

CALL TO ORDER	TIME	7:04 P.M.
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A **Regular Meeting** of the Springfield Township Board of Education will be held on **Tuesday, April 25, 2017** at **7:00 p.m.** in the Springfield Elementary School **Media Center**.

ROLL CALL OF BOARD MEMBERS AND STAFF

	Board of Education Member	Present	Late	Absent	
1	Andrew Eaton	X			1
2	Wade Hale, Vice President	X			2
3	Kristen Lippincott	X			3
4	Gregory Madia	X			4
5	Michael Ramalho	X			5
6	James Specca	X			6
7	Gary Walker		7:09		7
8	Jennifer Webb	X			8
9	Joseph Bucs, President	X			9

Others present:

- [X] Craig Vaughn, Chief School Administrator
- [X] Bruce Benedetti, School Business Administrator / Board Secretary
- [X] Asia Michael, Assistant Principal
- [] Shawn Dennis, Educational Facilities Manager
- [X] Casey DeJoseph, Comptroller

PUBLIC NOTICE

“The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.” Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

PLEDGE OF ALLEGIANCE

The President will lead the Board and the assemblage in the Pledge of Allegiance.

SCHOOL AND COMMUNITY PRESENTATIONS

None.

APPROVING THE 2017-2018 SCHOOL BUDGET
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A. APPROVING THE 2017-2018 SCHOOL BUDGET

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16-17-BH-115-251-306

**RESOLUTION APPROVING THE 2017-2018 SCHOOL BUDGET
PURSUANT TO PUBLIC LAW 2011, C. 202**

WHEREAS, N.J.S.A. 18A:7F-38 and N.J.S.A. 18A:7F-38 provide that a district's general fund tax levy shall not exceed the district's adjusted tax levy as calculated and that said budget shall be deemed approved once the submission is reviewed and approved by the Executive County Superintendent of Schools; and

WHEREAS, the Board of Education conducted a public hearing on the 2017-2018 school budget on **Tuesday, April 25, 2017** at which time taxpayers and other interested persons had the opportunity to be heard; and

WHEREAS, the Board of Education has heard and considered any and all public comment regarding the approve the 2017-2018 budget as presented; and

WHEREAS, pursuant to Policy – 9120 PUBLIC RELATIONS PROGRAM, the Board of Education believes all reasonable means should be employed to keep the community served by the school district informed on matters of importance regarding district programs, finances, personnel, policies, and operations. The Board will determine which of its official actions have sufficient community impact and interest to warrant special release; the Board alone will release to the news media information about those matters of importance. In conformance with the provisions of the subject Policy the Board of Education shall release to the public information on the 2017-2018 School District Budget Statement; and

WHEREAS, changes have been made to the detail of the submitted budget in the area of staffing for the Director of Curriculum and Instruction as well as increased funding for occupational and physical therapy therefore STATEMENT B is appropriate for designation. The total budget amounts do not change from submission.

State of New Jersey
Department of Education
Division of Finance

**2017-2018 DISTRICT BUDGET
STATEMENT OF CERTIFICATION**

DISTRICT: Springfield Township COUNTY: Burlington

After the hearing and adoption of the budget, the district will send this budget statement certification to the Executive County Superintendent of Schools/County Superintendent of Schools. Sign the statement pertinent to your district.

[] STATEMENT A

I certify that the 2017-2018 budget approved by the Executive County Superintendent of Schools/County Superintendent of Schools for advertising was adopted as approved after the public hearing.

Craig Vaughn
Chief School Administrator

Bruce M. Benedetti
Secretary, Board of Education

[X] STATEMENT B

I certify that the **2017-2018** budget was revised either by reallocating resources to other line items or by revising the total amount after the approval for advertising by the Executive County Superintendent of Schools/County Superintendent of Schools and adopted after the public hearing, and all changes are reflected on the attached School District Budget Statement.

Craig Vaughn
Chief School Administrator

Bruce M. Benedetti
Secretary, Board of Education

I have reviewed the revised **2017-2018** budget adopted after the public hearing and have determined that the budget is approved.

Executive County Superintendent/County Superintendent _____ Date

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the **2017-2018** school budget shall be approved and that the local tax levy amount shall be **three million four hundred four thousand eight hundred thirty five dollars (\$3,404,835)** as follows:

Category	Amount of Revenue
Fund 10/11/12 – Current Fund	\$4,855,732
Fund 20 – Special Revenue Fund	\$97,145
Fund 40 Debt Service Fund	\$287,129
	\$5,240,006

Category	Amount of Appropriations
Fund 11 – Current Fund	\$4,826,273
Fund 12 – Capital Outlay	\$29,459
Fund 20 – Special Revenue Fund	\$97,145
Fund 40 Debt Service Fund	\$287,129
	\$5,240,006

CERTIFICATION OF THE BOARD SECRETARY

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Wednesday, April 25, 2017** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Andrew Eaton			X					1
2	Wade Hale, Vice President			X					2
3	Kristen Lippincott			X					3
4	Gregory Madia		X	X					4
5	Michael Ramalho			X					5
6	James Specca	X		X					6
7	Gary Walker			X					7
8	Jennifer Webb			X					8
9	Joseph Bucs, President				X				9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
 Not Voting due to Conflict. Quorum =

PUBLIC COMMENT #1 – SHALL NOT EXCEED THIRTY (30) MINUTES

Before a matter is placed on the agenda, Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent.

The Springfield Township BOE welcomes public comment during our public meetings. Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

Statements are limited to two, three minute time periods for a total of six minutes on any one topic. Public Comment #1 is reserved for agenda specific comments or statements and shall not exceed thirty (30) minutes. Public Comment #2 is for general comments or statements.

Mr. Batchler from the audience asked what criteria is used to determine the amount of state aid a district receives. He also asked about the stagnation of the amount of aid received and whether or not that is considered a good or bad thing. Mr. Batchler asked whether or not transportation is included in state aid.

Mr. Pantano from the audience asked if the budget presented was prepared with no cuts to staff or programs.

CORRESPONDENCE

Mr. Vaughn received a thank you letter from Mr. Schleider, as well as a synopsis of a professional development workshop he recently attended.

SUPERINTENDENT UPDATE & IMPORTANT DATES

Mr. Vaughn stated that the school's Talent Show was a success, we have a number of talented students; we have started kindergarten screening for next year, it appears that we have 18 enrolled so far and he expects 20-25 (twenty to twenty-five) to be enrolled next year; Progress Reports will be sent out on April 26, 2017; Mr. Jarvela will be hosting a recital on the evening of Thursday, April 27th; there will be a 1st (first) grade play later this month; our Spring Concert will be held on May 11th; One of our students won American Legion's coloring contest; we will soon begin PARCC training.

APPROVAL OF MINUTES

Wednesday, March 8, 2017 - Work Session Meeting
Tuesday, March 21, 2017 – Regular Public Meeting

***** *CERTIFICATION OF THE BOARD SECRETARY* *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Wednesday, April 25, 2017** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Andrew Eaton			X					1
2	Wade Hale, Vice President							X	2
3	Kristen Lippincott			X					3
4	Gregory Madia			X					4
5	Michael Ramalho			X					5
6	James Specca	X		X					6
7	Gary Walker			X					7
8	Jennifer Webb		X	X					8
9	Joseph Bucs, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
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SUPERINTENDENT’S REPORT (ENROLLMENT & HIB REPORT)

B. ACCEPTING ENROLLMENT STATISTICS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-115-190-289

**RESOLUTION ACCEPTING ENROLLMENT STATISTICS
 AS PART OF THE REPORT OF THE SUPERINTENDENT OF SCHOOLS AS MARCH 2017**

WHEREAS, the Board of Education recognizes the importance of maintaining accurate registers for all students enrolled in the Springfield Township School District; and

WHEREAS, the Board of Education also relies on accurate enrollment counts for such reports as the Application for State School Aid Report, the annual Budget Statements, the annual December 1st Special Education Report, Fall Enrollment Report and the Average Daily Attendance Report; and

WHEREAS, the Superintendent of Schools has received and compiled school registers from each of the schools in the School District which have been cross-checked with active home room rosters and Child Study Team class listings with the resulting summary table being generated:

