

Springfield Township Board of Education
Jobstown, New Jersey 08041
Tuesday, May 14, 2013

Work Session: 7:09 p.m.

Committee Updates:

1. Personnel: Mr. Specca gave an update regarding the recent Personnel Committee Meeting that took place on April 22, 2013. The Committee discussed items including salary increases for non-CBA members; a Monday – Thursday summer work week for 12-month employees from July 1 through August 9; Business Administrator contract, and the Supervisor of Curriculum and Instruction position.
2. FFT: Mrs. Giovanelli gave an update regarding the recent Finance, Facilities and Transportation Committee Meeting that took place on April 29, 2013 to conduct interview of auditing firms. Three auditing firms were interviewed: Holman, Frenia, Allison, PC; Jump, Scuttelaro, & Company, and Bowman & Company. After the interviews, the committee decided to present Holman, Frenia, Allison, PC for approval on the agenda.
3. Curriculum/Technology: Mr. Klentzeris reported that a meeting will be scheduled in the upcoming weeks.
4. Policy: Mr. Schmieder reported that there has been no meeting since the last Board Meeting.

Mr. Reinisch made the following comment regarding Strategic Action Planning: “There has been much concern and some confusion expressed regarding our discussions surrounding the idea of utilizing a strategic action facilitator to guide talks amongst our many stakeholder groups. Due in part to the impending construction project, the arduous task of realigning our curriculum to new State mandates, and full implementation of a new teacher evaluation system, we have decided to revisit this issue at a later date when we can devote our undivided focus that this project deserves.”

Mrs. Conroy would like to schedule a meeting with the Curriculum/Technology Committee. Some Agenda items are the District Technology Plan, WiFi Project Update, and others.

Mr. Reinisch passed around the STEA and Springfield Township Board of Education Memorandum of Agreement regarding the Supervisor of Curriculum and Instruction with Teaching Responsibilities position. He noted that this Memorandum of Agreement is not currently on the agenda, but he would like to add it during the meeting.

Call to Order: A **Regular Meeting** of the Springfield Township Board of Education will be held on Tuesday, May 14, 2013, at 7:17 p.m. in the school library.

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Roll Call of Members:

David Reinisch, President-present
Dennis Schmieder, Vice President-present
Christopher Corbo-present
Lisa Giovanelli-present
Wil Klentzeris-present

John Megariotis-absent
Laurie Middleton Frank-present
Michael Ritterman-absent
James Specca-present

Others present:

Edith Conroy, Christina Moskal

Public Notice:

As per the Open Public Meetings Act, NJSA 10:4-6, notice of this regular meeting of the Springfield Township Board of Education to be held on Tuesday, May 14, 2013 at 7:15 p.m., in the library, in Jobstown, New Jersey, including the list of bills to be paid and any other business that may come before the Board of Education.

Sent to: Burlington County Times
Board of Education Members
Springfield Township Clerk

Posted: Springfield Township School
Board of Education Office
Springfield Twp Municipal Building, Jobstown, NJ

Pledge of Allegiance:

The President led the Board and the assemblage in the Pledge of Allegiance.

Minutes:

1. Request approval for the Minutes of the Tuesday, April 16, 2013 Regular Meeting.
Motion: Specca **Second: Corbo**
Approval: 7- 0
2. Request approval for the Minutes of the Tuesday, April 16, 2013 Executive Session.
Motion: Specca **Second: Corbo**
Approval: 7-0
3. Request approval for the Minutes of the Monday, April 22, 2013 Special Meeting.
Motion: Specca **Second: Klentzeris**
Approval: 7-0

PUBLIC COMMENT

The public shall be reminded that they should attempt to resolve the problems and/or complaints through initial contact with the appropriate staff. Such matters should only be brought to the Board of Education after all avenues within the administrative chain of command have been exhausted. In addition, items regarding personnel should follow the chain of command and any comments could hold the resident and the Board of Education liable

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Public Comment #1:

None

At times, it may appear to members of our audience that the Board of Education takes action with very little, if any, comment and, in many cases, a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter and is satisfied that it is ready to be presented to the Board of Education. The matter may have been previously referred to a Board committee for further consideration. When all are satisfied that it is ready for Board action, the agenda is delivered to Board members five days prior to their meeting. Board members preview the agenda items and discuss questionable items with the Superintendent or Business Administrator so that when they attend the meeting, there is usually no further need to question the issue. Only then is it voted upon as an action item at a public meeting.

