

CALL TO ORDER	TIME	7:02 P.M.
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A **Regular Meeting** of the Springfield Township Board of Education will be held on **Tuesday, June 20, 2017** at **7:00 p.m.** in the Springfield Elementary School **Media Center**.

PUBLIC NOTICE

“The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.” Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

ROLL CALL OF BOARD MEMBERS AND STAFF

	Board of Education Member	Present	Late	Absent	
1	Andrew Eaton			X	1
2	Wade Hale, Vice President			X	2
3	Kristen Lippincott	X			3
4	Gregory Madia	X			4
5	Michael Ramalho	X			5
6	James Specca	X			6
7	Gary Walker		7:04		7
8	Jennifer Webb	X			8
9	Joseph Bucs, President	X			9

Others present:

- [X] Craig Vaughn, Chief School Administrator
- [] Bruce Benedetti, School Business Administrator / Board Secretary
- [X] Casey DeJoseph, Comptroller
- [] Asia Michael, Assistant Principal
- [] Shawn Dennis, Educational Facilities Manager

PLEDGE OF ALLEGIANCE

The President will lead the Board and the assemblage in the Pledge of Allegiance.

SCHOOL AND COMMUNITY PRESENTATIONS

None.

PUBLIC COMMENT #1 – SHALL NOT EXCEED THIRTY (30) MINUTES

Before a matter is placed on the agenda, Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent.

The Springfield Township BOE welcomes public comment during our public meetings. Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

Statements are limited to two, three minute time periods for a total of six minutes on any one topic. Public Comment #1 is reserved for agenda specific comments or statements and shall not exceed thirty (30) minutes. Public Comment #2 is for general comments or statements.

Mrs. DeJoseph commented on graduation day.

CORRESPONDENCE

Three items of correspondence are in the drive:

1. Document related to Mr. Vaughn's qualitative merit goals
2. Approval of Mrs. DeJoseph's position
3. Document related to the school's recent IDEA Monitoring visit.

SUPERINTENDENT UPDATE & IMPORTANT DATES

Mr. Vaughn commented on graduation and a nice last week of school and provided the Board with reference material related to the proposed school funding formula revision.

There was a brief discussion regarding the proposed school funding formula.

APPROVAL OF MINUTES

Wednesday, May 10, 2017 – Work Session Meeting

Tuesday, May 16, 2017 – Regular Meeting

**Regular Meeting minutes for 5/16/2017 were revised, as per Mr. Bucs' suggestion. The corrected minutes are in the drive for review.*

***** CERTIFICATION OF THE BOARD SECRETARY *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, June 20, 2017** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Andrew Eaton						X		1
2	Wade Hale, Vice President						X		2
3	Kristen Lippincott			X					3

4	Gregory Madia	X		X					4
5	Michael Ramalho		X	X					5
6	James Specca			X					6
7	Gary Walker			X					7
8	Jennifer Webb					X			8
9	Joseph Bucs, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
 Not Voting due to Conflict. Quorum =

SUPERINTENDENT'S REPORT (ENROLLMENT & HIB REPORT)

A. ACCEPTING ENROLLMENT STATISTICS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-171-190-361

**RESOLUTION ACCEPTING ENROLLMENT STATISTICS
 AS PART OF THE REPORT OF THE SUPERINTENDENT OF SCHOOLS AS OF May 2017**

WHEREAS, the Board of Education recognizes the importance of maintaining accurate registers for all students enrolled in the Springfield Township School District; and

WHEREAS, the Board of Education also relies on accurate enrollment counts for such reports as the Application for State School Aid Report, the annual Budget Statements, the annual December 1st Special Education Report, Fall Enrollment Report and the Average Daily Attendance Report; and

WHEREAS, the Superintendent of Schools has received and compiled school registers from each of the schools in the School District which have been cross-checked with active home room rosters and Child Study Team class listings with the resulting summary table being generated:

Expense Account #	Grade Level/Program	Count June 30, 2016	Count May 31, 2017	Difference
11-105-100-101-101-105	Pre-School Regular	9	14	5
11-110-100-101-101-110	Kindergarten	25	28	3
11-120-100-101-101-401	First Grade	25	27	2
11-120-100-101-101-402	Second Grade	28	28	0
11-120-100-101-101-403	Third Grade	24	32	8
11-120-100-101-101-404	Fourth Grade	34	25	-9
11-120-100-101-101-405	Fifth Grade	40	34	-6
11-130-100-101-101-406	Sixth Grade	32	45	13
11-212-100-101-101-100	Multiple Disabled	5	3	-2
11-215-100-101-101-100	Pre-School Disabled PT	5	3	-2
11-000-100-56X-60X-XXX	Out-of-District Placement	2	2	0
	TOTAL	229	241	12

Month	Enrollment	Monthly Change
June 2016	230	
July 2016	225	-5
August 2016	234	+9
September 2016	234	0
October 2016	234	0
November 2016	234	0
December 2016	236	+2
January 2017	242	+6

;and

February 2017	240	-2
March 2017	241	+1
April 2017	241	0
May 2017	241	0
June 2017		

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above enrollment report is hereby accepted upon the certification of the Superintendent of Schools.

B. APPROVING MONTHLY HARASSMENT, INTIMIDATION & BULLYING REPORT

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-171-230-362

**RESOLUTION APPROVING THE MONTHLY HARASSMENT, INTIMIDATION & BULLYING REPORT
FOR THE MONTH OF MAY 2017
PURSUANT TO BOARD OF EDUCATION POLICY 5512**

WHEREAS, the Springfield Township Board of Education believes that a safe and civil environment in school is necessary for students to learn and achieve high academic standards. Since students learn by example, school administrators, faculty, staff, and volunteers are required to demonstrate appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation or bullying. Harassment, intimidation or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe environment. Therefore, the school district will not tolerate acts of harassment, intimidation or bullying; and

WHEREAS, harassment, intimidation or bullying is defined as any gesture, any written, verbal or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic, that takes place on school grounds, at any school-sponsored function or on a school bus, or off school grounds, in accordance with law, that substantially disrupts or interferes with the orderly operation of the school or the rights of other students, and that:

A reasonable person should know, under the circumstances, will have the effect of physically or emotionally harming a student or damaging the students property, or placing a student in reasonable fear of physical or emotional harm to his/her person or damage to his/her property; or has the effect of insulting or demeaning any student or group of students; or creates a hostile educational environment for the student by interfering with the students education or by severely or pervasively causing physical or emotional harm to the student; and

WHEREAS, the results of each investigation shall be reported to the board of education no later than the date of the next board meeting following the completion of the investigation, and include:

1. Any services provided;
2. Training established;
3. Discipline imposed; or
4. Other action taken or recommended by the chief school administrator; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools reports the results of the following harassment, intimidation or bullying incidents for the month of **MAY 2017**:

School Location	# of Cases Reported	# of Cases Confirmed
Springfield Elementary School	0	0

***** **CERTIFICATION OF THE BOARD SECRETARY** *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, June 20, 2017** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Andrew Eaton						X		1
2	Wade Hale, Vice President						X		2
3	Kristen Lippincott			X					3
4	Gregory Madia			X					4
5	Michael Ramalho			X					5
6	James Specca	X		X					6
7	Gary Walker			X					7
8	Jennifer Webb		X	X					8
9	Joseph Bucs, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
 Not Voting due to Conflict. Quorum =

CONTRACT ADMINISTRATION

A. RETROACTIVELY AUTHORIZE ADVERTISEMENT FOR SOLICITATION OF SEALED COMPETITIVE CONTRACTING PROPOSALS FOR AUDITOR SERVICES

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-171-190-385

RESOLUTION RETROACTIVELY AUTHORIZING THE QUALIFIED PURCHASING AGENCY TO ADVERTISE FOR THE SOLICITATION OF SEALED COMPETITIVE CONTRACTING PROPOSALS FOR AUDITOR SERVICES FOR THE 2017-2018 SCHOOL YEAR PURSUANT TO N.J.S.A. 18A:18A-4

WHEREAS, N.J.S.A. 18A:18A-2 provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids (proposals) and to award contracts as permitted by this chapter; and

WHEREAS, N.J.S.A. 18A:18A-4.5 stipulates that a notice of availability of request for proposal documentation shall be published in an official newspaper of the board of education at least twenty (20) days prior to the date established for the submission of proposals; and

WHEREAS, the below listing is the competitive contract authorized for award of proposal for the **auditor services in the 2017-2018 school year:**

Description	Advertisement Date	RFP Opening Date	Award Date
Auditor Services	May 26, 2017	June 14, 2017	June 20, 2017

; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, authorizes the above sealed proposals to be advertised and for the proposal opening to be conducted with the proposal results reported to the Board of Education for action.

***** ***** *****

B. AUTHORIZE EXECUTE PROFESSIONAL SERVICES CONTRACT FOR SUBSTITUTE NURSING SERVICES WITH BAYADA PEDIATRICS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-171-213-330

RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO EXECUTE A PROFESSIONAL SERVICES CONTRACT FOR SUBSTITUTE NURSING SERVICES WITH BAYADA PEDIATRICS FOR THE 2017-2018 SCHOOL YEAR

WHEREAS, N.J.S.A. 18A:18A-5 a.(1) provides for exceptions to the requirements for advertising of certain school contracts and professional services; and

WHEREAS, N.J.S.A. 18A:18A-2 (h.) defines "professional services" to mean services rendered or performed by a person authorized by law to practice as regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training. Professional services also means services rendered in the performance of work that is original and creative in character in a recognized field of artistic endeavor; and

WHEREAS, the Township of Springfield Board of Education recognizes the need for the professional services of substitute nursing; and

WHEREAS, **BAYADA PEDIATRICS, 521 Fellowship Road, Mt Laurel NJ 08054,** is duly qualified by experience and qualifications to perform the professional services stipulated in this Resolution; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to

execute a contract for professional services with **BAYADA PEDIATRICS of Mt Laurel, New Jersey**, in an amount not-to-exceed **fifty five dollars (\$55)** per hour; and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:18A.5a(1) the Business Administrator/Secretary to the Board shall publish a legal notice of the award of this professional services contract and ensure that the awarding Resolution is available for public inspection at the Office of the Business Administrator/Secretary to the Board during normal business hours.