Expense Account #	Grade Level/Program	Count June 30, 2016	Count March 30, 2017	Difference

11-105-100-101-101-105	Pre-School Regular	9	14	5
11-110-100-101-101-110	Kindergarten	25	28	3
11-120-100-101-101-401	First Grade	25	27	2
11-120-100-101-101-402	Second Grade	28	28	0
11-120-100-101-101-403	Third Grade	24	32	8
11-120-100-101-101-404	Fourth Grade	34	25	-9
11-120-100-101-101-405	Fifth Grade	40	34	-6
11-130-100-101-101-406	Sixth Grade	32	45	13
11-212-100-101-101-100	Multiple Disabled	5	3	-2
11-215-100-101-101-100	Pre-School Disabled PT	5	3	-2
11-000-100-56X-60X-XXX	Out-of-District Placement	2	2	0
	TOTAL	229	241	12

;and

Month	Enrollment	Monthly Change
June 2016	230	
July 2016	225	-5
August 2016	234	+9
September 2016	234	0
October 2016	234	0
November 2016	234	0
December 2016	236	+2
January 2017	242	+6
February 2017	240	-2
March 2017	241	+1
April 2017		
May 2017		
June 2017		

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above enrollment report is hereby accepted upon the certification of the Superintendent of Schools.

***** ***** *****

Joseph M. Bucs, President

Bruce M. Benedetti
Interim Business Administrator/Board Secretary

***** *CERTIFICATION OF THE BOARD SECRETARY* *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, April 25, 2017** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Andrew Eaton			X					1
2	Wade Hale, Vice President		X	X					2
3	Kristen Lippincott			X					3
4	Gregory Madia			X					4
5	Michael Ramalho	X		X					5

6	James Specca			X					6
7	Gary Walker			X					7
8	Jennifer Webb			X					8
9	Joseph Bucs, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
 Not Voting due to Conflict. Quorum =

CONTRACT ADMINISTRATION

A. APPROVE STATE CONTRACT LEASE/PURCHASE RICOH COPIERS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-115-190-304

**RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD
 TO EXECUTE A STATE CONTRACT LEASE
 UNDER THE NEW JERSEY DIVISION OF PURCHASE AND PROPERTY CONTRACT
 NO. A40467 - COPIERS - COST PER COPY
 PURSUANT TO N.J.S.A. 18A:18A-10**

WHEREAS, N.J.S.A. 18A:18A-10 provides that any board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies or equipment pursuant to a contract or contracts for such materials, supplies or equipment entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the New Jersey Division of Purchase and Property awarded a contract for **Copiers: Cost Per Copy- NJ State Contract No. A40467** under the index number **G-2075 with an expiration date of January 11, 2018**; and

WHEREAS, the Business Administrator/Secretary to the Board, in consultation with the Superintendent of Schools, developed the following pricing for **copiers - NJ State Contract No. A40467** in the **Springfield School** in the not-to-exceed amount below indicated:

Location	Equipment	Term	Monthly Charge	Total
Teacher's Workroom	Ricoh MP9003SP	48 Months	\$449.55	\$21,578.40
Main Office	Ricoh MP6503SP	48 Months	\$340.71	\$16,354.08
Teacher's Conf. Room	Ricoh MP3503G	48 Months	\$238.34	\$11,440.32
Board Office	Ricoh MP3054SPG	48 Months	\$131.68	\$6,320.64
				\$55,693.44

NOW, THEREFORE, BE IT RESOLVED by the Township of SPRINGFIELD Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a State Division of Purchase and Property lease/purchase agreement for the supply and delivery of **four (4) copiers** in the Springfield School with **Ricoh USA, Incorporated, 1000 Atrium Way, Suite**

100, Mount Laurel, New Jersey 08054 in the above indicated state contract amounts for a **forty eight (48)** month term; and

BE IT FURTHER RESOLVED that certification of subsequent year lease payments will be subject to the annual appropriation.

***** ***** *****

CERTIFICATION OF THE PUBLIC AGENCY COMPLIANCE OFFICER

IT IS HEREBY CERTIFIED that the awarded company/firm has been served with all proper notification regarding the requirements of Public Law 1975, c.127, and that the Township of SPRINGFIELD Board of Education directs that the executed notice be made part of the project, service or procurement contract which is the subject of this award.

 Bruce M. Benedetti
 Public Agency Compliance Officer
 Business Administrator/Secretary to the Board

***** ***** *****

CERTIFICATION OF AVAILABILITY OF FUNDS

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-190-100-340-388-305	
Account Title	UNDIST COPY LSE 3054SBO	
Certification Date	3/29/2017	
Beginning Balance		\$1,581.00
Contract Encumbrance Account		-1,580.16
Ending Balance		\$ 0.84

Fiscal Notes:

CERTIFICATION OF AVAILABILITY OF FUNDS

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-190-100-340-388-350	
Account Title	UNDIST COPY LSE 3503GTC	
Certification Date	3/29/2017	
Beginning Balance		\$2,861.00
Contract Encumbrance Account		-2,860.08
Ending Balance		\$ 0.92

Fiscal Notes:

CERTIFICATION OF AVAILABILITY OF FUNDS

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-190-100-340-388-650	
Account Title	UNDIST COPY LSE 65035MO	
Certification Date	3/29/2017	

Beginning Balance		\$4,089.00
Contract Encumbrance Account		-4,088.52
Ending Balance		\$ 0.48

Fiscal Notes:

CERTIFICATION OF AVAILABILITY OF FUNDS

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-190-100-340-388-900	
Account Title	UNDIST COPY LSE 90035TW	
Certification Date	3/29/2017	
Beginning Balance		\$5,396.00
Contract Encumbrance Account		-5,394.60
Ending Balance		\$ 1.40

Fiscal Notes:

Bruce M. Benedetti
Interim Business Administrator/Board Secretary

***** ***** *****

**TOWNSHIP OF SPRINGFIELD
BOARD OF EDUCATION**

Joseph M. Bucs, President

ATTEST:

Bruce M. Benedetti
Business Administrator/Board Secretary

***** *CERTIFICATION OF THE BOARD SECRETARY* *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, April 25, 2017** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Andrew Eaton			X					1
2	Wade Hale, Vice President			X					2
3	Kristen Lippincott		X	X					3
4	Gregory Madia			X					4

5	Michael Ramalho			X					5
6	James Specca	X		X					6
7	Gary Walker			X					7
8	Jennifer Webb			X					8
9	Joseph Bucs, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
 Not Voting due to Conflict. Quorum =

FINANCE & BUDGET

A. APPROVING THE ANTICIPATED REVENUE REPORT

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-115-251-290

**RESOLUTION APPROVING THE ANTICIPATED REVENUE REPORT
 OF THE BUSINESS ADMINISTRATOR/SECRETARY TO THE BOARD
 FOR THE MONTH OF MARCH 2017 PURSUANT TO N.J.A.C. 6:23-2.11(c)2**

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that the board secretary report monthly to the board of education changes in anticipated revenue amounts and sources; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached revenue statement reports change in anticipated revenue is hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.11(c)2.

***** ***** *****

**MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD
 REPORT ON CHANGES IN ANTICIPATED REVENUE**

Pursuant to N.J.S.A. 6:20-2.11(c)2, I report the following **March 31, 2017** changes in anticipated revenue amounts and sources as noted on the submitted revenue report.