Mr. Reinisch made the following comment: *“In an effort to allow our audience and Board Members to get home at a decent hour, we are reminding everyone that all public comments are limited to three (3) minutes. Also, the purpose of Public Comment #1 is to comment about items on tonight’s agenda. Public Comment #2 is an opportunity to make general comments such as “I would like to see flowers outside the main entrance so when the staff and children enter the building it will brighten their morning and make for a more productive school day.”*

Correspondence

None

SBA/BS’S REPORT

4. PAYMENT OF BILLS:

2012-2013

Lunchroom:

04/18/2013 – Invoice #790041113 = \$2,317.14

04/25/2013 – Invoice #790041813 = \$2,419.47

05/02/2013 – Invoice #790042513 = \$2,204.57

05/09/2013 – Invoice #790050213 = \$2,750.13

Total: \$9,691.31

Bills List:

May 2013 - \$102,430.04

Payroll:

Spr. Twp., BOE, Payroll-04/30/2013 = \$134,673.40 (\$8,160.02 FICA/\$1,908.41 MEDI)

Motion to approve payment of bills: Specca Second: Middleton Frank

Roll Call Vote: All Yes

Approval: 7-0 (Megariotis/Ritterman-Absent)

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5. Amend – Approval 2012-2013 Tax Payment Schedule

A motion is requested to approve the amended tax payment schedule as follows:

	General Fund	Debt Service	Total
July 18, 2012	\$270,000.00	-0-	\$270,000.00
August 15, 2012	284,616.00	-0-	284,616.00
September 12, 2012	277,308.00	-0-	277,308.00
October 17, 2012	277,308.00	-0-	277,308.00
November 14, 2012	277,308.00	-0-	277,308.00
December 12, 2012	277,308.00	-0-	277,308.00
January 16, 2013	277,308.00	-0-	277,308.00
February 13, 2013	277,308.00	-0-	277,308.00
March 13, 2013	277,308.00	-0-	277,308.00
April 17, 2013	277,308.00	-0-	277,308.00
May 15, 2013	277,308.00	-0-	277,308.00
June 12, 2013	265,884.00	-0-	265,884.00
Totals	\$3,316,272.00	-0-	\$3,316,272.00

Motion: Giovanelli

Second: Specca

Roll Call Vote: All Yes

Approval: 7-0 (Megariotis/Ritterman-Absent)

6. Approval – 2013-2014 Tax Payment Schedule

A motion is requested to approve the tax levy payment schedule as follows:

Due Date	Current Tax Levy	Debt Service	Total Due
July 10, 2013	\$281,883.09	-0-	\$281,883.09
August 10, 2013	\$281,883.09	-0-	\$281,883.09
September 10, 2013	\$281,883.09	-0-	\$281,883.09
October 10, 2013	\$281,883.09	-0-	\$281,883.09
November 10, 2013	\$281,883.08	-0-	\$281,883.08
December 10, 2013	\$281,883.08	-0-	\$281,883.08
January 10, 2014	\$281,883.08	-0-	\$281,883.08
February 10, 2014	\$281,883.08	-0-	\$281,883.08
March 10, 2014	\$281,883.08	-0-	\$281,883.08
April 10, 2014	\$281,883.08	-0-	\$281,883.08
May 10, 2014	\$281,883.08	-0-	\$281,883.08
June 10, 2014	\$281,883.08	-0-	\$281,883.08
Total	\$3,382,597.00	-0-	\$3,382,597.00

Motion: Giovanelli

Second: Middleton Frank

Roll Call Vote: All Yes

Approval: 7-0 (Megariotis/Ritterman-Absent)

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7. Approval – Authorization for Disposal of Library Trash Inventory

Be it resolved, that the Springfield Board of Education declare the listing of Library Trash Inventory obsolete and authorize the School Business Administrator to dispose of these items (see attached listing).

