "Riverton") and the Board of Education of Springfield Township, Jacksonville-Jobstown Road,
280 Jobstown, Burlington County, State of New Jersey (hereinafter referred to as "Springfield"); and

281
282 **WHEREAS,** in accordance with the Inter-local Services Act, N.J.S.A. 40:8A-1, et., municipal bodies,
283 authorities and school districts desiring to provide or perform services on behalf of each other may do so
284 by contract; and

285
286 **WHEREAS,** Springfield is in a position to provide LDTC services to the Riverton School District; and

287
288 **WHEREAS,** these LDTC services will be provided by Springfield to the Riverton School District and it
289 is the parties intention to memorialize this arrangement by entering into this Inter-local Services
290 Agreement and to establish the services being provided and the payments to be made by the parties
291 hereto for said services; and

292
293 **WHEREAS,** by Springfield providing these services to the respective school district, cost savings will be
294 effectuated; and

295
296 **WHEREAS,** the parties hereto deem it appropriate to and desire to enter into formal Inter-local Services
297 Agreement for the providing of such services and the payment therefore by the respective parties; and

298
299 **WHEREAS,** in consideration of the mutual terms, conditions and covenants herein, it is agreed by and
between the parties as follows:

300 **A. Springfield's Responsibilities and Obligations**

- 301
302 1. Springfield will provide on-site LDTC Services to Riverton by providing one certified LDTC for a
303 period of up to eight days per month, September 2019 through June 2020.
304 2. LDTC services shall be based upon the length of day currently specified by the agreement
305 between the Springfield Township Education Association and the Springfield Township Board of
306 Education (6.75 hours per day for the current negotiated contract).
307 3. In collaboration with Riverton, Springfield will develop a calendar of dates outlining when LDTC
308 services will be provided; this calendar shall provide two fixed days per week with additional days
309 per month available in response to the needs of the Riverton district.
310 4. Springfield shall provide a monthly invoice to Riverton based upon the submission of completed,
311 verified (via signature by Riverton administration) timesheets.

312
313 **B. Riverton Responsibilities and Obligations**

- 314
315 1. Riverton shall pay Springfield the costs for the services provided, as estimated in the
316 chart attached hereto and identified as Schedule "A," on a monthly basis. Payment shall be
317 based upon the submission of completed, verified (via signature by Riverton administration)
318 timesheets.

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- 319 2. The parties recognize and agree that the estimated cost projections outlined in Schedule "A" are
 320 reasonable and necessary for the services being provided by Springfield and may be subject to
 321 change depending upon an increase or decrease in the total number of days serviced.
 322

323 **Miscellaneous**

- 324
 325 1. If any clause, sentence, paragraph, section or part of this Agreement is determined to be invalid
 326 by a Court of competent jurisdiction then such judgment shall not affect, impair or invalidate the
 327 remainder thereof but shall be limited to clause, sentence, paragraph, section or part thereof.
 328 2. Failure of any party to either provide services or make payments as called for in this Agreement
 329 shall give the other party the right to cancel this Agreement upon sixty (60) days written notice of
 330 such default and the failure of the party to cure same within ten (10) days of receipt of said notice.
 331

**SCHEDULE "A"
 ESTIMATED COST PROJECTION**

SCHOOL DISTRICT	2019-2020 COST
Riverton	Per diem = \$468.19 (\$93,638 / 200) Estimated total cost - \$468.19 X 80 days = \$37,455.20

RESOLUTION #18/19-RM-169-107

**RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO
 EXECUTE A PROFESSIONAL SERVICES CONTRACT
 FOR THE SERVICES OF A PHYSICAL THERAPIST**

344 **WHEREAS,** N.J.S.A. 18A:18A-5 a.(1) provides for exceptions to the requirements for advertising of
 345 certain school contracts and professional services; and
 346

347 **WHEREAS,** N.J.S.A. 18A:18A-2 (h.) defines "professional services" to mean services rendered or
 348 performed by a person authorized by law to practice as regulated by law and the performance of which
 349 services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal
 350 course of specialized instruction and study as distinguished from general academic instruction or
 351 apprenticeship and training. Professional services also means services rendered in the performance of
 352 work that is original and creative in character in a recognized field of artistic endeavor; and
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354 **WHEREAS,** the Township of Springfield Board of Education recognizes the need for the professional
 355 services of a physical therapist; and

356
 357 **WHEREAS,** Dimensions in Pediatric Physical Therapy, LLC are duly qualified by experience and
 358 qualifications to perform the professional services stipulated in this Resolution.

359
 360 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of
 361 Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to
 362 execute a contract for professional services with Dimensions in Pediatric Physical Therapy, LLC in an
 363 amount not-to-exceed ten thousand dollars (\$10,000) for the period from July 1, 2019 to June 30, 2020;
 364 and

365
 366 **BE IT FINALLY RESOLVED,** that pursuant to N.J.S.A. 18A:18A.5a(1) the Business
 367 Administrator/Secretary to the Board shall publish a legal notice of the award of this professional services
 368 contract and ensure that the awarding Resolution is available for public inspection at the Office of the
 369 Business Administrator/Secretary to the Board during normal business hours.

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CERTIFICATION OF AVAILABILITY OF FUNDS

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-000-216-340-050-422-0	
Account Title	PHYS THRPHY SRV	
Certification Date	May 28, 2019	
Beginning Balance		\$10,000.00
Contract Encumbrance Account		(\$10,000.00)
Ending Balance		\$0.00

Fiscal Notes:

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CERTIFICATION OF THE PUBLIC AGENCY COMPLIANCE OFFICER

IT IS HEREBY CERTIFIED that the awarded company/firm has been served with all proper notification regarding the requirements of Public Law 1975, c.127, and that the Township of Springfield Board of Education directs that the executed notice be made part of the project, service or procurement contract which is the subject of this award.

Arlene Biesiada
Public Agency Compliance Officer
Business Administrator/Secretary to the Board

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RESOLUTION #18/19-RM-169-108

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**RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO
EXECUTE A PROFESSIONAL SERVICES CONTRACT
FOR THE SERVICES OF A SCHOOL PSYCHOLOGIST FOR 2019-2020**

WHEREAS, N.J.S.A. 18A:18A-5 a.(1) provides for exceptions to the requirements for advertising of certain school contracts and professional services; and

WHEREAS, N.J.S.A. 18A:18A-2 (h.) defines "professional services" to mean services rendered or performed by a person authorized by law to practice as regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training. Professional services also means services rendered in the performance of work that is original and creative in character in a recognized field of artistic endeavor; and

WHEREAS, the Township of Springfield Board of Education recognizes the need for the professional services of a school psychologist; and

WHEREAS, Alan Kotzen, Ph.D., 41 Glenfield Drive, Richboro PA 18954, is duly qualified by experience and qualifications to perform the professional services stipulated in this Resolution; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract for professional audit and filing services with the, in an amount not-to-exceed two thousand five hundred dollars (\$2,500) for the period of July 1, 2019 to June 30, 2020; and

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421 **BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 18A:18A.5a(1) the Business
 422 Administrator/Secretary to the Board shall publish a legal notice of the award of this professional services
 423 contract and ensure that the awarding Resolution is available for public inspection at the Office of the
 424 Business Administrator/Secretary to the Board during normal business hours.

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CERTIFICATION OF AVAILABILITY OF FUNDS

CATEGORY	DESCRIPTION	AMOUNT
Account Number	20-250-200-390-050-372-0	
Account Title	IDEA BSC PSYCH SRV	
Certification Date	May28, 2019	
Beginning Balance		2500.00
Contract Encumbrance Account		-2500.00
Ending Balance		0.00

Fiscal Notes:

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RESOLUTION #18/19-RM-169-109

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**RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO
EXECUTE A PROFESSIONAL SERVICES CONTRACT
FOR OCCUPATIONAL AND EMPLOYEE HEALTH SERVICES
FOR THE 2019-2020 SCHOOL YEAR**

WHEREAS, N.J.S.A. 18A:18A-5 a.(1) provides for exceptions to the requirements for advertising of certain school contracts and professional services; and

WHEREAS, N.J.S.A. 18A:18A-2 (h.) defines "professional services" to mean services rendered or performed by a person authorized by law to practice as regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training. Professional services also means services rendered in the performance of work that is original and creative in character in a recognized field of artistic endeavor; and

WHEREAS, the Township of Springfield Board of Education recognizes the need for the professional services of a physician for occupational and employee health services; and

WHEREAS, Virtua At Work Occupational Health Services, 895 Rancocas Road, Westampton, NJ 08060, is duly qualified by experience and qualifications to perform the professional services stipulated in this Resolution; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract for professional services with Virtua At Work Occupational Health Services, Westampton NJ for the 2019-2020 school year; and

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 18A:18A.5a(1) the Business Administrator/Secretary to the Board shall publish a legal notice of the award of this professional services contract and ensure that the awarding Resolution is available for public inspection at the Office of the Business Administrator/Secretary to the Board during normal business hours.

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RESOLUTION #18/19-RM-169-110

**RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO
EXECUTE A PROFESSIONAL SERVICES CONTRACT FOR BEHAVIORAL SERVICES
FOR THE 2019-2020 SCHOOL YEAR**

WHEREAS, N.J.S.A. 18A:18A-5 a.(1) provides for exceptions to the requirements for advertising of certain school contracts and professional services; and

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483 **WHEREAS,** N.J.S.A. 18A:18A-2 (h.) defines "professional services" to mean services rendered or
 484 performed by a person authorized by law to practice as regulated by law and the performance of which
 485 services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal
 486 course of specialized instruction and study as distinguished from general academic instruction or
 487 apprenticeship and training. Professional services also means services rendered in the performance of
 488 work that is original and creative in character in a recognized field of artistic endeavor; and

489
 490 **WHEREAS,** the Township of Springfield Board of Education recognizes the need for the professional
 491 services of behavioral and educational consultation; and

492
 493 **WHEREAS,** BRETT DINOVI & ASSOCIATES, LLC, Post Office Box #8223, 1771 Springdale Road,
 494 Cherry Hill, NJ 08002, is duly qualified by experience and qualifications to perform the professional
 495 services stipulated in this Resolution; and

496
 497 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of
 498 Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to
 499 execute a contract for professional services with BRETT DINOVI & ASSOCIATES, LLC, Cherry Hill, NJ;
 500 and

501
 502 **BE IT FURTHER RESOLVED,** that pursuant to N.J.S.A. 18A:18A.5a(1) the Business
 503 Administrator/Secretary to the Board shall publish a legal notice of the award of this professional services
 504 contract and ensure that the awarding Resolution is available for public inspection at the Office of the
 505 Business Administrator/Secretary to the Board during normal business hours.