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CERTIFICATION OF AVAILABILITY OF FUNDS

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-000-213-300-104-103	
Account Title	NURSE SUB PAY	
Certification Date	May 23, 2017	
Beginning Balance		\$2,750.00
Contract Encumbrance Account		(2,750.00)
Ending Balance		\$0.00

Fiscal Notes:

C. AUTHORIZE EXECUTE TECHNICAL SERVICES AGREEMENT FOR BUDGETARY ACCOUNTING SYSTEM WITH ASBURY PARK

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-171-251-373

RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO EXECUTE TECHNICAL SERVICES AGREEMENT FOR A BUDGETARY ACCOUNTING SYSTEM WITH THE ASBURY PARK BOARD OF EDUCATION FOR THE 2017-2018 SCHOOL YEAR

WHEREAS, N.J.S.A. 18A:18A-14.2 provides that any board of education may contract or lease provide electronic data processing services for the board of education of another school district, and may undertake with such other board of education the joint operation of electronic data processing of their several official records and other information relative to their official activities, services and responsibilities; and

WHEREAS, the Township of Springfield Board of Education, Burlington County, has developed and maintained a contractual relationship with the Asbury Park ITC, Asbury Park, New Jersey, pursuant to N.J.S.A. 18A:18A-14.2 and wishes to renew said contracts as a cost effective way to provide basic electronic data processing for the School District.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute the below contract agreements, for the period of **July 1, 2017 to June 30, 2018**, with Asbury Park ITC, Asbury Park, New Jersey for the following services in the amounts indicated:

SERVICE	AMOUNT
Annual License Fee – Budgetary Accounting System (BAS)	3600.00
Annual License Fee – Payroll/Personnel System (PPS)	3600.00
TOTAL CONTRACTED SERVICES	7200.00

CERTIFICATION OF AVAILABILITY OF FUNDS

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-000-251-340-432-112	
Account Title	BUS OFF FINANCE SRV	
Certification Date	May 23, 2017	
Beginning Balance		3600.00
Contract Encumbrance Account		-3600.00
Ending Balance		0.00

Fiscal Notes:

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-000-251-340-433-112	
Account Title	BUS OFF PAYROLL SRV	
Certification Date	May 23, 2017	
Beginning Balance		3600.00
Contract Encumbrance Account		-3600.00
Ending Balance		0.00

Fiscal Notes:

D. AUTHORIZE EXECUTE TECHNICAL SERVICES CONTRACT FOR POLICY ALERT SUPPORT SERVICES WITH STRAUSS ESMAY ASSOCIATES, LLP

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-171-252-386

RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO EXECUTE A TECHNICAL SERVICE AGREEMENT FOR POLICY ALERT SUPPORT SERVICES WITH STRAUSS ESMAY ASSOCIATES, LLP FROM JULY 1, 2017 ENDING JUNE 30, 2018

WHEREAS, the School District requires the services of a Policy Alert and Support Service subscription to which provides new and revised policy and regulation guides to maintain compliance with new and/or revised laws, codes, etc.; and

WHEREAS, Strauss Esmay Associates, LLP 1886 Hinds Rd Ste 1, Toms River, NJ 08753 is duly qualified to perform said services.

WHEREAS, the following are the detailed specifications of the Policy Alert Support Services:

1. Policy Alerts mailed to the school district throughout the year that provide new and revised Policy and Regulation Guides.
2. Eleven issues of the ***New Jersey School Digest***.
3. One user access to **Educational Law Access for New Jersey Online (ELANOnline)**
4. **Educational Law Access for New Jersey (ELAN)**, a computer database that contains school district's policies and regulation.
5. Annual Policy Seminar, a full day conference on current legal, policy, and educational issues affecting education for two members of the district.
6. Unlimited consultation to client school districts on policy issues; and
7. An annual Policy Alert and Support Service (PASS) subscription.
8. **DISTRICTOnline** access.
9. Access to both **PUBLICACCESSOnline** and **PUBLICACCESSOnline – Regulations**.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract agreement, for the period of **July 1, 2017 to June 30, 2018**, with the **Strauss Esmay Associates, LLP, Toms River, NJ**

BE IT FINALLY RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the President and Business Administrator/Secretary to the Board are hereby authorized to execute a payment for the above contract for the **2017-2018** school year.

CERTIFICATION OF AVAILABILITY OF FUNDS

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-000-230-340-517-111	
Account Title	STRAUSS ESMAY SRV	
Certification Date	May 23, 2017	
Beginning Balance		\$4,585.00
Contract Encumbrance Account		(4,585.00)
Ending Balance		\$0.00

E. AUTHORIZE EXECUTE PROFESSIONAL SERVICES CONTRACT FOR BOARD AUDITOR

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-171-230-329

RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO EXECUTE A PROFESSIONAL SERVICES CONTRACT FOR THE SERVICES OF A BOARD AUDITOR TO CERTIFY COMPLIANCE WITH REQUIREMENTS FOR INCOME TAX PURSUANT TO N.J.A.C. 6A: 23A-4.2 AND CERTIFY A TRANSFER OF FUNDS

WHEREAS, N.J.S.A. 18A:18A-5 a.(1) provides for exceptions to the requirements for advertising of certain school contracts and professional services; and

WHEREAS, N.J.S.A. 18A:18A-2 (h.) defines "professional services" to mean services rendered or performed by a person authorized by law to practice as regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal

course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training. Professional services also means services rendered in the performance of work that is original and creative in character in a recognized field of artistic endeavor; and

WHEREAS, the Township of Springfield Board of Education recognizes the need for the professional services of a board auditor to comply with provisions of N.J.A.C. 6A:23A-4.2; and

WHEREAS, **Holman, Frenia, Allison P.C., 618 Stokes Road, Medford, New Jersey 08055**, is duly qualified by experience and qualifications to perform the professional services stipulated in this Resolution; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract for professional audit and filing services with the **Holman, Frenia, Allison P.C., Medford, New Jersey**, in an amount not-to-exceed **eighteen thousand dollars (\$18,000)** for the **2017-2018** school year; and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:18A.5a(1) the Business Administrator/Secretary to the Board shall publish a legal notice of the award of this professional services contract and ensure that the awarding Resolution is available for public inspection at the Office of the Business Administrator/Secretary to the Board during normal business hours.

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CERTIFICATION OF AVAILABILITY OF FUNDS

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-000-230-332-402-112	
Account Title	ACCOUNTANT AUDIT SRV	
Certification Date	June 19, 2017	
Beginning Balance		\$17,400.00
Contract Encumbrance Account		(18,000.00)
Revised Balance		(\$ 600.00)
Transfer Fr Account Number	11-000-230-331-000-000	
Transfer Fr Account Title	LEGAL BOARD SOL SRV	
Transfer Fr Opening Balance		\$6,545.62
Transfer Fr/To Amount		(\$ 600.00) \$600.00
Transfer Fr Ending Balance		\$5,945.62
Ending Balance		\$0.00

Fiscal Notes:

 Bruce M. Benedetti
 Business Administrator/Board Secretary

***** ***** *****
CERTIFICATION OF THE PUBLIC AGENCY COMPLIANCE OFFICER

IT IS HEREBY CERTIFIED that the awarded company/firm has been served with all proper notification regarding the requirements of Public Law 1975, c.127, and that the Township of Springfield Board of Education directs that the executed notice be made part of the project, service or procurement contract which is the subject of this award.

 Bruce M. Benedetti
 Public Agency Compliance Officer

Business Administrator/Secretary to the Board

CERTIFICATION OF THE BOARD SECRETARY

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, June 20, 2017** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Andrew Eaton						X		1
2	Wade Hale, Vice President						X		2
3	Kristen Lippincott		X	X					3
4	Gregory Madia			X					4
5	Michael Ramalho			X					5
6	James Specca		X	X					6
7	Gary Walker			X					7
8	Jennifer Webb			X					8
9	Joseph Bucs, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
 Not Voting due to Conflict. Quorum =

FINANCE & BUDGET

A. APPROVING THE ANTICIPATED REVENUE REPORT

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-171-251-363

**RESOLUTION APPROVING THE ANTICIPATED REVENUE REPORT
 OF THE BUSINESS ADMINISTRATOR/SECRETARY TO THE BOARD
 FOR THE MONTH OF MAY 2017 PURSUANT TO N.J.A.C. 6:23-2.11(c)2**

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that the board secretary report monthly to the board of education changes in anticipated revenue amounts and sources; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached revenue statement reports change in anticipated revenue is hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.11(c)2.

**MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD
 REPORT ON CHANGES IN ANTICIPATED REVENUE**

Pursuant to N.J.S.A. 6:20-2.11(c)2, I report the following **MAY 31, 2017** changes in anticipated revenue amounts and sources as noted on the submitted revenue report.

Bruce M. Benedetti
Business Administrator/Board Secretary

B. CERTIFYING THAT ANY REMITTANCE TO PURCHASE ORDERS GREATER THAN THE APPROVED PURCHASE ORDER AMOUNT

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-171-251-364

RESOLUTION CERTIFYING THAT ANY REMITTANCE TO PURCHASE ORDERS GREATER THAN THE APPROVED PURCHASE ORDER AMOUNT SHALL BE DETAILED THROUGH THE APPROVAL OF THE MONTHLY CREDIT/DISBURSEMENT REPORT PURSUANT TO N.J.A.C. 6A:23A-6.10 AND THAT THE BELOW REPORT IS FOR THE MONTH OF MAY 2017

WHEREAS, N.J.A.C.6A:23A-6.10 provides that “a school district and county vocational school board shall adopt a policy establishing the approval process for any remittance of payment for invoice amounts greater than the approved purchase order; and

WHEREAS, the policy shall require the Business Administrator/Secretary to the Board to identify and investigate, if necessary, the reason for any increase to a purchase order. If it is found that such an increase is warranted, the Business Administrator/Secretary to the Board shall either approve a revision to the original purchase order with the reason noted, approve the issuance of a supplemental purchase order for the difference, or cancel the original purchase order and issue a new purchase order. If it is found that such an increase is not warranted, the purchase order shall be canceled and the goods returned. In no instance shall an adjustment be made to a purchase order that changes the purpose or vendor of the original purchase order or a bid award price; and

WHEREAS, the Business Administrator/Secretary to the Board shall review, on a monthly basis, edits/change reports, in particular the Credit/Disbursement Report, listing all payments made in excess of the originally approved purchase order amount to ensure that all payments are properly made are properly authorized prior to the commitment of any bill list disbursements; and

WHEREAS, a Credit-Disbursement Report has been developed by the School District’s accounting software vendor, Asbury Park Computer Center, and said report is attached herein which details any changes in purchase order amounts; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached **MAY 2017** Credit-Disbursement Report detailing the changes is hereby approved and that any and all adjustments against Board of Education obligations therein enumerated for equipment, material and supplies, furnished and delivered and for work done and performed and certified as correct by the Secretary of the Board of Education, and when funds are available; and

BE IT FURTHER RESOLVED that the following summary details any and all adjustments to purchase orders disbursed during the month:

Account #	PO #	Vendor #	Liquidated	Paid	Excess	%
None						

Reason For Excess:

; and

BE IT FINALLY RESOLVED that a copy of the above Report shall be placed in the permanent minutes of the Board of Education.

