



SPRINGFIELD TOWNSHIP ELEMENTARY SCHOOL

2146 Jacksonville Jobstown Road
Jobstown, NJ 08041
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CRAIG VAUGHN
Superintendent / Principal

Rebecca Schweitzer
School Social Worker / Anti-Bullying Specialist

Springfield Township Elementary School HIB Reporting Form

Person Reporting Incident: _____

___ Student ___ Staff Member ___ Parent/Guardian ___ Volunteer ___ Other: _____

Date of alleged incident: _____ Where did the alleged incident occur? _____

Student(s)/Person(s) **Accused** of Exhibiting Harassment, Intimidation or Bullying (HIB) Behavior:

- | | | |
|----------|----------|----------|
| 1. _____ | 2. _____ | 3. _____ |
| 4. _____ | 5. _____ | 6. _____ |

Student(s) Alleged to be the **Target** of HIB Behavior:

- | | | |
|----------|----------|----------|
| 1. _____ | 2. _____ | 3. _____ |
|----------|----------|----------|

Under New Jersey law, "harassment, intimidation, or bullying" means any gesture, any written, verbal or physical act or any electronic communication, whether it is a single incident or a series of incidents, that is:

- a. Reasonably perceived as being motivated by either any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability; or
- b. By any other distinguishing characteristic; and that
- c. Takes place on school property, at any school-sponsored function, on a school bus, or off school grounds, as provided for in N.J.S.A. 18A:37-15.3, that substantially disrupts or interferes with the orderly operation of the school or the rights of other pupils; and that
- d. A reasonable person should know under the circumstances will have the effect of physically or emotionally harming a pupil or damaging the pupil's property, or placing a pupil in reasonable fear of physical or emotional harm to his/her person or damage to his/her property; or
- e. Has the effect of insulting or demeaning any pupil or group of pupils; or
- f. Creates a hostile educational environment for the pupil by interfering with a pupil's education or by severely or pervasively causing physical or emotional harm to the pupil.

a. Describe below the details of harassment, intimidation, or bullying incident you are reporting:

b. Please list below the name(s) of any person(s) or pupil(s) you believe either witnessed or have knowledge of the incident you are reporting:

I certify the information contained in this Report is accurate and true to the best of my knowledge.

Signature of Person Making Report Position (staff member/parent/pupil/etc.) Date

Name of Person Receiving Report Title Date

Report #: _____ (to be assigned by Principal or designee)