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CERTIFICATION OF AVAILABILITY OF FUNDS

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-000-219-390-050-352-0	
Account Title	CST BEHAVE CONSULT SRV	
Certification Date	June 18, 2019	
Beginning Balance		1750.00

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Contract Encumbrance Account		0.00
Ending Balance		1750.00

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RESOLUTION #18/19-RM-169-111

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**RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD
 TO EXECUTE A SERVICES CONTRACT WITH THE YMCA OF
 BURLINGTON COUNTY FOR THE USE OF SCHOOL DISTRICT FACILITIES**

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WHEREAS, the School District wishes to continue the contractual relationship with the YMCA of Burlington County wherein the School District grants authorization to use school district facilities to conduct an extended day program.

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NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute an agreement for before/after school care services with the YMCA of Burlington County, 59 Centerton Road, Mount Laurel NJ , for the 2019-2020 school year.

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RESOLUTION #18/19-RM-169-112

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**RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY
 TO THE BOARD TO EXECUTE A TECHNICAL SERVICE AGREEMENT
 FOR COMMODITY HAULING SERVICES WITH PAUL'S COMMODITY HAULING INC
 FROM JULY 1, 2019 ENDING JUNE 30, 2020**

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WHEREAS, the School District requires the services of a freight forwarding company for the pick-up and delivery to the Springfield Elementary School of certain food commodities; and

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WHEREAS, Paul's Commodity Hauling, Inc., 938 Union Road, Mullica Hill NJ 08062 is duly qualified to perform said services; and

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WHEREAS, the following are the detailed specifications of the commodity hauling services:

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**Springfield Township Board of Education
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1. Cost is \$3.00 per case
2. Minimum per charge school trip of \$105.00 when there are less than thirty (35) cases.
3. Fuel surcharges will not apply unless diesel prices fluctuate to \$4.25 per gallon.

Diesel prices \$4.25 - \$4.99	Delivery Surcharge 4-5
Diesel prices \$5.00 - \$5.99	Delivery Surcharge 6-8
Diesel prices above \$6.00	Delivery Surcharge 9-10

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4. In instance of more than one delivery after the primary school, there is a split charge of \$20.00 per school with 15 cases or more. *Please Note: splits are available for less cases at a \$20.00 split charge per school.*
5. No charge for Paul's Commodity Hauling stacking commodities on available cleared locations.
6. All deliveries shall be made between the hours of 8:30 AM and 4:00 PM, Monday through Friday.
7. Modifications to permanent delivery dates are mandatory by the state to be on the institution's letterhead in writing, and have a signature of approval by the school's Business Administrator and mailed to the state prior to delivery date change.
8. Please forward cafeteria school manager's updates via email-*necessary for bad weather conditions.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract agreement, for the period of July 1, 2019 to June 30, 2020, with the Paul's Commodity Hauling, Inc., Mullica Hill NJ.

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RESOLUTION #18/19-RM-169-113

**RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY
 TO THE BOARD TO EXECUTE A SERVICE AGREEMENT
 FOR A SCHOOL PHYSICIAN FOR STUDENT & EMPLOYEE HEALTH SERVICES WITH
 VIRTUA MEDICAL GROUP**

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**Springfield Township Board of Education
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FROM JULY 1, 2019 ENDING JUNE 30, 2020

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WHEREAS, the Township of Springfield Board of Education recognizes the need for the professional services of a school physician for student and employee health services; and

WHEREAS, Virtua MEDICAL GROUP, 301 Lippincott Drive, Suite 410, Marlton, N.J.08053, is duly qualified by experience and qualifications to perform the professional services stipulated in this Resolution; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract for professional services with Virtua Medical Group, 301 Lippincott Drive, Suite 410, Marlton, N.J. 08053

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 18A:18A.5a(1) the Business Administrator/Secretary to the Board shall publish a legal notice of the award of this professional services contract and ensure that the awarding Resolution is available for public inspection at the Office of the Business Administrator/Secretary to the Board during normal business hours.

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RESOLUTION #18/19-RM-169-114

**RESOLUTION AUTHORIZING THE PRESIDENT AND SECRETARY TO THE BOARD
TO EXECUTE AN AGREEMENT FOR A FOOD SERVICE MANAGEMENT COMPANY
FOR THE 2019--2020 SCHOOL YEAR
PURSUANT TO N.J.S.A. 18A:18A-42 AND 2CFR PARTS 200.318 - 200.326**

WHEREAS, the Township of Springfield Board of Education desires to continue to provide food service for the District through the award of a food service management contract pursuant to N.J.S.A. 18A:18A-42. and 2CFR Parts 200.318 and 200.326 and

WHEREAS, N.J.S.A. 18A:18A-42. provides that a food service management contract may be renewed yearly for not more than four (4) additional years upon a finding by the Board of Education that the services are being performed in an effective and efficient manner; however, if a Board of Education elects to renew an existing contract with a food service management company, the terms and conditions of the existing contract shall remain substantially unchanged. At the time of renewal, any price increase shall not exceed the published Index Rate as defined in New Jersey Public Procurement Law of 1999, Chapter 440; the renewal fee shall not exceed the changes in the Index Rate for the 12 months preceding the most recent quarterly calculation available at the time the contract is renewed; and

WHEREAS,Princeton Food Management Associates, PO Box 641, Medford, NJ 08055 general support services allowance and management fees shall not exceed \$8,500 per school year during the period of the agreement. This will be divided into forty two (42) weekly payments; and

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7	Jason Angello			X					7
8	Ashleigh Murtaugh-Frey			X					8
9	Kristen Lippincott, President						X		9

658 Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
 659 Not Voting due to Conflict. Quorum = 5
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RESOLUTION #18/19-RM-169-115

**RESOLUTION APPROVING THE ANTICIPATED REVENUE REPORT
 OF THE BUSINESS ADMINISTRATOR/SECRETARY TO THE BOARD
 FOR THE MONTH OF MAY 2019 PURSUANT TO N.J.A.C. 6:23-2.11(c)2**

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WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that the board secretary report monthly to the board of education changes in anticipated revenue amounts and sources; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached revenue statement reports change in anticipated revenue is hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.11(c)2.

***** ***** *****

**MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD
 REPORT ON CHANGES IN ANTICIPATED REVENUE**

Pursuant to N.J.S.A. 6:20-2.11(c)2, I report the following MAY 2019 changes in anticipated revenue amounts and sources as noted on the submitted revenue report.

 Arlene Biesiada
 Business Administrator/Board Secretary

RESOLUTION #18/19-RM-169-116

**RESOLUTION CERTIFYING THAT ANY REMITTANCE TO PURCHASE ORDERS
 GREATER THAN THE APPROVED PURCHASE ORDER AMOUNT SHALL BE DETAILED
 THROUGH THE APPROVAL OF THE MONTHLY CREDIT/DISBURSEMENT REPORT
 PURSUANT TO N.J.A.C. 6A:23A-6.10
 AND THAT THE BELOW REPORT IS FOR THE MONTH OF MAY 2019**

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**Springfield Township Board of Education
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 698 **WHEREAS,** N.J.A.C.6A:23A-6.10 provides that “a school district and county vocational school board
 699 shall adopt a policy establishing the approval process for any remittance of payment for invoice amounts
 700 greater than the approved purchase order; and

701
 702 **WHEREAS,** the policy shall require the Business Administrator/Secretary to the Board to identify and
 703 investigate, if necessary, the reason for any increase to a purchase order. If it is found that such an
 704 increased is warranted, the Business Administrator/Secretary to the Board shall either approve a revision
 705 to the original purchase order with the reason noted, approve the issuance of a supplemental purchase
 706 order for the difference, or cancel the original purchase order and issue a new purchase order. If it is
 707 found that such an increase is not warranted, the purchase order shall be canceled and the goods
 708 returned. In no instance shall an adjustment be made to a purchase order that changes the purpose or
 709 vendor of the original purchase order or a bid award price; and

710
 711 **WHEREAS,** the Business Administrator/Secretary to the Board shall review, on a monthly basis,
 712 edits/change reports, in particular the Credit/Disbursement Report, listing all payments made in excess of
 713 the originally approved purchase order amount to ensure that all payments are properly made are
 714 properly authorized prior to the commitment of any bill list disbursements; and

715
 716 **WHEREAS,** a Credit-Disbursement Report has been developed by the School District's accounting
 717 software vendor, Asbury Park Computer Center, and said report is attached herein which details any
 718 changes in purchase order amounts; and

719
 720 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of
 721 Burlington, State of New Jersey, that attached MAY 2019 Credit-Disbursement Report detailing the
 722 changes is hereby approved and that any and all adjustments against Board of Education obligations
 723 therein enumerated for equipment, material and supplies, furnished and delivered and for work done and
 724 performed and certified as correct by the Secretary of the Board of Education, and when funds are
 725 available; and

726
 727 **BE IT FURTHER RESOLVED** that the following summary details any and all adjustments to purchase
 728 orders disbursed during the month:

Account #	PO #	Vendor #	Liquidated	Paid	Excess	%
None						

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Reason For Excess:

732 ; and

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734 **BE IT FINALLY RESOLVED** that a copy of the above Report shall be placed in the permanent minutes of
735 the Board of Education.
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RESOLUTION #18/19-RM-169-117

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741 **RESOLUTION CERTIFYING THAT NO ADVERTISED APPROPRIATION**
742 **EXCEEDS THE TEN PERCENT (10%) TRANSFER LIMIT**
743 **FOR THE MONTH OF MAY 2019**
744 **ESTABLISHED PURSUANT TO PUBLIC LAW 2004, C. 73**
745 **AND RECOGNIZING THE SUBMISSION TO THE EXECUTIVE COUNTY BUSINESS OFFICIAL**
746 **A REQUEST FOR APPROVAL OF THE TRANSFER THAT EXCEED TEN PERCENT**

747
748 **WHEREAS,** Public Law 2004, C. 73 requires New Jersey Department of Education Commissioner
749 approval of transfers in any general fund account greater than ten percent (10%) on a cumulative basis;
750 and

751
752 **WHEREAS,** a report has been developed by the School District's accounting software vendor, Asbury
753 Park Computer Center and said report is attached herein; and

754
755 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of
756 Burlington, State of New Jersey, that attached MAY 2019 monthly transfer report detailing the
757 percentage change in transfers is hereby approved; and

758
759 **BE IT FINALLY RESOLVED** that a copy of the report shall be placed in the permanent minutes of the
760 Board of Education.