Motion: Specca

Second: Middleton Frank

Roll Call Vote: All Yes

Approval: 7-0 (Megariotis/Ritterman-Absent)

SUPERINTENDENT’S REPORT

ENROLLMENT (as of May 1, 2013)

	<u>11/12</u>	<u>12/13</u>
Kindergarten	36	28
Mrs. Carter	4	4
First Grade	30	33
Second Grade	28	32
Third Grade	38	31
Fourth Grade	43	36
Fifth Grade	51	46
Sixth Grade	52	52
<u>Out-of-District Placement</u>	<u>3</u>	<u>3</u>
Total	285	265

Superintendent’s Update

Information Enclosed

- School Nurse’s Monthly Report – April 2013
- HIB Report – May 2013

Important Dates

May 13-16, 2013	3 rd Grade NJASK Testing
May 13-17, 2013	4 th Grade NJASK Testing
May 14, 2013	Home & School Meeting-7:00 p.m.
May 18, 2013	Home & School Mayfair-10:00 a.m. to 3:00 p.m.
May 22 & 23, 2013	Kindergarten Screening
May 23, 2013	3 rd Grade Young Author’s Night
May 24, 2013	Author Dan Gutman to Visit
May 27, 2013	School Closed-Memorial Day
May 31, 2013	Home & School Family Fun Movie Night
June 4, 2013	Spring Concert-7:00 p.m.
June 7, 2013	6 th Grade Home & School Graduation Dance
June 11, 2013	Home & School Meeting-7:00 p.m.
June 12, 2013	Volunteer Tea
June 14, 2013	2 nd Grade Flag Day

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June 17-20, 2013	Early Dismissal Days
June 18, 2013	Board of Education Meeting-7:15 p.m.
June 19, 2013	6 th Grade Graduation
June 20, 2013	Last Day of School for Students/Staff

RESOLUTION

8. Approval – Authorization of Special Education Extended School Year Summer Program -- 2013

It is recommended that the Board of Education approve the operation of a Special Education Extended School Year Summer Program for 2013 for the period July 8th through August 1, 2013 (16 days total); four hours a day (8:00 a.m. through 12:00 p.m.).

Motion: Specca **Second: Giovanelli**

Approval: 7-0 (Megariotis/Ritterman-Absent)

CONTRACT

9. Approval – Auditor: Holman Frenia Allison, PC

It is recommended that the Board of Education approve the contract for Holman Frenia Allison, PC as the auditor for the Springfield Township School District to perform the annual audit of the financial statements at a fee of \$16,700 for the 2013-2014 school year.

Motion: Specca **Second: Giovanelli**

Roll Call Vote: All Yes

Approval: 6-0 (Klentzeris/Megariotis/Ritterman-Absent)

10. Approval – Paul’s Commodity Hauling Contract - 2013-2014

Resolved, that the Board of Education approve the contract with Paul’s Commodity Hauling for the purpose of hauling state commodities from the Safeway Cold Storage facility in Vineland, New Jersey to Springfield Township School District for the 2013-2014 school year. Cost per case is \$2.95; minimum charge per school trip of \$90 when there are less than 30 cases.

Motion: Giovanelli **Second: Specca**

Roll Call Vote: All Yes

Approval: 6-0 (Klentzeris/Megariotis/Ritterman-Absent)

11. Approval – BCSSSD Non-Public Technology Agreement – 2013-2014

Resolved, that the Board of Education approve the Non-Public Technology Agreement for the 2013-2014 school year with the ESU Burlington County Special Services School District.

Motion: Giovanelli **Second: Middleton Frank**

Roll Call Vote: All Yes

Approval: 6-0 (Klentzeris/Megariotis/Ritterman-Absent)

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PLANS

12. Approval – District Technology Plan – 2013-2016

It is recommended that the Board of Education approve the Springfield Technology Plan for the period July 2013 through June 2016.

Motion: Giovanelli

Second: Specca

Approval: 6-0 (Klentzeris/Megariotis/Ritterman-Absent)

PERSONNEL

13. Approval – Appointment of Tenured Professional Certificated Staff – 2013-2014 School Year

It is recommended that the Board of Education approve the appointment of professional tenured certificated staff members for the 2013-2014 school year. (Salaries per negotiated contract.)