C. CERTIFYING THAT NO ADVERTISED APPROPRIATION EXCEEDS THE TEN PERCENT (10%) TRANSFER LIMIT

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-171-251-365

**RESOLUTION CERTIFYING THAT NO ADVERTISED APPROPRIATION
EXCEEDS THE TEN PERCENT (10%) TRANSFER LIMIT
FOR THE MONTH OF MAY 2017
ESTABLISHED PURSUANT TO PUBLIC LAW 2004, C. 73
AND RECOGNIZING THE SUBMISSION TO THE EXECUTIVE COUNTY BUSINESS OFFICIAL
A REQUEST FOR APPROVAL OF THE TRANSFER THAT EXCEED TEN PERCENT**

WHEREAS, Public Law 2004, C. 73 requires New Jersey Department of Education Commissioner approval of transfers in any general fund account greater than ten percent (10%) on a cumulative basis; and

WHEREAS, a report has been developed by the School District's accounting software vendor, Asbury Park Computer Center and said report is attached herein; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached MAY 2017 monthly transfer report detailing the percentage change in transfers is hereby approved; and

BE IT FINALLY RESOLVED that a copy of the report shall be placed in the permanent minutes of the Board of Education.

D. CERTIFYING THE EWEG REIMBURSEMENT REQUESTS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION#16/17-RM-171-251-366

**RESOLUTION CERTIFYING THE EWEG REIMBURSEMENT REQUESTS
FOR THE MONTH ENDING MAY 31, 2017**

WHEREAS, when the district is a sub-grantee of grants awarded by the Federal government to the State of New Jersey the district shall submit reimbursement requests using the Electronic Web-Enabled

Grant (EWEG) System. Expenditures must be supported by documentation at the sub-grantee level. Documentation for salary expenditures will be according to the applicable federal circular. Expenditures must be for allowable costs. Expenditures must be related to the sub-grantee's cost objectives. Expenditures will be reviewed to determine that:

- A. Adequate description of expenditures is provided;
- B. No new budget category is created; and
- C. Reimbursement does not exceed the allowable threshold for an amendment as a result of cumulative transfers among expenditure categories; and

WHEREAS, Reimbursement requests will be certified by the board as being in accordance with approved grant applications as evidenced by the review of a monthly disbursement report. EWEG reimbursement requests will meet New Jersey Department of Education time lines and deadlines; and

WHEREAS, the Business Administrator/Secretary to the Board has submits to the Board the following summary for the period ending **MAY 31, 2017** for review and certification; and

YEAR	ACCT	GRANT	FUNC	OBJ	DESCRIPTION	AMOUNT	TOTAL
16-17	231	TITLE1A	100	101	SALARIES OF TEACHERS	1548.54	
				610	GENERAL SUPPLIES		
					TOTAL 100 SERIES		1548.54
			200	200	PERSONAL SRV EMP BENEF		
				500	OTHER PURCHASED SERVICES		
					TOTAL 200 SERIES		
					MONTHLY TOTAL		1548.54
16-17	250	IDEA BSC	100	565	TUIT COUNTY SPEC SERV		
				566	TUIT PRIV HAND IN STATE	4064.80	
					TOTAL 100 SERIES		4064.80
			200	300	PURCH PROF/TECH SVS	84.48	
					TOTAL 200 SERIES		84.48
					MONTHLY TOTAL		4149.28
16-17	251	IDEA PSD	100	565	TUIT COUNTY SPEC SERV		
					TOTAL 100 SERIES		
					MONTHLY TOTAL		
16-17	270	TITLE 2A	200	300	PURCH ED/PROF/TECH SVS		

					TOTAL 200 SERIES		
					MONTHLY TOTAL		
16-17	450	OTH FED	200	300	PURCH ED/PROF/TECH SVS	3832.80	
					TOTAL 200 SERIES		3832.80
					MONTHLY TOTAL		3832.80
TOTAL - ALL GRANTS							9530.62

REIMBURSEMENT SUMMARY

GRANT PROGRAM	YEAR	TOTAL FUNDS AVAILABLE	EXPENDITURES TO DATE	PRESENT ENCUMB	REMAIN BALANCE
TITLE1A	16-17	28672.00	25204.11	3468.49	0.00
IDEA BSC	16-17	73738.00	61618.40	10394.40	1725.20
IDEA PSD	16-17	5021.00	5021.00	0.00	0.00
TITLE 2A	16-17	4576.00	4576.00	0.00	0.00
OTH FED	16-17	4279.00	1172.72	0.00	3106.28
TOTAL		116,286.00	97,592.23	13,862.89	4,831.48

Fiscal Note:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the EWEG submissions as above listed.

***** ***** *****

E. APPROVING THE MONTHLY CERTIFICATION OF GRANT EXPENDITURES

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-171-251-367

**RESOLUTION APPROVING THE MONTHLY CERTIFICATION OF GRANT EXPENDITURES
AS OF MAY 31, 2017 FOR THE 2016-2017 PROGRAM YEAR
PURSUANT TO BOARD OF EDUCATION STANDARD OPERATING PROCEDURE 3-003
TO MONITOR THE % OF EXPENDITURE TO CONTROL CARRY-OVER WAIVER REQUESTS**

**UNDER GUIDANCE OF THE NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
FISCAL MANAGEMENT - RESTRICTED REVENUES**

WHEREAS, Standard Operating Procedure 3-003 provides for the mechanism for Board of Education monitoring of restricted revenue expenditure levels as the Board of Education must ensure that restricted revenue accounts must be appropriated and fully expended in a timely manner and in accordance with grant allocations/budgets; and

WHEREAS, the New Jersey Quality Single Accountability Continuum (NJQSAC) - District Performance Review - D. Restricted Revenues - Sections 1.b. and 1.d provide the following guidance:

- 1.b. Grant funds are spent as budgeted. Amendments and budget modifications are completed for changes that exceed the applicable threshold (entitlement grants - lesser of 10% or \$50,000; discretionary grants - lesser of 10% or \$10,000;
- 1.d. At least 85 percent of the NCLB and IDEA grant funds are expended in one year. For Title I, a waiver to carry over more than 15% has not been requested within the last three years;

; and

WHEREAS, the Business Administrator/Secretary to the Board reports the following:

GRANT	GAAP ACCT	YEAR	CURRENT APPROPR	TOTAL EXPENDED	TOTAL ENCUMBERED/ CARRYOVER	UNEXPENDED DOLLAR BALANCE	UNEXPENDED PERCENT BALANCE
TITLE 1A	20-231	16-17	28672.60	25204.11	3468.49	0	0%
IDEA BSC	20-250	16-17	73738.00	61618.40	10394.40	1725.20	2%
IDEA PSD	20-251	16-17	5021.00	5021.00	0.00	0.00	0%
TITLE 2A	20-270	16-17	4576.00	4576.00	0.00	0.00	0%
REAP	20-294	16-17	4279.00	1172.72	0.00	3106.28	72%

; and

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above summary represents the monthly certification of grant expenditures for the program year **2016-2017** No Child Left Behind, IDEA Part B, REAP Grant; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to the responsible staff and said staff shall provide the Board of Education with a detailed explanation for any grants that will exceed the fifteen percent (15%) waiver amount at the end of the program year.

***** ***** *****

F. PROVIDING FOR A SECRETARY TO THE BOARD'S MONTHLY CERTIFICATION OF BUDGETARY LINE ITEM STATUS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-171-251-368

RESOLUTION PROVIDING FOR A SECRETARY TO THE BOARD'S MONTHLY CERTIFICATION OF BUDGETARY LINE ITEM STATUS FOR THE MONTH OF MAY 2017 PURSUANT TO N.J.A.C. 6:20-2.13(d) AND N.J.S.A. 18A:22.8.1

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the certification of the Secretary to the Board must demonstrate that no budgetary line item account, which are understood by the rule to be the advertised section of the New Jersey Department of Education prescribed budget, has obligations and contractual orders which exceed annual appropriations for said line item accounts in accordance with the Monthly Line Item Budget Report; and

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the below certification are hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.13(d) and N.J.S.A. 18A:22.8.1.

MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD BUDGETARY LINE ITEM STATUS

Pursuant to N.J.S.A. 6:20-2.13(d), I certify that as of **May 31, 2017** no budgetary line item account has obligations and payments, understood as contractual orders, which in total exceed the amount appropriated by the Township of Springfield Board of Education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8.1.

Bruce M. Benedetti
Business Administrator/Secretary to the Board

G. RATIFYING THE TRANSFER OF FUNDS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-171-251-369

RESOLUTION RATIFYING THE TRANSFER OF FUNDS FOR MAY 2017

PURSUANT TO N.J.S.A. 18A:22-8

WHEREAS, N.J.S.A. 18A:22-8, designates the Superintendent of Schools to approve transfers among line items between meetings of the Board of Education; and

WHEREAS, it became necessary to transfer funds among certain line items between the monthly meetings of in the month of **MAY 2017**, recorded as adjustments according to the attached report, so as to provide for the thorough and efficient education of Springfield Township School District pupils; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached transfers are hereby ratified.

***** ***** *****

H. AUTHORIZING THE PAYMENT OF BILLS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-171-251-370

**RESOLUTION AUTHORIZING THE PAYMENT OF BILLS
OF THE GENERAL ACCOUNTS AS CONTAINED
ON THE CHECK REGISTER FOR MAY 31, 2017
AND ALL BANK/WIRE TRANSFERS FOR THE MONTH OF MAY 2017**

WHEREAS, the Business Administrator/Secretary to the Board has submitted a computer printout of the checks registered for payment for the period of **May 16, 2017 to June 20, 2017**; and

WHEREAS, this a summary table of check register that is provided in the addendum section of the subject minutes:

FUND	EXPENSE	DESCRIPTION	# OF INVOICES	AMOUNT
10		FICA REIMBURSEMENT – 05/01 – 05/15	1	7299.43
10		FICA REIMBURSEMENT – 05/16 – 05/30	1	7326.77
		TOTAL FUND 10	2	14626.20
11	11-000-XXX	UNDISTRIBUTED EXPEND	38	68039.80
	11-150-XXX	REGULAR – HOME INS	1	160.00
	11-190-XXX	REGULAR PROGRAM UNDISTR	9	3168.09
	11-213-XXX	RESOURCE ROOM	0	0.00
	11-215-XXX	PRESCH. DISAB. PART-TIME	1	2240.00
	11-230-XXX	BASIC SKILLS/REMEDIATION	49	73607.89
	11-403-XXX	OTHER INSTR PROGRAMS	0	00.00
	11-999-XXX	POSTING ACCOUNTS	0	0.00
			0	0.00
11	11-000-291	SESHBP PAYMENT – 05/02/2017	1	76893.32
		TOTAL FUND 11		224109.10
12	12-000-400	FACILITIES ACQUISITION	0	0.00
		TOTAL FUND 12	0	0.00
20	20-231-XXX	TITLE 1A	3	1501.26