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RESOLUTION#18/19-RM-169-118

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765 **RESOLUTION CERTIFYING THE EWEG REIMBURSEMENT REQUESTS**
766 **FOR THE MONTH ENDING MAY 30, 2019**

767
768 **WHEREAS,** when the district is a sub-grantee of grants awarded by the Federal government to the
769 State of New Jersey the district shall submit reimbursement requests using the Electronic Web-Enabled
770 Grant (EWEG) System. Expenditures must be supported by documentation at the sub-grantee level.
771 Documentation for salary expenditures will be according to the applicable federal circular. Expenditures
772 must be for allowable costs. Expenditures must be related to the sub-grantee's cost
773 objectives. Expenditures will be reviewed to determine that:

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- 774
 775 A. Adequate description of expenditures is provided;
 776 B. No new budget category is created; and
 777 C. Reimbursement does not exceed the allowable threshold for an amendment as a result of
 778 cumulative transfers among expenditure categories; and
 779

780 **WHEREAS,** Reimbursement requests will be certified by the board as being in accordance with
 781 approved grant applications as evidenced by the review of a monthly disbursement report. EWEG
 782 reimbursement requests will meet New Jersey Department of Education timelines and deadlines; and
 783

784 **WHEREAS,** the Business Administrator/Secretary to the Board has submits to the Board the following
 785 summary for the period ending **MAY 30, 2019** for review and certification; and
 786

YEAR	ACCT	GRANT	FUNC	OBJ	DESCRIPTION	AMOUNT	TOTAL
18-19	231	TITLE1A	100	101	SALARIES OF TEACHERS	5818	
				610	GENERAL SUPPLIES		
					TOTAL 100 SERIES	5818	
			200	200	PERSONAL SRV EMP BENEF		
				500	OTHER PURCHASED SERVICES		
					TOTAL 200 SERIES		
					MONTHLY TOTAL		
18-19	250	IDEA BSC	100	565	TUIT COUNTY SPEC SERV		
				565	TUIT COUNTY SPEC SERV (ESY)		
					TOTAL 100 SERIES		
			200	300	PURCH PROF/TECH SVS	980	
					TOTAL 200 SERIES		

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					MONTHLY TOTAL	980	
18-19	251	IDEA PSD	100	565	TUIT COUNTY SPEC SERV		
					TOTAL 100 SERIES		
					MONTHLY TOTAL		
18-19	270	TITLE 2A	200	300	PURCH ED/PROF/TECH SVS		
					TOTAL 200 SERIES		
					MONTHLY TOTAL		
18-19	270	TITLE 4A	200	600	PURCH ED/PROF/TECH SVS	2500	
					TOTAL SERIES		
					MONTHLY TOTAL		
18-19	450	REAP	200	300	PURCH ED/PROF/TECH SVS		
					TOTAL 200 SERIES		

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18-19	450	REAP	200	500	OTHER PRCH SVS		
					TOTAL 500 SERIES		
					MONTHLY TOTAL		
						TOTAL - ALL GRANTS	9298

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REIMBURSEMENT SUMMARY

GRANT PROGRAM	YEAR	TOTAL FUNDS AVAILABLE	EXPENDITURES TO DATE	PRESENT ENCUMB.	REMAINING BALANCE
TITLE1A	18-19	\$41,819	25945	14907	967
IDEA BSC	18-19	\$69,260	\$54,423	6,217	8,620
IDEA PSD	18-19	\$5,054	\$0	1,695	\$3,359
TITLE 2A	18-19	\$7,593	\$7590.50	\$7048	2.50
TITLE 4A	18-19	\$10,000	\$6,956	0	3,044
REAP	18-19	\$30,846	\$27,359	\$2,089	\$1,398
TOTAL	18-19	\$164,572	\$122,274	24908	17,390

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NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the EWEG submissions as above listed.

**Springfield Township Board of Education
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RESOLUTION #18/19-RM-169-119

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**RESOLUTION APPROVING THE MONTHLY CERTIFICATION OF GRANT EXPENDITURES
 AS OF MAY 30, 2019 FOR THE 2018-2019 PROGRAM YEAR
 PURSUANT TO BOARD OF EDUCATION STANDARD OPERATING PROCEDURE 3-003
 TO MONITOR THE % OF EXPENDITURE TO CONTROL CARRY-OVER WAIVER REQUESTS
 UNDER GUIDANCE OF THE NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
 FISCAL MANAGEMENT - RESTRICTED REVENUES**

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WHEREAS, Standard Operating Procedure 3-003 provides for the mechanism for Board of Education monitoring of restricted revenue expenditure levels as the Board of Education must ensure that restricted revenue accounts must be appropriated and fully expended in a timely manner and in accordance with grant allocations/budgets; and

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WHEREAS, the New Jersey Quality Single Accountability Continuum (NJQSAC) - District Performance Review - D. Restricted Revenues - Sections 1.b. and 1.d provide the following guidance:

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- 1.b. Grant funds are spent as budgeted. Amendments and budget modifications are completed for changes that exceed the applicable threshold (entitlement grants - lesser of 10% or \$50,000; discretionary grants - lesser of 10% or \$10,000;
 - 1.d. At least 85 percent of the ESSA and IDEA grant funds are expended in one year. For Title I, a waiver to carry over more than 15% has not been requested within the last three years;
- ; and

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WHEREAS, the Business Administrator/Secretary to the Board reports the following:

GRA NT	YE AR	CURRENT APP ROPR	TOTAL EXPEN DED	TOTAL ENCUMBERED/CARR YOVER	UNEXPEN DED DOLLAR BALANCE	UNEXPEN DED PERCENT BALANCE
TITL E 1A	18- 19	\$41,819	25,945	\$14907	\$967	6.2%
IDEA BSC	18- 19	\$69,260	\$54,423	\$6,217	\$8,620	7.8%

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IDEA PSD	18- 19	\$5,054	\$0	\$0	\$1,695	33%
TITL E 2A	18- 19	\$7,593	\$7590.5 0	\$0	\$2.5	.0003%
TITL E 4A	18- 19	\$10,000	\$6,956	\$0	\$3,044	30%
REA P	18- 19	\$30,846	\$27359	\$27359	\$1396	.045%

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; and

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above summary represents the monthly certification of grant expenditures for the program year **2018-2019** Every Student Succeeds Act, IDEA Part B, REAP Grant; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to the responsible staff and said staff shall provide the Board of Education with a detailed explanation for any grants that will exceed the fifteen percent (15%) waiver amount at the end of the program year.

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RESOLUTION #18/19-RM-169-120

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**RESOLUTION PROVIDING FOR A SECRETARY TO THE BOARD'S
MONTHLY CERTIFICATION OF BUDGETARY LINE ITEM STATUS
FOR THE MONTH OF MAY 2019
PURSUANT TO N.J.A.C. 6:20-2.13(d) AND N.J.S.A. 18A:22.8.1**

846 **WHEREAS,** the New Jersey Administrative Code, Title 6, Chapter 20, requires that certain monthly
847 certifications be demonstrated as to the budgetary line item accounts; and

848
849 **WHEREAS,** the certification of the Secretary to the Board must demonstrate that no budgetary line
850 item account, which are understood by the rule to be the advertised section of the New Jersey
851 Department of Education prescribed budget, has obligations and contractual orders which exceed annual
852 appropriations for said line item accounts in accordance with the Monthly Line Item Budget Report; and

853
854 **WHEREAS,** the following Board of Education comments and/or discussion was had, if any, on the
855 matter of this Resolution:

856
857 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of
858 Burlington, State of New Jersey that the below certification are hereby acknowledged and accepted as
859 compliance with N.J.A.C. 6:20-2.13(d) and N.J.S.A. 18A:22.8.1.

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**MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD
BUDGETARY LINE ITEM STATUS**

862
863 Pursuant to N.J.S.A. 6:20-2.13(d), I certify that as of MAY 30, 2019 no budgetary line item account has
867 obligations and payments, understood as contractual orders, which in total exceed the amount
868 appropriated by the Township of Springfield Board of Education pursuant to N.J.S.A. 18A:22-8 and
869 N.J.S.A. 18A:22-8.1.

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RESOLUTION #18/19-RM-169-121

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**RESOLUTION RATIFYING THE TRANSFER OF FUNDS FOR MAY 2019
PURSUANT TO N.J.S.A. 18A:22-8**

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878 **WHEREAS,** N.J.S.A. 18A:22-8, designates the Superintendent of Schools to approve transfers among
879 line items between meetings of the Board of Education; and

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880
 881 **WHEREAS**, it became necessary to transfer funds among certain line items between the monthly
 882 meetings of in the month of MAY 2019, recorded as adjustments according to the attached report, so as
 883 to provide for the thorough and efficient education of Springfield Township School District pupils; and
 884
 885 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of
 886 Burlington, State of New Jersey, that the attached transfers are hereby ratified.

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RESOLUTION #18/19 -RM 169-122

**RESOLUTION AUTHORIZING THE PAYMENT OF BILLS
 OF THE GENERAL ACCOUNTS AS CONTAINED
 ON THE CHECK REGISTER FOR MAY 2019
 AND ALL BANK/WIRE TRANSFERS FOR THE MONTH OF MAY 2019**

896 **WHEREAS**, the Business Administrator/Secretary to the Board has submitted a computer printout of
 897 the checks registered for payment for the period of APRIL 16, 2019 to MAY 20, 2019 and

899 **WHEREAS**, this a summary table of check register that is provided in the addendum section of the
 900 subject minutes:

FUND	EXPENSE	DESCRIPTION	# OF INVOICES	AMOUNT
10		FICA REIMBURSEMENT –		6252.18
10		FICA REIMBURSEMENT -		6252.18
10		FICA REIMBURSEMENT –		
		TOTAL FUND 10		12504.36

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11	11-000-XXX	UNDISTRIBUTED EXPEND		102843.83
	11-150-XXX	REGULAR – HOME INS		
	11-190-XXX	REGULAR PROGRAM UNISTR		3388.35
	11-213-XXX	RESOURCE ROOM		
	11-215-XXX	PRESCH. DISAB. PART-TIME		
	11-230-XXX	BASIC SKILLS/REMEDIAL		
	11-403-XXX	OTHER INSTR PROGRAMS		
	11-999-XXX	POSTING ACCOUNTS		
	11-401-XXX	SCHOOL SPON COCURR		
11	11-000-291	HEALTH/RX PAYMENT		
		TOTAL FUND 11		106232.18
12	12-000-400	FACILITIES ACQUISTION		
		TOTAL FUND 12		
20	20-231-XXX	TITLE 1A		8926.
	20-250-XXX	IDEA BASIC		2600

