

**AGREEMENT FOR PROFESSIONAL SERVICES**  
**Between**  
**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT**  
**And**  
**SPRINGFIELD TOWNSHIP SCHOOL DISTRICT**

This agreement is made and entered into by the **SPRINGFIELD TOWNSHIP SCHOOL DISTRICT**, (hereinafter referred to as the School District) and the Burlington County Special Services School District/Educational Services Unit (hereinafter referred to as ESU) for Professional Services for the 2022-2023 school year.

**Responsibilities of the Educational Services Unit:**

1. The ESU will provide the following Professional Services, as requested by the School District, to include:
  - a. Child Study Team Staffing and Evaluations, participation in eligibility and IEP meetings, counseling and other related CST services
  - b. Physical, Occupational and Speech Therapy evaluations, consultation and therapy services
  - c. Home Instruction, Supplemental Instruction, basic skills, and classroom instruction/consultation
  - d. Transition Services, Work-Based Learning Coordination, and Job Coaching
  - e. Assistive Technology Education and Communication (AAC) evaluations, consultation, training and support services
  - f. Functional Behavior Assessments, Behavioral Services, and Consultations
  - g. Deaf and Hard of Hearing Itinerant Services
  - h. Comprehensive Deaf and Hard of Hearing Child Study Team evaluations
  - i. Reading Specialist services
  - j. Instructional Coaching
  - k. Nonpublic Services and entitlements (separate agreement)
  - l. Professional development (separate agreement needed if specialized)
2. The ESU will provide services, records and reports in accordance with all regulations affecting the School District in force during the period of this agreement.
3. The ESU will ensure that all of their staff is appropriately certified as required by New Jersey Department of Education regulations to perform the Professional Services. All staff complete mandatory personnel requirements such as criminal history checks, NJDOE required trainings, and other requirements enforced at their date of hire.
4. The Professional Services provided by ESU staff will be in response to specific written requests from the School District. All services provided will comply with applicable New Jersey State and Federal regulations. ESU administration will collaborate with School District staff in the provision of the Professional Services.
5. The ESU bills semi-monthly, and provides the School District with a record of Professional Services rendered.
6. Any service needs not reflected in this agreement must be discussed with the ESU administration for consideration.
7. Out of County rate applies to the location where the services are provided, not the location of the student's home district.
8. No Show Charges (including Destination Charge) are in effect for Professional Services as stated on the Fee Schedule. One-hour minimum notice is required to avoid this charge for in-county services. Two-hour minimum notice is required for out-of-county services.
9. Refer to Professional Services Agreement rates for additional details such as no show, half day rate, and block day rate.
10. Related Services Billing- refer to Program Descriptors and Service Request Form for details.
11. Deaf and Hard of Hearing (Itinerant and CST Services) Billing- refer to the Service Request for details.

**Responsibilities of the School District:**

1. The School District shall make available to the ESU all records and information relevant to the School District and relevant to students for whom the Professional Services are being rendered, including IEPs for individual service requests.
2. The School District will provide adequate facilities and technology for Professional Services to be performed on the School District premises, such as computer, internet access, and fax access.
3. All block bill services require the School District to provide testing materials to the evaluator providing service as part of a block bill. When test materials are not provided for block services, an ESU lending fee of \$25/day per test kit, and a \$15 protocol fee per assessment, will be billed to the School District.
4. The School District shall pay to the ESU the following Fee Schedule rates for Professional Services:



