

**Springfield Township Board of Education
Jobstown, NJ 08041
Meeting Minutes
Tuesday, September 16, 2014**

Call to Order: A **Regular Meeting** of the Springfield Township Board of Education was called to order by Mr. Reinisch on Tuesday, September 16, 2014, at 6:30 p.m. in the school cafeteria.

Roll Call of Members:

David Reinisch, President-present	Lisa Giovanelli-absent
Michael Ritterman, Vice President-present	Gregory Madia-present
Joseph M. Bucs-present	Dennis Schmieder-present
Christopher Corbo-present	James Specca-present
Andrew B. Eaton-present	

Others present:

Edith Conroy, Christina Moskal

Public Notice:

As per the Open Public Meetings Act, NJSA 10:4-6, notice of this regular meeting of the Springfield Township Board of Education to be held on Tuesday, September 16, 2014 at 6:30 p.m., in the cafeteria, in Jobstown, New Jersey, including the list of bills to be paid and any other business that may come before the Board of Education.

Sent to: Burlington County Times
Board of Education Members
Springfield Township Clerk

Posted: Springfield Township School
Board of Education Office
Springfield Twp. Municipal Building, Jobstown, NJ

Pledge of Allegiance:

The President will lead the Board and the assemblage in the Pledge of Allegiance.

1. Minutes

Based on the recommendation of the Superintendent, I move that the following Minutes be approved:

- a. Minutes of the Tuesday, August 12, 2014 Work Session
- b. Minutes of the Tuesday, August 12, 2014 Executive Session
- c. Minutes of the Tuesday, August 19, 2014 Regular Session
- d. Minutes of the Tuesday, August 19, 2014 Executive Session

Motion: Specca **Second: Ritterman**

**Roll Call Vote: Yes-Bucs/Eaton/Madia/Reinisch/Ritterman/Schmieder/Specca
Abstain-Corbo**

Approval: 7-0-1 (Corbo-Abstain/Giovanelli-Absent)

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PUBLIC COMMENT

Before a matter is placed on the agenda, Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent.

The Springfield Township BOE welcomes public comment during our public meetings. Please be advised, neither School Board Members nor Administration shall engage the audience in dialogue or attempt to respond to a particular comment at that time. However, the appropriate Administrator or Board Representative will issue a reply in a timely manner. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately. Public Comment #1 is reserved for agenda specific comments or statements. Public Comment #2 is for general comments or statements.

Public Comment #1:

1. Mr. Pantano inquired about the following personnel items on the Agenda:
 - a. 6a – The BOE will ratify approval at next BOE Meeting – what does this mean?
 - b. 6b – are the merit goals contingent upon Executive County Superintendent approval?
 - c. 6c – supervision of new hire is subject to the background check – is the hire contingent upon the outcome of background check? Response is requested if this is incorrect.

Correspondence

Letters (2) from Wayne Smith dated August 14, 2014

Letters (2) from Wayne Smith dated August 15, 2014

Letters (2) from Wayne Smith dated August 18, 2014

2. FINANCE

Based on the recommendation of the Superintendent, I move that the following financial action(s) be approved:

a. Payment of Bills and Financial Reports:

Approve the report of the Board Secretary and the monthly certification that no budgetary line item has been over-expended in violation of N.J.A.C. 6A:23-1-22 for **July 2014**.

Approve the Business Administrator's monthly report of transfers for **July 2014** as itemized documenting transfers in accordance with N.J.S.A. 18A:22-9.1.

Approve the **July 2014** A-149 schedule delineating account activity and account reconciliation.

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Approve the Food Service Bill List and Bank Reconciliation for the period **July 2014**.

Approve the Student Activity Bill List and Bank Reconciliation for the period **July 2014**.

Approve the Unemployment Trust Bill List and Bank Reconciliation for the period **July 2014**.

Approve the Agency Bill List and Bank Reconciliation for the period **July 2014**.

Approve the Payroll Bills list for **August 30, 2014** and **September 15, 2014**.

Approve the issuance of warrants (checks) for the payment of the items on the Accounts Payable Bills List (including payroll) for **September 2014** in the amount of \$278,794.96.

