

Springfield Township Board of Education
Jobstown, New Jersey 08041
Tuesday, September 18, 2012

Work Session: 6:08 p.m. (Board of Education Goals)

Call to Order: A **Regular Meeting** of the Springfield Township Board of Education was called to order by Mr. Reinisch on Tuesday, September 18, 2012, at 7:21 p.m. in the school library.

Roll Call of Members:

James Specca, President -- absent	John Megariotis -- present
David Reinisch, Vice President - present	Maggie Payne -- present
John Ainsworth -- present	Michael Ritterman -- present
Lisa Giovanelli -- present	Dennis Schmieder -- present
Wil Klentzeris -- present	

Others present:

Mrs. Edith Conroy; Charlene Zorb, NJSBA

Public Notice:

As per the Open Public Meetings Act, NJSA 10:4-6, notice of this regular meeting of the Springfield Township Board of Education to be held on Tuesday, September 18, 2012, at 7:15 p.m., in the library, in Jobstown, New Jersey, including the list of bills to be paid and any other business that may come before the Board of Education.

Sent to: Burlington County Times
Board of Education Members
Springfield Township Clerk

Posted: Springfield Township School
Board of Education Office
Springfield Twp Municipal Building, Jobstown, NJ

Pledge of Allegiance:

The Vice-President led the Board and the assemblage in the Pledge of Allegiance.

Minutes:

1. Request approval for the Minutes of the Tuesday, August 21, 2012 Special Meeting.
Motion: Schmieder **Second: Giovanelli**
Approval: 7-0-1
2. Request approval for the Minutes of the Tuesday, August 21, 2012 Executive Session.
Motion: Giovanelli **Second: Schmieder**
Approval: 7-0-1
3. Request approval for the Minutes of the Thursday, August 30, 2012 Special Meeting.
Motion: Ritterman **Second: Klentzeris**
Approval: 7-0-1

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4. Request approval for the Minutes of the Thursday, August 30, 2012 Executive Session.
Motion: Ritterman **Second: Giovanelli**
Approval: 7-0-1

5. Request approval for the Minutes of the Wednesday, September 5, 2012 Special Meeting.
Motion: Schmieder **Second: Giovanelli**
Approval: 8-0

PUBLIC COMMENT

The public shall be reminded that they should attempt to resolve the problems and/or complaints through initial contact with the appropriate staff. Such matters should only be brought to the Board of Education after all avenues within the administrative chain of command have been exhausted. In addition, items regarding personnel should follow the chain of command and any comments could hold the resident and the Board of Education liable.

Public Comment #1:

At times, it may appear to members of our audience that the Board of Education takes action with very little, if any, comment and, in many cases, a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter and is satisfied that it is ready to be presented to the Board of Education. The matter may have been previously referred to a Board committee for further consideration. When all are satisfied that it is ready for Board action, the agenda is delivered to Board members five days prior to their meeting. Board members preview the agenda items and discuss questionable items with the Superintendent or Business Administrator so that when they attend the meeting, there is usually no further need to question the issue. Only then is it voted upon as an action item at a public meeting.

Correspondence

None

SBA/BS'S REPORT

6. PAYMENT OF BILLS:

2012-2013

Lunchroom:

08/30/2012 – Invoice #790082312 = \$1,167.54

09/06/2012 – Invoice #790083012 = \$1,101.06

09/13/2012 – Invoice #790090612 = \$2,374.47

Total: \$4,643.07

Payroll:

Spr. Twp., BOE, Payroll-08/30/12 = \$ 21,186.31 (\$1,281.74FICA/\$ 299.76 MEDI)

Spr. Twp., BOE, Payroll-09/15/12 = \$129,031.80 (\$7,821.46 FICA/\$1,829.21 MEDI)

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Bills & Claims

Bills & Claims –\$37,322.05

Employee Benefits -- \$63,768.53

Motion to approve payment of bills: Giovanelli Second: Schmieder

Roll Call Vote: All Yes

Approval: 8-0

SUPERINTENDENT’S REPORT

ENROLLMENT *(as of September 12, 2012)*

	<u>11/12</u>	<u>12/13</u>
Kindergarten	36	26
Mrs. Carter	4	4
First Grade	30	34
Second Grade	28	31
Third Grade	38	31
Fourth Grade	43	37
Fifth Grade	51	46
Sixth Grade	52	54
Out of District Placement	3	3
Total	285	266

Superintendent’s Update

- The SBA/BS’s contract has been approved by the County Superintendent.
- Amazing opening to school! Staff and students were all excited to be back; new Superintendent and happy staff are working together getting ready to Back-to-School Night.

