

**Springfield Township Board of Education
Jobstown, NJ 08041
Meeting Minutes
Tuesday, December 16, 2014**

Call to Order: A **Regular Meeting** of the Springfield Township Board of Education was called to order by Mr. Reinisch on Tuesday, December 16, 2014, at 6:30 p.m. in the school library.

Roll Call of Members:

David Reinisch, President-present	Lisa Giovanelli-absent
Michael Ritterman, Vice President-present	Gregory Madia-present
Joseph M. Bucs-present	Dennis Schmieder-present
Christopher Corbo-absent	James Specca-absent
Andrew B. Eaton-absent	

Others present:

Edith Conroy; Christina Moskal; Ronald J. Ianoale, Esq.; Scott Downie, Spiegle Architectural Group

Public Notice:

As per the Open Public Meetings Act, NJSA 10:4-6, notice of this regular meeting of the Springfield Township Board of Education to be held on Tuesday, December 16, 2014 at 6:30 p.m., in the library, in Jobstown, New Jersey, including the list of bills to be paid and any other business that may come before the Board of Education.

Sent to: Burlington County Times
Board of Education Members
Springfield Township Clerk

Posted: Springfield Township School
Board of Education Office
Springfield Twp. Municipal Building, Jobstown, NJ

Pledge of Allegiance:

The President led the Board and the assemblage in the Pledge of Allegiance.

PUBLIC COMMENT

Before a matter is placed on the agenda, Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent.

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The Springfield Township BOE welcomes public comment during our public meetings. Please be advised, neither School Board Members nor Administration shall engage the audience in dialogue or attempt to respond to a particular comment at that time. However, the appropriate Administrator or Board Representative will issue a reply in a timely manner. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately. Public Comment #1 is reserved for agenda specific comments or statements. Public Comment #2 is for general comments or statements.

Public Comment #1:

- Mr. Ritterman and Mrs. Conroy recognized Mr. Reinisch and Mrs. Giovanelli for their years of service on the Board.

Referendum Discussion

Correspondence

- Letter from Wayne Smith dated November 25, 2014
- Letter from Wayne Smith dated November 25, 2014

SBA/BS's REPORT

Food Service – Profit/Loss

- October Profit/(Loss): (\$ 678.15)
- Year-to-Date Profit/(Loss): (\$1,591.89)

SUPERINTENDENT'S REPORT

ENROLLMENT (as of December 1, 2014)

	<u>13/14</u>	<u>14/15</u>
Pre-School	-	9
Kindergarten	25	30
Mrs. Carter	6	6
First Grade	28	28
Second Grade	34	25
Third Grade	32	33
Fourth Grade	33	34
Fifth Grade	40	35
Sixth Grade	48	39
Out-of-District Placement	5	0
Total	251	239

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Superintendent's Update

- December 5, 2014 – Professional Development Day: Thank you to staff presenters
- TechShare 14 was featured in Principal Magazine
- Hour of Code Update

Information Enclosed

- School Nurse's Monthly Report – November 2014
- HIB Report – December 2014
- Suspension Report – December 2014

Important Dates

December 19, 2014 – Academic Achievement/Principal's List Award Ceremony
December 23, 2014-January 2, 2015 – Early Dismissal/Winter Break
January 6, 2015 – Board of Education Reorganization Meeting; 6:30 p.m.
January 13, 2015 – Home and School Meeting; 7:00 p.m.
January 19, 2015 – School Closed/Martin Luther King Day
January 27, 2015 – Early Dismissal/Staff Professional Development Day

1. MINUTES

Based on the recommendation of the Superintendent, I move that the following Minutes be approved:

- a. Minutes of the Wednesday, November 12, 2014 Work Session
- b. Minutes of the Wednesday, November 12, 2014 Executive Session
- c. Minutes of the Monday, November 17, 2014 Special Meeting
- d. Minutes of the Tuesday, November 18, 2014 Regular Meeting
- e. Minutes of the Tuesday, November 18, 2014 Executive Session

Motion: Madia

Second: Ritterman

Roll Call Vote: All Yes

Approval: 5-0 (Corbo/Eaton/Giovanelli/Specca-Absent)

2. FINANCE/FACILITIES

Based on the recommendation of the Superintendent, I move that the following financial/facilities action(s) be approved:

a. Payment of Bills and Financial Reports:

Approve the report of the Board Secretary and the monthly certification that no budgetary line item has been over-expended in violation of N.J.A.C. 6A:23-1-22 for **October 2014**.

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Approve the Business Administrator's monthly report of transfers for **October 2014** as itemized documenting transfers in accordance with N.J.S.A. 18A:22-9.1.

Approve the **October 2014** A-149 schedule delineating account activity and account reconciliation.

Approve the Food Service Bill List and Bank Reconciliation for the period **October 2014**.

Approve the Student Activity Bill List and Bank Reconciliation for the period **October 2014**.

Approve the Unemployment Trust Bill List and Bank Reconciliation for the period **October 2014**.

Approve the Agency Bill List and Bank Reconciliation for the period **October 2014**.

Approve the Payroll Bills lists for **November 30, 2014 and December 15, 2014**.

Approve the issuance of warrants (checks) for the payment of the items on the Accounts Payable Bills List (including payroll) for **December 2014** in the amount of \$447,127.44.

Motion: Schmieder

Second: Ritterman

Roll Call Vote: All Yes

Approval: 5-0 (Corbo/Eaton/Giovanelli/Specca-Absent)

b. Approval – Burlington County Insurance Pool Membership Renewal – 2015-2018

It is recommended that the Board of Education approve the Resolution and Indemnity and Trust Agreement, as attached, to renew membership in the Burlington County Insurance Pool for the three year membership term commencing on July 1, 2015.