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	20-251-XXX	IDEA PRE-SCHOOL		4215
	20-270-XXX	TITLE 2A		
	20-280-XXX	TITLE 4A		
	20-293-XXX	BCIP JIF		
	20-450-XXX	REAP		1890
		TOTAL FUND 20		17631
40	40-701-510	INTEREST ON BONDS		
		TOTAL FUND 40		
60	60-XXX-XXX	SUMMER CAMP		
		TOTAL FUND 60		
62	62-910-310	SCHOOL NUTRITION		13113.91
		TOTAL FUND 62		13113.91
81	81-190-100	UNEMPLOYMENT TRUST		
		TOTAL FUND 81		
82	82-000-520	FLEXIBLE SPENDING		12.00
		TOTAL FUND 82		12.00

**Springfield Township Board of Education
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90	90-000-100	PAYROLL/AGENCY		
		TOTAL FUND 90		
95	95-40X-210	STUDENT ACTIVITY		155.97
		TOTAL FUND 95		155.97

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WHEREAS, the Board of Education wishes to authorize payment of said bills and to ratify the prior payment of obligations through the issuance of current fund hand checks for the following:

DATE	ACCT #	PAYEE	AMOUNT
		TOTAL	

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WHEREAS, the New Jersey Quality Single Accountability Continuum (hereinafter “NJQSAC”), District Performance Review, B. Financial and Budgetary Control, Section j. requires that “Manual checks represent less than one percent of the checks issued on an annual basis (interfund payments are excluded from this requirement.). The following table monitors the issuance of manual checks as a percentage of checks issued to ensure compliance with NJQSAC:

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MONTH	BILL LIST \$	MANUAL CK \$	TOTAL CK \$	MANUAL CK %
Jul 2018	340808.63	0.00	340808.63	0.00%
Aug 2018	165630.10	0.00	165630.10	0.00%
Sep 2018	115392.02	0.00	115392.02	0.00%
Oct 2018	124285.37	0.00	124285.37	0.00%
Nov 2018	178,860.15	0.00	178,860.15	0.00%
Dec 2018	101633.09	0.00	101633.09	0.00%
Jan 2019	162156.51	0.00	162156.51	0.00%
Feb 2019	221,329.50	0.00	221,329.50	0.00%
Mar 2019	266,182.50	0.00	266,182.50	0.00%
Apr 2019	84,719.02	0.00	84,719.02	0.00%
May 2019	137145.06	0.00	137145.06	0.00%
Jun 2019		0.00		0.00%
TOTAL	1,163,754.30	0	1,163,754.30	0.00%

914 ; and

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916 **WHEREAS,** the below bank transfer(s) are for payroll and agency accounts during the month of

917 **APRIL 2019** for the following:

918

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DATE	FR ACCT #	TO ACCT #	PAYEE	AMOUNT
05/15/19	0073	0074	PAYROLL	74721.42
05/15/19	0073	0075	AGENCY WITHHOLDING	54166.39
			TOTAL	128887.81
05/31/2019	0073	0074	PAYROLL	80770.85
05/31/2019	0073	0075	AGENCY WITHHOLDING	57289.18
			TOTAL	138060.03

919 ; and

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WHEREAS, the Board of Education wishes to authorize interfund bank transfers during the month of **MAY 2019** for the following:

DATE	FR ACCT #	TO ACCT #	PAYEE	AMOUNT
	0075	0078	Unemployment Trust	
	0075	0078	Unemployment Trust	
05/31/19	0075	2178	Flexible Spending Account	56.72
	0075	2178	Flexible Spending Account	

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05/31/2019	0075	0073	Chapter 78	13,064.08
	0075	0073	Chapter 78	0
	0075	0073	Dental	0
05/31/2019	0073	0075	Back DCRP	127.50
	0075	0073	Agency Correction	
	0075	2178	Flexible Spending Account	
	2178	0073	Flexible Spending Account – Service Fee	0
			TOTAL	13248.30

924 ; and

925

926 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of
 927 Burlington, State of New Jersey, that payment of bills on May 21, 2019 through June 17, 2019 check
 928 register are hereby authorized; and

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930 **BE IT FURTHER RESOLVED** that the Board of Education ratifies to prior issuance of the above listed
 931 hand check(s) and transfer(s).

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RESOLUTION #18/19-RM-169-123

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**RESOLUTION PROVIDING FOR THE BOARD OF EDUCATION'S
 MONTHLY CERTIFICATION ON BUDGETARY MAJOR ACCOUNT/FUND STATUS
 [BOARD SECRETARY'S REPORT]
 FOR THE MONTH OF MAY 2019 PURSUANT TO N.J.A.C. 6A:23-2:11.c)**

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 943 **WHEREAS,** the New Jersey Administrative Code, Title 6, Chapter 23, requires that certain monthly
 944 certifications be demonstrated as to the budgetary line item accounts; and

945
 946 **WHEREAS,** the Board of Education must certify that, to the best of its knowledge, no major account or
 947 fund has been over expended and that sufficient funds are available to meet the Springfield Township
 948 School District's financial obligations for the remainder to the **2018-2019** Fiscal Year; and

949
 950 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of
 951 Burlington, State of New Jersey that a certification are hereby given, after review of the Line Item Status
 952 Report, and upon consultation with the appropriate District officials, to the best of its knowledge no major
 953 account or fund has been over expended in violation of New Jersey statutes and code.
 954

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RESOLUTION #18/19-RM-169-124

**RESOLUTION APPROVING THE PAYMENT OF MEDICAL COVERAGE WAIVERS
 FOR THE 2018-19 SCHOOL YEAR
 PURSUANT TO ARTICLE VII – INSURANCE, SECTION E. OF THE AGREEMENT BETWEEN
 THE SPRINGFIELD TOWNSHIP BOARD OF EDUCATION
 AND THE SPRINGFIELD TOWNSHIP EDUCATION ASSOCIATION [IN PART]
 AND NEW JERSEY STATE EMPLOYEES HEALTH BENEFITS PROGRAM [IN PART]
 AND RATIFYING A TRANSFER OF FUNDS**

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 966 **WHEREAS,** Article VII – Insurance, Section E of the agreement between the Springfield Township
 967 Board of Education and the Springfield Township Education Association, provides that an employee
 968 eligible for medical and prescription coverage may elect to waive medical and prescription benefits under
 969 the provisions that the employee “may elect to accept a payment equal to 35% of the PPO premium for
 970 which they are eligible in lieu of medical coverage and/or a payment of 35% of the premium for which
 971 they are eligible in lieu of prescription coverage.”

972
 973 **NOW THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of
 974 Burlington, State of New Jersey, that the Business Administrator is hereby authorized to issue payment
 975 as detailed in the June 19, 2019 pay period.
 976

LAST NAME	FIRST NAME	SHIF		
Bifulco	Bobbi Jo	\$12,055.97		

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Buffa	Denise	\$8,428.52		
Kolev	Wendy	\$8,428.52		
Nims	Samantha	\$5,619.02		
Ricciani	Joann	\$12,055.97		
Roats	Theresa	\$10,095.55		
Schleider	Justin	\$12,055.97		
Sepessy	Patricia	\$8,428.52		
Shook	Dawn	\$4,214.28		
	TOTAL	\$81,382.32		

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CERTIFICATION OF AVAILABILITY OF FUNDS

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-000-291-290-000-000-0	

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Account Title	UNDIST BNFT	OTH	EMPLY	
Certification Date	June 19, 2019			
Beginning Balance				90,982.00
Contract Account Encumbrance				81,382.32
Revised Balance				81,382.32
Transfer Fr Account Number				
Transfer Fr Account Title				
Transfer Fr Opening Balance				
Transfer Fr/To Amount				
Transfer Fr Ending Balance				
Ending Balance				9,599.68

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RESOLUTION #18/19-RM-169-125

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**RESOLUTION AUTHORIZING THE DEPOSITORY OF SCHOOL DISTRICT FUNDS
 AND AMENDING THE SIGNATORIES THERETO**

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WHEREAS, N.J.S.A. 18A:17-34 provides for the Board of Education to designate certain depositories of school moneys; and

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991 **WHEREAS**, it may be required from time to time to re-designate signatories to said accounts of such
 992 deposited school moneys; and

993
 994 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of
 995 Burlington, State of New Jersey, that the Beneficial Bank, 1636-61 Route 38 & Eayrestown Rd.,
 996 Lumberton,, NJ 08048 and the State of New Jersey Cash Management Fund, Post Office Box 290,
 997 Trenton NJ 08625-0290 shall be the depositories for school district funds for accounts known as:
 998

NAME OF ACCOUNT	ACCOUNT NUMBER	SIGNATORIES
GENERAL ACCOUNT	XXXXXX0073 Any 2 of 5	Kristen Lippincott President Andrew Eaton Vice President Craig Vaughn Superintendent of Schools David Gorski Business Administrator/Board Secretary Amy S. Lerner Treasurer of School Monies
PAYROLL ACCOUNT	XXXXXX0074 Any 2 of 3	Craig Vaughn Superintendent of Schools David Gorski Business Administrator/Board Secretary Amy S. Lerner Treasurer of School Monies
PAYROLL AGENCY ACCOUNT	XXXXXX0075 Any 2 of 3	Craig Vaughn Superintendent of Schools David Gorski Business Administrator/Board Secretary Amy S. Lerner Treasurer of School Monies
CAFETERIA ACCOUNT	XXXXXX0076 Any 2 of 3	Craig Vaughn Superintendent of Schools David Gorski Business Administrator/Board Secretary Amy S. Lerner Treasurer of School Monies
STUDENT ACTIVITY ACCOUNT	XXXXXX0077	Craig Vaughn Superintendent of Schools David Gorski Business Administrator/Board Secretary

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	Any 2 Of 3	Amy S. Lerner Treasurer of School Monies
UNEMPLOYMENT TRUST ACCOUNT	XXXXXX0078 Any 2 of 3	Craig Vaughn Superintendent of Schools David Gorski Business Administrator/Board Secretary Amy S. Lerner Treasurer of School Monies
CAPITAL RESERVE ACCOUNT	XXXXXX0079 Any 2 of 3	Craig Vaughn Superintendent of Schools David Gorski Business Administrator/Board Secretary Amy S. Lerner Treasurer of School Monies
FLEXIBLE SPENDING ACCOUNT	XXXXXX2178 Any 2 of 3	Craig Vaughn Superintendent of Schools David Gorski Business Administrator/Board Secretary Amy S. Lerner Treasurer of School Monies
2015 REFERENDUM	XXXXXX5660 Any 2 of 3	Craig Vaughn Superintendent of Schools David Gorski Business Administrator/Board Secretary Amy S. Lerner Treasurer of School Monies

999

1000 **BE IT FURTHER RESOLVED** that the Custodian/Treasurer of said account is and shall be Amy S Lerner
 1001 and that all disbursements for said account shall be made by instruments duly signed by the above
 1002 designated officials of the Township of Springfield School District; and

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 1004 **BE IT FINALLY RESOLVED** that only one of the required signatures shall be a facsimile.