Name	Position	Time Schedule	Step on Guide	Salary
Batchler, Andrea	Teacher	FT	BA Step 19	\$84,202.00
Bergen, Betsy	Teacher	FT	MA Step 19	\$88,402.00
Browning, Cathryn	Teacher	FT	MA Step 19	\$88,402.00
Bucko, Cheryl	Teacher	FT	BA Step 15	\$65,526.00
Carter, Patricia	Teacher	FT	MA Step 12	\$64,235.00
DeMinco, Jamie	Teacher	FT	MA Step 9	\$59,968.00
Eisner, Marcia	Teacher	FT	MA Step 5	\$57,080.00
Kolev, Wendy	Teacher	FT	BA Step 11	\$58,528.00
Linton, Kelly	Teacher	FT	BA Step 15	\$65,526.00
Lueckel, Amy	Teacher	FT	MA Step 15	\$69,726.00
Luyber, Jonathan	Teacher	FT	MA Step 12	\$64,235.00
Millerline, Marisela	Teacher	.4	MA Step 6	\$23,083.00
O'Leary, Nancy	Teacher	FT	BA +18 Step 19	\$86,302.00
Palazzi, Alisa	Teacher	FT	BA Step 6	\$53,508.00
Schweitzer, Rebecca	Social Worker	FT	MA Step 14	\$67,090.00
Secouler, Sandra	Teacher	FT	BA Step 19	\$84,202.00
Seitz, Tracy	Teacher	FT	BA Step 19	\$84,202.00
Sepessy, Patricia	Teacher	FT	BA Step 19	\$84,202.00
Spennato, Clarene	Teacher	.7	BA Step 19	\$58,941.00
Traino, Ashley	Teacher	FT	MA Step 7	\$58,461.00
Weir, Catherine	Teacher	FT	MA Step 7	\$58,461.00

Motion for Approval: Giovanelli

Second: Middleton Frank

Roll Call Vote: All Yes

Approval: 6-0 (Klentzeris/Megariotis/Ritterman-Absent)

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14. Approval- Appointment of Non-Tenured Professional Certificated Staff - 2013-2014 School Year

It is recommended that the Board of Education approve the appointment of non-tenured professional certificated staff members for the 2013-2014 school year.
(Salaries per negotiated contract.)

Name	Position	Time Schedule	Step on Guide	Salary	Tenure
Horta, Lisa	Speech/ Language Pathologist	FT	MA Step 3	\$56,280.00	9/2/2014
McIntyre, Erica*	Teacher	FT	MA Step 4	\$56,680.00	9/2/2013
Pence, Heather	Teacher	FT	BA Step 5	\$52,880.00	9/2/2014
Pine, Barbara	Teacher	FT	BA Step 7	\$54,261.00	11/2/2013
Ricciani, JoAnn	Nurse	FT	BA Step 7	\$54,261.00	1/4/2014
Schleider, Justin*	Teacher	FT	BA +27 Step 4	\$55,630.00	9/2/2013
Smith, Rachel	Teacher	.7	BA Step 2	\$36,176.00	9/1/2015

*will attain tenure status on 9/2/13

Motion for Approval: Giovanelli

Second: Specca

Roll Call Vote: All Yes

Approval: 6-0 (Klentzeris/Megariotis/Ritterman-Absent)

15. Approval –Appointment of Support Staff for the 2013-2014 School Year (10-months)

It is recommended that the Board of Education approve the appointment of 10-month support staff for the 2013-2014 school year. (Salaries per negotiated contract.)

Name	Position	Time Schedule	Step on Guide	Salary
Bauma, Shirlee	Educational Assistant	6.75 hrs/day	Aide Step 8	\$21,277.62
Buffa, Denise	Educational Assistant	6.75 hrs/day	Aide Step 8	\$21,277.62
Capra, Annette	Educational Assistant	4.5 hrs/day	Aide Step 4	\$12,432.42
Gonzalez, Margaret	Educational Assistant	4.75 hrs/day	Aide Step 7	\$14,445.80
Grupp, Virginia	Educational Assistant	4.75 hrs/day	Aide Step 6	\$14,013.55

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Lockwood, Janet	Educational Assistant	6.75 hrs/day	Aide Step 8	\$22,278.62
Preisig, Sherry	Educational Assistant	4.5 hrs/day	Aide Step 3	\$13,326.95
Thorn, Jack	Lunch/Playground Aide	2.50 hrs/day	Aide Step 4	\$ 6,906.90
Wassall, Karen	Educational Assistant	6.75 hrs/day	Aide Step 8	\$21,277.62