Information Enclosed

- Garrison Architects – Convention Invitation

Important Dates

September 19, 20, 24 & 25, 2012 – Book Fair

September 20, 2012 – Back to School, 6:30 to 8:30 p.m.

October 5, 2012 – School Closed for students/Staff In-Service

October 8, 2012 – School Closed – Columbus Day

October 16, 2012 – Board of Education Meeting

CONTRACTS

7. Approval – Alliance for Competitive Telecommunications (ACT) Agreement – 2012-2017

Resolved, that the Springfield Board of Education approve participation in the Alliance for Competitive Telecommunications (ACT) with the Middlesex Regional Educational Services Commission (MRESC) and the New Jersey Association of School Business Officials (NJASBO) for the period July 1, 2012 through June 30, 2017.

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Motion: Giovanelli **Second: Schmieder**
Roll Call Vote: Yes - Ainsworth, Giovanelli, Klentzeris, Megariotis, Schmieder
Reinisch, Ritterman
Abstain - Payne
Approval: 7-0-1

- 8. Approval – Professional Service Appointment – Psychologist**
Resolved, that the Springfield Board of Education approve Dr. Alan Kotzen to perform professional services such as psychological evaluations, student observations and attendance at CST meetings for the 2012-2013 school year, as per current rates.
Motion: Payne **Second: Giovanelli**
Roll Call Vote: All Yes
Approval: 8-0

GRANTS

- 9. Approval – Memorandum of Understanding – No Child Left Behind (NCLB) Act of 2001, Title III Consortium, FY 2012-2013**
It is recommended that the Springfield Board of Education authorizes district participation in the Title III Consortium with the Willingboro School District for the period October 1, 2012 through March 30, 2013. As per the Title III allocation notice, the Springfield Township School District is eligible for a sub-grant of Title III in the amount of \$261.00.
Motion: Klentzeris **Second: Ainsworth**
Approval: 8-0
- 10. Approval – Rural Education Achievement Program (REAP) Grant**
It is recommended that the Board of Education approve acceptance of the Rural Education Achievement Program (REAP) Grant funds in the amount of:
FY2012-2013: \$30,509.00
Motion: Giovanelli **Second: Klentzeris**
Approval: 8-0

PLANS

- 11. Approval – Annual Integrated Pest Management Plan**
It is recommended that the Board of Education approve the annual Integrated Pest Management Plan for the 2012-2013 school year.
Motion: Giovanelli **Second: Payne**
Approval: 8-0
- 12. Approval – Nursing Service Plan 2012-2013**
It is recommended that the Board of Education approve the Nursing Service Plan for the 2012-2013 school year.
Motion: Giovanelli **Second: Payne**
Approval: 8-0

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PERSONNEL

13. Approval - Additional Training Hours

It is recommended that the Board of Education approve the following additional hours for training which was held on September 4, 2012.

Employee Name	Reason	# of Hours
Annette Capra	Training	2 hours
Margaret Gonzalez	Training	1 hour 15 minutes
Virginia Grupp	Training	1 hour 45 minutes
Sherry Preisig	Training	2 hours 45 minutes
Jack Thorn	Training	3 hours

Motion: Giovanelli

Second: Schmieder

Roll Call Vote: Yes: Ainsworth, Giovanelli, Klentzeris, Payne, Schmieder, Reinisch, Ritterman

No: Megariotis

Approval: 7-1

14. Approval - Additional Hours - Kindergarten Orientation - August 28, 2012

It is recommended that the Board of Education approve the following additional hours for Kindergarten Orientation which was held on August 28, 2012.

Employee Name	Reason	# of Hours
Barbara Pine	Kindergarten Orientation	2 hours
Tracy Seitz	Kindergarten Orientation	2 hours

Motion: Giovanelli

Second: Payne

Roll Call Vote: Yes: Ainsworth, Giovanelli, Klentzeris, Payne, Schmieder, Reinisch, Ritterman

No: Megariotis

Approval: 7-1

15. Approval - Adjustment in 2012-2013 Contract - Karen Wassall

It is recommended that the Board of Education approve the following adjustment in Karen Wassall's contract to include a bus run of one Springfield special education student for the Y.A.L.E. program at Mansfield and one Springfield special education student in the Autism program at Mansfield for an additional \$2,453.00 (\$20,749.00-- Educational Assistant; \$2,453.00--Bus/Van Driver; Total - \$23,202.00).