 Bruce M. Benedetti
 Business Administrator/Board Secretary

***** ***** *****

**TOWNSHIP OF SPRINGFIELD
 BOARD OF EDUCATION**

Joseph M. Bucs, President

ATTEST:

 Bruce M. Benedetti
 Interim Business Administrator/Board Secretary

B. CERTIFYING THAT ANY REMITTANCE TO PURCHASE ORDERS GREATER THAN THE APPROVED PURCHASE ORDER AMOUNT

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-115-251-291

RESOLUTION CERTIFYING THAT ANY REMITTANCE TO PURCHASE ORDERS GREATER THAN THE APPROVED PURCHASE ORDER AMOUNT SHALL BE DETAILED THROUGH THE APPROVAL OF THE MONTHLY CREDIT/DISBURSEMENT REPORT PURSUANT TO N.J.A.C. 6A:23A-6.10 AND THAT THE BELOW REPORT IS FOR THE MONTH OF MARCH 2017

WHEREAS, N.J.A.C.6A:23A-6.10 provides that “a school district and county vocational school board shall adopt a policy establishing the approval process for any remittance of payment for invoice amounts greater than the approved purchase order; and

WHEREAS, the policy shall require the Business Administrator/Secretary to the Board to identify and investigate, if necessary, the reason for any increase to a purchase order. If it is found that such an increase is warranted, the Business Administrator/Secretary to the Board shall either approve a revision to the original purchase order with the reason noted, approve the issuance of a supplemental purchase order for the difference, or cancel the original purchase order and issue a new purchase order. If it is found that such an increase is not warranted, the purchase order shall be canceled and the goods returned. In no instance shall an adjustment be made to a purchase order that changes the purpose or vendor of the original purchase order or a bid award price; and

WHEREAS, the Business Administrator/Secretary to the Board shall review, on a monthly basis, edits/change reports, in particular the Credit/Disbursement Report, listing all payments made in excess of the originally approved purchase order amount to ensure that all payments are properly made are properly authorized prior to the commitment of any bill list disbursements; and

WHEREAS, a Credit-Disbursement Report has been developed by the School District's accounting software vendor, Asbury Park Computer Center, and said report is attached herein which details any changes in purchase order amounts; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached **March 2017** Credit-Disbursement Report detailing the changes is hereby approved and that any and all adjustments against Board of Education obligations therein enumerated for equipment, material and supplies, furnished and delivered and for work done and performed and certified as correct by the Secretary of the Board of Education, and when funds are available; and

BE IT FURTHER RESOLVED that the following summary details any and all adjustments to purchase orders disbursed during the month:

Account #	PO #	Vendor #	Liquidated	Paid	Excess	%
None						

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Jobstown, NJ 08041
Wednesday, April 25, 2017
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Reason For Excess:

; and

BE IT FINALLY RESOLVED that a copy of the above Report shall be placed in the permanent minutes of the Board of Education.

***** ***** *****

**TOWNSHIP OF SPRINGFIELD
BOARD OF EDUCATION**

Joseph M. Bucs, President

ATTEST:

Bruce M. Benedetti
Interim Business Administrator/Board Secretary

C. CERTIFYING THAT NO ADVERTISED APPROPRIATION EXCEEDS THE TEN PERCENT (10%) TRANSFER LIMIT

REVISED 4/24/2017

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-115-251-292

**RESOLUTION CERTIFYING THAT NO ADVERTISED APPROPRIATION
EXCEEDS THE TEN PERCENT (10%) TRANSFER LIMIT
FOR THE MONTH OF MARCH 2017
ESTABLISHED PURSUANT TO PUBLIC LAW 2004, C. 73
AND RECOGNIZING THE SUBMISSION TO THE EXECUTIVE COUNTY BUSINESS OFFICIAL
A REQUEST FOR APPROVAL OF THE TRANSFER THAT EXCEED TEN PERCENT**

WHEREAS, Public Law 2004, C. 73 requires New Jersey Department of Education Commissioner approval of transfers in any general fund account greater than ten percent (10%) on a cumulative basis; and

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Jobstown, NJ 08041
Wednesday, April 25, 2017
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41
42 **WHEREAS,** a report has been developed by the School District’s accounting software vendor, Asbury
43 Park Computer Center and said report is attached herein; and
44

45 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of
46 Burlington, State of New Jersey, that attached March 2017 monthly transfer report detailing the
47 percentage change in transfers is hereby approved; and
48

49 **BE IT FINALLY RESOLVED** that a copy of the report shall be placed in the permanent minutes of the
50 Board of Education.
51

***** ***** *****

TOWNSHIP OF SPRINGFIELD
BOARD OF EDUCATION

Joseph M. Bucs, President

60 ATTEST:

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62
63 _____
64 Bruce M. Benedetti
65 Interim Business Administrator/Board Secretary
66

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68 **D. CERTIFYING THE EWEG REIMBURSEMENT REQUESTS**

69
70 TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION
71

72
73 **RESOLUTION#16/17-RM-115-251-293**

74
75 **RESOLUTION CERTIFYING THE EWEG REIMBURSEMENT REQUESTS**
76 **FOR THE MONTH ENDING MARCH 31, 2017**

77 **WHEREAS,** when the district is a sub-grantee of grants awarded by the Federal government to the
78 State of New Jersey the district shall submit reimbursement requests using the Electronic Web-Enabled
79 Grant (EWEG) System. Expenditures must be supported by documentation at the sub-grantee level.
80 Documentation for salary expenditures will be according to the applicable federal circular. Expenditures
81 must be for allowable costs. Expenditures must be related to the sub-grantee’s cost objectives.
82 Expenditures will be reviewed to determine that:

- 83
84 A. Adequate description of expenditures is provided;

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 Jobstown, NJ 08041
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- 85 B. No new budget category is created; and
 86 C. Reimbursement does not exceed the allowable threshold for an amendment as a result of
 87 cumulative transfers among expenditure categories; and
 88

89 **WHEREAS,** Reimbursement requests will be certified by the board as being in accordance with
 90 approved grant applications as evidenced by the review of a monthly disbursement report. EWEG
 91 reimbursement requests will meet New Jersey Department of Education time lines and deadlines; and
 92

93 **WHEREAS,** the Business Administrator/Secretary to the Board has submits to the Board the following
 94 summary for the period ending **March 31, 2017** for review and certification; and
 95

YEAR	ACCT	GRANT	FUNC	OBJ	DESCRIPTION	AMOUNT	TOTAL
16-17	231	TITLE1A	100	101	SALARIES OF TEACHERS	1549	
				610	GENERAL SUPPLIES		
					TOTAL 100 SERIES		1549
			200	200	PERSONAL SRV EMP BENEF		
				500	OTHER PURCHASED SERVICES		
					TOTAL 200 SERIES		
					MONTHLY TOTAL		1549
16-17	250	IDEA BSC	100	565	TUIT COUNTY SPEC SERV		
				566	TUIT PRIV HAND IN STATE	4270	
					TOTAL 100 SERIES		4270
			200	300	PURCH PROF/TECH SVS		
					TOTAL 200 SERIES		
					MONTHLY TOTAL		4270
16-17	251	IDEA PSD	100	565	TUIT COUNTY SPEC SERV		
					TOTAL 100 SERIES		
					MONTHLY TOTAL		

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 Jobstown, NJ 08041
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16-17	270	TITLE 2A	200	300	PURCH ED/PROF/TECH SVS		
					TOTAL 200 SERIES		
					MONTHLY TOTAL		
16-17	450	OTH FED	200	300	PURCH ED/PROF/TECH SVS		
					TOTAL 200 SERIES		
					MONTHLY TOTAL		
TOTAL - ALL GRANTS							5819

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97
98

REIMBURSEMENT SUMMARY

GRANT PROGRAM	YEAR	TOTAL FUNDS AVAILABLE	REIMB TO DATE	PENDING PAYMENTS	REMAINING PAYMENTS	PRESENT ENCUMB	PRESENT REIMB	REMAIN BALANCE
TITLE1A	16-17	28672.00	18236.00	359.00	10077.00	4646.00	1549.00	1920.00
IDEA BSC	16-17	73738.00	21756.00	17120.00	34862.00	20086.00	4270.00	10506.00
IDEA PSD	16-17	5021.00	5021.00	0.00	0.00	0.00	0.00	0.00
TITLE 2A	16-17	4576.00	0.00	0.00	4576.00	0.00	0.00	4576.00
OTH FED	16-17	4279.00	229.00	0.00	0.00	982.00	0.00	3068.00
TOTAL		116,286.60	29,611.00	32,522.00	\$49,515.00	25,714.00	\$5,819.00	\$20,070.00

Fiscal Note:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the EWEG submissions as above listed.