Motion: Specca

Second: Ritterman

Roll Call Vote: All Yes

Approval: 8-0 (Giovanelli-Absent)

SUPERINTENDENT’S REPORT

ENROLLMENT *(as of September 4, 2014)*

	<u>13/14</u>	<u>14/15</u>
Pre-School	-	9
Kindergarten	25	30
Mrs. Carter	6	8
First Grade	28	28
Second Grade	34	30
Third Grade	32	34
Fourth Grade	33	34
Fifth Grade	40	34
Sixth Grade	48	39
Out-of-District Placement	5	0
Total	251	246

Superintendent’s Update

Follow the District on Facebook and Twitter

Information Enclosed

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Important Dates

Friday, September 26, 2014 – Home and School Movie Night
Tuesday, October 7, 2014 – BOE Work Session; 6:30 p.m.
-- Kdg. & Grade 1 Visit from Fire Company
Monday, October 13, 2014 – School Closed/Columbus Day
Tuesday, October 14, 2014 – BOE Meeting; 6:30 p.m.
-- Home and School Meeting
Friday, October 17, 2014 – Home and School Family Bingo
Wednesday, October 22, 2014 – Lifetouch School Pictures
Friday, October 24, 2014 -- Home and School 5th & 6th Grade Dance

3. CURRICULUM AND PROGRAM

Based on the recommendation of the Superintendent, I move that the following curriculum and program action(s) be approved:

a. Approval – Curriculum 2014-2015

It is recommended that the Board of Education approve the following curriculum as aligned to the New Jersey Core Curriculum Content Standards:

English Language Arts (Reading and Writing) K-6
Social Studies K-6
Mathematics Grade 6

Motion: Specca **Second: Schmieder**

**Roll Call Vote: Yes-Corbo/Reinisch/Ritterman/Schmieder/Specca
No-Bucs/Eaton/Madia**

Approval: 5-3-0 (Giovanelli-Absent)

4. PLANS

Based on the recommendation of the Superintendent, I move that the following plan action(s) be approved:

a. Approval – Nursing Service Plan 2014-2015

It is recommended that the Board of Education approve the Nursing Service Plan for the 2014-2015 school year.

Motion: Bucs **Second: Specca**

Roll Call Vote: All Yes

Approval: 8-0 (Giovanelli-Absent)

5. CONTRACT

Based on the recommendation of the Superintendent, I move that the following contractual action(s) be approved:

a. Approval – Literacy Professional Development Contract (New Vendor)

Resolved, that the Board of Education approve an agreement with Schoolwide, Inc., as educational consultants for the 2014-2015 school year (same rate as 2013-2014 vendor), contingent upon attorney review.

Motion: Schneider **Second: Eaton**

Roll Call Vote: All Yes

Approval: 8-0 (Giovanelli-Absent)

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6. PERSONNEL

Based on the recommendation of the Superintendent, I move that the following personnel action(s) be approved:

a. Approval – Interim Hiring Authority

Resolved, that the Board of Education grant the Superintendent interim hiring authority until the October 14, 2014 Board Meeting. The Board of Education will ratify approval at the October 14, 2014 meeting.

Motion: Ritterman

Second: Eaton

Roll Call Vote: All Yes

Approval: 8-0 (Giovannelli-Absent)

b. Approval – Merit Goals for Superintendent – 2014-2015

Resolved, that the Board of Education approve the Superintendent's merit goals for the 2014-2015 school year which will be sent to and approved by the Executive County Superintendent as per the Superintendent's contract.

Motion: Ritterman

Second: Eaton

Roll Call Vote: Yes-Corbo/Reinisch/Ritterman/Schmieder/Specca

No- Bucs/Eaton/Madia

Approval: 5-3 (Giovannelli-Absent)

c. Approval – Appointment of Special Education Teacher – 2014-2015

Resolved, that the Board of Education approve the emergent appointment of Renee Supple as a Special Education teacher with an immediate start date at an annual salary of \$56,680 (MA-Step 4) under the direct supervision of the Chief School Administrator pending completion of the proper criminal background check.

Motion: Ritterman

Second: Eaton

Roll Call Vote: Yes-Corbo/Eaton/Reinisch/Ritterman/Schmieder/Specca

No- Bucs/Madia

Approval: 6-2 (Bucs/Madia-No; Giovannelli-Absent)

7. POLICY

Based on the recommendation of the Superintendent, I move that the following policy action(s) be approved:

a. Approval – Second Reading and Adoption – Policy and Regulations:

#2412 (M) (Revised), #2417 (M) (Revised), #2481(M) (Revised), #5200 (M) (Revised), #5610 (M) (Revised), #5611 (M) (Revised), # 5612 (M) P-Revised/R-New, #5613 (M) (New), #8462 (M) (Revised), Policy #5620 (Revised)

It is recommended that the Board of Education approve for second reading and adoption the following new and/or revised policies and regulations prepared by Strauss Esmay:

P & R #2412 Home Instruction Due to Health Condition (M) (Revised)

P & R #2417 Student Intervention & Referral Services (M) (Revised)