SERVICE TYPES	IN COUNTY	OUT OF COUNTY
<b>EVALUATIONS</b>		
Behavioral Consultation	\$ 94/hr.	\$102/hr.
Functional Behavior Assessment	\$ 1345	\$1420
Functional Behavior Assessment with Behavior Intervention Plan	\$ 1475	\$ 1680
Learning Evaluation	\$ 484	\$ 528
Psychological Evaluation	\$ 484	\$ 528
Social Evaluation	\$ 384	\$ 428
Student Anxiety Support Services	\$ 1700	\$ 1920
Comprehensive Deaf & Hard of Hearing (D/HH) Evaluation Package - 3 D/HH CST evaluations (and Results Meeting Attendance) - Educational Interpreter (if applicable) - 1-hr TOD Follow-up Consultation	\$ 2,290	N/A
D/HH Speech Language Evaluation	\$ 665 / 716 w/ Educational Interpreter	\$ 834 / \$875 w/ Educational Interpreter
D/HH Psychological Evaluation	\$ 665 / 716 w/ Educational Interpreter	\$ 834 / \$875 w/ Educational Interpreter
D/HH Learning Evaluation	\$ 665 / 716 w/ Educational Interpreter	\$ 834 / \$875 w/ Educational Interpreter
D/HH Functional Behavior Assessment	\$ 1750	\$ 1880
D/HH Functional Behavior Assessment with Behavior Intervention Plan	\$ 1950	\$ 2025
Occupational Therapy Sensory Profile	\$ 360	\$ 425
Occupational Therapy Evaluation	\$ 355	\$ 372
Occupational Therapy Evaluation w/Sensory Profile	\$ 470	\$ 498
Physical Therapy Evaluation	\$ 355	\$ 372
Speech Evaluation (Articulation)	\$ 350	\$ 370
Speech Evaluation (Language)	\$ 484	\$ 528
Speech Evaluation (Language/Articulation)	\$ 520	\$ 570
Assistive Technology – Educational	\$ 1020	\$ 1120
Augmentative Alternative Communication (AAC) Evaluation	\$ 1040	\$ 1140
AAC with Speech and Language Evaluation	\$ 1350	\$ 1550
<b>*NOTICE No Show In-County Charges will apply - Evaluations: \$100.00, D/HH Evaluations - \$125.00, with Educational Interpreter - \$175.00 (Out of County is an Additional \$50)</b>		
<b>CHILD STUDY TEAM SERVICES</b>		
Learning Disabilities Teacher / Consultant	\$ 86/hr.	
Psychologist	\$ 530 day BLOCK RATE *	\$99/hr.
Social Worker	\$ 265 ½ day BLOCK RATE	
<b>*NOTICE* No Show charges will apply: hourly services- one (1) hour at agreement rate except where noted in the agreement.</b>		
<b>ADDITIONAL SERVICES</b>		
Assistive Technology (AT)	\$ 105/hr.	\$ 125/hr.
Augmentative Alternative Communication (AAC)	\$ 105/hr. \$ 645 day BLOCK RATE * \$ 325 ½ day BLOCK RATE	\$ 125/hr.
Board Certified Behavior Analyst (BCBA)	\$ 97/hr. \$ 595/ day BLOCK RATE * \$ 305 ½ day BLOCK RATE	\$ 102/hr.
Teacher of the Deaf (TOD)	\$ 119/hr. (1 hr. minimum)	\$ 139/hr. (1 hour minimum)
Job Coaching	\$ 43/hr.	\$ 51/hr.
Work Based Learning (WBI) Coordinator	\$ 81/hr.	\$ 86/hr.
Instructional Coach	\$ 86/hr.	\$ 94/hr.
Reading Specialist	\$ 83/hr. (2 hour minimum)	\$ 92/hr. (2 hour minimum)
Teacher	\$ 75/hr.	\$ 81/hr.
Professional Development	\$ 200/hr. unless specialized	\$ 225/hr. unless specialized
<b>THERAPY SERVICES</b>		
Occupational Therapy	\$ 95/hr.	
Physical Therapy	\$ 580 day BLOCK RATE *	\$ 104/hr.
Speech Therapy	\$ 298 ½ day BLOCK RATE (AM OR PM)	
<b>DISTRICT PARTICIPATION SERVICES</b>		
Burlington County Professional Development Institute (BCPDI)	\$ 1.60 per resident student based on ASSA count	
Burlington County School Crisis Response Team (BCSRT)	\$ 660 under 1,000 students	
	\$ 905 1,000 students or more	
<b>Minimum 1-hour billing for Single Service discipline in one physical location (except where noted- refer to agreement).</b>		
<b>*Block Rate - Full Day: 6.5 Hrs. Half Day: 3.25 Hrs. (compensated time) Block rate is not applicable for summer services.</b>		
<b>*Itemized billing NOT available for Block Rate and Half Day Services. Half Day Services are for am or pm blocks not mid-day scheduling.</b>		



© For leasing information about Alternative Augmentative Communication Devices, please contact the Assistive Technology Department.  
**NOTE: Out of County rate applies to the location where the services are provided, not the location of the student's home district. Destination charge based on Professional Services Agreement.**

**Destination Charge:**

A destination charge for services will be rendered for sites outside of Burlington County, NJ. For non-Burlington County School Districts, the charge will be calculated in units of time from 20 Pioneer Boulevard, Westampton Township, Burlington County, NJ to the out of county site where services are rendered. The round trip calculation will be based on the time travelling to and from the destination site at the rate listed on the Professional Services Agreement for the hourly rate of the specific discipline. The destination charge is in addition to the out of county rate for the service.

For Burlington County districts, the destination charge will apply as described above for all sites 35 miles or greater from the Westampton address. The destination charge is in addition to the out of county rate for the service. NJ State Agencies are excluded from the destination charge.

**Covenant Not to Compete:**

The parties agree that staff members placed by the Unit are not to be recruited and/or offered employment for a period of one year from the date of placement in an assigned district. Both parties to this agreement acknowledge that this expectation represents good business practices between the Unit and the School District.

**Unanticipated Delayed Openings, and/or Early Dismissal:**

In the event of a delayed opening and/or early dismissal as a result of an extraordinary event (e.g. weather related conditions), administrative dismissal, or prior to a holiday, all block bill full and half days will be charged at the established block rate. For hourly service requests that exceed 3 hours or more, the district will be billed for the full requested time. This includes, but is not limited to, educational interpreters, related services, and instructional services.

**Additional Understandings:**

- A. This Agreement shall be effective as of the later date of party execution.
- B. Both parties will promote a coordinated effort by mutual periodic evaluation of the program.
- C. This Agreement may be amended only by the written consent of both parties. This agreement may be terminated at any time, for any reason, by either party, upon a sixty (60) day advance written notice to the other party.

**SPRINGFIELD TOWNSHIP SCHOOL DISTRICT**

**ATTEST**

By: \_\_\_\_\_  
President, Board of Education  
**SPRINGFIELD TOWNSHIP SCHOOL DISTRICT**

\_\_\_\_\_  
Board Secretary

Date: \_\_\_\_\_

**BCSSSD**



By: \_\_\_\_\_  
Leon E. Jones, Jr., President, Board of Education  
Burlington County Special Services School District



\_\_\_\_\_  
Board Administrator/Board Secretary  
Andrew C. Willmott, CPA

Date: \_\_\_\_\_