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RESOLUTION #18/19-RM-169-126

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RESOLUTION AUTHORIZING THE DEPOSIT OF FUNDS

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**INTO THE MAINTENANCE RESERVE ACCOUNT
PURSUANT TO N.J.A.C. 6A:23A-14-2**

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WHEREAS, N.J.A.C. 6A:23A-14.2 (a), Maintenance Reserve, “that a district board of education shall establish, by resolution, a maintenance reserve account to be used to implement required maintenance for school district’s facilities. The district is prohibited from using such funds for routine or capital maintenance”; and

WHEREAS, N.J.A.C. 6A:23A-14.3 (b) states that “A district board of education or board of school estimate, as appropriate, may supplement a maintenance reserve account through transfer, by resolution, of any unanticipated revenue and/or unexpended line-item appropriation amounts anticipated at year end, for withdrawal in subsequent school years. The transfer resolution shall be adopted by the district board of education or board of school estimate no earlier than June 1 and no later than June 30 of the respective school year.”

WHEREAS, the Board of Education wishes to approve a deposit of up to **three hundred thousand dollars (\$300,000)** to the Maintenance Reserve Account effective **July 1, 2019**.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Business Administrator shall deposit up to **three hundred thousand dollars (\$300,000)** amount to the Maintenance Reserve account.

RESOLUTION #18/19-RM-169-127

**RESOLUTION AUTHORIZING THE ESTABLISHMENT OF AND
DEPOSIT OF FUNDS INTO AN EMERGENCY RESERVE ACCOUNT
PURSUANT TO N.J.S.A. 18A:7F-41**

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WHEREAS, N.J.S.A. 18A:7F-41 (a), Emergency Reserve, “a board of education or board of school estimate may establish a current expense emergency reserve account by board resolution. A board of education may appropriate funds to establish or supplement the reserve account in the district’s annual budget or through a transfer by board resolution at year end; and

WHEREAS, N.J.A.C. 6A:23A-14.4 (a) states that “a year end transfer into a board adopted emergency reserve account may be made no earlier than June 1 and no later than June 30 of the respective school year. A budgeted transfer into a board adopted emergency reserve account may be made at any time in the respective year. Any interest earned from the monies on hand in the emergency reserve account shall become part of the reserve fund balance. A separate bank account is not required to be maintained, but if a separate bank account is not used, interest earnings, if applicable, must be allocated to the emergency reserve account.”

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1057 **WHEREAS**, the Board of Education wishes to approve a deposit not to exceed **one hundred**
1058 **thousand dollars (\$100,000)** to the Emergency Reserve Account effective **July 1, 2019**.

1059
1060 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of
1061 Burlington, State of New Jersey, that the Business Administrator shall deposit up to **one hundred**
1062 **thousand dollars (\$100,000)** amount to the Emergency Reserve Account

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RESOLUTION #18/19- RM-169-128

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**RESOLUTION DIRECTING THE DISTRIBUTION OF THE
SPRINGFIELD TOWNSHIP BOARD OF EDUCATION
NET RETURNED SURPLUS FUNDS HELD IN TRUST BY THE
BURLINGTON COUNTY INSURANCE POOL JOINT INSURANCE FUND**

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1071 **WHEREAS**, the Springfield Township Board of Education , hereinafter referred to as BOARD,
1072 participated as a member district of the Burlington County Insurance Pool, Inc. (also known as the
1073 Burlington County Insurance Pool and Burlington County Insurance Pool Joint Insurance Fund),
1074 hereinafter referred to as FUND, for one or more of the FUND fiscal year beginning July 1, 2011, 2014
1075 and/or 2015, **and**

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1077 **WHEREAS**, the FUND is a statutory filed school district joint insurance fund as defined in N.J.S.A.
1078 18A:18B1-10 et seq., **and**

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1080 **WHEREAS**, the BOARD joined the FUND knowing that membership carries with it joint and several
1081 liability with all other member districts for each year of the BOARD's membership, **and**

1082

1083 **WHEREAS**, the BOARD understands that the FUND's Board of Trustees are the only persons authorized
1084 in law to make decisions as to when and how much of any available statutory surplus will be released by
1085 the FUND, **and**

1086

1087 **WHEREAS**, the BOARD understands that the FUND's Board of Trustees are the only persons authorized
1088 in law to make decisions as to when and how much of any projected deficit will be declared as an
1089 additional assessment due to the FUND, **and**

1090

1091 **WHEREAS**, the BOARD understands that Available Statutory Surplus is defined to be the amount
1092 of money in excess of the projected value of claims by line of coverage, plus an actuarially determined
1093 value for Incurred But Not Reported claims, subject to the surplus reserve calculations as defined in
1094 N.J.A.C. 11:15-4.6 et seq., and subject to review and approval by the Department of Banking and
1095 Insurance, State of New Jersey, prior to release by the Board of Trustees of the FUND, **and**

1096

1097 **WHEREAS**, the BOARD understands that it remains jointly and severally liable into perpetuity despite the
1098 earlier release of Available Statutory Surplus due to the possibility that a FUND year wherein a return of
1099 Statutory Surplus has been duly authorized could later be presented with a claim for which it could be

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1100 responsible causing a demand for an additional assessment from each participating member district of
1101 that FUND year, **and**

1102
1103 **WHEREAS**, the BOARD understands that it remains jointly and severally liable into perpetuity despite the
1104 earlier collection of an additional assessment due to the possibility that a FUND year wherein an
1105 additional assessment has been duly authorized could later be presented with a need for additional
1106 assessments from each participating member district of that FUND year, **and**

1107
1108 **WHEREAS**, the BOARD recognizes its Share of Available Statutory Surplus authorized to be
1109 released by the FUND is as shown below:

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1111

1112 Dollar amounts of Surplus by FUND Fiscal Year
1113 Released by the FUND's Board of Trustees – Valued as of June 30, 2018 Financial Position
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Fund Fiscal Year	Total FUND Release	BOARD's Share
July 1, 2011 to June 30, 2012	\$200,000	\$649
July 1, 2014 to June 30, 2015	\$350,000	\$1,026
July 1, 2015 to June 30, 2016	\$450,000	\$1,163
Subtotal Current Distribution	\$1,000,000	\$2,838
Aggregate Excess Loss Contingency Fund (Optional Distribution)	\$5,023,686	\$9,475
Total Distribution Available	\$6,023,686	\$12,314

1117 , **and**

1118
1119 **WHEREAS**, the BOARD understands that its options for directing the distribution of its net share of
1120 released Statutory Surplus to be as follows:

- 1121 1. Direct the FUND to forward a check for the BOARD's full share to the BOARD,
- 1122 2. Direct the FUND to apply the BOARD's share to the BOARD's 2019-2020 premium in the next FUND
1123 fiscal year (N.J.A.C. 11:15-4.21(e)) **(current FUND members only)**,
- 1124 3. Direct the FUND to apply the BOARD's share to the FUND's Aggregate Excess Loss Contingency
1125 Fund, which provides both current member districts and former member districts with an available

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1126 individual contingency balance for use in satisfying any possible need for a supplemental assessment for
1127 any year they were a member and an annual capacity to use all or a portion of a member district's
1128 available balance in offsetting future premiums, **or**

1129 4. Direct the FUND to apportion the BOARD's share as a stated dollar amount among options 1, 2, & 3
1130 above such that the sum total of allocated dollars equals the amount of the Total Distribution available to
1131 the BOARD as noted above.

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1133 ***NOW THEREFORE***, the BOARD directs the FUND to distribute the BOARD's share of its Net Distribution
1134 as follows (**check the one box that applies**):

1135 **Forward a check in the full amount to the BOARD (please sign and return the enclosed**
1136 **payment voucher with your executed resolution).**

1137 Apply the full amount to the BOARD's next 2019-2020 premium (**current FUND members only**),

1138 Apply the full amount to the BOARD's share of the FUND's Aggregate Excess Loss Contingency Fund.

1139 Distribute the full amount among options 1, 2 & 3 as follows:

1140 **Option 1 - \$_____ , Option 2 - \$_____ , Option 3 - \$_____ .**

1141 BY: _____ TITLE: _____

1142 DATE: _____

1143 YES: _____

1144 NAYS: _____

1145 ABSTAINS: _____

1146

RESOLUTION #18/19-RM-169-129

**RESOLUTION APPROVING THE PAYMENT
OF STUDENT COUNCIL STIPENDS FOR THE 2018-19 SCHOOL YEAR**

1151

1152 ***WHEREAS***, the Agreement between the Township of Springfield Board of Education and the
1153 Springfield Township Education Association, provides for the recognition and compensation of extra-
1154 curricular positions which shall be appointed for each school year; and

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WHEREAS, the Superintendent of Schools has submitted the below recommendations and requests Board of Education approval of the following appointments and compensation levels with all payments made from the approved line item account series:

Position	Employee	Compensation
Student Council Advisor	Patricia Sepessy	\$400
Student Council Advisor	Sandra Secouler	\$400

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NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above appointments are hereby approved for the **2018-2019** school year.

***** ***** *****

CERTIFICATION OF AVAILABILITY OF FUNDS

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-401-100-100-050-117-0	
Account Title	CO-CUR STDNT CNL STIPEND 2	
Certification Date	May 28, 2019	
Beginning Balance		
Contract Encumbrance Account		-800.00
Revised Balance		0.00
Ending Balance		0.00

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RESOLUTION #18/19-RM-169-130

**RESOLUTION AUTHORIZING THE ESTABLISHMENT OF AND
 DEPOSIT OF FUNDS INTO A CAPITAL RESERVE ACCOUNT
 PURSUANT TO N.J.S.A. 18A:7F-41**

WHEREAS, N.J.S.A. 18A:7F-41 (a), Capital Reserve, “a board of education or board of school estimate may establish a current expense Capital reserve account by board resolution. A board of education may appropriate funds to establish or supplement the reserve account in the district’s annual budget or through a transfer by board resolution at year end; and

WHEREAS, N.J.A.C. 6A:23A-14.3 (a) states that “a year end transfer into a board adopted emergency reserve account may be made no earlier than June 1 and no later than June 30 of the respective school year. A budgeted transfer into a board adopted capital reserve account may be made at any time in the respective year. Any interest earned from the monies on hand in the capital reserve account shall become part of the reserve fund balance. A separate bank account is not required to be maintained, but if a separate bank account is not used, interest earnings, if applicable, must be allocated to the capital reserve account.”

