

# **Springfield School District Professional Development**



# Professional Development Categories

## Mandatory PD

### Topics....

- As directed by DOE
- Topics as mandated by Code
- Topics by job designation

## District Initiated PD

### Driven by....

- District goals
- Identified areas of concern
- Current trends in education

## Professional Learning Communities

### Focused on....

- Collective inquiry / Collaborative Study
- Action research
- Student achievement

# How Professional Development is Addressed & Funded



## PD Opportunities

- Staff In-Services
- Burlington County Professional Development Institute (BCPDI)
- Online Resources
- Out-of-District Workshops
- Graduate Coursework
- Professional Learning Communities
- Book Studies
- What's Trending (with treats!)

## Funding (2019-20)

- Local funds
  - Part-Time Teacher Pay (\$1000)
  - Staff Workshops (\$2500)
  - BCPDI (\$320)
  - CST (\$250)
  - CSA (\$2000)
  - BA (\$1500)
  - Coursework Reimbursement (\$15,000)
- Federal funds
  - ESSA Title IA (\$1200)
  - ESSA Title IIA (\$7314)
  - REAP (\$8400)



1

# Mandatory PD

Training	Details	Completion Date
Reading Disabilities (including Dyslexia)	2 hours annually required Online program available	February 18, 2019
Suicide Prevention	2 hours per 5 years	Needs to be completed by all newly hired staff annually (last completed by all staff in October 2016)
HIB	Training on policy is annual Training on prevention is 2 hours per 5 years	Policy / Refresher - September 3, 2019 Prevention in conjunction with Violence Awareness Week presentation - October 21, 2019
School Safety & Security	Annual review in conjunction with Policy 8420 Facilitated at orientation with monthly security updates provided during Faculty Meetings	September 3, 2019
Law Enforcement Operations	In conjunction with certain policies Covered in Google Form	September 3, 2019
School Safety Teams	Safety Team in place	See Team meeting agendas
<b>Student Health Concerns</b> <ul style="list-style-type: none"> <li>• communicable diseases</li> <li>• use of nebulizer (nurse only)</li> <li>• asthma</li> <li>• diabetic student health plan</li> <li>• delegate for glucagon</li> <li>• delegates for epinephrine</li> <li>• bloodborne pathogens</li> </ul>	Most are annual trainings (those not specified in code should still be addressed) JoAnne Ricciani facilitates via PowerPoint during orientation	September 3, 2019
Alcohol, Tobacco, and Other Drug Prevention / Recognition of Substance Abuse	Annual training required Facilitated at orientation	September 3, 2019
Educator Evaluation	Annual training on evaluation rubrics, policy, and procedures required; Facilitated at orientation	September 3, 2019
Incident Reporting of Violence, Vandalism and Alcohol and Other Drug Abuse	Annual training of staff to prepare them to fulfill the reporting of weapons possession, violence, vandalism, alcohol, and drug abuse; Facilitated at orientation	September 3, 2019

<b>Policy</b>	<b>Method of Review</b>	<b>Completion Date</b>
1631 - Residency Requirements	Google Form	2019-20 see policy review spreadsheet
2260 - Affirmative Action	Google Form	2019-20 see policy review spreadsheet
3159 & 4159 - Reporting Responsibilities	Google Form	2019-20 see policy review spreadsheet
3281 & 4281 - Inappropriate Conduct	Google Form	2019-20 see policy review spreadsheet
3283 & 4283 - Electronic Communication	Google Form + Orientation Review	September 3, 2019
3362 & 4352 - Sexual Harassment	Google Form	2019-20 see policy review spreadsheet
5350 - Pupil Suicide Prevention	Google Form	2019-20 see policy review spreadsheet
5512 - HIB	Google Form + Orientation Review	September 3, 2019
5530 - Substance Abuse (in conjunction with ATOD overview)	Google Form + Orientation Review	September 3, 2019
5600 - Pupil Code of Conduct	Google Form + Faculty Meeting Review	2019-20 see policy review spreadsheet
5612 - Assault on Employee	Google Form	2019-20 see policy review spreadsheet
5613 - Assault with Weapon	Google Form	2019-20 see policy review spreadsheet
5751 - Sexual Harassment (students)	Orientation Review	September 3, 2019
7422 - Integrated Pest Management	Google Form + Orientation Review	September 3, 2019
8420 - Emergency & Crisis Situations	Faculty Meeting Review	September 3, 2019
8462 - Reporting Missing or Abused Children	Google Form + Orientation Review	September 3, 2019

## Policies Requiring Annual Attention

Per New Jersey state regulations, certain policies must be annually reviewed by all district employees or, in certain circumstances, select employees as designated by assignment. Listed below are the mandatory policies that must be reviewed. A brief summary of each policy is included along with a link to the full policy that is listed on our district website. Please carefully review each of the policies listed; your submission of this form will serve as verification that you have read and noted an understanding of each.