	20-250-XXX	IDEA BASIC	2	9544.40
	20-251-XXX	IDEA PRE-SCHOOL	0	0.00
	20-270-XXX	TITLE 2A	0	0.00
	20-450-XXX	REAP	0	0.00
		TOTAL FUND 20		11,045.66
30	30-000-XXX	UNDIST EXPENDITURE	0	0.00
		TOTAL FUND 30	0	0.00
40	40-701-510	INTEREST ON BONDS	0	0.00
		TOTAL FUND 40	0	0.00
62	62-910-310	SCHOOL NUTRITION	5	6835.53
		TOTAL FUND 62	5	6835.53
81	81-190-100	UNEMPLOYMENT TRUST	0	0.00
		TOTAL FUND 81	0	0.00
82	82-000-520	FLEXIBLE SPENDING	0	0.00
		TOTAL FUND 82	0	0.00
90	90-000-100	PAYROLL/AGENCY	0	0
		TOTAL FUND 90	0	0
95	95-40X-210	STUDENT ACTIVITY	1	56.96
		TOTAL FUND 95	1	56.96

WHEREAS, the Board of Education wishes to authorize payment of said bills and to ratify the prior payment of obligations through the issuance of **current fund hand checks** for the following:

DATE	FR ACCT #	TO ACCT #	PAYEE	AMOUNT
			NONE	
			TOTAL	

; and

WHEREAS, the New Jersey Quality Single Accountability Continuum (hereinafter "NJQSAC"), District Performance Review, B. Financial and Budgetary Control, Section j. requires that "Manual checks represent less than one percent of the checks issued on an annual basis (interfund payments are excluded from this requirement.). The following table monitors the issuance of manual checks as a percentage of checks issued to ensure compliance with NJQSAC:

MONTH	BILL LIST \$	MANUAL CK \$	TOTAL CK \$	MANUAL CK %
Jul 2016	0.00	0.00	0.00	0.00%
Aug 2016	142,242.19	0.00	142,242.19	0.00%
Sep 2016	181,368.74	0.00	181,368.74	0.00%
Oct 2016	124,323.87	0.00	124,323.87	0.00%
Nov 2016	118,400.27	0.00	118,400.27	0.00%
Dec 2016	182,901.45	0.00	182,901.45	0.00%
Jan 2017	262,682.27	0.00	262,682.27	0.00%
Feb 2017	309,064.15	0.00	309,064.15	0.00%
Mar 2017	79,227.69	0.00	79,227.69	0.00%
Apr 2017	91,656.61	0.00	91,656.61	0.00%
May 2017	68,566.83	0.00	68,566.83	0.00%
Jun 2017	91,546.04	0.00	91,546.04	0.00%
TOTAL	1,651,980.11	0.00	1,651,980.11	0.00%

; and

WHEREAS, the below bank transfer(s) are for payroll and agency accounts during the month of **May 2017** for the following:

DATE	FR ACCT #	TO ACCT #	PAYEE	AMOUNT
05/11/2017	0073	0074	PAYROLL	83210.48
05/11/2017	0073	0075	AGENCY WITHHOLDING	67508.36
			TOTAL	150718.84
05/25/2017	0073	0074	PAYROLL	115617.06
05/25/2017	0073	0075	AGENCY WITHHOLDING	81055.80
			TOTAL	196672.86

; and

WHEREAS, the Board of Education wishes to authorize interfund bank transfers during the month of **May 2017** for the following:

DATE	FR ACCT #	TO ACCT #	PAYEE	AMOUNT
	0075	0078	Unemployment Trust	0.00
	0075	0078	Unemployment Trust	0.00
4/28/2017	0075	2178	Flexible Spending Account	157.50
5/15/2017	0075	2178	Flexible Spending Account	157.50
4/28/2017	0075	0073	Chapter 78 Catch Up	179.28
4/28/2017	0075	0073	Chapter 78	16,340.38
	0073	0075	TPAF Shortage	0.00
	6705	0073	Change Order Fund 30 Turf Repair	0.00
	0075	2178	Flexible Spending Account	0.00
	0075	2178	Flexible Spending Account	0.00
			TOTAL	16,834.66

; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that payment of bills on **May 16, 2017 to June 20, 2017** check register are hereby authorized; and

BE IT FURTHER RESOLVED that the Board of Education ratifies to prior issuance of the above listed hand check(s) and transfer(s).

***** ***** *****

I. PROVIDING FOR THE BOARD OF EDUCATION'S MONTHLY CERTIFICATION ON BUDGETARY MAJOR ACCOUNT/FUND STATUS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-171-251-371

**RESOLUTION PROVIDING FOR THE BOARD OF EDUCATION'S
MONTHLY CERTIFICATION ON BUDGETARY MAJOR ACCOUNT/FUND STATUS
[BOARD SECRETARY'S REPORT]
FOR THE MONTH OF MAY 2017 PURSUANT TO N.J.A.C. 6A:23-2:11.c)**

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 23, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the Board of Education must certify that, to the best of its knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the Springfield Township School District's financial obligations for the remainder to the **2016-2017** Fiscal Year; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that a certification are hereby given, after review of the Line Item Status Report, and upon consultation with the appropriate District officials, to the best of its knowledge no major account or fund has been over expended in violation of New Jersey statutes and code.

***** ***** *****

J. APPROVAL OF THE REPORT OF THE TREASURER OF SCHOOL MONIES

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-171-251-372

**RESOLUTION APPROVAL OF THE REPORT OF THE
TREASURER OF SCHOOL MONIES FOR MAY 2017
PURSUANT TO N.J.S.A. 18A:17-36**

WHEREAS, N.J.S.A. 18:4-14 mandates that all public school districts utilize an accounting system that is consistent with generally accepted accounting principles; and

WHEREAS, the Report of the Treasurer of School Monies serves as a mechanism that allows the treasurer to meet the requirements mandated by N.J.S.A. 18A:17-36 as it provides for an independent accounting of all cash transactions for a given period of time; and

WHEREAS, Amy Lerner, Springfield Township Treasurer of School Monies, has submitted the attached report which has been distributed, reviewed and accepted by the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the **MAY 2017** Report of the Treasurer of School Monies is hereby accepted and approved.

***** *CERTIFICATION OF THE BOARD SECRETARY* *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, June 20, 2017** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Andrew Eaton						X		1
2	Wade Hale, Vice President						X		2
3	Kristen Lippincott			X					3
4	Gregory Madia	X		X					4
5	Michael Ramalho			X					5
6	James Specca		X	X					6
7	Gary Walker			X					7
8	Jennifer Webb			X					8
9	Joseph Bucs, President				X				9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum =

APPOINTMENT OF SPECIAL PERSONNEL SERVICES

A. APPOINT CHEMICAL HYGEINE OFFICER

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-171-RM-261-380

**RESOLUTION APPROVING THE CHEMICAL HYGIENE OFFICER DESIGNEES
FOR THE TOWNSHIP OF SPRINGFIELD SCHOOL DISTRICT
PURSUANT TO 29 CFR PART 1910.1450**

WHEREAS, pursuant to Code of Federal Regulations (CFR) 29 Part 1910.1450, an employer shall develop and implement a written program which sets forth procedures, equipment, personal protective equipment and work practices that are capable of protecting employees from the health hazards presented by hazardous chemicals used in that particular workplace; and

WHEREAS, pursuant to CFR 29 Part 1910.1450(e) a Chemical Hygiene Officer shall be designated by the employer who is a qualified employee by training or experience to provide technical guidance in the development and implementation of the provisions of the Chemical Hygiene Plan; and

WHEREAS, the Superintendent of Schools makes the recommendation that the Chemical Hygiene Officer Designees for the **2017-2018 school year** shall be the **Shawn Dennis, Educational Facilities Manager**; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, accepts the recommendation of the Superintendent of Schools that be appointed as the **Shawn Dennis, Educational Facilities Manager** for the Township of Springfield School District for the period of time from **July 1, 2017 to June 30, 2018**.

B. APPOINT RIGHT-TO-KNOW DESIGNEE

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-171-RM-261-381

**RESOLUTION APPROVING THE RIGHT TO KNOW DESIGNEE
FOR THE TOWNSHIP OF SPRINGFIELD SCHOOL DISTRICT
PURSUANT TO N.J.A.C. 8:59**

WHEREAS, pursuant to N.J.A.C. 8:59 each local education agency shall ensure that the certain activities and requirements for recordkeeping, training, notifications and warnings are completed as specified in the Worker and Community Right to Know Act and that the agency shall designate a person to ensure that requirements under this section are properly implemented; and

WHEREAS, the Superintendent of Schools makes the recommendation that the Right to Know Designee for the **2017-2018 school year** shall be the **Shawn Dennis, Educational Facilities Manager**; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, accepts the recommendation of the Superintendent of Schools that **Shawn Dennis, Educational Facilities Manager** be appointed as the **Right to Know Designee** for the Township of Springfield School District for the period of time from **July 1, 2017 to June 30, 2018**.

C. APPOINT DISTRICT AND SCHOOL COORDINATOR

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-171-RM-221-382

RESOLUTION DESIGNATING THE APPOINTMENT OF DISTRICT A DISTRICT TEST COORDINATOR AND THE SCHOOL COORDINATOR FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT FOR THE 2017-2018 SCHOOL YEAR

WHEREAS, the Board of Education understands that state mandated testing protocol requires the designation of a district-wide test coordinator and individual school coordinator; and

WHEREAS, the general requirements for each position are below delineated and it is understood that additional duties may be required for specific tests:

DISTRICT TEST COORDINATOR

1. Serves as the district contact person for all testing
2. Maintains test security and notification for any missing materials
3. Organizes and conducts school coordinator training sessions
4. Receives and distributes all test materials to school coordinators
5. Serves as a resource to the school coordinators throughout testing periods
6. Monitors test administration to verify that prescribed procedures are used
7. Directs collection of test materials from schools
8. Arranges for required signatures and return of testing materials including security forms

SCHOOL COORDINATOR

1. Conducts all necessary scheduling and training within the school
2. Serves as school contact person for all test administration plans and procedures
3. Maintains test security and notification of materials lost and shortages
4. Attends school coordinator training
5. Selects examiners and proctors
6. Schedules and conducts training sessions for examiners
7. Advises proctors of their duties and responsibilities
8. Makes advance announcements concerning testing
9. Schedules and test locations and sessions
10. Receives and inventories all test materials from district test coordinator
11. Establishes and maintains test security procedures
12. Distributes test materials to examiners
13. Prepares roster of students to be tested
14. Supervises preparation of answer folders

15. Supervises testing and ensures proper test administration procedures
16. Receives test materials from examiners
17. Verifies that answer folder was completed for each student tested
18. Reviews answer folder to verify accuracy of student information
19. Completes test forms and make-up test administration
20. Returns all test materials to district test coordinator

; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the following appointments are hereby made for the **2017-2018** school year:

District/School Test Coordinator:

Asia Michael

CERTIFICATION OF THE BOARD SECRETARY

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, June 20, 2017** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Andrew Eaton						X		1
2	Wade Hale, Vice President						X		2
3	Kristen Lippincott			X					3
4	Gregory Madia	X		X					4
5	Michael Ramalho			X					5
6	James Specca		X	X					6
7	Gary Walker			X					7
8	Jennifer Webb			X					8
9	Joseph Bucs, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
 Not Voting due to Conflict. Quorum =

PERSONNEL & NEGOTIATIONS

A. APPROVE COMPLETION AND AUTHORIZE PAYMENT OF CHIEF SCHOOL ADMINISTRATOR'S MERIT GOALS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-171-230-375

**RESOLUTION APPROVING COMPLETION OF THE
 CHIEF SCHOOL ADMINISTRATOR'S MERIT GOALS
 FOR THE 2016-2017 SCHOOL YEAR AND AUTHORIZING PAYMENT**

WHEREAS, in the second and third year of the negotiated contract, the Superintendent shall receive a merit bonus in addition to his annual base salary based upon his achievement of quantitative merit criteria and/or qualitative merit criteria.