P & R #2481 Home or Out-of-School Instruction for a (M) (Revised)

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General Education Student for Reasons
Other Than a Temporary or Chronic Health
Condition

P & R #5200	Attendance	(M) (Revised)
P & R #5610	Suspension	(M) (Revised)
P & R #5611	Removal of Students for Firearms Offenses	(M) (Revised)
P #5612	Assaults on District Board of Education Members or Employees	(M) (Revised)
R #5612	Assaults on District Board of Education Members or Employees	(M) (New)
P & R #5613	Removal of Students for Assaults with Weapons Offenses	(M) (New)
P #5620	Expulsion	(Revised)
P & R #8462	Reporting Potentially Missing or Abused Children	(M) (Revised)
Policy #3282	Use of Social Media	(New)

Motion: Specca

Second: Corbo

**Roll Call Vote: Yes-Corbo/Eaton/Madia/Reinisch/Ritterman/Schmieder/
Specca**

No-Bucs

Approval: 7-1-0 (Bucs-No/Giovanelli-Absent)

b. Approval – First Reading – Policy #3282

It is recommended that the Board of Education approve for first reading the following new policy prepared by Strauss Esmay:

Policy #3282	Use of Social Media	(New)
Policy #3282	Use of Social Media	(New)

Motion: Specca

Second: Corbo

**Roll Call Vote: Yes-Corbo/Eaton/Madia/Reinisch/Ritterman/Schmieder/
Specca**

No-Bucs

Approval: 7-1-0 (Bucs-No/Giovanelli-Absent)

8. FIELD TRIPS

Based on the recommendation of the Superintendent, I move that the following field trip(s) be approved:

a. Approval – Field Trips – 2014-2015 School Year

It is recommended that the Board of Education approve the following field trip for the 2014-2015 school year:

May 2015 – *Washington, DC* – Grade 6

Motion: Bucs

Second: Corbo

Roll Call Vote: All Yes

Approval: 8-0 (Giovanelli-Absent)

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9. USE OF FACILITY

Based on the recommendation of the Superintendent, I move that the following use of facility action(s) be approved:

a. Approval - Use of Facility

It is recommended that the Board of Education approve use of the facility as listed below:

Springfield Recreation Basketball – Gymnasium; 7:00 to 8:30 p.m.; Tuesdays and Thursdays beginning September 11 through November 25, 2015; Person-in-Charge: Greg Boyle

Girl Scout Monthly Meetings – Cafeteria and/or Art Room; 6 to 8:00 p.m.; Thursdays and Fridays beginning September 25 & 26, 2014 through June 25, 2014; Person-in-Charge: Christina Drum

Home and School Movie Night; Cafeteria; 6 to 9:00 p.m.; September 26, 2014; Person-in-Charge: Christine Sullivan or Vicki Aaronson

Home and School Bingo Nights; Cafeteria; 5:30 to 9:00 p.m.; October 17, 2014 and March 13, 2015; Person-in-Charge: Christine Sullivan or Vicki Aaronson

Home and School 5th and 6th Grade Dance; Cafeteria; 6 to 9:00 p.m.; October 24, 2014 and March 20, 2015; Person-in-Charge: Christine Chismar

Home and School Breakfast with Santa; Cafeteria; 8:00 a.m. to 12:30 p.m.; December 6, 2014; Person-in-Charge: Christine Sullivan or Vicki Aaronson

Home and School Father-Daughter Dance; Cafeteria; 6 to 9:00 p.m.; April 24, 2015; Person-in-Charge: Christine Sullivan or Vicki Aaronson

Home and School Mayfair; Cafeteria and Parking Lot; 8:00 a.m. to 5:00 p.m.; May 16, 2015; Person-in-Charge: Christine Sullivan or Vicki Aaronson

Motion: Bucs

Second: Corbo

Roll Call Vote: All Yes

Approval: 8-0 (Giovanelli-Absent)

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10. TRAVEL

Based on the recommendation of the Superintendent, I move that the following travel action(s) be approved:

a. Travel Approval

As per District Policy 6471 – School District Travel, all written travel requests include a justification and brief statements that include the primary purpose for the travel and the key issues that will be addressed at the event and their relevance to improving instruction or the operation of the school district.

Schedule #1 – The Board pre-approves any staff travel represented on current lists of staff travel with costs relating to workshop fees, lodging, meals and mileage reimbursement.