Motion for Approval: Corbo **Second: Giovanelli**
Roll Call Vote: All Yes
Approval: 6-0 (Klentzeris/Megariotis/Ritterman-Absent)

16. Approval – Appointments – Custodial & Maintenance Staff for the 2013-2014 School Year

It is recommended that the Board of Education approve the appointment of 12-month support staff for the 2013-2014 school year. (Salaries per negotiated contract.)

Name	Position	Time Schedule	Step on Guide	Salary
Knewasser, Joseph	Maintenance	8 hrs./day	Step 8	\$38,745.60
Lopez, Luis	Custodian	5 hrs./day	Step 8	\$21,192.00
Polhamus, Danella	Custodian	8 hrs./day	Off Guide	\$44,217.60
Webster, John	Custodian	4 hrs./day	Step 2	\$14,668.80

Motion for Approval: Giovanelli **Second: Corbo**
Roll Call Vote: All Yes
Approval: 6-0 (Klentzeris/Megariotis/Ritterman-Absent)

17. Approval - Appointment of Certificated Non-Aligned Staff – 2013-2014 School Year

It is recommended that the Board of Education approve the appointment of certificated non-aligned staff members for the 2013-2014 school year.

Name	Position	Salary
Dennis, Shawn	Educational Facilities Manager	\$68,823.00

Motion for Approval: Giovanelli **Second: Specca**
Roll Call Vote: All Yes
Approval: 6-0 (Klentzeris/Megariotis/Ritterman-Absent)

18. Approval - Appointment of Office Administrative Support Staff for the 2013-2014 School Year

It is recommended that the Board of Education approve the appointment of the following 12-month office administrative support staff for the 2013-2014 school year.

Name	Position	Time Schedule	Salary
Shafer, Amy	Confidential Executive Administrative Assistant CSA	12 month (8 hrs/day)	\$40,500.00

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Webster, Debra	Confidential Executive Administrative Assistant Principal	12 month (8.0 hrs/day)	\$33,700.00
Turner, Cathy	Confidential Executive Business Administrator Assistant/Secretary	12 month (8 hrs/day)	\$37,500.00
Cartegna, Patricia	Confidential Executive Administrative Assistant BA	12 month (4.75 hrs/day)	\$18,253.00

Motion for Approval: Corbo

Second: Middleton Frank

Roll Call Vote: All Yes

Approval: 6-0 (Klentzeris/Megariotis/Ritterman-Absent)

19. Approval - Treasurer of School Monies – 2013-2014

It is recommended that the Board of Education approve the appointment of Amy Lerner as the Treasurer of School Monies effective July 1, 2013 through June 30, 2014 at a salary of \$5,470.

Motion: Schmieder

Second: Middleton Frank

Roll Call Vote: All Yes

Approval: 7-0 (Megariotis/Ritterman-Absent)

20. Approval – Appointment of Supervisor of Curriculum and Instruction – 2013-2014

It is recommended that the Board of Education approve the appointment of Christine Skinner as the Supervisor of Curriculum and Instruction for the 2013-2014 school year at a salary of \$69,000.

Motion: Giovanelli

Second: Klentzeris

**Roll Call Vote: Corbo/Giovanelli/Klentzeris/Reinisch/Schmieder/Specca-Yes;
Middleton Frank-Abstain**

Approval: 6-0-1 (Megariotis/Ritterman-Absent)

21. Approval – Appointment of Assistant Principal – 2013-2014

It is recommended that the Board of Education approve the appointment of Jared Fudurich as Assistant Principal for the 2013-2014 school year at a salary of \$75,638.