WHEREAS, the Board and Superintendent shall select up to three (3) quantitative merit criteria and up to two (2) qualitative merit criteria per contract year and the Executive County Superintendent shall approve or disapprove the selection of quantitative merit and/or qualitative merit criteria and the data that forms the basis of measuring the achievement of quantitative merit and/or qualitative merit criteria.

WHEREAS, the Superintendent submits for approval the following merit goals for the 2016-2017 school year:

Quantitative Goal #1

The Superintendent will demonstrate gains in the mean RIT score, district-wide in grades K-2, as measured by the Measures of Academic Progress (MAP) assessment for Reading. The percentage gains will be based upon the benchmark assessment given to students in the Fall of 2016 noting readiness for college and careers. The Superintendent will monitor the gains throughout the year by reviewing quarterly the current RIT scores, which are an equal interval scale scores used to measure student academic readiness and establish realistic growth targets, to determine if the district is on target to meet with the goal; this progress will be communicated to teaching and administrative staff.

Partially Met:
Percentage = 2.2%
Dollar value = \$2750.00

Quantitative Goal #2

The Superintendent will demonstrate gains in the mean RIT score, district-wide in grades 3-4, as measured by the Measures of Academic Progress (MAP) assessment for Mathematics. The percentage gains will be based upon the benchmark assessment given to students in the Fall of 2016 noting readiness for college and careers. The Superintendent will monitor the gains throughout the year by reviewing quarterly the current RIT scores, which are an equal interval scale scores used to measure student academic readiness and establish realistic growth targets, to determine if the district is on target to meet with the goal; this progress will be communicated to teaching and administrative staff.

Partially Met:
Percentage = 1.1%
Dollar value = \$1375.00

Quantitative Goal #3

The Superintendent will guide the district in the successful implementation of a Reading Recovery Program designed to improve independent reading levels and achievement of grade-level standards for first grade students having difficulty with reading and writing. This goal will provide one-to-one remedial services for the district's most at-risk grade one students (those with specific gaps in grade / peer reading levels). The successful attainment of this goal will result in closing the achievement gap and improving students' performance through their ability to read increasingly more difficult texts at an instructional level while expanding their power to learn from their own efforts.

Met In Full:
Percentage = 3.3%
Dollar value = \$4125.00

NOW, THEREFORE, BE IT RESOLVED that the Springfield Township Board of Education, County of Burlington, State of New Jersey, hereby recognizes that the above goals have been approved and

authorizes payment for the above quantitative goals for the Chief School Administrator for the 2016-2017 school year.

BE IT FINALLY RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the President and Business Administrator/Secretary to the Board are hereby authorized to execute a payment above quantitative goals for the Chief School Administrator for the 2016-2017 school year.

***** ***** *****

CERTIFICATION OF AVAILABILITY OF FUNDS

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-000-230-100-150-111	
Account Title	CSA MERIT PAY	
Certification Date	May 23, 2017	
Beginning Balance		\$12,488.00
Contract Encumbrance Account		(8,250.00)
Ending Balance		\$4,238.00

Fiscal Notes:

B. APPROVE & AUTHORIZE TRANSFERS OF CERTAIN PERSONNEL FOR 2017-2018 SCHOOL YEAR

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-171-190-377

RESOLUTION APPROVING VOLUNTARY TRANSFERS OF CERTAIN PERSONNEL OF THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT UNDER PROVISIONS OF THE AGREEMENT BETWEEN THE SPRINGFIELD TOWNSHIP BOARD OF EDUCATION AND THE SPRINGFIELD TOWNSHIP EDUCATION ASSOCIATION FOR THE SCHOOL YEAR 2017-2018

WHEREAS, position control is a process to measure the current status of positions for personal services within the School District in order to analyze their fiscal impact on the whole budget year. The impact of a position is determined by actual expenditures from the beginning of a fiscal year plus amounts set aside to cover appointments to the position for the remainder of the fiscal year.; and

WHEREAS, Article G. - TRANSFERRAL NOTIFICATION stipulates that the Superintendent shall notify individual teachers being transferred in grade level and/or classroom assignment for the following year on or before May 15th, if the budget passes. If the budget does not pass, said notification shall be made no later than one (1) week before the end of the school year. The Superintendent shall have the discretion to change the assignment after said notification in the event of teacher resignations, open positions or other reasonable cause.

WHEREAS, the Superintendent of Schools has recommended the following transfer(s) of certain certified staff members:

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EMPLOYEE	TRANSFER FROM PCN	TRANSFER FR ASSIGNMENT	TRANSFER TO PCN	TRANSFER TO ASSIGNMENT
Bobbi-Jo Bifulco	V-RCT004	Special Ed Grade 6 In-Class Resource	V-MDT001	Special Education, Multiple Disabled 4-6
Patricia Carter	V-MDT001	Special Education, Multiple Disabled 4-6	V-MDT002	Special Education, Multiple Disabled K-3
Wendy Kolev	V-ET5001	Grade Five	V-ET5002	Grade Six
Erica McIntyre	V-RCT001	Special Ed Grade 5 In-Class Resource	V-RCT003	Special Ed Grades 4-5 Replacement
Dawn Shook	V-RCT005	Special Ed Grade 4 In-Class Resource	V-RCT001	Special Ed Grade 5 In-Class Resource
Samantha Nims	V-RCT003	Special Ed Grades 3-4 Replacement	V-RCT005	Special Ed Grade 4 In-Class Resource

; and

**Springfield Township Board of Education
 Jobstown, NJ 08041
 Tuesday June 20, 2017
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1 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of
 2 Burlington, State of New Jersey, that the above transfer(s) is/are hereby approved with the transfer date
 3 effective **September 1, 2017**; and
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 5

6 **BE IT FURTHER RESOLVED** that the compensation for the subject employees is not changed by the
 7 transfer and the following adjustments to line item accounts are authorized to be processed:
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Account #	Account Description	Transfer To	Transfer From	Net Transfer
11-120-100-101-101-402	GR 1 - 5	\$0.00	-\$65,200.00	-\$65,200.00
11-130-100-101-101-406	GR 6	\$65,200.00	\$0.00	\$65,200.00
11-212-100-101-101-100	MD TCH SAL	\$58,050.00	\$0.00	\$58,050.00
11-213-100-101-101-100	RC TCH SAL	\$0.00	-\$58,050.00	-\$58,050.00

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CERTIFICATION OF AVAILABILITY OF FUNDS

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-130-100-101-101-406	
Account Title	GRD6 6 TH TCH SAL	
Certification Date	May 25, 2017	
Beginning Balance		151956.00
Contract Encumbrance Account		-65200.00
Ending Balance		80476.00

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-212-100-101-101-100	
Account Title	MD TCH SAL	
Certification Date	May 25, 2017	
Beginning Balance		75154.00
Contract Encumbrance Account		-58050.00
Ending Balance		17104.00

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-213-100-101-101-100	
Account Title	RC TCH SAL	
Certification Date	May 25, 2017	

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Beginning Balance		282604.00
Contract Encumbrance Account		-143406.00
Ending Balance		139198.00

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CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-120-100-101-101-402	
Account Title	GRD1-5 2 ND TCH SAL	
Certification Date	May 25, 2017	
Beginning Balance		145676.00
Balance After Offset Amount		-65200.00
Revised Balance		80476.00
Transfer To Account Number	11-130-100-101-101-406	
Transfer To Account Title	GRD6 6 TH TCH SAL	
Transfer To Opening Balance	0.00	
Transfer Fr/To Amount	2415.00	-2415.00
Transfer To Ending Balance	2415.00	
Ending Balance		0.00

Fiscal Notes:

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C. APPROVE AND AUTHORIZE PAYMENT OF SUMMER CURRICULUM DEVELOPMENT, SCHOOL SOCIAL WORKER SUMMER CST, AND CASE MANAGEMENT

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-171-221-378

**RESOLUTION APPROVING THE APPOINTMENT OF STAFF
 TO CONDUCT SUMMER CURRICULUM DEVELOPMENT
 AND CHILD STUDY TEAM CASE MANAGEMENT
AND APPROVING A TRANSFER OF FUNDS**

WHEREAS, the Board of Education wishes to approve the appointment of staff to conduct summer curriculum development; and

WHEREAS, the Superintendent of Schools makes the following recommendation for said appointments at the compensation rate and dedicated hours for summer curriculum development as so listed:

2017 - 2018 CURRICULUM WRITING BUDGET

**Springfield Township Board of Education
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<u>Grade</u>	<u>Course</u>	<u>Teacher</u>	<u>Number of Days</u>	<u>Number of Hours</u>	<u>Hourly Rate</u>	<u>Amount to be Paid</u>
6	Science	Patricia Sepessy	2	10	\$40.00	\$400.00
5	Science	Ashley Traino	5	25	\$40.00	\$1,000.00
5	Language Arts	Wendy Kolev	2	10	\$40.00	\$400.00
4	Science	Amy Angelastro	5	12.5	\$40.00	\$500.00
4	Science	Jonathan Luyber	5	12.5	\$40.00	\$500.00
3	Science	Kelly Linton	5	25	\$40.00	\$1,000.00
2	Science	Chelsie Weaver	5	25	\$40.00	\$1,000.00
1	Science	Heather Pence	5	25	\$40.00	\$1,000.00
K	Science	Barbara Pine	5	25	\$40.00	\$1,000.00
K-6	Music	Adam Jarvela	5	20	\$40.00	\$800.00
K-6	Enrichment	Cathryn Browning	5	10	\$40.00	\$400.00
K-6	PE Enrichment	Justin Schleider	5	10	\$40.00	\$400.00
K-6	Creator Space	Theresa Roats	5	20	\$40.00	\$800.00
					TOTAL	\$9,200.00

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43 ; and

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45 **WHEREAS,** the Superintendent of Schools makes the following recommendation for an appointment at
46 the compensation rate and dedicated hours for as so listed:
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<u>Staff</u>	<u>Maximum Number of Hours</u>	<u>Hourly Rate</u>	<u>Amount to be Paid</u>	<u>Purpose</u>
Rebecca Schweitzer	50	\$40.00	\$2,000.00	Child Study Team Case Management

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49 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of
50 Burlington, State of New Jersey, that the appointments for the summer curriculum development and Child
51 Study Team Case Management, submitted upon the recommendation of the Superintendent of Schools,
52 are hereby approved.