***** ***** *****

Joseph M. Bucs, President

Bruce M. Benedetti
Interim Business Administrator/Board Secretary

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**Springfield Township Board of Education
 Jobstown, NJ 08041
 Wednesday, April 25, 2017
 Minutes – Regular Meeting - 115**

E. APPROVING THE MONTHLY CERTIFICATION OF GRANT EXPENDITURES

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-115-251-294

**RESOLUTION APPROVING THE MONTHLY CERTIFICATION OF GRANT EXPENDITURES
 AS OF MARCH 31, 2017 FOR THE 2016-2017 PROGRAM YEAR
 PURSUANT TO BOARD OF EDUCATION STANDARD OPERATING PROCEDURE 3-003
 TO MONITOR THE % OF EXPENDITURE TO CONTROL CARRY-OVER WAIVER REQUESTS
 UNDER GUIDANCE OF THE NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
 FISCAL MANAGEMENT - RESTRICTED REVENUES**

WHEREAS, Standard Operating Procedure 3-003 provides for the mechanism for Board of Education monitoring of restricted revenue expenditure levels as the Board of Education must ensure that restricted revenue accounts must be appropriated and fully expended in a timely manner and in accordance with grant allocations/budgets; and

WHEREAS; the New Jersey Quality Single Accountability Continuum (NJQSAC) - District Performance Review - D. Restricted Revenues - Sections 1.b. and 1.d provide the following guidance:

- 1.b. Grant funds are spent as budgeted. Amendments and budget modifications are completed for changes that exceed the applicable threshold (entitlement grants - lesser of 10% or \$50,000; discretionary grants - lesser of 10% or \$10,000;
- 1.d. At least 85 percent of the NCLB and IDEA grant funds are expended in one year. For Title I, a waiver to carry over more than 15% has not been requested within the last three years;

; and

WHEREAS, the Business Administrator/Secretary to the Board reports the following:

GRANT	GAAP ACCT	YEAR	CURRENT APPROPR	TOTAL EXPENDED	TOTAL ENCUMBERED /CARRYOVER	UNEXPENDED DOLLAR BALANCE	UNEXPENDED PERCENT BALANCE
TITLE 1A	20-231	16-17	28672.60	22107.03	4645.57	1920.00	7%
IDEA BSC	20-250	16-17	73738.00	43145.60	20086.40	10506.00	14%
IDEA PSD	20-251	16-17	5021.00	5021.00	0.00	0.00	0%
TITLE 2A	20-270	16-17	4576.00	0.00	0.00	4576.00	100%
REAP	20-294	16-17	4279.00	229.04	981.84	3068.12	72%

**Springfield Township Board of Education
Jobstown, NJ 08041
Wednesday, April 25, 2017
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145
146 ; and

147
148 **WHEREAS**, the following Board of Education comments and/or discussion was had, if any, on the
149 matter of this Resolution:

150
151 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of
152 Burlington, State of New Jersey, that the above summary represents the monthly certification of grant
153 expenditures for the program year 2016-2017 No Child Left Behind, IDEA Part B, REAP Grant; and

154
155 **BE IT FURTHER RESOLVED** that a certified copy of this Resolution shall be forwarded to the
156 responsible staff and said staff shall provide the Board of Education with a detailed explanation for any
157 grants that will exceed the fifteen percent (15%) waiver amount at the end of the program year.

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161 **TOWNSHIP OF SPRINGFIELD**
162 **BOARD OF EDUCATION**

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166 _____
167 **Joseph M. Bucs, President**

168 ATTEST:

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170 _____
171 Bruce M. Benedetti
172 Interim Business Administrator/Board Secretary

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176 **F. PROVIDING FOR A SECRETARY TO THE BOARD'S MONTHLY CERTIFICATION OF**
177 **BUDGETARY LINE ITEM STATUS**

178
179 TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

180
181 **RESOLUTION #16/17-RM-115-251-295**

182
183 **RESOLUTION PROVIDING FOR A SECRETARY TO THE BOARD'S**
184 **MONTHLY CERTIFICATION OF BUDGETARY LINE ITEM STATUS**
185 **FOR THE MONTH OF MARCH 2017**
186 **PURSUANT TO N.J.A.C. 6:20-2.13(d) AND N.J.S.A. 18A:22.8.1**
187

Springfield Township Board of Education
Jobstown, NJ 08041
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188 **WHEREAS,** the New Jersey Administrative Code, Title 6, Chapter 20, requires that certain monthly
189 certifications be demonstrated as to the budgetary line item accounts; and

190
191 **WHEREAS,** the certification of the Secretary to the Board must demonstrate that no budgetary line
192 item account, which are understood by the rule to be the advertised section of the New Jersey
193 Department of Education prescribed budget, has obligations and contractual orders which exceed annual
194 appropriations for said line item accounts in accordance with the Monthly Line Item Budget Report; and

195
196 **WHEREAS,** the following Board of Education comments and/or discussion was had, if any, on the
197 matter of this Resolution:

198
199 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of
200 Burlington, State of New Jersey that the below certification are hereby acknowledged and accepted as
201 compliance with N.J.A.C. 6:20-2.13(d) and N.J.S.A. 18A:22.8.1.

202 *****

MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD
BUDGETARY LINE ITEM STATUS

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208 Pursuant to N.J.S.A. 6:20-2.13(d), I certify that as of **March 31, 2017** no budgetary line item account has
209 obligations and payments, understood as contractual orders, which in total exceed the amount
210 appropriated by the Township of Springfield Board of Education pursuant to N.J.S.A. 18A:22-8 and
211 N.J.S.A. 18A:22-8.1.

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214 _____
215 Bruce M. Benedetti
216 Business Administrator/Secretary to the Board

217 *****

218
219 **TOWNSHIP OF SPRINGFIELD**
220 **BOARD OF EDUCATION**

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223 _____
224 **Joseph M. Bucs, President**

225 ATTEST:

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228 _____
229 Bruce M. Benedetti
230 Interim Business Administrator/Board Secretary

Springfield Township Board of Education
Jobstown, NJ 08041
Wednesday, April 25, 2017
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233 **G. RATIFYING THE TRANSFER OF FUNDS**
234

235 TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION
236

237 **RESOLUTION #16/17-RM-115-251-296**
238

239 **RESOLUTION RATIFYING THE TRANSFER OF FUNDS FOR MARCH 2017**
240 **PURSUANT TO N.J.S.A. 18A:22-8**
241

242 **WHEREAS,** N.J.S.A. 18A:22-8, designates the Superintendent of Schools to approve transfers among
243 line items between meetings of the Board of Education; and
244

245 **WHEREAS,** it became necessary to transfer funds among certain line items between the monthly
246 meetings of in the month of MARCH 2017, recorded as adjustments according to the attached report, so
247 as to provide for the thorough and efficient education of Springfield Township School District pupils; and
248

249 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of
250 Burlington, State of New Jersey, that the attached transfers are hereby ratified.
251

252 ***** ***** *****

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254 TOWNSHIP OF SPRINGFIELD
255 BOARD OF EDUCATION
256

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259 _____
260 **Joseph M. Bucs, President**

261 ATTEST:

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263 _____
264 Bruce M. Benedetti
265 Interim Business Administrator/Board Secretary
266

267 **H.) AUTHORIZING THE PAYMENT OF BILLS**
268

269 TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION
270

271 **RESOLUTION #16/17-RM-115-251-297**
272

273 **RESOLUTION AUTHORIZING THE PAYMENT OF BILLS**
274 **OF THE GENERAL ACCOUNTS AS CONTAINED**
275 **ON THE CHECK REGISTER FOR APRIL 25, 2017**

**Springfield Township Board of Education
Jobstown, NJ 08041
Wednesday, April 25, 2017
Minutes – Regular Meeting - 115**

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AND ALL BANK/WIRE TRANSFERS FOR THE MONTH OF MARCH 2017

WHEREAS, the Business Administrator/Secretary to the Board has submitted a computer printout of the checks registered for payment for the period of **March 21, 2017 to April 25, 2017**; and

WHEREAS, this a summary table of check register that is provided in the addendum section of the subject minutes:

