

**Springfield Township School
Jobstown, NJ 08041
Tuesday, March 5, 2013**

Call to Order: A **Special Meeting** of the Springfield Township Board of Education was called to order by Mr. Reinisch on Tuesday, March 5, 2013, at 7:06 p.m., in the school library.

Roll Call of Members:

David Reinisch, President - present	John Megariotis - present
Dennis Schmieder, Vice President - present	Laurie Middleton Frank - present
Christopher Corbo - present	Michael Ritterman - present
Lisa Giovanelli - absent	James Specca - present
Wil Klentzeris - present	

Others present:

Edith Conroy; Christina Moskal

Public Notice:

As per the Open Public Meetings Act, NJSA 10:4-6, notice of this special meeting of the Springfield Township Board of Education to be held on Tuesday, March 5, 2013, 7:00 p.m., in the school library, in Jobstown, New Jersey. Formal action will be taken.

Sent to: Burlington County Times
Board of Education Members
Springfield Township Clerk

Posted: Springfield Township School
Board of Education Office
Springfield Twp Municipal Building, Jobstown, NJ

Pledge of Allegiance:

The President led the Board and the assemblage in the Pledge of Allegiance.

Moment of Silence – Sandy Miller

PUBLIC COMMENT

The public shall be reminded that they should attempt to resolve the problems and/or complaints through initial contact with the appropriate staff. Such matters should only be brought to the Board of Education after all avenues within the administrative chain of command have been exhausted. In addition, items regarding personnel should follow the chain of command and any comments could hold the resident and the Board of Education liable.

Public Comment #1:

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At times, it may appear to members of our audience that the Board of Education takes action with very little, if any, comment and, in many cases, a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter and is satisfied that it is ready to be presented to the Board of Education. The matter may have been previously referred to a Board committee for further consideration. When all are satisfied that it is ready for Board action, the agenda is delivered to Board members five days prior to their meeting. Board members preview the agenda items and discuss questionable items with the Superintendent or Business Administrator so that when they attend the meeting, there is usually no further need to question the issue. Only then is it voted upon as an action item at a public meeting.

**ADOPTION OF THE TENTATIVE BUDGET
2013-2014**

**Capital Reserve Account Withdrawal
Roof Project at Springfield Elementary School**

RESOLVED, that the Springfield Township Board of Education requests the approval of a capital reserve withdrawal in the amount of \$500,000. The district intends to utilize these funds for the Roof Project at the Springfield Elementary School.

**Capital Reserve Account Deposit
Roof Project at Springfield Elementary School**

RESOLVED, that the Springfield Township Board of Education requests the approval of a capital reserve deposit in the amount of \$250,000. The district intends to utilize these funds for the Roof Project at the Springfield Elementary School.

**Travel and Related Expense Reimbursement
2013-2014**

WHEREAS, the Springfield Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

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WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$ 14,000 for all staff and board members.

**Adoption of Tentative Budget
2013-2014**

BE IT RESOLVED, that the tentative budget be approved for the 2013-2014 School Year using the 2013-2014 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2013-14 Total Expenditures	5,489,993	91,554	0	5,581,547
Less: Anticipated Revenues	2,107,396	91,554	0	2,198,950
Taxes to be Raised	3,382,597	0	0	3,382,597

And to advertise said tentative budget in the Burlington County Times in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held in the Springfield Elementary School Library, Jobstown, New Jersey, on March 26, 2013, at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2013-2014 School Year.

Motion: Megariotis

Second: Schmieder

Roll Call Vote: All Yes

Approval: 8-0 (Giovannelli/Absent)

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PERSONNEL

1. Approval – Payment for Additional Hours

It is recommended that the Springfield Board of Education approve payment for additional hours for services as listed below:

Staff Member	Reason	No. of Hours	Rate of Pay
Marcia Eisner	Leveling Books/Continue Inventory of Classroom Libraries	30	\$36.33
Jack Thorn	Classroom Visits	1 hour	\$14.69

Motion: Specca

Second: Ritterman

**Roll Call Vote: Yes – Corbo, Klentzeris, Middleton Frank, Reinisch,
Ritterman, Schmieder, Specca**

No - Megariotis

Approval: 7-1 (Giovanelli/Absent)

OTHER

2. Approval – Submission for a Waiver for SEMI Funding

It is recommended that the Board of Education approve submission of a waiver for SEMI funding for the 2013-2014 school year. (Springfield has fewer than ten students who would be eligible for the SEMI program.)

Motion: Megariotis

Second: Ritterman

Approval: 8-0

3. Travel Approval

Schedule #1 - list of staff travel with costs relating to workshop fees, lodging, meals and mileage reimbursement.

Motion: Ritterman

Second: Middleton Frank

Approval: 8-0

New Business

CSA self-evaluation is now online; please complete.

Public Comment #2:

Motion to adjourn: _____ Time: 7:29 p.m.

Motion: Megariotis

Second: Ritterman

Approval: 8-0

Respectfully submitted,

Christina Moskal
School Business Administrator/Board Secretary