Motion: Giovanelli

Second: Specca

Roll Call Vote: All Yes

Approval: 7-0 (Megariotis/Ritterman-Absent)

22. Approval – Special Education Extended Year Program - 2013

It is recommended that the Board of Education approve appointment of the following staff members for the 2013 Special Education Extended Year Program for the period July 8th through August 1, 2013 (16 days total); four hours a day (8:00 a.m. through 12:00 p.m.):

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Staff Member	Position	No. of Hours	Rate of Pay	Total Amount
Alisa Palazzi	Teacher	72	\$36.33	\$2,615.76
Heather Pence	Teacher	72	\$36.33	\$2,615.76
JoAnn Ricciani	Nurse	64	\$36.33	\$2,325.12
Lisa Horta	Speech Pathologist	20	\$36.33	\$726.60

Motion: Giovanelli **Second: Specca**
Roll Call Vote: All Yes
Approval: 6-0 (Klentzeris/Megariotis/Ritterman-Absent)

USE OF FACILITY

23. Approval - Use of Facility

It is recommended that the Board of Education approve use of the facility as listed below:

Memorial Day Committee -- Memorial Day Remembrance; Gymnasium (needed only for inclement weather); Monday, May 27, 2013; 8:00 a.m.-12:00 noon; Person-in-Charge: Peter Sobotka

Spring Concert – June 4, 2013; Gymnasium; 2:00-3:00 p.m. and 7:00 – 8:00 p.m.; Person-in-Charge: Rachel Smith

Penn-Jersey Region American National Red Cross Blood Drive – May 24, 2013; Gymnasium; 1:00 – 8:00 p.m.; Person-in-Charge: Isabel Reinisch

Motion: Specca **Second: Giovanelli**
Approval: 6-0 (Klentzeris/Megariotis/Ritterman-Absent)

OTHER

24. Travel Approval

Schedule #1 - list of staff travel with costs relating to workshop fees, lodging, meals and mileage reimbursement.

Motion: Giovanelli **Second: Corbo**
Approval: 6-0 (Klentzeris/Megariotis/Ritterman-Absent)

PARTIAL REORGANIZATION APPOINTMENTS

Appointment of Board Secretary

Appoint Christina Moskal as Board Secretary for the FY2013-2014.

Motion: Specca **Second: Corbo**
Roll Call Vote: All Yes
Approval: 6-0 (Klentzeris/Megariotis/Ritterman-Absent)

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Appointment – Treasurer of School Monies

It is recommended that the Board of Education approve the appointment of Ms. Amy Lerner as the Treasurer of School Monies effective July 1, 2013 through June 30, 2014.

Motion for Approval: Giovanelli

Second: Specca

Roll Call Vote: All Yes

Approval: 6-0 (Klentzeris/Megariotis/Ritterman-Absent)

2013-2014 Compliance Appointments

A motion is requested to approve the following appointments:

- Attendance Officer: **Edith Conroy**
- Affirmative Action Officer: **Edith Conroy**
- 504 Officer: **Jared Fudurich**
- PACO (Purchasing Agent Compliance Officer) for Affirmative Action: **Christina Moskal**
- Custodian of Records: **Christina Moskal**
- Substance Awareness Coordinators: **Rebecca Schweitzer/JoAnn Ricciani**
- Homeless Liaison: **Rebecca Schweitzer**
- Asbestos Management Officer and PEOSA Officer: **Shawn Dennis**
- Health & Safety Designee: **Shawn Dennis**
- Indoor Air Quality Designee: **Shawn Dennis**
- Integrated Pest Management Coordinator: **Shawn Dennis**
- Right-to-Know Officer: **Shawn Dennis**
- Chemical Hygiene Officer: **Shawn Dennis**

Motion: Giovanelli

Second: Specca

Approval: 6-0 (Klentzeris/Megariotis/Ritterman-Absent)

2013-2014 Professional Service Appointments

A motion is requested to approve the following appointments:

- Health Benefits Broker of Record: **Brown & Brown Benefit Advisors**
- Tax Sheltered Annuities and Disability Insurance: **Lincoln, MetLife and AXA & AFLAC**
- Auditor: **Holman Frenia Allison, P.C.**
- Legal Counsel: **The Machado Law Group**
- School Physician: **Virtua Medical Group**
- Architect of Record: **Garrison Architects**

Motion: Giovanelli

Second: Specca

Approval: 6-0 (Klentzeris/Megariotis/Ritterman-Absent)

2013-2014 Approved Signatories

A motion is requested to approve signers of bank accounts as follows:

- **General Fund** – President or Vice President; Board Secretary/Business Administrator or Treasurer (any two of four)
- **Payroll** – Board Secretary/Business Administrator or Treasurer (any one of two)