Your email address ([cvaughn@springfieldschool.org](mailto:cvaughn@springfieldschool.org)) will be recorded when you submit this form. Not you? [Switch account](#)

\* Required

Name (first & last) \*

Your answer

**Policy 1631 - Residency Requirement for Person Holding School District Office, Employment, or Position \***

<http://tinyurl.com/1631-Policy> In accordance with N.J.S.A. 52:14-7, every person holding an office, employment, or position in a school district shall have his or her principal residence in New Jersey. An exemption from the provisions of this requirement may be requested on the basis of critical need or hardship.

I have read and understand this policy.

**Policy 2260 - Affirmative Action Program for School Practices \***

<http://tinyurl.com/2260-Policy> The Board of Education shall comply with federal and state law to avoid, or if necessary, to identify and correct any biases evident in curriculum content, student access to services, staff training, pupil access, level of district support, and pupil evaluation.

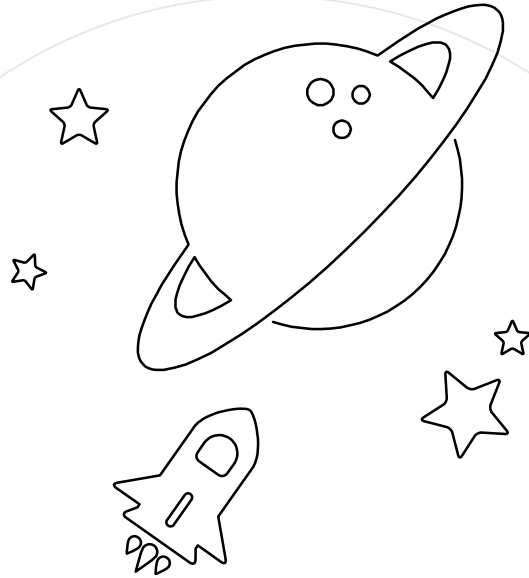
I have read and understand this policy.

**Policy 3159 (Teachers) & Policy 4159 (Support Staff) - Staff Member/School District Reporting Responsibilities \***

<http://tinyurl.com/3159-Policy> & <http://tinyurl.com/4159-Policy> In accordance with N.J.A.C. 6A:9-17.1 all certificate holders shall report their arrest or indictment for any crime or offense to the Superintendent of Schools within fourteen calendar days. The report shall include the date of arrest

# Springfield Township School District

## *Mandatory Trainings Session*



# **District Initiated PD for 2019-20**



# Faculty & Staff PD Days

September 3, 2019

September 4, 2019

October 10, 2019 (½ day)

October 11, 2019

January 17, 2020 (½ day)

February 18, 2020

March 12, 2020 (½ day)

May 22, 2020



Date	Topics
August 30, 2019	New Teacher Orientation
September 3, 2019	Orientation Character Education Program Mandatory Topics Training Session IEP Review School Security Overview & Training Blood Borne Pathogens Training Mentor Teacher Program Meeting
September 4, 2019	Workshop Relaunch Sustainable Jersey for Schools Mandatory Policy Review
October 10, 2019 (½ day)	The Trauma Informed Classroom
October 11, 2019	The Trauma Informed Classroom
January 17, 2020 (½ day)	Danielson Training
February 18, 2020	Workshop Relaunch Math Practices Sustainable Jersey for Schools Reading Disabilities
March 12, 2020 (½ day)	PLC Collaborative Study Presentations
May 22, 2020	EdCamp Springfield / Staff Wellness Day



# Professional Learning Communities

Kindergarten, First, &  
Second Grade  
Wednesdays  
9:47 - 10:32

Third & Fourth Grades  
Thursdays  
12:55 - 1:40

Fifth & Sixth Grades  
Wednesdays  
1:42 - 2:27



# PLC Topics for 2019–20

NJSLA data review  
and analysis

Fall, Winter, &  
Spring benchmark  
scoring and data  
analysis

Collaborative  
study (faculty  
selected topics)

Reader's Workshop topics addressed:

Effective conferences; Small group instruction; Guided reading;  
Strategy lessons; Understanding text levels (fiction & nonfiction);  
Assessment & data collection; Independent reading; Interactive  
read alouds; Classroom libraries





# Questions?