Motion: Giovanelli

Second: Schmieder

Roll Call Vote: All Yes

Approval: 8-0

16. Approval – Salary Differential- Denise Buffa

It is recommended that the Board of Education approve additional payment for Denise Buffa for three hours at \$18.17 an hour for driving the small Springfield bus for the sixth grade field trip to Camp Ockanickon. (This is above her normal contract daily time and 1 hour and 50 minutes at \$.48 above her normal daily rate.)

Motion: Schmieder

Second: Giovanelli

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**Roll Call Vote: Yes: Ainsworth, Giovanelli, Klentzeris, Payne, Schmieder,
Reinisch, Ritterman**

No: Megariotis

Approval: 7-1

17. Approval – Additional Payment for Transportation - Denise Buffa

It is recommended that the Board of Education approve Denise Buffa to provide transportation, as needed up to six hours, for evaluations at the differential rate of \$.48.

Motion: Giovanelli

Second: Schmieder

Roll Call Vote: All Yes

Approval: 8-0

18. Approval – Payroll Support Services

It is recommended that the Board of Education approve Marlene Walls to provide payroll support services for up to thirty (30) hours per month at a rate of \$30.00 per hour.

Motion: Giovanelli

Second: Payne

Roll Call Vote: All Yes

Approval: 8-0

19. Approval – Job Description: Treasurer of School Monies

It is recommended that the Board of Education approve the Job Description for the position of Treasurer of School Monies.

Motion: Giovanelli

Second: Payne

Roll Call Vote: All Yes

Approval: 8-0

20. Approval - Treasurer of School Monies

It is recommended that the Board of Education approve the appointment of Amy Lerner as the Treasurer of School Monies effective October 1, 2012 through June 30, 2013 at a prorated salary of \$5,470.

Motion: Giovanelli

Second: Payne

Roll Call Vote: All Yes

Approval: 8-0

FIELD TRIPS

21. Approval - Field Trips for 2012-2013 School Year

It is recommended that the Board of Education approve the following field trips for the 2012-2013 school year:

November 2012 - **Franklin Institute**, Philadelphia, PA, 8:55 a.m.-3:00 p.m.
(Ms. Lueckel, Mrs. O'Leary and Nurse)

April 2013 - **Philadelphia Museum of Art**, Philadelphia, PA, 9:00 a.m.-3:00 p.m.
(Mrs. Spennato, Mrs. Browning, Mrs. Bucko, Nurse)

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October 2012 – **N.J. State Museum**, Trenton, NJ; 9:00 a.m. – 2:50 p.m.
(Mrs. Browning, Mrs. Bucko, Nurse)

October 2012 – **N.J. Forest Resource Center**, Jackson, NJ; 9:00 a.m. – 1:00 p.m.
(Mrs. Byrne, Mrs. DeMinco, Nurse)

Motion: Schmieder
Approval: 8-0

Second: Giovanelli

USE OF FACILITY

22. Approval - Use of Facility

It is recommended that the Board of Education approve use of the facility as listed below:

Springfield Recreational Soccer – September 6th – November 20, 2012
(afterschool and weekends); Gymnasium & Athletic Field; Persons-in-Charge: Peter Hughes & David Reinisch

Motion: Klentzeris
Approval: 7-0-1 (Reinisch-Abstain)

Second: Payne

OTHER

23. Travel Approval -- REVISED

Schedule #1 – list of staff travel with costs relating to workshop fees, lodging, meals and mileage reimbursement.

Upon the recommendation of the Superintendent, the Board pre-approves any staff travel represented on current lists.

Motion: Giovanelli
Approval: 8-0

Second: Payne

24. Approval – State Memorandum of Agreement between Education and Law Enforcement Officials for the 2012-2013 Year

It is recommended that the Board of Education approve the State Memorandum of Agreement between Education and Law Enforcement Officials in conformance with N.J.A.C. 6A:16-6.1 and 6A:16-6.2(b)14 for the 2012-2013 school year.

Motion: Giovanelli
Approval: 8-0

Second: Payne

OLD BUSINESS:

NEW BUSINESS:

Public Comment #2:

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Motion to Enter Executive Session: Time: 8:21 p.m.

Purpose: Personnel

Motion: Giovanelli

Second: Payne

Approval: 8-0

Motion to return to Regular Session: Time: 8:50 p.m.

Motion: Schmieder

Second: Ritterman

Approval: 8-0

Motion to Adjourn: _____

Time: 8:51 p.m.

Motion: Schmieder

Second: Payne

Approval: 8-0

Respectfully submitted,

Edith Conroy
Acting Board Secretary