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54 **CERTIFICATION OF AVAILABILITY OF FUNDS**

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-000-221-110-050-221-0	
Account Title	CUR/INST CURR PAY	

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Certification Date	May 25, 2017	
Beginning Balance		9000.00
Contract Encumbrance Account		-9200.00
Revised Balance		-200.00
Transfer Fr Account Number	11-213-100-610-050-235-0	
Transfer Fr Account Title	RC TEACH SUP	
Transfer Fr Opening Balance		1342.00
Transfer Fr/To Amount		-200.00 200.00
Transfer Fr Ending Balance		1142.00
Ending Balance		0.00

Fiscal Notes:

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D. APPROVE AND AUTHORIZE PAYMENT FOR PRESCHOOL, KINDERGARTEN, AND NEW STUDENT ORIENTATION PAY

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-171-110-379

**RESOLUTION APPROVING THE APPOINTMENT OF STAFF
 TO CONDUCT THE 2017-2018 PRESCHOOL, KINDERGARTEN, AND NEW STUDENT ORIENTATION
AND APPROVING A TRANSFER OF FUNDS**

WHEREAS, the Board of Education wishes to approve the appointment of staff to cover the FY2017-2018 preschool, kindergarten, and new student orientation; and

WHEREAS, the Superintendent of Schools makes the following recommendation for said appointments at the compensation rate and dedicated hours so listed:

Staff Member	Rate of Pay	Hours	Total Compensation
Jillian Bencivengo-Teacher	\$40.00	2	\$80.00
Barbara Pine-Teacher	\$40.00	2	\$80.00
Tracy Seitz-Teacher	\$40.00	2	\$80.00
JoAnn Ricciani-School Nurse	\$40.00	2	\$80.00
Karen Wassall – Bus Driver	\$40.00	2	\$80.00
Heather Schwarzwaldner -Teacher	\$40.00	2	\$80.00
TOTAL			\$ 480.00

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**Springfield Township Board of Education
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83 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of
 84 Burlington, State of New Jersey, that the appointments for the preschool, kindergarten, and new student
 85 orientation positions, submitted upon the recommendation of the Superintendent of Schools, are hereby
 86 approved.
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CERTIFICATION OF AVAILABILITY OF FUNDS

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CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-110-100-101-050-110-0	
Account Title	K ORIENT PAY	
Certification Date	May 25, 2017	
Beginning Balance		450.00
Contract Encumbrance Account		-480.00
Revised Balance		-30.00
Transfer Fr Account Number	11-110-100-101-050-104-0	
Transfer Fr Account Title	K TCH SUB PAY	
Transfer Fr Opening Balance	850.00	
Transfer Fr/To Amount	-30.00	30.00
Transfer Fr Ending Balance	820.00	
Ending Balance		0.00

92 Fiscal Notes:

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E. APPROVE SCHOOL DISTRICT GOALS FOR THE 2017-2018 SCHOOL YEAR

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

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RESOLUTION #16/17-RM-171-230-384

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RESOLUTION APPROVING THE SCHOOL DISTRICT GOALS FOR THE 2017-2018 SCHOOL YEAR

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WHEREAS, the following are the articulated goals for the 2017-2018 school year:

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District Goal #1: The superintendent and administrative team will develop a comprehensive action plan to guide the district in the development of a Creator Space program, focusing on the integration of STEAM (Science, Technology, Engineering, Arts, & Mathematics) activities, robotics, maker-initiatives, and higher-order thinking within our curricular programs. During the 2017-2018 school year a framework for the Creator Space program in K-6 will be developed, and preparations (including scheduling, professional development, resource procurement and curriculum writing) for the full implementation of the program by September 2018 will be finalized. By June 2018, 100% of the district's K-6 general and special education classes will participate in at least one trial Creator Space activity per trimester. The

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**Springfield Township Board of Education
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115 district's Creator Space Steering Committee consisting of Board of Education members, parents, teachers
116 and administration will be utilized to assist in this process.
117

118 **District Goal #2:** The superintendent and administrative team will develop a comprehensive action plan
119 to provide analysis of the district's PARCC results against the academic performance of students (as
120 measured by local assessments and progress reports). By June 2018, 100% of the regular education
121 and special education teaching staff for grades three through six will have engaged in correlation studies
122 to make determinations regarding PARCC data implications on curriculum and instruction (at both the
123 grade and individual levels).
124

125 **District Goal #3:** The superintendent and administrative team will develop a comprehensive action plan
126 in alignment with student and staff wellness. During the 2017-2018 school year the district will engage
127 the entire school community in activities designed to improve mental, emotional, and physical well-being,
128 with a focus on both informational/educational and hands-on active opportunities. During the 2017-2018
129 school year, 100% of the district's staff will participate in wellness activities offered via professional
130 development, a minimum of one whole-school activity per month will be provided for all students, and a
131 minimum of three presentations / activities will be offered for the school community.
132

133 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of
134 Burlington, State of New Jersey, that the above cited goals for the 2017-2018 school year are hereby
135 approved.
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139 **F. APPROVE VACANCY FOR SECOND BUS AIDE POSITION FOR 2017-18 SCHOOL YEAR**
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142 TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION
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144 **RESOLUTION #16/17-RM-171-251-391**

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146 **RESOLUTION ADOPTING AND/OR AMENDING A JOB DESCRIPTION**
147 **FOR A BUS AIDE FOR THE 2017-2018 SCHOOL YEAR**
148

149 **WHEREAS,** Township of Springfield Board of Education maintains job descriptions for positions within
150 the School District and there are instances where new positions are warranted and also where job duties
151 and qualifications are required to be amended; and
152

Springfield Township School District
2146 Jacksonville-Jobstown Road
Jobstown NJ 08041-2007

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156 **JOB DESCRIPTION:** Bus Aide

157
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159 **POSITION CONTROL ROSTER NUMBER:** TBD
160

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161 **QUALIFICATIONS:**

- 162
 163 1. High school diploma
 164 2. Must pass all physical and medical tests required by the Board of Education
 165 3. Required to pass criminal background check
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167 **REPORTS TO:** Superintendent/Principal

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 169 **JOB GOAL:** To efficiently and safely monitor the transport of students
 170

171 **PERFORMANCE RESPONSIBILITIES:**

- 172
 173 1. Attends to the safety and security of assigned students by ensuring they are properly seated and
 174 secured with a seat belts at all times during the bus route
 175 2. Assists assigned students as the board and de-board the bus
 176 3. Monitors the behavior of assigned students and reports violations to the building principal or other
 177 authorized individual
 178 4. If assigned students are not on the bus, assists Safety Patrol in maintaining discipline
 179 5. Performs any other duties that shall be assigned by the Business Administrator

180 **TERMS OF EMPLOYMENT:** Work hours are 8:00 – 8:45 a.m. AND 3:30 – 4:15 p.m., equal to 1.5
 181 hours daily, Monday – Friday. The rate of compensation is \$20 per hour. All initial conditions of
 182 employment subject to the “New Hire Terms and Conditions Agreement”.
 183

184 **EVALUATION:** Performance will be evaluated annually in accordance with the provisions of the
 185 Board of Education’s policy on evaluation of non-certified staff.
 186

187 **DATE APPROVED:** June 20, 2017

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 189 **REVISED:**

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 191 **LEGAL REFERENCES:**

- 192 N.J.S.A. 18A:6-7.1 through 7.5 Criminal history records
 193 N.J.S.A. 18A:16-1 Officers and employees in general
 194 N.J.S.A. 18A:16-2 Physical examinations; requirements
 195 N.J.S.C. 6:3-4A Requirements of physical examinations
 196

197 **NOW, THEREFORE, BE IT RESOLVED** that the above job description and/or amendments is/are hereby
 198 approved.
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 202 **CERTIFICATION OF AVAILABILITY OF FUNDS**

CATEGORY	DESCRIPTION	AMOUNT

**Springfield Township Board of Education
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Account Number	11-000-270-107-000-110-0	
Account Title	SPEC TA PAY	
Certification Date	June 9, 2017	
Beginning Balance		5000.00
Contract Encumbrance Account		-10400.00
Revised Balance		-5400.00
Transfer Fr Account Number	11-000-291-270-000-511-0	
Transfer Fr Account Title	UNDIST M/P BNFT 120000	
Transfer Fr Opening Balance	868524.00	
Transfer Fr/To Amount	-5400.00	5400.00
Transfer Fr Ending Balance	863124.00	
Ending Balance		0.00

Fiscal Notes:

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MOTION TO SET ASIDE LETTER E AND VOTE ON LETTERS A THROUGH F

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IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, June 20, 2017** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Andrew Eaton						X		1
2	Wade Hale, Vice President						X		2
3	Kristen Lippincott			X					3
4	Gregory Madia		X	X					4
5	Michael Ramalho			X					5
6	James Specca			X					6
7	Gary Walker			X					7
8	Jennifer Webb	X		X		X			8
9	Joseph Bucs, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
 Not Voting due to Conflict. Quorum =

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MOTION TO VOTE ON LETTER E

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**Springfield Township Board of Education
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IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, June 20, 2017** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Andrew Eaton						X		1
2	Wade Hale, Vice President						X		2
3	Kristen Lippincott		X	X					3
4	Gregory Madia	X		X					4
5	Michael Ramalho			X					5
6	James Specca			X					6
7	Gary Walker			X					7
8	Jennifer Webb			X					8
9	Joseph Bucs, President			X					9

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Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum =

CURRICULUM & TECHNOLOGY

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A. APPROVE AMENDMENTS TO ANNUAL SCHEDULE OF PUBLIC MEETINGS FOR THE SPRINGFIELD TOWNSHIP BOE

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-171-131-387

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RESOLUTION AMENDING THE ANNUAL SCHEDULE OF PUBLIC MEETINGS FOR THE TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