FUND	EXPENSE	DESCRIPTION	# OF INVOICES	AMOUNT
10		FICA REIMBURSEMENT - 03/01 - 03/15	1	7335.65
10		FICA REIMBURSEMENT - 03/16 - 03/31	1	7335.65
		TOTAL FUND 10	2	14,671.30
11	11-000-XXX	UNDISTRIBUTED EXPEND	29	63524.80
	11-190-XXX	REGULAR PROGRAM UNDISTR	1	390.00
	11-213-XXX	RESOURCE ROOM	4	3192.51
	11-215-XXX	PRESCH. DISAB. PART-TIME	1	1960.00
	11-230-XXX	BASIC SKILLS/REMEDIAL	35	69067.31
	11-403-XXX	OTHER INSTR PROGRAMS	0	0.00
	11-999-XXX	POSTING ACCOUNTS	0	0.00
			0	0.00
11	11-000-291	SESHBP PAYMENT - 04/04/17	1	73994.76
		TOTAL FUND 11		212129.38
12	12-000-400	FACILITIES ACQUISTION	0	0.00
		TOTAL FUND 12	0	0.00
20	20-231-XXX	TITLE 1A	0	0.00
	20-250-XXX	IDEA BASIC	2	5675.20
	20-251-XXX	IDEA PRE-SCHOOL	0	0.00
	20-270-XXX	TITLE 2A	0	0.00
	20-450-XXX	REAP		859.20
		TOTAL FUND 20		6,534.40
30	30-000-XXX	UNDIST EXPENDITURE	0	0.00
		TOTAL FUND 30	0	0.00
40	40-701-510	INTEREST ON BONDS	0	0.00
		TOTAL FUND 40	0	0.00
62	62-910-310	SCHOOL NUTRITION	10	15939.40
		TOTAL FUND 62	10	15939.40
81	81-190-100	UNEMPLOYMENT TRUST	0	0.00
		TOTAL FUND 81	0	0.00
82	82-000-520	FLEXIBLE SPENDING	0	0.00

Springfield Township Board of Education
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		TOTAL FUND 82	0	0.00
90	90-000-100	PAYROLL/AGENCY	0	0
		TOTAL FUND 90	0	0
95	95-40X-210	STUDENT ACTIVITY	1	115.50
		TOTAL FUND 95	1	31994.30

285
286 **WHEREAS**, the Board of Education wishes to authorize payment of said bills and to ratify
287 the prior payment of obligations through the issuance of **current fund hand checks** for the
288 following:
289

DATE	FR ACCT #	TO ACCT #	PAYEE	AMOUNT
			NONE	
			TOTAL	

290 ; and

291
292 **WHEREAS**, the New Jersey Quality Single Accountability Continuum (hereinafter
293 "NJQSAC"), District Performance Review, B. Financial and Budgetary Control, Section j.
294 requires that "Manual checks represent less than one percent of the checks issued on an
295 annual basis (interfund payments are excluded from this requirement.). The following table
296 monitors the issuance of manual checks as a percentage of checks issued to ensure
297 compliance with NJQSAC:
298

MONTH	BILL LIST \$	MANUAL CK \$	TOTAL CK \$	MANUAL CK %
Jul 2016	0.00	0.00	0.00	0.00%
Aug 2016	142,242.19	0.00	142,242.19	0.00%
Sep 2016	181,368.74	0.00	181,368.74	0.00%
Oct 2016	124,323.87	0.00	124,323.87	0.00%
Nov 2016	118,400.27	0.00	118,400.27	0.00%
Dec 2016	182,901.45	0.00	182,901.45	0.00%
Jan 2017	262,682.27	0.00	262,682.27	0.00%
Feb 2017	309,064.15	0.00	309,064.15	0.00%
Mar 2017	79,227.69	0.00	79,227.69	0.00%
Apr 2017	91,656.61	0.00	91,656.61	0.00%
May 2017	0	0.00	0	0.00%
Jun 2017	0	0.00	0	0.00%
TOTAL	1,400,210.63	0.00	1,400,210.63	0.00%

299 ; and

300
301 **WHEREAS**, the below bank transfer(s) are for payroll and agency accounts during the
302 month of **March 2017** for the following:
303

DATE	FR ACCT #	TO ACCT #	PAYEE	AMOUNT
03/30/2017	0073	0074	PAYROLL	84,210.41

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03/30/2017	0073	0075	AGENCY WITHHOLDING	67,657.91
			TOTAL	151,868.32
04/13/2017	0073	0074	PAYROLL	85,197.65
04/13/2017	0073	0075	AGENCY WITHHOLDING	68,814.21
			TOTAL	154,011.86

304 ; and

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306 **WHEREAS**, the Board of Education wishes to authorize interfund bank transfers during
 307 the month of **March 2017** for the following:

308

DATE	FR ACCT #	TO ACCT #	PAYEE	AMOUNT
04/05/2017	0075	0078	Unemployment Trust	2,506.62
	0075	0078	Unemployment Trust	0.00
	0075	2178	Flexible Spending Account	0.00
	0075	2178	Flexible Spending Account	0.00
03/29/2017	0075	0073	Chapter 78 Catch Up	179.28
03/29/2017	0075	0073	Chapter 78	15,714.75
	0073	0075	TPAF Shortage	0.00
	6705	0073	Change Order Fund 30 Turf Repair	0.00
	0075	2178	Flexible Spending Account	0.00
	0075	2178	Flexible Spending Account	0.00
			TOTAL	18,400.65

309 ; and

310

311 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education,
 312 County of Burlington, State of New Jersey, that payment of bills on **March 21, 2017 to**
 313 **April 25, 2017** check register are hereby authorized; and

314

315 **BE IT FURTHER RESOLVED** that the Board of Education ratifies to prior issuance of the
 316 above listed hand check(s) and transfer(s).

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 Joseph M. Bucs, President

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 Bruce M. Benedetti
 Interim Business Administrator

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**I. PROVIDING FOR THE BOARD OF EDUCATION'S MONTHLY CERTIFICATION ON
 BUDGETARY MAJOR ACCOUNT/FUND STATUS**

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Springfield Township Board of Education
Jobstown, NJ 08041
Wednesday, April 25, 2017
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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-115-251-298

RESOLUTION PROVIDING FOR THE BOARD OF EDUCATION'S
MONTHLY CERTIFICATION ON BUDGETARY MAJOR ACCOUNT/FUND STATUS
[BOARD SECRETARY'S REPORT]
FOR THE MONTH OF MARCH 2017 PURSUANT TO N.J.A.C. 6A:23-2:11.c)

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 23, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the Board of Education must certify that, to the best of its knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the Springfield Township School District's financial obligations for the remainder to the 2016-2017 Fiscal Year; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that a certification are hereby given, after review of the Line Item Status Report, and upon consultation with the appropriate District officials, to the best of its knowledge no major account or fund has been over expended in violation of New Jersey statutes and code.

***** ***** *****

TOWNSHIP OF SPRINGFIELD
BOARD OF EDUCATION

Joseph M. Bucs, President

ATTEST:

Bruce M. Benedetti
Interim Business Administrator/Board Secretary

J. APPROVAL OF THE REPORT OF THE TREASURER OF SCHOOL MONIES

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-115-251-299

**Springfield Township Board of Education
 Jobstown, NJ 08041
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**RESOLUTION APPROVAL OF THE REPORT OF THE
 TREASURER OF SCHOOL MONIES FOR MARCH 2017
 PURSUANT TO N.J.S.A. 18A:17-36**

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WHEREAS, N.J.S.A. 18:4-14 mandates that all public school districts utilize an accounting system that is consistent with generally accepted accounting principles; and

WHEREAS, the Report of the Treasurer of School Monies serves as a mechanism that allows the treasurer to meet the requirements mandated by N.J.S.A. 18A:17-36 as it provides for an independent accounting of all cash transactions for a given period of time; and

WHEREAS, Amy Lerner, Springfield Township Treasurer of School Monies, has submitted the attached report which has been distributed, reviewed and accepted by the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the **MARCH 2017** Report of the Treasurer of School Monies is hereby accepted and approved.