WHEREAS, the Board of Education wishes to approve a deposit not to exceed one hundred thousand dollars (\$100,000) to the Capital Reserve Account effective **July 1, 2019**.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Business Administrator shall deposit up to one hundred thousand dollars (\$100,000) amount to the Capital Reserve Account

	Board of Education Member	Mt n	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Andrew Eaton, Vice President	X		X					2
3	Wade Hale			X					3
4	Gregory Madia			X					4
5	Michael Ramalho			X					5

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6	Gary Walker			X					6
7	Jason Angello		X	X					7
8	Ashleigh Muutaugh-Frey			X					8
9	Kristen Lippincott, President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

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RESOLUTION #18/19-RM-169-131

**RESOLUTION APPROVING VOLUNTARY TRANSFERS OF CERTAIN PERSONNEL
OF THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT UNDER PROVISIONS OF
THE AGREEMENT BETWEEN THE SPRINGFIELD TOWNSHIP BOARD OF EDUCATION
AND THE SPRINGFIELD TOWNSHIP EDUCATION ASSOCIATION
FOR THE SCHOOL YEAR 2019-2020**

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WHEREAS, position control is a process to measure the current status of positions for personal services within the School District in order to analyze their fiscal impact on the whole budget year. The impact of a position is determined by actual expenditures from the beginning of a fiscal year plus amounts set aside to cover appointments to the position for the remainder of the fiscal year.; and

WHEREAS, Article G. - TRANSFERRAL NOTIFICATION stipulates that the Superintendent shall notify individual teachers being transferred in grade level and/or classroom assignment for the following year on or before May 15th, if the budget passes. If the budget does not pass, said notification shall be made no later than one (1) week before the end of the school year. The Superintendent shall have the discretion to change the assignment after said notification in the event of teacher resignations, open positions or other reasonable cause.

WHEREAS, the Superintendent of Schools has recommended the following transfer(s) of certain certified staff members:

EMPLOYEE	TRANSFER FROM PCN	TRANSFER FR ASSIGNMENT	TRANSFER TO PCN	TRANSFER TO ASSIGNMENT
Bobbi-Jo Bifulco	V-RCT003	Special Education, Grades 4-6 Replacement	V-MDT001	Special Education, Multiple Disabled 1-4
Ashley Traino	V-ET5002	Grade 5	V-ET2001	Grade Two

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Jon Luyber	V-ET4002	Grade 4	V-ET5002	Grade Five
Erica McIntyre	V-MDT001	Special Education, Multiple Disabled 1-4	V-RCT001	Grade 5 In-Class Resource
Dawn Shook	V-RCT001 V-ET2001	Grade 2/Special Ed, Grade 5 In-Class Resource	V-RCT003	Special Education, Grades 4-6 Replacement

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 1229 ; and

1230
 1231 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of
 1232 Burlington, State of New Jersey, that the above transfer(s) is/are hereby approved with the transfer date
 1233 effective **September 1, 2019**; and

1234
 1235 **BE IT FURTHER RESOLVED** that the compensation for the subject employees is not changed by the
 1236 transfer and the following adjustments to line item accounts are authorized to be processed:

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Account #	Account Description	Transfer To	Transfer From	Net Transfer
11-120-100-101-050-101-4	GR 1 - 5	\$67,795.00	\$0.00	\$67,795.00
11-130-100-101-050-101-4	GR 6	\$0.00	-\$67,795.00	\$67,795.00
11-212-100-101-050-101-0	MD TCH SAL	\$61,972.00	-\$136,265.00	\$74,293.00
11-213-100-101-050-101-0	RC TCH SAL	\$136,265.00	-\$61,972.00	\$74,293.00

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RESOLUTION #18/19-RM-169-132

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RESOLUTION APPROVING THE APPOINTMENT OF STAFF

**Springfield Township Board of Education
 Jobstown, NJ 08041
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**TO CONDUCT SUMMER CURRICULUM DEVELOPMENT
 AND CHILD STUDY TEAM CASE MANAGEMENT**

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WHEREAS, the Board of Education wishes to approve the appointment of staff to conduct summer curriculum development; and

WHEREAS, the Superintendent of Schools makes the following recommendation for said appointments at the compensation rate and dedicated hours for summer curriculum development as so listed:

2019-2020 CURRICULUM WRITING BUDGET

<u>Grade</u>	<u>Course</u>	<u>Teacher</u>	<u>Number of Hours</u>	<u>Hourly Rate</u>	<u>Amount to be Paid</u>
5-6	Studio Production	Theresa Roats	10	\$40.00	\$400.00
K-6	World Language	Marlo Chavez	10	\$40.00	\$400.00
				TOTAL	\$800.00

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; and

WHEREAS, the Superintendent of Schools makes the following recommendation for an appointment at the compensation rate and dedicated hours for as so listed:

<u>Staff</u>	<u>Maximum Number of Hours</u>	<u>Hourly Rate</u>	<u>Amount to be Paid</u>	<u>Purpose</u>
Rebecca Schweitzer	15	\$40.00	\$600.00	Child Study Team Case Management
Cathryn Browning	15	\$40.00	\$600.00	Child Study Team Case Management

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1261 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of
 1262 Burlington, State of New Jersey, that the appointments for the summer curriculum development and Child
 1263 Study Team Case Management, submitted upon the recommendation of the Superintendent of Schools,
 1264 are hereby approved.

***** ***** *****

CERTIFICATION OF AVAILABILITY OF FUNDS

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CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-000-221-110-050-221-0	
Account Title	CUR/INST CURR PAY	
Certification Date	June 3, 2019	
Beginning Balance		2000.00
Contract Encumbrance Account		-800.00
Revised Balance		1200.00
Account Number	11-000-219-110-050-219-0	
Account Title	CST SMR PAY	
Certification Date	June 3, 2019	
Beginning Balance		1260.00

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Contract Encumbrance Account		-1200.00
Revised Balance		60.00

Fiscal Notes:

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RESOLUTION #18/19-RM-169-133

**RESOLUTION APPROVING THE APPOINTMENT OF SCHOOL DISTRICT STAFF
 TO THE SUMMER CAMP PROGRAMS AND AUTHORIZING PAYMENT OF STIPENDS**

WHEREAS, the Board of Education has collected payments for a summer camp program for district students currently in grades K – 6; and

WHEREAS, the Superintendent of Schools has posted for the positions and makes the following recommendations for appointment:

<u>Name</u>	<u>Hours</u>	<u>Rate of Pay</u>	<u>Total Compensation</u>
Theresa Roats	19.5	\$40.00	\$780
April Morales	6.5	\$40.00	\$260
Patricia Sepessy	19.5	\$40.00	\$780
Heather Pence	9.75	\$40.00	\$390
JoAnn Ricciani	15	\$40.00	\$600
Sandra Secouler	9.5	\$40.00	\$380

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	TOTAL	\$3190
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NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the above appointments are hereby approved.

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RESOLUTION #18/19-RM-169-134

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**RESOLUTION AMENDING THE APPROVED APPOINTMENTS OF STAFF
 TO CONDUCT THE 2019-2020 PRESCHOOL, KINDERGARTEN, AND NEW STUDENT ORIENTATION
AND ACCOMPANYING TRANSFER OF FUNDS**

WHEREAS, the Board of Education wishes to approve the appointment of staff to cover the FY2019-2020 preschool, kindergarten, and new student orientation; and

WHEREAS, the Superintendent of Schools makes the following recommendation for said appointments at the compensation rate and dedicated hours so listed:

Staff Member	Rate of Pay	Hours	Total Compensation
Jillian Bencivengo-Teacher	\$40.00	2	\$80.00
Barbara Pine-Teacher	\$40.00	5	\$200.00
Tracy Seitz-Teacher	\$40.00	5	\$200.00
JoAnn Ricciani-School Nurse	\$40.00	2	\$80.00

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Denise Buffa - Aide	\$20.00	2	\$40.00
TOTAL			\$600.00

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 1314 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of
 1315 Burlington, State of New Jersey, that the appointments for the preschool, kindergarten, and new student
 1316 orientation positions, submitted upon the recommendation of the Superintendent of Schools, are hereby
 1317 approved.

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CERTIFICATION OF AVAILABILITY OF FUNDS

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-110-100-101-050-110-0	
Account Title	K ORIENT PAY	
Certification Date	June 3, 2019	
Beginning Balance		450.00
Contract Encumbrance Account		-600.00
Revised Balance		-150.00

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Transfer Fr Account Number	11-110-100-101-050-104-0	
Transfer Fr Account Title	K TCH SUB PAY	
Transfer Fr Opening Balance		850.00
Transfer Fr/To Amount		-150.00
Transfer Fr Ending Balance		700.00
Ending Balance		700.00

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RESOLUTION #18/19-RM-169-135

**RESOLUTION APPROVING THE SUPERINTENDENT OF SCHOOLS'
RECOMMENDATION FOR THE SUBSTITUTE POSITIONS
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT**

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WHEREAS, the Superintendent of Schools is vested with the authority to recommend the hiring of certain personnel within the School District and that substitute teachers, aides, secretaries, nurses, special education aides are such personnel

Teachers	Aides	Secretaries	Nurses	Custodians	Business Administrator
Christine Alpin	Leslie Brewer	Constance King	Victoria Estronza	Patrick Fennessy	Arlene Biesiada
Karolyn Anderson	Christine Forte	Dawn McIntyre	Fatma Flynn	Nicole Carduso	
Deborah Baiamonte	Anna Gonzalez		Christine Fitzpatrick		
Donna Bouchelle	Amanda McIntyre		Tara Kowalczyk		

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Caron Cheatom	Dawn McIntyre		Dale Donner		
Jacqueline Cuccia	Mary Jane Sprague				
Melissa Diaz	Sherri Coleman				
Allison Fessenden					
Anna Gonzalez					
Rachelle Guevara					
James Hormozi					
Deborah Baiamonte					
Monica Jackson					
Pauline Karadis					
Erin Kok					
Mary Kominkiewicz					
Sarah Matos					
Heidelinde Nitka					
Charmine Ramos					
Jean Robson					

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Jillian Ruczynski					
Laura Sadowski					
Sharon Saunders					
Maureen Simcox					
Robert Sinclair					
Mary Jane Sprague					
Dianne Stelljes					
Judith Ann Sweet					
Edward Harrison					

1338 ; and

1339 **WHEREAS,** the Superintendent of Schools has reviewed the qualifications of the individuals listed
 1340 below and recommends approval to the Board of Education; and

1341 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of
 1342 Burlington, State of New Jersey, that the above substitute positions are hereby approved.