Motion: Bucs

Second: Ritterman

Roll Call Vote: All Yes

Approval: 8-0 (Giovanelli-Absent)

11. OTHER

Based on the recommendations of the Superintendent, I move that the following motions be approved:

a. Approval – State Memorandum of Agreement between Education and Law Enforcement Officials for the 2014-2015 Year

It is recommended that the Board of Education approve the State Memorandum of Agreement between Education and Law Enforcement Officials in conformance with N.J.A.C. 6A:16-6.1 and 6A:16-6.2(b)14 for the 2014-2015 school year.

Motion: Madia

Second: Schmieder

Roll Call Vote: All Yes

Approval: 8-0 (Giovanelli-Absent)

UNFINISHED BUSINESS

1. Attorney's presence at future meetings
2. Media for Board meetings – streaming, recording and use of microphones
3. On Friday, September 5th, Ms. Moskal called Mr. Lippincott on the phone in response to his inquiries during public comment #2 at the August 19, 2014 BOE Meeting. Mr. Lippincott had asked if the food service management company can be negotiated with and if the cafeteria menu can be altered. Ms. Moskal explained to Mr. Lippincott that the district went out for RFP last year and was pleased to find that Springfield's food service management company proposed a significant decrease in their management fee. Ms. Moskal also let Mr. Lippincott know that the menu can be changed, as long as it meets the nutritional requirements. Mr. Lippincott had also asked when the Board will be taking action regarding moving forward with a referendum. Ms. Moskal explained that this is a Board decision, which will be discussed at the upcoming September 9, 2014 Work Session Meeting.

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NEW BUSINESS

1. Mr. Corbo suggested that the Board analyze the core curriculum as a result of related current events that are taking place in other states.
2. Mr. Reinisch said a few words regarding long-time teacher Mrs. Wendler.

Public Comment #2:

1. Mr. Pantano made comments regarding the following topics: the addendum not being posted online in the morning, precision in language, motions that are framed to achieve a pre-determined outcome, comparison of the past failed referendum to the current proposed, the authorization of transfer of surplus, and the presence of the attorney at meetings.
2. Mr. Lippincott said that he enjoyed the meeting and the Agenda was easy to understand.

**Financial Lesson #8 – Treasurer’s Report and Board Secretary Report –
Christina Moskal**

Motion to Enter Executive Session: Time: 7:50 p.m.

Purpose: Personnel and Legal

Motion: Specca

Second: Schmieder

Approval: 8-0 (Giovannelli-Absent)

Motion to return to Regular Session: Time: 8:55 p.m.

Motion: Schmieder

Second: Ritterman

Approval: 8-0 (Giovannelli-Absent)

11. PERSONNEL

Based on the recommendation of the Superintendent, I move that the following personnel action(s) be approved:

d. Approval – Internship – 2014-2015

Resolved, that the Board of Education approve Brittany LaRosa, attending Rider University, to complete an unpaid internship in behavior analysis under Karen Umstead, district behavior consultant from Beautiful Minds of Princeton, for the 2014-2015 school year, pending successful completion of a criminal background check.

Motion: Ritterman

Second: Corbo

Roll Call Vote: All Yes

Approval: 8-0 (Giovannelli-Absent)

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e. Approval –Appointment of Technology/Enrichment Teacher – 2014-2015

Resolved, that the Board of Education approve the appointment of Theresa Roats as a Technology/Enrichment teacher for the 2014-2015 school year at an annual salary of \$55,480.00 (MA-Step 1), pro-rated, with a start date of October 1, 2014, pending successful completion of a criminal background check.

Motion: Ritterman

Second: Corbo

Roll Call Vote: All Yes

Approval: 8-0 (Giovanelli-Absent)

f. Approval –Appointment of District Library/Media Specialist – 2014-2015

Resolved, that the Board of Education approve the appointment of John Acampora as the District Library Media Specialist for the 2014-2015 school year, contingent upon the approval of expedited Certificate of Eligibility from the New Jersey Department of Education.

Motion: Ritterman

Second: Corbo

Roll Call Vote: All Yes

Approval: 8-0 (Giovanelli-Absent)

g. Acceptance – Resignation of Preschool Classroom Teacher

Resolved, that the Board of Education regrestfully accepts the resignation of Mrs. Julia Dudzinski, Preschool Teacher, effective September 15, 2014.

Motion: Ritterman

Second: Corbo

**Roll Call Vote: Yes-Corbo/Eaton/Madia/Reinisch/Ritterman/Schmieder/
Specca**

Abstain-Bucs

Approval: 7-0-1 (Bucs-Abstain)

Motion to adjourn:

Time: 8:58 p.m.

Motion: Specca

Second: Ritterman

Approval: 8-0 (Giovanelli-Absent)

Respectfully submitted,

Christina Moskal
School Business Administrator/Board Secretary