

**Springfield Township Board of Education  
Jobstown, New Jersey 08041  
Tuesday, January 6, 2015  
Meeting Minutes  
Reorganization Meeting**

**Call to Order:** The **Reorganization Meeting** of the Springfield Township Board of Education was called to order by Ms. Moskal on Tuesday, January 6, 2015, at 6:30 p.m. in the library.

**Public Notice:**

As per the Open Public Meetings Act, NJSA 10:4-6, notice of the Annual Reorganization Meeting of the Springfield Township Board of Education to be held on Tuesday, January 6, 2015, at 6:30 p.m., in the school library, 2146 Jacksonville Road, Jobstown, New Jersey.

**Sent to:** Burlington County Times  
Board of Education Members  
Springfield Township Clerk

**Posted:** Springfield Township School  
Board of Education Office  
Springfield Twp Municipal Building, Jobstown, NJ

**Pledge of Allegiance**

The Board Secretary led the Board and the assemblage in the Pledge of Allegiance.

**PUBLIC COMMENT**

*Before a matter is placed on the agenda, Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent.*

*The Springfield Township BOE welcomes public comment during our public meetings. Please be advised, neither School Board Members nor Administration shall engage the audience in dialogue or attempt to respond to a particular comment at that time. However, the appropriate Administrator or*

*Board Representative will issue a reply in a timely manner. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately. Public Comment #1 is reserved for agenda specific comments or statements. Public Comment #2 is for general comments or statements.*



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**Roll Call Vote for Nomination 1: Yes: Bucs/Eaton/Hale/Lippincott/Madia  
No: Corbo/Ritterman/Schmieder/Specca**

Ms. Moskal declared Mr. Eaton as the newly elected Board of Education President.

**Election of School Board Vice President**

The Board Secretary entertained nominations for School Board Vice President. A Roll Call Vote was conducted to determine Board Vice President.

Nomination #1: Gregory Madia

**Motion: Bucs**

**Second: Ritterman**

**Roll Call Vote for Nomination 1: All Yes**

Ms. Moskal declared Mr. Madia as the newly elected Board of Education Vice President.

***Ms. Moskal turned the meeting over to the newly elected Board of Education President.***

**Appointment of Board Representatives**

NJSBA Representative: Mr. Hale

NJSBA Alternate Representative: Mr. Ritterman

BCSBA Representative: Mr. Ritterman

BCSBA Alternate Representative: Mr. Specca

Home and School Representative: Mr. Schmieder

Home and School Alternate Representative: Mrs. Lippincott

**Motion: Specca**

**Second: Corbo**

**Roll Call Vote: All Yes**

**Approval: 9-0**

**Reorganization Items**

I recommend that the following reorganization items be approved:

**a. 2014-2015 Board of Education Committee Structure**

A motion is requested to approve the Board of Education committee structure for the year 2014-2015:

Negotiations Committee and Committee of the Whole

**Motion: Schmieder**

**Second: Corbo**

**Roll Call Vote: All Yes**

**Approval: 9-0**

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**b. 2015 Board Meeting Dates**

The established Regular Meeting dates are the third Tuesday of each month and the established Work Session Meeting dates are the second Wednesday of each month unless otherwise designated. Board Meetings are held in the Springfield Township Library with a meeting time of 6:30 p.m., unless otherwise noted:

**Work Sessions**

Wednesday, January 14, 2015
Wednesday, February 11, 2015
Wednesday, March 11, 2015
Wednesday, April 22, 2015
Wednesday, May 13, 2015
Wednesday, June 10, 2015
Wednesday, July 15, 2015
Wednesday, August 12, 2015
Wednesday, September 9, 2015
Wednesday, October 14, 2015
Wednesday, November 11, 2015
Wednesday, December 9, 2015

**Regular Meetings**

Tuesday, January 20, 2015
Wednesday, February 18, 2015
Tuesday, March 17, 2015
Tuesday, April 28, 2015
Tuesday, May 19, 2015
Tuesday, June 16, 2015
Tuesday, July 21, 2015
Tuesday, August 18, 2015
Tuesday, September 15, 2015
Tuesday, October 20, 2015
Tuesday, November 17, 2015
Tuesday, December 15, 2015

**Reorganization Meeting**

Tuesday, January 5, 2016
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**Motion: Ritterman  
 Roll Call Vote: All Yes  
 Approval: 9-0**

**Second: Corbo**

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**c. 2014-2015 Policy and Procedures**

A motion is requested to readopt existing Board of Education Policy and Procedures as per current manual.

**Motion: Ritterman**

**Second: Corbo**

**Roll Call Vote: All Yes**

**Approval: 9-0**

**d. 2014-2015 Parliamentary Procedures**

A motion is requested to approve Robert's Rules of Order as the guideline for Board of Education Parliamentary Procedures.