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 1345 ;

RESOLUTION #18/19-RM-169-136

**RESOLUTION APPROVING THE APPOINTMENT OF SCHOOL DISTRICT STAFF
 TO THE EXTENDED YEAR PROGRAMS**

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 1351 **WHEREAS,** the 2019-2020 budget statement contains funds for extended year programs for special
 1352 needs students; and

1353 **WHEREAS,** the Superintendent of Schools has posted for the positions and makes the following
 1354 recommendations for appointment:

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Staff	Position	Hours	Days	Total Hours	Rate of Pay	Comp Total
Michelle Rodi	OT	4	3	12	\$75.00	900
Andie Morris	PT	2	3	6	\$85.00	510
Ray Rue	Bus/Van		15	60	\$20	1200
Shirley Graves	Speech			14	\$80	1120
JoAnn Ricciani	Nurse	4	15	60	\$40	2400
April Morales	MD Tchr	4.25	8	34	\$40	1360
Kristin Pollack	MD IA/TA		15	72.5	\$20	1450
Heather Pence	RC Tchr	4.25	8	34	\$40	1360
Sandra Secouler	RC Tchr	4.25	8	34	\$40	1360
Annette Capra	RC IA/TA		15	72.5	\$20	1450
Jillian Bencivengo	PSD Tchr	4.25	8	34	\$40	1360
Denise Buffa	PSD IA/TA		15	72.5	\$20	1450
						15,920

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1355 [REDACTED]

1356 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of
1357 Burlington, State of New Jersey that the above appointments are hereby approved.

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RESOLUTION #18/19-RM-169-137

**RESOLUTION APPROVING THE AUTHORIZATION FOR THE
RENEWAL OF ANNUAL CONTRACTS FOR NON-ALIGNED STAFF POSITIONS FOR THE
SPRINGFIELD TOWNSHIP SCHOOL DISTRICT FOR THE 2019-2020 FISCAL YEAR
WHICH TERM IS UNDERSTOOD TO RUN FROM
JULY 1, 2019 to JUNE 30, 2020**

1361 **WHEREAS**, the below listed individuals shall be offered contracts for the 2019-2020 school year:

RENEWAL OF NON-ALIGNED PERSONNEL

Name	Position	FT / PT	Salary 19/20
Rissell, Meghann	Confidential Administrative Assistant to the Business Administrator for Accounts Payable & Payroll	FT	\$45,000

1369 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of
1370 Burlington, State of New Jersey, that the Superintendent of Schools is directed to notify the individuals
1371 above mentioned by June 21 and that contracts shall be offered and executed for each approved
1372 individual.
1373

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RESOLUTION #18/19-RM-169-138

**RESOLUTION AUTHORIZING THE PRESIDENT AND INTERIM BUSINESS ADMINISTRATOR
TO EXECUTE A TERMS AND CONDITIONS EMPLOYMENT CONTRACT
FOR THE POSITION OF SUPERVISOR OF CURRICULUM & INSTRUCTION
FOR SPECIFIED TERM DURATIONS AND ENUMERATED CONDITIONS OF EMPLOYMENT**

1377 **WHEREAS**, the initial contract for the title of Supervisor of Curriculum & Instruction has been reviewed
1378 and the Superintendent of Schools recommended the approval of Kimberly Hannigan for appointment;
1379 and
1380
1381

1382 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of
1383 Burlington, State of New Jersey, that the President and the Superintendent of Schools are hereby
1384

**Springfield Township Board of Education
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1387 authorized to execute a terms and conditions employment contract with the above individual for the 2019-
 1388 2020 school year.

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 1390

1391 **RESOLUTION #18/19-RM-169-139**

1392 **RESOLUTION APPROVING THE APPOINTMENT OF AN EDUCATIONAL FACILITIES MANAGER**
 1393 **FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT**
 1394 **FOR THE 2019-2020 FISCAL YEAR**
 1395 **WHICH TERM IS UNDERSTOOD TO RUN FROM JULY 1, 2019 to JUNE 30, 2020**

1396
 1397 **WHEREAS**, the below listed individuals shall be offered contracts for the 2019-2020 school year:

Name	Position	FT / PT	Salary 19/20
Knewasser, Joseph	Educational Facilities Manager	FT	\$65,000

1398
 1399 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of
 1400 Burlington, State of New Jersey, that the Superintendent of Schools is directed to notify the individuals
 1401 above mentioned by June 21 and that contracts shall be offered and executed for each approved
 1402 individual.

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	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Andrew Eaton, Vice President	X		X					2
3	Wade Hale			X					3
4	Gregory Madia			X					4
5	Michael Ramalho			X					5
6	Gary Walker			X					6
7	Jason Angello			X					7
8	Ashleigh Muutaugh-Frey		X	X					8
9	Kristen Lippincott, President						X		9

1405 Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
 1406 Not Voting due to Conflict. Quorum = 5
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1409 **RESOLUTION #18/19-RM-169-140**

Springfield Township Board of Education
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1410 **RESOLUTION APPROVING TRAVEL AND RELATED EXPENSE REIMBURSEMENT**
1411 **& RETROACTIVELY APPROVING TRAVEL & RELATED EXPENSES**
1412 **FOR SPRINGFIELD TOWNSHIP SCHOOL DISTRICT EMPLOYEES**
1413 **PURSUANT TO P.L. 2007, C.53 AND BOARD OF EDUCATION POLICY #6471**
1414

1415 **WHEREAS**, Public Law 2007, c.53 provides for the regulation of travel expenditures which are those
1416 costs paid by the school district using local, State, or federal funds, whether directly by the school district
1417 or by employee reimbursement, for travel by school district employees and district board of education
1418 members, to the following four types of travel events:

1419 [1] training and seminars which means all regularly scheduled, formal residential and non-residential
1420 training functions, conducted at a hotel, motel, convention center, residential facility, or at any educational
1421 institution or facility;

1422 [2] conventions and conferences which means general programs, sponsored by professional
1423 associations on a regular basis. Which address subjects of particular interest to a school district or are
1424 convened to conduct association business. The primary purpose of employee attendance at conferences
1425 and conventions is the development of new skills and knowledge or the reinforcement of those skills and
1426 knowledge in a particular field related to school district operations. These are distinct from formal staff
1427 training and seminars, although some training may take place at such events;

1428 [3] regular school district business which means all regular official business travel, including
1429 attendance at meetings, conferences and any other gathering which are not covered by the definitions
1430 included in other section of P.L. 2007, c.53;

1431 [4] retreats which means meetings with school district employees and school board members, held
1432 away from the normal work environment at which organizational goals and objectives are discussed. If
1433 available, school district facilities shall be utilized for this type of event.

1434 ; and

1435 **WHEREAS**, a board of education implemented Policy #6471 which regulates travel expenditures for
1436 School District employees and school board members that are in accordance with P.L. 2007, c.53;

1437 **WHEREAS**, each district board of education shall maintain separate accounting for school district
1438 travel expenditures as necessary, to ensure compliance with the school district's maximum travel
1439 expenditure amount. This may include, but need not be limited to, a separate offline accounting of such
1440 expenditures or expanding the school district's accounting system. The tracking system shall be
1441 sufficient to demonstrate compliance with P.L. 2007, c.53 and Board of Education Policy #6471, and shall
1442 provide auditable information;

1443 **WHEREAS**, the below listing has been submitted for approval by the Board of Education:

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Employee Name	Cathryn Browning				
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District Assignment	LDTG			
Travel Date(s)	July 25, 2019			
Travel Destination	Princeton			
Travel Type	Car			
Sponsoring Entity	Ann Robinowitz Education Center			
Event Description	Autism Spectrum Disorder			
Funding Source	CST Workshop Registration			
Account Series	11-000-219-500-050-208-0			
Registration Fee	50.00			
Meal Allowance	0			
Mileage Estimate	18.60			
Tolls & Other Transportation	0			
Hotel/Motel Rate	0			

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Miscellaneous Exp (Parking)	0			
TOTAL	\$68.60			

1445

1446 **WHEREAS**, the following Board of Education comments and/or discussion was had, if any, on the
1447 matter of this Resolution:

1448 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of
1449 Burlington, State of New Jersey, that the above delineated travel expenses are hereby approved.

1450

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Andrew Eaton, Vice President			X					2
3	Wade Hale			X					3
4	Gregory Madia			X					4
5	Michael Ramalho	X		X					5
6	Gary Walker			X					6
7	Jason Angello			X					7
8	Ashleigh Muutaugh-Frey		X	X					8
9	Kristen Lippincott, President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

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RESOLUTION #18/19-RM-169-141

1457

RESOLUTION APPROVING BOARD OF EDUCATION 2018/2019 POLICY, BYLAWS AND REGULATION REVISIONS UPON FIRST READING AND INTRODUCTION

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WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration; and,

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1466 **WHEREAS**, the policy coordinator shall ascertain any conflicts between proposed and existing policies
1467 and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be
1468 adopted on second reading by a majority vote of the members of the Board of Education present and
1469 voting or may be further revised until consensus is reached; and

1470 **WHEREAS**, the following is the **first** reading for introduction of the policies & regulations, which include:

File Code	Name
P 2422	Health and Physical Education
P 2610	Educational Program Evaluation
P&R 5111	Eligibility of Resident/Nonresident Students
P 5330.04	Administering an Opioid Antidote
P 5337	Transgender Students
P&R 7440	School District Security
P 8561	Procurement Procedures for School Nutrition Programs
P 8860	Memorials
P 2415.06	Unsafe School Choice Option
R 2460.8	Special Education – Free and Appropriate Public Education
R 5530	Substance Abuse
P&R 5600	Student Discipline/Code of Conduct
P&R 5611	Removal of Students for Firearms Offenses
P&R 5612	Assaults on District Board of Education Members or Employees
P&R 5613	Removal of Students for Assaults with Weapons Offenses
P&R 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses
P&R 1642	Earned Sick Leave Law

1471 **NOW, THEREFORE, BE IT RESOLVED** that the policies and/or amendments included in the said
1472 policies and regulation listed above, are hereby approved upon **first reading and introduction**.
1473

1474 **Mr. Bucs made the motion to set aside the above resolution, seconded by Mr. Ramalho.**
1475 **Upon voice vote all members present voted in the affirmative.**
1476

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RESOLUTION #18/19-RM-169-142

1477

1478 **RESOLUTION APPROVING THE SCHOOL DISTRICT GOALS FOR THE 2019-2020 SCHOOL YEAR**

1479 **WHEREAS,** the following are the articulated goals for the 2019-2020 school year:

1480 **District Goal #1:** The superintendent and administrative team will develop a systematic action plan
 1481 aligned with increasing student success in the content area of Reading. During the 2019-2020 school
 1482 year, 100% of district instructional leadership staff and 100% of the Kindergarten through Grade Six
 1483 general education and special education teachers of Reading will engage in embedded professional
 1484 development aligned with our “Reader’s Workshop Relaunch” initiative; this will focus on refinement of the
 1485 Reader’s Workshop model inclusive of the architecture of the mini-lesson, guided reading and small-
 1486 group instruction, and analysis of student data. By June 2020, the district will demonstrate a minimum
 1487 5% growth in the number of students functioning at independent and instructional grade level as
 1488 measured by the Fountas & Pinnell benchmark assessment system.