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WHEREAS, provisions of the Open Public Meetings Act - N.J.S.A. 10:4-6 et. seq. requires that within seven (7) days following the annual reorganization meeting of a public body, the public body must establish, for public inspection, a schedule of the regular meetings of the public body to be held during the succeeding year; and

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WHEREAS, Public work session meetings will be held on the second Wednesday of each month at 6:30PM in the Media Center (except as otherwise noted and/or advertised). Regular monthly public meetings shall be held on the third Tuesday of each month at 7:00 PM in the Media Center (except as

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253 otherwise noted and/or advertised). Action will be taken at these meetings and closed executive sessions
 254 may be conducted. The below calendar of public meeting is proposed for Board of Education approval:

**SPRINGFIELD TOWNSHIP BOARD OF EDUCATION
 ANNUAL SCHEDULE OF PUBLIC MEETINGS**

Work Session Meetings	Regular Session Meetings
Wednesday, January 11, 2017	Tuesday, January 17, 2017
Wednesday, February 8, 2017	Tuesday, February 21, 2017
Wednesday, March 8, 2017	Tuesday, March 21, 2017
Wednesday, April 12, 2017	Tuesday, April 25, 2017
Wednesday, May 10, 2017	Tuesday, May 16, 2017
Wednesday, June 14, 2017	Tuesday, June 20, 2017
Wednesday, July 12, 2017	Tuesday, July 18, 2017
Wednesday, August 9, 2017	Tuesday, August 15, 2017
Wednesday, September 13, 2017	Tuesday, September 19, 2017
Wednesday, October 11, 2017	Tuesday, October 17, 2017
Wednesday, November 8, 2017	Tuesday, November 21, 2017
Wednesday, December 13, 2017	Tuesday, December 19, 2017

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Annual Reorganization Meeting
Wednesday, January 10, 2018

259 ; and

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 261 **NOW, THEREFORE, BE IT RESOLVED** that the Township of Springfield Board of Education, County of
 262 Burlington, State of New Jersey, hereby adopts the above public meeting calendar.
 263

264 **B. APPROVE TRAVEL AND RELATED EXPENSES FOR NJASBO CONFERENCE AND MUSIC**
 265 **EDUCATION WORKSHOPS**

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 268 TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION
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270 **RESOLUTION #16/17-RM-171-251-392**

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 272 **RESOLUTION APPROVING TRAVEL AND RELATED EXPENSE REIMBURSEMENT**
 273 **AND APPROVING A TRANSFER OF FUNDS**
 274 **FOR SPRINGFIELD TOWNSHIP SCHOOL DISTRICT EMPLOYEES**
 275 **PURSUANT TO P.L. 2007, C.53 AND BOARD OF EDUCATION POLICY #6471**
 276

277 **WHEREAS,** Public Law 2007, c.53 provides for the regulation of travel expenditures which are those
 278 costs paid by the school district using local, State, or federal funds, whether directly by the school district

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279 or by employee reimbursement, for travel by school district employees and district board of education
 280 members, to the following four types of travel events:

- 281
- 282 [1] training and seminars which means all regularly scheduled, formal residential and non-
 283 residential training functions, conducted at a hotel, motel, convention center, residential
 284 facility, or at any educational institution or facility;
- 285 [2] conventions and conferences which means general programs, sponsored by professional
 286 associations on a regular basis. Which address subjects of particular interest to a school
 287 district or are convened to conduct association business. The primary purpose of
 288 employee attendance at conferences and conventions is the development of new skills
 289 and knowledge or the reinforcement of those skills and knowledge in a particular field
 290 related to school district operations. These are distinct from formal staff training and
 291 seminars, although some training may take place at such events;
- 292 [3] regular school district business which means all regular official business travel, including
 293 attendance at meetings, conferences and any other gathering which are not covered by
 294 the definitions included in other section of P.L. 2007, c.53;
- 295 [4] retreats which means meetings with school district employees and school board
 296 members, held away from the normal work environment at which organizational goals
 297 and objectives are discussed. If available, school district facilities shall be utilized for this
 298 type of event.

299 ; and

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301 **WHEREAS,** a board of education implemented Policy #6471 which regulates travel expenditures for
 302 School District employees and school board members that are in accordance with P.L. 2007, c.53;

303

304 **WHEREAS,** each district board of education shall maintain separate accounting for school district
 305 travel expenditures as necessary, to ensure compliance with the school district's maximum travel
 306 expenditure amount. This may include, but need not be limited to, a separate offline accounting of such
 307 expenditures or expanding the school district's accounting system. The tracking system shall be
 308 sufficient to demonstrate compliance with P.L. 2007, c.53 and Board of Education Policy #6471, and shall
 309 provide auditable information;

310

311 **WHEREAS,** the below listing has been submitted for approval by the Board of Education:

312

Employee Name	Weir, Catherine	Jarvela, Adam	DeJoseph, Casey
District Assignment	BSC / Music	Music	Business Administrator
Travel Date(s)	July 31, 2017	July 31, 2017	June 7 & 8, 2017
Travel Destination	King of Prussia, PA	King of Prussia, PA	Atlantic City, NJ
Travel Type	Automobile	Automobile	Automobile
Sponsoring Entity	Hal Leonard, JW Pepper	Hal Leonard, JW Pepper	NJASBO
Event Description	The Joy of Singing, Classroom Resources, Elem. Choral Music	The Joy of Singing, Classroom Resources, Elem. Choral Music	Annual NJASBO Conference

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Funding Source	Staff Development Wrkshp	Staff Development Wrkshp	Bus Off Reg Bus Trvl
Account Series	11-000-223-500—050-280-1	11-000-223-500—050-280-1	11-000-251-580-901-112
Registration Fee	55.00	55.00	275.00
Meal Allowance	0	0	0
Mileage Estimate	19.46	19.46	80.85
Tolls & Other Transportation	0	0	0
Hotel/Motel Rate	0	0	0
Miscellaneous Exp (Parking)	0	0	10.00
TOTAL	74.46	74.46	365.85

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NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above delineated travel expenses are hereby approved.

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CERTIFICATION OF AVAILABILITY OF FUNDS

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-000-223-500-050-280-1	
Account Title	STF DEVL P WRKSH P	
Certification Date	June 1, 2017	
Beginning Balance		2300.00
Contract Encumbrance Account		(148.92)
Ending Balance		2151.08

Fiscal Notes:

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CERTIFICATION OF AVAILABILITY OF FUNDS

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-000-251-580-901-112	
Account Title	BUS OFF REG BUS TRVL	
Certification Date	June 13, 2017	
Beginning Balance		0.00
Contract Encumbrance Account		(90.85)
Revised Balance		-90.85

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Transfer Fr Account Number	11-000-223-390-323-138	
Transfer Fr Account Title	STF DEVL P PUR SRV	
Transfer Fr Opening Balance	3579.76	
Transfer Fr/To Amount	-90.85	90.85
Transfer Fr Ending Balance	3488.91	
Ending Balance		0.00

Fiscal Notes:

C. APPROVE THREE-YEAR ENGLISH LANGUAGE LEARNERS PLAN FOR 2017-2020

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-171-230-389

**RESOLUTION APPROVING THE A THREE-YEAR ENGLISH LANGUAGE LEARNERS PLAN
 FOR THE 2017-2018 SCHOOL YEAR**

WHEREAS, A motion to approve, as recommended by the Superintendent, the Three-Year English Language Services Program Plan for 2017-2020.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above cited plan for 2017-2020 is hereby approved.

POLICIES & PROCEDURES

A. APPROVE AMENDMENTS UPON FIRST READING & INTRODUCTION

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-171-190-376

**RESOLUTION APPROVING/ABOLISHING BOARD OF EDUCATION
 2016/2017 POLICY, BYLAWS AND REGULATION REVISIONS
UPON FIRST READING AND INTRODUCTION**

WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby

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361 all interested parties in the school community may submit proposals for additions and
 362 amendments to the school district governance manual, and may contribute opinions and
 363 information for the Board's consideration.

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 365 **WHEREAS**, the policy coordinator shall ascertain any conflicts between proposed and existing
 366 policies and bring them to the attention of the Board of Education at the first reading of the draft.
 367 Policies may be adopted on second reading by a majority vote of the members of the Board of
 368 Education present and voting or may be further revised until consensus is reached; and
 369

370 **WHEREAS**, the following is the first reading for revisions to the, which include:
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File Code	Name
Policy 1240	Evaluation of Superintendent
Regulation 1240	Evaluation of Superintendent
Policy 1511	Board of Education Website Accessibility
Policy 3126	District Mentoring Program
Regulation 3126	District Mentoring Program
Policy 3221	Evaluation of Teachers
Regulation 3221	Evaluation of Teachers
Policy 3222	Evaluation of Teaching Staff Members, Excluding Teachers & Administrators
Regulation 3222	Evaluation of Teaching Staff Members, Excluding Teachers & Administrators
Policy 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
Regulation 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
Policy 3224	Evaluation of Principals, Vice Principals, and Assistant Principals
Regulation 3224	Evaluation of Principals, Vice Principals, and Assistant Principals
Policy 3240	Professional Development for Teachers and School Leaders
Regulation 3240	Professional Development for Teachers and School Leaders
Policy 5610	Suspension
Regulation 5610	Suspension
Policy 5620	Expulsion
Policy 7424	Bed Bugs
Regulation 7424	Bed Bugs
Policy 7461	District Sustainability Policy
Policy 8505	Local Wellness Policy / Nutrient Standards for Meals and Other Foods
Policy 8550	Unpaid Meal Charges / Outstanding Food Service Charges
Policy 6311	Contracts for Goods or Services Funded by Federal Grants

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 373 **NOW, THEREFORE, BE IT RESOLVED** that the policies and/or amendments included in the said
 374 policies and regulation listed above, are hereby approved upon **first reading and introduction**; and

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IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, June 20, 2017** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Andrew Eaton						X		1
2	Wade Hale, Vice President						X		2
3	Kristen Lippincott		X	X					3
4	Gregory Madia	X		X					4
5	Michael Ramalho			X					5
6	James Specca						X		6
7	Gary Walker			X					7
8	Jennifer Webb			X					8
9	Joseph Bucs, President			X					9

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Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
 Not Voting due to Conflict. Quorum =

FACILITIES, SECURITY & TRANSPORTATION
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A. APPROVE & ACCEPT BUS EVACUATION DRILLS FOR NOVEMBER 2016 – MAY 2017

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-171-261-374

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**RESOLUTION CERTIFYING THAT SCHOOL BUS EMERGENCY DRILLS
 HAVE BEEN CONDUCTED IN ACCORDANCE WITH N.J.A.C. 6A:27-11.2**

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WHEREAS, N.J.A.C. 6A:27-11.2 requires that school administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school and that all other students shall receive school bus evacuation at least once within the school year; and