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- **Payroll Agency** - Board Secretary/Business Administrator or Treasurer (any one of two)
- **Unemployment Trust Account** – Board Secretary/Business Administrator or Treasurer (any one of two)
- **Cafeteria** – Board Secretary/Business Administrator
- **Student Activity Fund** – Superintendent and Board Secretary/Business Administrator

Motion: Specca **Second: Giovanelli**
Approval: 6-0 (Klentzeris/Megariotis/Ritterman-Absent)

2013-2014 Petty Cash

A motion is requested to renew the following petty cash accounts as follows:

- Superintendent's Office: \$200.00
- Facilities Office: \$500.00

Individual expenditures for these accounts are capped at \$50.00 per expenditure for emergencies and small purchases only.

Motion: Giovanelli **Second: Corbo**
Approval: 6-0 (Klentzeris/Megariotis/Ritterman-Absent)

2013-2014 Substitute Rates of Pay

A motion is requested to approve the following substitute rates of pay for the 2013-2014 school year:

Substitute teacher	\$85.00 a day
Substitute nurse:	\$95.00 a day
Substitute educational assistant:	\$ 9.50 an hour

Motion: Giovanelli **Second: Corbo**
Roll Call Vote: All Yes
Approval: 6-0 (Klentzeris/Megariotis/Ritterman-Absent)

2013-2014 Annual Tuition Rates

A motion is requested to approve the following annual tuition rates in accordance with the Department of Education's calculations:

\$12,672.00 – Preschool/Kindergarten
\$12,386.00 – Grades 1-5
\$11,607.00 – Grade 6

Motion: Giovanelli **Second: Corbo**
Roll Call Vote: All Yes
Approval: 6-0 (Klentzeris/Megariotis/Ritterman-Absent)

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2013-2014 Travel/Related Expense Reimbursement

A motion is requested to approve the establishment for regular district business travel only at an annual school year threshold of \$1,500 per staff/board member where prior board approval shall not be required unless this annual threshold is exceeded in the given year, July 1 through June 30.

Maximum travel expenditures for the 2013-2014 fiscal year shall not exceed \$14,000.

Motion: Giovanelli

Second: Middleton Frank

Approval: 6-0 (Klentzeris/Megariotis/Ritterman-Absent)

2013-2014 Newspaper of Record

A motion is requested to designate the Burlington County Times as the Board's newspaper of record.

Motion: Giovanelli

Second: Specca

Approval: 6-0 (Klentzeris/Megariotis/Ritterman-Absent)

2013-2014 Designate a Depository for all School Funds

A motion is requested to approve Beneficial Bank as depository for all School District Funds.

Motion: Giovanelli

Second: Specca

Approval: 6-0 (Klentzeris/Megariotis/Ritterman-Absent)

2013-2014 School Curriculum and Textbooks

Readopt existing school curriculum and textbooks as per current curriculum guides.

Motion: Giovanelli

Second: Specca

Approval: 6-0 (Klentzeris/Megariotis/Ritterman-Absent)

OLD BUSINESS:

Mrs. Middleton Frank stated that she is thrilled with the changes that have been made with balanced literacy this school year. She is thankful that we chose to approve Mrs. Skinner as the Supervisor of Curriculum and Instruction.

NEW BUSINESS:

Mr. Schmieder attended the NJSBA Public Safety seminar. Met with Mrs. Conroy as a follow up and is pleased to see that Springfield is following all of the most up-to-date safety protocols. We are in line with what the top minds in the state are thinking.

PUBLIC COMMENT #2:

Mr. Rodger Lippincott presented an autobiography to the Board, including his history in Springfield, association with the Historical Society, and association with the Republican Club. Mr. Lippincott stated that he is willing to help the Board and Mrs. Conroy.

Springfield Township Board of Education
Jobstown, New Jersey 08041
Tuesday, May 14, 2013

Motion to Adjourn: _____ **Time:** 8:15 p.m.
Motion: Giovanelli **Second:** Specca
Approval: 6-0 (Klentzeris/Megariotis/Ritterman-Absent)

Respectfully submitted,

Christina Moskal
School Business Administrator/Board Secretary