Motion: Schmieder

Second: Ritterman

Roll Call Vote: All Yes

Approval: 5-0 (Corbo/Eaton/Giovanelli/Specca-Absent)

c. Approval – Field Trips

It is recommended that the Board of Education approve the following field trips for the 2014-2015 school year:

May 2015 – **Stony Brook Millstone Watershed** – Grade 5 (Kolev)

June 2015 – **Stony Brook Millstone Watershed** – Grade 5 (Palazzi/Wharton)

Motion: Schmieder

Second: Ritterman

Roll Call Vote: All Yes

Approval: 5-0 (Corbo/Eaton/Giovanelli/Specca-Absent)

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d. Approval - Use of Facility

It is recommended that the Board of Education approve use of the facility as listed below:

Home and School Assembly-December 15, 2014; 8:45-10:15 a.m.
and 2:00-3:15; Gymnasium; Person-in-Charge: Shelley Guevara

Motion: Schmieder **Second: Ritterman**

Roll Call Vote: All Yes

Approval: 5-0 (Corbo/Eaton/Giovanelli/Specca-Absent)

e. Approval - Travel

As per District Policy 6471 – School District Travel, all written travel requests include a justification and brief statements that include the primary purpose for the travel and the key issues that will be addressed at the event and their relevance to improving instruction or the operation of the school district.

Schedule #1 – The Board pre-approves any staff travel represented on current lists of staff travel with costs relating to workshop fees, lodging, meals and mileage reimbursement.

Motion: Schmieder **Second: Ritterman**

Roll Call Vote: All Yes

Approval: 5-0 (Corbo/Eaton/Giovanelli/Specca-Absent)

3. PERSONNEL

Based on the recommendation of the Superintendent, I move that the following personnel action(s) be approved:

a. Approval – Payment for Additional Hours

It is recommended that the Springfield Board of Education approve payment for additional hours for services as listed below:

Staff Member	Reason	No. of Hours	Rate of Pay	Total
Sherry Preisig	January Proctor MAP Testing	20.25	\$15.05	\$304.76

Motion: Madia **Second: Ritterman**

Roll Call Vote: All Yes

Approval: 5-0 (Corbo/Eaton/Giovanelli/Specca-Absent)

b. Approval – Appointment of Long-Term Substitute Teacher for Disability Leave

It is recommended that the Board of Education approve the appointment of Patricia M. Towhey as a long-term substitute teacher for grade five (Disability Leave: Alisa Palazzi) beginning March 10, 2015 through June 30, 2015 at BA-Step 1, \$51,280 prorated; not eligible for benefits (candidate has successfully completed fingerprinting and criminal background check).

Motion: Madia **Second: Ritterman**

Roll Call Vote: All Yes

Approval: 5-0 (Corbo/Eaton/Giovanelli/Specca-Absent)

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c. Approval – Request to Shadow Social Worker

It is recommended that the Board of Education approve Chelsea Kupersmit, a Lehigh University Graduate, to shadow Rebecca Schweitzer, School Social Worker, for one day during the 2014-2015 school year.

Motion: Madia

Second: Ritterman

Roll Call Vote: All Yes

Approval: 5-0 (Corbo/Eaton/Giovanelli/Specca-Absent)

d. Approval – Appointment of Substitute School Nurse -2014-2015

It is recommended that the Board of Education approve Mrs. Dana Garron as a substitute school nurse for the 2014-2015 school year (candidate has successfully completed fingerprinting and criminal background check).

Motion: Madia

Second: Ritterman

Roll Call Vote: All Yes

Approval: 5-0 (Corbo/Eaton/Giovanelli/Specca-Absent)

4. POLICY

Based on the recommendation of the Superintendent, I move that the following policy action(s) be approved:

a. Approval – Second Reading and Adoption – Policy #5756

It is recommended that the Board of Education approve for second reading and adoption Policy #5756 prepared by Strauss Esmay:

P5756 Transgender Students New

Motion to Table: Schmieder

Second: Madia

Roll Call Vote: All Yes

Approval: 5-0 (Corbo/Eaton/Giovanelli/Specca-Absent)

Motion Tabled

UNFINISHED BUSINESS

None

NEW BUSINESS

1. Mr. Madia requested a copy of the architect contract.
2. Mr. Bucs inquired about the water treatment.
3. Mr. Bucs inquired about switching from inkjet to laser printing.

Public Comment #2:

1. Mr. T. Pantano thanked Mr. Reinisch for his years of service on the Board. He stated that he is in receipt of the letter from the Board dated November 1, 2014. He also stated that the response is not accepted but no further action is requested. Mr. T. Patano made comments regarding the Sterling Shared Service Agreement.
2. Mr. R. Lippincott wished the Board a Merry Christmas and Happy New Year.

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Motion to Enter Executive Session: Time: 7:50 p.m.

Purpose: Negotiations and Legal

Motion: Madia

Second: Schmieder

Approval: 5-0 (Corbo/Eaton/Giovanelli/Specca-Absent)

Motion to return to Regular Session: Time: 8:22 p.m.

Motion: Bucs

Second: Madia

Approval: 5-0 (Corbo/Eaton/Giovanelli/Specca-Absent)

Motion to adjourn: _____ Time: 8:26 p.m.

Motion: Bucs

Second: Madia

Approval: 5-0 (Corbo/Eaton/Giovanelli/Specca-Absent)

Respectfully submitted,

Christina Moskal
School Business Administrator/Board Secretary