***** ***** *****

**TOWNSHIP OF SPRINGFIELD
 BOARD OF EDUCATION**

Joseph M. Bucs, President

ATTEST:

 Bruce M. Benedetti
 Interim Business Administrator/Board Secretary

***** *CERTIFICATION OF THE BOARD SECRETARY* *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, April 25, 2017** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Andrew Eaton			X					1
2	Wade Hale, Vice President		X	X					2

**Springfield Township Board of Education
Jobstown, NJ 08041
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3	Kristen Lippincott			X					3
4	Gregory Madia			X					4
5	Michael Ramalho			X					5
6	James Specca	X		X					6
7	Gary Walker			X					7
8	Jennifer Webb			X					8
9	Joseph Bucs, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum =

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PERSONNEL & NEGOTIATIONS

A. RENEWAL OF ANNUAL CONTRACTS

REVISED 4/25/2017
REVISED 4/5/2017

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-115-190-302

**RESOLUTION APPROVING THE AUTHORIZATION TO THE
RENEWAL AND NON-RENEWAL OF ANNUAL CONTRACTS
FOR CERTAIN CERTIFIED AND NON-CERTIFIED STAFF POSITIONS
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT
FOR THE 2017-2018 FISCAL YEAR
WHICH TERM IN UNDERSTOOD TO RUN FROM JULY 1, 2017 to JUNE 30, 2018
AND DESIGNATING SPECIAL REVENUE COMPENSATION SOURCES**

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WHEREAS, N.J.S.A. 18A:27-3 provides that teaching staff members may be employed and their salaries fixed and determined, under contracts, by a board of education for the period from July 1 of the year in which such board shall organize to the succeeding June 30, notwithstanding that the fiscal year of the district or of the municipality in which it is located is the calendar year; and

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WHEREAS, the below listed individuals shall be offered contracts for the 2017-2018 school year:

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RENEWAL OF TENURED CERTIFICATED TEACHING STAFF

Name	Position	FT / PT	Step 17/18	Salary 17/18
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**Springfield Township Board of Education
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Angelastro, Amy	Teacher	FT	MA Step 18	\$84,200
Batchler, Andrea	Teacher	FT	BA Step 19	\$87,602
Browning, Cathryn	Teacher	FT	MA Step 19	\$91,802
Bucko, Cheryl	Teacher	FT	BA Step 18	\$80,000
Carter, Patricia	Teacher	FT	MA Step 15	\$73,000
DeMinco, Jamie	Teacher	FT	MA Step 12	\$66,300
Kolev, Wendy	Teacher	FT	BA Step 14	\$65,200
Linton, Kelly	Teacher	FT	BA Step 18	\$80,000
Luyber, Jonathan	Teacher	FT	MA Step 15	\$73,000
McIntyre, Erica	Teacher	FT	MA Step 6	\$59,600
Millerline, Marisela	Teacher	PT .4	MA Step 9	\$24,840
Pence, Heather	Teacher	FT	BA Step 8 +9	\$57,950
Pine, Barbara	Teacher	FT	BA Step 10	\$59,000
Ricciani, JoAnn	Nurse	FT	BA Step 10	\$59,000
Schleider, Justin	Teacher	FT	MA Step 7	\$60,100
Schweitzer, Rebecca	Social Worker	FT	MA Step 17	\$80,400
Secouler, Sandra	Teacher	FT	BA Step 19	\$87,602
Seitz, Tracy	Teacher	FT	BA Step 19	\$87,602
Sepessy, Patricia	Teacher	FT	BA Step 19	\$87,602
Spennato, Clarene	Teacher	PT .7	BA Step 19	\$61,321
Traino, Ashley	Teacher	FT	MA Step 10	\$63,200
Weir, Catherine	Teacher	FT	MA Step 10	\$63,200

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RENEWAL OF NON-TENURED CERTIFICATED TEACHING STAFF

Name	Position	FT / PT	Step 17/18	Salary 17/18
Bencivengo, Jillian	Teacher	FT	BA Step 3 +9	\$54,950
Bifulco, Bobbi Jo	Teacher	FT	BA Step 5 +27	\$58,050

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Csolak, Bridget	Teacher	FT	MA Step 5	\$59,100
Jarvela, Adam	Teacher	PT .7	BA Step 5	\$38,430
Nims, Samantha	Teacher	FT	BA Step 4	\$39,419*
Roats, Theresa	Teacher	FT	MA Step 3	\$58,100
Shook, Dawn	Teacher	PT .52 <u>PT .56</u>	BA Step 1 +27	\$29,406 <u>\$31,668</u>
Weaver, Chelsea	Teacher	FT	BA Step 3	\$53,900

*Title 1A Split

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NON-RENEWAL OF NON-TENURED CERTIFICATED TEACHING STAFF

Name	Position	FT / PT	Step 17/18	Salary 17/18
Whittaker, Stephanie	Teacher	PT .58	BA Step 1	\$30,972

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RENEWAL OF NON-CERTIFIED INSTRUCTIONAL STAFF

Name	Position	FT / PT	Step 17/18	Salary 17/18
Buffa, Denise	Teacher Assistant	FT 6.75 hours	Step 8	\$22,885
Capra, Annette	Teacher Assistant	PT 4.75 hours	Step 7	\$15,536
Gonzalez, Margaret	Teacher Assistant	PT 4.75 hours	Step 8	\$16,104
Grupp, Virginia	Teacher Assistant	PT 4.75 hours	Step 8	\$16,104
Preisig, Sherry	Teacher Assistant	FT 6.75 hours	Step 6*	\$22,618
Schwarzwalder, Heather	Teacher Assistant	PT 4.75 hours	Step 2	\$13,882
Thorn, Jack	Lunch Aide	PT 2.5 hours	Step 7	\$8,177
Wassall, Karen	Teacher Assistant	FT 6.75 hours	Step 8	\$22,885

*includes \$1200 professional development stipend

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RENEWAL OF NON-CERTIFIED, NON-TENURED CUSTODIAL & MAINTENANCE STAFF

Name	Position	FT / PT	Step 17/18	Salary 17/18
Knewasser, Joseph	Maintenance Worker	FT 8 hours	Step 8	\$41,672

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Lopez, Luis	Custodian	PT 5 hours	Step 8	\$22,793
Polhamus, Danella	Custodian	FT 8 hours	Off Guide	\$48,518*
Webster, John	Custodian	PT 5 hours	Step 5	\$20,688

*includes \$0.50 per hour full-time night custodian differential

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RENEWAL OF NON-ALIGNED PERSONNEL

Name	Position	FT / PT	Salary 17/18
Baer, Sally	Confidential Assistant to the School Business Administrator	PT 20 hours	\$28,392
DeJoseph, Casey	Business Administrator	FT	\$85,000
Dennis, Shawn	Educational Facilities Manager	FT	\$74,258
Dudley, Cassidy	Confidential Administrative Assistant to the Superintendent	FT	\$42,000
Michael, Asia	Director of Curriculum	FT	\$86,436
Stewart, Julie	Confidential Assistant to the School Business Administrator	PT 32 hours	\$27,500
Vaugh, Craig	Chief School Administrator	FT	\$125,000
Webster, Deb	Confidential Administrative Assistant to the Principal	FT	\$39,019

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WHEREAS, the following employees will be paid certain amounts of their annual salary from special revenue grants:

DESIGNATED STAFF FUNDED BY SPECIAL REVENUE FUNDS

Staff Member	Special Revenue Source(s)	Contracted Salary	Special Revenue Amount	% Total Salary
Nims, Samantha	NCLB Title 1 Part A - Grants to LEAs	\$54,400	\$14,981	.275%

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NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools is directed to notify the individuals above mentioned by May 15 and that contracts shall be offered and executed for each approved individual.

BE IT FINALLY RESOLVED that all contract amounts are tentative pending negotiation of a successor agreement.