**Motion: Ritterman**

**Second: Corbo**

**Roll Call Vote: All Yes**

**Approval: 9-0**

**e. 2014-2015 Code of Ethics**

A motion is requested to adopt New Jersey School Board Association's Code of Ethics for New Jersey School Board Members.

**Motion: Ritterman**

**Second: Corbo**

**Roll Call Vote: All Yes**

**Approval: 9-0**

**RESOLUTION AUTHORIZING A SPECIAL ELECTION OF THE BOARD OF  
EDUCATION OF THE TOWNSHIP OF SPRINGFIELD IN THE COUNTY OF  
BURLINGTON AND OTHER MATTERS RELATED THERETO**

Whereas, the Board of Education of the Township of Springfield in the County of Burlington, New Jersey (the "Board" when referring to the governing body, and the "School District" when referring to the territorial boundaries and the legal entity governed by the Board) is authorized to undertake renovations and improvements, as well as purchase the associated equipment and furniture necessary to provide a thorough and efficient education to the students of the School District; and

Whereas, the Board has conducted a thorough study of its facilities and equipment; and

Whereas, the Board now wishes to establish a special election date to request that the voters of the School District authorize the issuance of bonds to finance certain capital improvement projects; and

Whereas, the Board wants to authorize the preparation and submission of a school facilities project to the New Jersey Department of Education, Office of School Facilities, for the approval of several capital projects;

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**Now Therefore, Be It Resolved by The Board of Education of the Township of Springfield in the County of Burlington, New Jersey as follows:**

Section 1. That a special election be conducted on March 10, 2015 for the purpose of authorizing the issuance of school bonds to finance various capital improvements.

Section 2. That the Business Administrator/Board Secretary is authorized to notify the Burlington County Clerk, the Burlington County Board of Elections, and the Clerk of the Township of Springfield (the "Township") about such special election so that the following publications can be made:

- (i) That the Clerk of the Township is required to advertise a notice to persons wanting a mail-in ballot in a newspaper that circulates in the County of Burlington at least 55 days in advance of the special election, and that the publication of such advertisement in such newspaper will conform with the requirements of **N.J.S.A.** 19:57-7; and
- (ii) That the Burlington County Board of Elections is required to publish the required election notices in accordance with the requirements of **N.J.S.A.** 19:12-7(a) and (b).

Section 3. That the Board hereby authorizes the Superintendent of Schools, Business Administrator/Board Secretary, Architect and Bond Counsel to submit a school facilities project application to the Department, pursuant to the requirements of **N.J.A.C.** 6A:26-3.1 *et seq.*, in order to determine the preliminary and final eligible costs under the *Educational Facilities Construction and Financing Act* so that the Board can conduct a bond referendum on March 10, 2015 to finance various capital improvements.

Section 4. That the Board hereby approves the conceptual schematic drawings of the various capital improvements to be undertaken at the school by the referendum and hereby authorizes the submission of such schematic drawings to the Planning Board of the Township for its review and comment, pursuant to **N.J.S.A.** 40:55D.

Section 5. That the School District's long range facilities plan is hereby authorized to be amended, if necessary, in order to accommodate the capital improvements being contemplated by the bond referendum.

Section 6. That the Business Administrator/Board Secretary provide a certified copy of this resolution to the Burlington County Clerk, the Burlington County Board of Elections, the Clerk of the Township and the Burlington County Manager for the New Jersey Department of Education, Office of School Facilities, as soon as practical after the adoption of this resolution.

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This resolution shall take effect immediately.

**MODIFY RESOLUTION LANGUAGE**

Motion to modify resolution language as follows:

Remove "construction of new facilities" from first paragraph.

**Motion: Corbo**

**Second: Specca**

**Roll Call Vote: All Yes**

**Approval: 9-0**

**Motion to Pass Resolution: Corbo**

**Second: Specca**

**Roll Call Vote: All Yes**

**Approval: 9-0**

**Public Comment #2:**

1. Mr. W. Smith shared an article in the December issue of Forbes Magazine.
2. Mr. R. Lippincott said welcome back and congratulations to the new Board.

**Motion to Enter Executive Session: Time: 7:17 p.m.**

**Purpose:** Negotiations

**Motion: Specca**

**Second: Madia**

**Approval: 8-0 (Corbo-Absent)**

**Motion to return to Regular Session: Time: 8:11 p.m.**

**Motion: Bucs**

**Second: Specca**

**Approval: 8-0 (Corbo-Absent)**

**Motion to Adjourn: Time: 8:11 p.m.**

**Motion: Bucs**

**Second: Ritterman**

**Approval: 8-0 (Corbo-Absent)**

Respectfully submitted,

Christina Moskal  
School Business Administrator/Board Secretary