1489 **District Goal #2:** The superintendent and administrative team will develop a results oriented action plan
 1490 to lead the district in achieving Sustainable Jersey certification. During the 2019-2020 school year the
 1491 district will demonstrate its commitment to the responsible conservation of resources and environmental
 1492 stewardship through the implementation of priority actions defined by the Sustainable Jersey for Schools
 1493 coalition, with a minimum of six actions completed and 150 points earned across the program’s defined
 1494 categories. By June 2020, 100% of the district’s staff will participate in professional growth opportunities
 1495 related to Sustainable Jersey actions and certification. A “Green Team” will be implemented to oversee
 1496 and support the certification process.

1497 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of
 1498 Burlington, State of New Jersey, that the above cited goals for the 2019-2020 school year are hereby
 1499 approved.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Andrew Eaton, Vice President			X					2
3	Wade Hale	X		X					3
4	Gregory Madia			X					4
5	Michael Ramalho			X					5
6	Gary Walker			X					6
7	Jason Angello		X	X					7
8	Ashleigh Muutaugh-Frey			X					8
9	Kristen Lippincott, President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
 Not Voting due to Conflict. Quorum = 5

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RESOLUTION #18/19-RM-169-143

**RESOLUTION CERTIFYING THAT MONTHLY FIRE AND SCHOOL SECURITY DRILLS
HAVE BEEN CONDUCTED IN ACCORDANCE WITH N.J.S.A. 18A:41-1**

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1509 **WHEREAS,** N.J.S.A. 18A:41-1 requires that school administrators shall organize and conduct at least
1510 one fire drill and one school security drill each month within the schools hours, including any summer
1511 months during which the school is open for instructional programs; and

1512 **WHEREAS,** all teachers of all schools, whether occupying buildings of one or more stories, shall keep
1513 all doors and exits of their respective rooms and buildings unlocked during the school hours, except
1514 during an emergency lockdown or an emergency lockdown drill; and

1515 **WHEREAS,** during the academic year, schools are required to hold a minimum of two of each of the
1516 following security drills: Active Shooter; Evacuation (non-fire); Bomb Threat; and Lockdown; and

1517 **WHEREAS,** districts are required to annually submit the “Security Drill Statement of Assurance:
1518 provided by the Department of Education to their county office of education by June 30 of each year; and

1519 **WHEREAS,** the “Security Drill Record Form” provided by the Department of Education shall be
1520 completed by all schools and retained at the district level. The following information is required:

- 1521 1. Date and time;
1522 2. Type (specify what was drilled);
1523 3. Duration;
1524 4. Weather conditions;
1525 5. Participants (i.e. students, staff, faculty, law enforcement, fire);
1526 6. Brief description of what occurred and procedures followed.
1527 ; and

1528 **WHEREAS,** the following is a summary table of the fire and school security drills recently conducted in
1529 the School District during the month of May 2019:

Date / Time	Wednesday 5/29/19 2:38	Wednesday 5/22/19 10:36
Type of Drill	Fire Drill	Bomb Threat
Duration of Drill	4:04	12:08
Weather Conditions	Cloudy 70's	Sunny 70's
Participants	Staff/Students	Staff/Students

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Drill Supervisor	C. Vaughn	C. Vaughn
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1530 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of
1531 Burlington, State of New Jersey, that it hereby certifies that the above monthly fire and school security
1532 drills have been conducted in accordance with N.J.S.A. 18A:41-1.

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RESOLUTION #18/ 19-RM-169-144

1536 **RESOLUTION CERTIFYING THAT SCHOOL BUS EMERGENCY DRILLS HAVE BEEN CONDUCTED**
1537 **IN ACCORDANCE WITH N.J.A.C. 6A:27-11.2**

1538 **WHEREAS**, N.J.A.C. 6A:27-11.2 requires that school administrators shall organize and conduct
1539 emergency exit drills at least twice within the school year for all students who are transported to and from
1540 school and that all other students shall receive school bus evacuation at least once within the school
1541 year; and

1542 **WHEREAS**, the school bus driver and bus aide shall participate in the emergency exit drills; and

1543 **WHEREAS**, drills shall be conducted on school property and shall be supervised by the principal or
1544 person assigned to act in a supervisory capacity; and

1545 **WHEREAS**, drills shall be documented in the minutes of the local board of education at the first board
1546 meeting following the completion of the emergency exit drill. The minutes shall include, but not limited to,
1547 the following: 1. Date of the drill 2. Time of day the drill was conducted 3. School Name 4. Location of the
1548 drill 5. Route number(s) included in the drill 6. Name of school principal, or person(s) assigned, who
1549 supervised the drill ; and

1550 **WHEREAS**, the following is a summary table of the recent school bus evacuation drills conducted in the
1551 School District:

Bus Evacuation Drills Spring 2018

Date	Time	Duration	School	Location	Bus	Supervisor
5/15/19	8:30	0:42	Springfield Elem.	Bus Loop	1	Craig Vaughn
5/15/19	8:48	1:35	Springfield Elem.	Bus Loop	2	Craig Vaughn
5/15/19	8:45	1:32	Springfield Elem.	Bus Loop	3	Craig Vaughn
5/15/19	8:43	1:08	Springfield Elem.	Bus Loop	4	Craig Vaughn
5/15/19	8:51	1:37	Springfield Elem.	Bus Loop	5	Craig Vaughn

1553

**Springfield Township Board of Education
 Jobstown, NJ 08041
 Tuesday June 18, 2019
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1554 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of
 1555 Burlington, State of New Jersey, that it hereby certifies that the above school bus emergency evacuation
 1556 drills have been conducted in accordance with N.J.A.C. 6A:27-11.2.

1557 *****

RESOLUTION #18/19-RM-169-145

**RESOLUTION APPROVING CERTAIN APPLICATIONS
 FOR USE OF FACILITIES OF THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT**

1562 **WHEREAS,** the Board of Education makes available to the general public the use of certain school
 1563 facilities under administrative controls and rules and regulations; and

1564 **WHEREAS,** the below listed entities have filed a "Facilities Use Application" and the necessary
 1565 documentation has been submitted and reviewed by the Business Administrator/ Secretary to the Board
 1566 and she recommends approval:

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
Springfield Recreation	September 2019 - December 2019	3:30 PM - 10:00 PM	Soccer practice & basketball	Gymnasium

1567

1568 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of
 1569 Burlington, State of New Jersey that the attached list of "Facilities Use Applications" is hereby approved.

RESOLUTION #18/19-RM-169-146

**RESOLUTION APPROVING THE BUS ROUTES
 PURSUANT TO BOARD OF EDUCATION POLICY #8600
 FOR THE 2019 EXTENDED SCHOOL YEAR PROGRAM**

1577 **WHEREAS,** Springfield Township Board of Education Policy #8600 provides that the Board of
 1578 Education approve all bus routes so as to provide safe, economical, and reasonably expeditious
 1579 transportation for all eligible pupils; and

1581 **WHEREAS,** The **2019 ESY Program Bus Schedule** submitted below for Board of Education review
 1582 and consideration; and

**Springfield Township Board of Education
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1584
1585

Springfield Township School District - 2019 ESY Bus Schedule

<u>Address</u>	<u>Pick Up Time</u>
27722 Mount Pleasant Road, Columbus	7:10 AM
17 Pine Glen Drive, Jobstown	7:18 AM
111 Juliustown Road, Columbus	7:23 AM
495 Birmingham Arneys Mt. Road, Pemberton	7:25 AM
440 Arneys Mount Road, Jobstown	7:28 AM
109 Paddock Drive, Columbus	7:34 AM
112 Racehorse Lane, Columbus	7:37 AM
7 Moran Drive, Columbus	7:44 AM
2046 Jacksonville Jobstown Road, Jobstown	7:48 AM
2112 Jacksonville Jobstown Road, Jobstown	7:49 AM

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NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield, County of Burlington, State of New Jersey, that the submitted **2019** ESY Program Bus Schedule is hereby approved.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Andrew Eaton, Vice President	X		X					2
3	Wade Hale			X					3
4	Gregory Madia			X					4
5	Michael Ramalho			X					5
6	Gary Walker			X					6
7	Jason Angello		X	X					7
8	Ashleigh Muutaugh-Frey			X					8
9	Kristen Lippincott, President						X		9

1593

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

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1594 *Not Voting due to Conflict. Quorum = 5*

1595
 1596 **BOARD FORUM**

1597 **None**

1598 **UNFINISHED BUSINESS**

1599 **None**

1600 **NEW BUSINESS**

1601 None

PUBLIC COMMENT #2 – SHALL NOT EXCEED THIRTY (30) MINUTES

1602
 1603 Mr. Kowalchek asked the status of Support our students. Mr. Vaughn replied that they met a
 1604 few weeks ago with Assemblyman Peterson who would like to put a pause on cuts and fully
 1605 fund education.

1606
 1607 Mr. Madia thanked Mr. Vaughn for another great school year.

1608
 1609 Mr. Angello reported that he attended the Habitat for Humanity open house event. He is proud
 1610 to be a part of the Township doing this.

1611
 1612 Mr. Kowalchek asked if there was truth to the rumor about losing the Art Teacher. Mr. Vaughn
 1613 replied that he had an opportunity for a full time position near his home.

1614
 1615 Mr. Angello made a motion to go into executive session for the purpose of discussing security.
 1616 Mr. Eaton would like to speak on negotiations. The motion was seconded by Mr. Walker. All
 1617 members present voted in the affirmative. The Board went into executive session at 7:45 P.M.
 1618

MOTION TO ADJOURN	TIME	8:20 P.M.
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1619
 1620 ***** *CERTIFICATION OF THE BOARD SECRETARY* *****
 1621

1622 **IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township
 1623 Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, June 18,**
 1624 **2019** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New
 1625 Jersey.
 1626

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1

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2	Andrew Eaton, Vice President			X					2
3	Wade Hale			X					3
4	Gregory Madia			X					4
5	Michael Ramalho			X					5
6	Gary Walker		X	X					6
7	Jason Angello	X		X					7
8	Ashleigh Murtaugh-Frey			X					8
9	Kristen Lippincott, President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
 Not Voting due to Conflict. Quorum = 5

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Respectfully submitted,

SPRINGFIELD TOWNSHIP
 BOARD OF EDUCATION

 Arlene Biesiada
 Secretary to the Board

{SEAL}