**Springfield Township Board of Education
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**TOWNSHIP OF SPRINGFIELD
 BOARD OF EDUCATION**

Joseph M. Bucs, President

ATTEST:

 Bruce M. Benedetti
 Interim Business Administrator/Board Secretary

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, April 25, 2017** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Andrew Eaton			X					1
2	Wade Hale, Vice President			X					2
3	Kristen Lippincott			X					3
4	Gregory Madia		X	X					4
5	Michael Ramalho			X					5
6	James Specca	X		X					6
7	Gary Walker			X					7
8	Jennifer Webb							X	8
9	Joseph Bucs, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
 Not Voting due to Conflict. Quorum =

CURRICULUM & TECHNOLOGY

A. APPROVING RETROACTIVE BEDSIDE INSTRUCTION

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

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Springfield Township Board of Education
Jobstown, NJ 08041
Wednesday, April 25, 2017
Minutes – Regular Meeting - 115

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RESOLUTION #16/17-RM-115-150-309

**RESOLUTION APPROVING RETROACTIVE BEDSIDE INSTRUCTION
PURSUANT TO N.J.A.C. 6:28-4.5(c)
FOR A PUPIL IDENTIFIED AS #16/17-KM**

WHEREAS, the Township of SPRINGFIELD Board of Education finds individual circumstances which require District pupils, public and non-public, to receive homebound instruction for periods of time; and

WHEREAS, N.J.A.C. 6:28-4.5(c) provides that instruction shall be provided for pupils confined to a hospital, convalescent home, other medical institution or at residence for at least a two (2) week period of time and determined by the school physician to need home instruction or classified by the child study team as educationally disabled and case law supporting the provided of home instruction to suspended students who posed a substantial danger pursuant to New Jersey case law RR -v- Board of Education of Shore Regional, 109 NJ sup, 337 Chancery Division, 1970; and

WHEREAS, an pupil of the District has been assigned **bedside instruction, provided by Princeton Healthcare System, One Plainsboro Road, Plainsboro, New Jersey 08536, certified staff, while undergoing treatment at Princeton Plainsboro Hospital of Princeton, New Jersey, based upon the recommendation and referral of Jose Vazquez, M.D.;** and

NOW, THEREFORE, BE IT RESOLVED by the Township of SPRINGFIELD Board of Education, County of Burlington, State of New Jersey, that the above homebound instruction is hereby approved at the determined rate of **forty dollars and no cents (\$40.00) per hour;** and

BE IT FURTHER RESOLVED that the bedside instruction period of this subject approval shall begin on **April 6, 2017 through May 18, 2017, inclusive,** and that any and all extensions shall be approved subject to N.J.A.C. 6:28-4.5 (a) 7.

TOWNSHIP OF SPRINGFIELD
BOARD OF EDUCATION

Joseph M. Bucs, President

ATTEST:

Bruce M. Benedetti
Interim Business Administrator/Secretary to the Board

**Springfield Township Board of Education
Jobstown, NJ 08041
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3	Kristen Lippincott			X					3
4	Gregory Madia	X		X					4
5	Michael Ramalho			X					5
6	James Specca		X	X					6
7	Gary Walker			X					7
8	Jennifer Webb			X					8
9	Joseph Bucs, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum =

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POLICIES & PROCEDURES

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MOTION MADE WITH SECOND TO AMEND RESOLUTION RES-300 TO REMOVE POLICY #5111.01

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4	Gregory Madia			X					4
5	Michael Ramalho		X	X					5
6	James Specca			X					6
7	Gary Walker			X					7
8	Jennifer Webb			X					8

**Springfield Township Board of Education
 Jobstown, NJ 08041
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9	Joseph Bucs, President			X					9
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A. APPROVING AMENDMENTS UPON SECOND READING AND ADOPTION

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-115-221-300

**RESOLUTION APPROVING BOARD OF EDUCATION
 2016/2017 POLICY, BYLAWS AND REGULATION REVISIONS
UPON SECOND READING AND ADOPTION**

WHEREAS, with the adoption of policies and procedures, procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration.

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be adopted on second reading by a majority vote of the members of the Board of Education present and voting or may be further revised until consensus is reached; and

WHEREAS, the following is the first reading for revisions to the, which include:

File Code	Name
5111.01	Tuition for Nonresident Students
Policy Guide 2460	Special Education
Regulation Guide 2460	Special Education
Regulation Guide 2460.1	Special Education - Location, Identification, and Referral
Regulation Guide 2460.8	Special Education - Free and Appropriate Public Education
Regulation Guide 2460.9	Special Education - Transition From Early Intervention Programs to Preschool Programs
Regulation Guide 2460.15	Special Education - In-Service Training Needs for Professional and Paraprofessional Staff
Policy Guide 2467	Surrogate Parents and Foster Parents

**Springfield Township Board of Education
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Regulation 5513	Care of School Property
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NOW, THEREFORE, BE IT RESOLVED that the policies and/or amendments included in the said policies and regulation listed above, are hereby approved upon **second reading and adoption.**

Joseph M. Bucs, President

Bruce M. Benedetti
Interim Business Administrator/Board Secretary

B. APPROVING/ABOLISHING BOARD OF EDUCATION 2016/2017 POLICY, BYLAWS AND REGULATION REVISIONS UPON FIRST READING AND INTRODUCTION

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-115-190-303

**RESOLUTION APPROVING/ABOLISHING BOARD OF EDUCATION
 2016/2017 POLICY, BYLAWS AND REGULATION REVISIONS
UPON FIRST READING AND INTRODUCTION**

WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration.

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be adopted on second reading by a majority vote of the members of the Board of Education present and voting or may be further revised until consensus is reached; and

WHEREAS, the following is the first reading for revisions to the, which include:

File Code	Name
0000.01	Introduction
Policy Guide 2320	Independent Study Programs (abolished)
Policy Guide 2415.06	Unsafe School Choice Option
Regulation Guide	Special Education – Instructional Material to Blind or Print-Disabled Students

**Springfield Township Board of Education
 Jobstown, NJ 08041
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2460.16	
Policy Guide 2464	Gifted & Talented Students
Policy Guide 2622	Student Assessment
Policy Guide 3160	Physical Examination
Regulation Guide 3160	Physical Examination
Policy Guide 4160	Physical Examination
Regulation Guide 4160	Physical Examination
Policy Guide 5116	Education of Homeless Children
Regulation Guide 5116	Education of Homeless Children
Policy Guide 7446	School Security Program
Policy Guide 8350	Records Retention

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NOW, THEREFORE, BE IT RESOLVED that the policies and/or amendments included in the said policies and regulation listed above, are hereby approved upon **first reading and introduction**; and

 Joseph M. Bucs, President

 Bruce M. Benedetti
 Interim Business Administrator/Board Secretary

C. REAFFIRMING POLICY 5657 – TRANSGENDER STUDENTS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-115-221-305

**RESOLUTION AFFIRMING APPROVAL OF BOARD OF EDUCATION
 POLICY #5756 – TRANSGENDER STUDENTS**

WHEREAS, the Springfield Township Board of Education adopted policy number 5756 entitled **Transgender Students** on August 16, 2016; and

**Springfield Township Board of Education
 Jobstown, NJ 08041
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WHEREAS, only the Board is authorized to approve policy, and policy number 5756 represents the policy of the Springfield Township School District as approved by the Board pursuant to Resolution #16/17-RM-228-221-123; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Florence Board of Education, County of Burlington, State of New Jersey that Policy 5756 is hereby reaffirmed, in whole and in part, as adopted upon second reading on August 16, 2016.

***** ***** *****

**TOWNSHIP OF SPRINGFIELD
 BOARD OF EDUCATION**

Joseph M. Bucs, President

ATTEST:

 Bruce M. Benedetti
 Business Administrator/Board Secretary

D. AMENDING THE 2017-2018 SCHOOL CALENDAR

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION
RESOLUTION #16/17-RM-115-190-307

**RESOLUTION AMENDING THE 2017-2018 SCHOOL CALENDAR
 PURSUANT TO POLICY 8210 AND ARTICLE III, SECTION BOF THE AGREEMENT BETWEEN THE
 SPRINGFIELD TOWNSHIP BOARD OF EDUCATION AND THE SPRINGFIELD TOWNSHIP
 EDUCATION ASSOCIATION**

WHEREAS, the Board of Education recognizes that the preparation of a school calendar is essential to orderly educational planning and to the efficient operation of the district; and

WHEREAS, the Board shall determine annually the days when the school will be in session for instructional purposes. The school calendar will provide no fewer than one hundred eighty days of instruction. Days on which school is closed for holidays, teachers' institutes, and inclement weather shall not be considered as days in session; and

WHEREAS, a school day shall consist of not less than four hours of actual instruction, except that in an approved Kindergarten, one continuous session of two and one half hours may be considered a full day.