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WHEREAS, the school bus driver and bus aide shall participate in the emergency exit drills; and

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WHEREAS, drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity; and

WHEREAS, drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but not limited to, the following:

1. Date of the drill
2. Time of day the drill was conducted
3. School Name
4. Location of the drill
5. Route number(s) included in the drill
6. Name of school principal, or person(s) assigned, who supervised the drill

; and

WHEREAS, the following is a summary table of the recent school bus evacuation drills conducted in the School District:

Date	Time	Duration	School Name	Location	Bus	Supervisors
11/17/16	8:54 a.m.	1 minute 56 seconds	Springfield Twp.	Front Circle	1	Craig Vaughn Shawn Dennis
11/17/16	8:51 a.m.	1 minute 58 seconds	Springfield Twp.	Front Circle	2	Craig Vaughn Shawn Dennis
11/17/16	8:48 a.m.	1 minute 7 seconds	Springfield Twp.	Front Circle	3	Craig Vaughn Shawn Dennis
11/17/16	8:46 a.m.	52 seconds	Springfield Twp.	Front Circle	4	Craig Vaughn Shawn Dennis
11/17/16	8:49 a.m.	1 minute 47 seconds	Springfield Twp.	Front Circle	5	Craig Vaughn Shawn Dennis

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Date	Time	Duration	School Name	Location	Bus	Supervisors
5/23/17	8:55 a.m.	1 minute 32 seconds	Springfield Twp.	Front Circle	1	Craig Vaughn Asia Michael
5/23/17	8:53 a.m.	2 minutes	Springfield Twp.	Front Circle	2	Craig Vaughn Asia Michael
5/23/17	8:49 a.m.	1 minute 10 seconds	Springfield Twp.	Front Circle	3	Craig Vaughn Asia Michael

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5/23/17	8:47 a.m.	54 seconds	Springfield Twp.	Front Circle	4	Craig Vaughn Asia Michael
5/23/17	8:49 a.m.	1 minute 38 seconds	Springfield Twp.	Front Circle	5	Craig Vaughn Asia Michael

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NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that it hereby certifies that the above school bus emergency evacuation drills have been conducted in accordance with N.J.A.C. 6A:27-11.2.

B. APPROVE & ACCEPT MONTHLY FIRE & SECURITY DRILLS FOR SEPTEMBER 2016 – MAY 2017

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-171-383

RESOLUTION CERTIFYING THAT MONTHLY FIRE AND SCHOOL SECURITY DRILLS HAVE BEEN CONDUCTED IN ACCORDANCE WITH N.J.S.A. 18A:41-1

WHEREAS, N.J.S.A. 18A:41-1 requires that school administrators shall organize and conduct at least one fire drill and one school security drill each month within the schools hours, including any summer months during which the school is open for instructional programs; and

WHEREAS, all teachers of all schools, whether occupying buildings of one or more stories, shall keep all doors and exits of their respective rooms and buildings unlocked during the school hours, except during an emergency lockdown or an emergency lockdown drill; and

WHEREAS, during the academic year, schools are required to hold a minimum of two of each of the following security drills: Active Shooter; Evacuation (non-fire); Bomb Threat; and Lockdown; and

WHEREAS, districts are required to annually submit the “Security Drill Statement of Assurance: provided by the Department of Education to their county office of education by June 30 of each year; and

WHEREAS, the “Security Drill Record Form” provided by the Department of Education shall be completed by all schools and retained at the district level. The following information is required:

1. Date and time;
2. Type (specify what was drilled);
3. Duration;
4. Weather conditions;
5. Participants (i.e. students, staff, faculty, law enforcement, fire);

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465 6. Brief description of what occurred and procedures followed.
466 ; and

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468 **WHEREAS,** the following is a summary table of the fire and school security drills recently conducted in
469 the School District:

September 2016

Date / Time	9/23/2016 10:20	9/30/2016 8:58	9/27/2016 14:45
Type of Drill	Fire Drill	Fire Drill	Lockdown
Duration of Drill	78 seconds	80 seconds	6 minutes
Weather Conditions	Sunny 80's	Rainy 60's	Cloudy 70's
Participants	Students/Staff	Students/Staff	Students/Staff
Drill Supervisor	C. Vaughn/S. Dennis	C. Vaughn/S. Dennis	C. Vaughn/S. Dennis

October 2016

Date / Time	10/5/2016 14:06	10/13/2016 10:03	
Type of Drill	Fire Drill	Shelter in Place	
Duration of Drill	68 seconds	10 minutes	
Weather Conditions	Sunny 70's	Sunny 60's	
Participants	Students/Staff	Students/Staff	
Drill Supervisor	C. Vaughn/S. Dennis	C. Vaughn/S. Dennis	

November 2016

Date / Time	11/3/2016 10:41	11/7/2016 14:09	
Type of Drill	Fire Drill	Evacuation Drill On Site	
Duration of Drill	69 seconds	5 minutes	
Weather Conditions	Cloudy, light rain 60's	Sunny 50's	
Participants	Students/Staff	Students/Staff	
Drill Supervisor	C. Vaughn/S. Dennis	C. Vaughn/S. Dennis	

December 2016

Date / Time	12/1/2016 10:33	12/13/2016 9:04	
Type of Drill	Lockdown	Fire Drill	
Duration of Drill	8 minutes	58 seconds	
Weather Conditions	Sunny 50's	Cloudy 45	
Participants	Students/Staff	Students/Staff	
Drill Supervisor	C. Vaughn/S. Dennis	C. Vaughn/J. Knewasser	

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January 2017

Date / Time	1/10/2017 10:24	1/19/2017 11:15	
Type of Drill	Shelter in Place	Fire Drill	
Duration of Drill	11 minutes	61 seconds	
Weather Conditions	20's Cloudy/Snow	Sunny 40's	
Participants	Students/Staff	Students/Staff	
Drill Supervisor	C. Vaughn/S. Dennis	C. Vaughn/J. Knewasser	

February 2017

Date / Time	2/1/2017 10:58	2/8/2017 9:02	
Type of Drill	Lockdown/Active Shooter	Fire Drill	
Duration of Drill	14 minutes	66 seconds	
Weather Conditions	Sunny 30's	Partly Cloudy 50's	
Participants	Students/Staff	Students/Staff	
Drill Supervisor	C. Vaughn/State Official on site	C. Vaughn/S. Dennis	

March 2017

Date / Time	3/29/2017 14:18	3/30/2017 14:41	
Type of Drill	Fire Drill	Shelter in Place	
Duration of Drill	58 seconds	9 minutes	
Weather Conditions	Sunny 50's	Cloudy 50's	
Participants	Students/Staff	Students/Staff	
Drill Supervisor	C. Vaughn/S. Dennis	C. Vaughn	

April 2017

Date / Time	4/12/2017 14:13	4/28/17 12:52PM	
Type of Drill	Lockdown	Fire Drill	
Duration of Drill	7 minutes	57 seconds	
Weather Conditions	50's Cloudy	Sunny 80's	
Participants	Students/Staff	Students/Staff	
Drill Supervisor	C. Vaughn/S. Dennis	C. Vaughn/S. Dennis	

May 2017

Date / Time	5/12/2017 14:05	5/31/2017 14:43	
Type of Drill	Fire Drill	Shelter in Place	

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Duration of Drill	59 seconds	8 minutes	
Weather Conditions	Cloudy 60's	Sunny 70's	
Participants	Students/Staff	Students/Staff	
Drill Supervisor	C. Vaughn/S. Dennis	C. Vaughn/S. Dennis	

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NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that it hereby certifies that the above monthly fire and school security drills have been conducted in accordance with N.J.S.A. 18A:41-1.

C. APPROVE & ACCEPT BUS LIST FOR THE ESY PROGRAM

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-171-270-390

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**RESOLUTION APPROVING THE BUS ROUTES
 PURSUANT TO BOARD OF EDUCATION POLICY #8600
 FOR THE 2017 EXTENDED SCHOOL YEAR PROGRAM**

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WHEREAS, Springfield Township Board of Education Policy #8600 provides that the Board of Education approve all bus routes so as to provide safe, economical, and reasonably expeditious transportation for all eligible pupils; and

WHEREAS, The **2017 ESY Program Bus Schedule** submitted below for Board of Education review and consideration; and

Springfield Township School District - 2017 ESY Bus Schedule

<u>Address</u>	<u>Pick Up Time</u>
386 Main Street in Juliustown	6:45 AM
65 Highland Road	6:52 AM
65 Highland Road	6:52 AM
230 Route 68	6:55 AM
201 Georgetown Wrightstown Road	7:00 AM
2841 Trenton-Monmouth Road Room 36	7:02 AM
48 Applegate Road	7:05 AM
2731 Monmouth Road	7:08 AM
235 B Burrs Road	7:17 AM
1322 Neck Road	7:26 AM
1729 Burlington Jacksonville Road	7:35 AM

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2652 Route 206	7:38 AM
2336 Monmouth Road	7:40 AM
109 Paddock Road	7:46 AM
91 Folwell Station Road	7:48 AM
2100 B Jacksonville Jobstown Road	7:49 AM
2112 Jacksonville Jobstown Road	7:50 AM

499 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield, County of Burlington, State of
 500 New Jersey, that the submitted **2017** ESY Program Bus Schedule is hereby approved.

***** ***** *****

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 505 **IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township
 506 Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, June 20,**
 507 **2017** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New
 508 Jersey.
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	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Andrew Eaton						X		1
2	Wade Hale, Vice President						X		2
3	Kristen Lippincott		X	X					3
4	Gregory Madia			X					4
5	Michael Ramalho			X					5
6	James Specca						X		6
7	Gary Walker			X					7
8	Jennifer Webb	X		X					8
9	Joseph Bucs, President			X					9

510 Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
 511 *Not Voting due to Conflict. Quorum*

UNFINISHED BUSINESS MATTERS

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NEW BUSINESS MATTERS

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PUBLIC COMMENT #2- SHALL NOT EXCEED THIRTY (30) MINUTES

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MOTION TO ADJOURN	TIME:	7:54 PM
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***** *CERTIFICATION OF THE BOARD SECRETARY* *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, June 20, 2017** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Andrew Eaton						X		1
2	Wade Hale, Vice President						X		2
3	Kristen Lippincott			X					3
4	Gregory Madia		X	X					4
5	Michael Ramalho			X					5
6	James Specca						X		6
7	Gary Walker			X					7
8	Jennifer Webb	X		X					8
9	Joseph Bucs, President			X					9

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Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
 Not Voting due to Conflict. Quorum =

Respectfully submitted,

 Bruce Benedetti
 Interim School Board Administrator/Board Secretary

SPRINGFIELD TOWNSHIP
 BOARD OF EDUCATION

 Bruce M. Benedetti
 Secretary to the Board

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{SEAL}