**Springfield Township Board of Education
 Jobstown, NJ 08041
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708 A half-day class shall be considered the equivalent of a full day’s attendance only if the class is in session
 709 for four hours or more, exclusive of recess periods or lunch periods; and

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 711 **WHEREAS,** an approved Kindergarten shall meet the requirements set forth in N.J.A.C. 6A:32-8.3(c) ;
 712 and

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 714 **WHEREAS,** the Commissioner of Education shall annually prescribe a list of religious holidays on which
 715 it shall be mandatory to excuse pupils for religious observance upon the written request signed by the
 716 parent or person standing in loco parentis. Staff members shall avoid, whenever possible, scheduling a
 717 test on a religious holiday commonly observed by residents of the district; and

718
 719 **WHEREAS,** the Superintendent shall in consultation with local associations, annually prepare and submit
 720 to the Board a school calendar no later than May 1. The Board reserves the right to alter the school
 721 calendar when such alteration is feasible and serves the best interests of the pupils of this district; and

722
 723 **WHEREAS,** the following revisions to the 2016-2017 school calendar are hereby recommended for
 724 approval by the Superintendent of Schools:

IN SESSION DAYS LOST	IN SESSION DAY ADDED
Thursday, February 9, 2017	<u>Thursday, April 20, 2017</u>
Tuesday, March 14, 2017	<u>Friday, April 21, 2017</u>

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 727 **WHEREAS,** ARTICLE III, Work Year/Work Day/Work Hours – Support Staff, Section A. provides that
 728 “Staff will be notified by the end of the school year of the calendar for the upcoming school year
 729 comprising the 182 working days.

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 731 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of
 732 Burlington, State of New Jersey that the attached submitted 2017-2018 calendar is hereby approved.

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 739 **Joseph M. Bucs, President**

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 743 Bruce M. Benedetti
 744 Interim Business Administrator

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 747 ***** *CERTIFICATION OF THE BOARD SECRETARY* *****
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**Springfield Township Board of Education
Jobstown, NJ 08041
Wednesday, April 25, 2017
Minutes – Regular Meeting - 115**

749 **IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township
750 Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, April 25,**
751 **2017** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New
752 Jersey.
753

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Andrew Eaton			X					1
2	Wade Hale, Vice President	X	X	X					2
3	Kristen Lippincott			X					3
4	Gregory Madia			X					4
5	Michael Ramalho			X					5
6	James Specca		X	X					6
7	Gary Walker			X					7
8	Jennifer Webb			X					8
9	Joseph Bucs, President			X					9

754 Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
755 Not Voting due to Conflict. Quorum =8
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**MOTION MADE WITH SECOND TO ESTABLISH AN INTEGRATED PRESCHOOL TUITION RATE EQUALING
12.5% OF THE BUDGET STATEMENT ESTIMATED KINDERGARTEN TUITION CALCULATION OF \$20,906**

759 **IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township
760 Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, April 25,**
761 **2017** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New
762 Jersey.
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1	Andrew Eaton			X					1
2	Wade Hale, Vice President	X		X					2
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4	Gregory Madia				X				4
5	Michael Ramalho				X				5
6	James Specca		X	X					6
7	Gary Walker			X					7
8	Jennifer Webb							X	8
9	Joseph Bucs, President			X					9

765 Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
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**Springfield Township Board of Education
Jobstown, NJ 08041
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FACILITIES, SECURITY & TRANSPORTATION
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A. APPROVE CERTAIN APPLICATIONS FOR USE OF FACILITIES

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

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RESOLUTION #16/17-RM-115-190-301

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**RESOLUTION APPROVING CERTAIN APPLICATIONS
FOR USE OF FACILITIES OF THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT**

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WHEREAS, the Board of Education makes available to the general public the use of certain school facilities under administrative controls and rules and regulations; and

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WHEREAS, the below listed entities have filed a "Facilities Use Application" and the necessary documentation has been submitted and reviewed by the Business Administrator/ Secretary to the Board and he recommends approval:

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ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
Softball	3/18/17 – 6/1/17	9 am – 5 pm	Practice	Gymnasium

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NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the attached list of "Facilities Use Applications" is hereby approved.

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Joseph M. Bucs, President

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Bruce M. Benedetti
Interim Business Administrator

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***** *CERTIFICATION OF THE BOARD SECRETARY* *****

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**Springfield Township Board of Education
Jobstown, NJ 08041
Wednesday, April 25, 2017
Minutes – Regular Meeting - 115**

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6	James Specca	X		X					6
7	Gary Walker			X					7
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9	Joseph Bucs, President			X					9

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OLD BUSINESS MATTERS

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NEW BUSINESS MATTERS

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PUBLIC COMMENT #2- SHALL NOT EXCEED THIRTY (30) MINUTES
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Mr. Batchler asked where we are in regards to Overbrook completion.

Mr. Pantano asked if the district is receiving all the state aid that we are supposed to get. He also made a comment regarding the application of fund balance to the debt service rate to clarify the percent of interest with the bond issue. Mr. Pantano also suggested having more descriptive information on the presentation's slide indicating the district's spending trend. He commented that the labels "fund 10, fund 11, etc." can be confusing to the public, as they do not know what that means

RESOLUTION TO HOLD CLOSED SESSION	TIME:	PM
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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-115-230-310

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Springfield Township Board of Education
Jobstown, NJ 08041
Wednesday, April 25, 2017
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**RESOLUTION AUTHORIZING THE SPRINGFIELD TOWNSHIP BOARD OF EDUCATION
TO MEET IN CLOSED EXECUTIVE SESSION
PURSUANT TO THE NEW JERSEY OPEN PUBLIC MEETINGS ACT
PUBLIC LAW 1975, c.231**

WHEREAS, N.J.S.A. 10:4-6 et seq provides that a public body may hold a closed session under certain statutory exceptions to the New Jersey Open Public Meetings Act with a general description of the exceptions being as follows:

1. items forbidden by specific legal action
2. right to receive federal funds
3. invasion of individual privacy
4. collective bargaining negotiations
5. purchase/lease/acquisition of real property
6. items where immediate disclosure would impair public safety
7. investigation of violations of law
8. attorney-client privilege
9. terms and conditions of employment/personnel matters
10. penalty or loss of license to an individual

WHEREAS, the President of the Board of Education has determined that such a circumstance exists which warrants a closed executive session under **item #4** as above indicated and that the conducting of a closed executive session was duly authorized by the adoption of this Resolution. The subject to be discussed is as follows:

Collective Bargaining Agreement – SEHBP
Collective Bargaining Agreement – Negotiation’s Committee Status Update

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, pursuant to N.J.S.A. 10:4-6 et seq, that it meet in executive session closed to the public for the discussion of a matter which falls under a statutory exception to the New Jersey Open Public Meetings Act and that said closed session will be held on **Tuesday, April 25, 2017**; and

BE IT FURTHER RESOLVED the closed executive session discussions will pertain to the above mentioned items and that the minutes of the closed executive session will be disclosed after the Board of Education takes formal action or after the reason for the discussions in closed session no longer exists.

Joseph M. Bucs, President

Bruce M. Benedetti
Interim Business Administrator

**Springfield Township Board of Education
Jobstown, NJ 08041
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CERTIFICATION OF THE BOARD SECRETARY

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5	Michael Ramalho			X					5
6	James Specca	X		X					6
7	Gary Walker			X					7
8	Jennifer Webb			X					8
9	Joseph Bucs, President			X					9

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CLOSED SESSION DISCUSSION

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There was discussion regarding the SEHBP and possibility of HIF enrollment as well as an update regarding the status of negotiations.

RETURN TO OPEN SESSION & ADJOURN	TIME:	9:50 PM
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CERTIFICATION OF THE BOARD SECRETARY

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**Springfield Township Board of Education
 Jobstown, NJ 08041
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7	Gary Walker			X					7
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9	Joseph Bucs, President			X					9

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Respectfully submitted,

 Bruce Benedetti
 Interim School Board Administrator/Board Secretary

SPRINGFIELD TOWNSHIP
 BOARD OF EDUCATION

 Bruce M. Benedetti
 Secretary to the Board

{SEAL}